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# 2022 ANNUAL REPORT



## Town of Plymouth, Massachusetts



## Our Vision (adopted by the Select Board)

Plymouth is America's Hometown. Through our history, our Government and our people, we reflect the basic tenets of America: freedom, community, and diversity. In all aspects of our town, we shall promote these tenets.

Our government shall provide a high level of service to our citizens, be responsive to their needs and advocate on their behalf. Through responsible budgeting, best management practices, effective planning, utilization of technology, and innovative thought, our government will provide the highest level of service possible.

Our public education will provide our children with the opportunity to be whatever they want to be and to prepare them to be responsible citizens of the world. Through a strong educational program and with well built and maintained facilities, this vision will be sustained.

Our economy will encourage businesses of all sizes to locate, build and grow in Plymouth. Through the development of strong public and private initiatives, Plymouth will provide the necessary tools to encourage economic growth and job development.

Our quality of life will remain high. Through the effective delivery of services to our citizens, long-term planning, respect for our natural environment, a strong educational system, a vibrant economy, and a diverse and attractive community, Plymouth will remain a desirable location for people to live.

With an eye to the future, a respect for our history and with pride in our community, Plymouth will be a model for the state and the nation.

Cover: Plymouth Fire Station 7: The new Plymouth Fire Station 7, located at 15 Hedge Road is a 12,000 sq.ft state of the art fire station housing an engine, ladder, brushbreaker and ambulance in support of emergency responses in the north Plymouth area. It was christened on July 13, 2020. Photo Credit: Saccoccio & Associates Architects



**ANNUAL REPORT  
OF THE  
Town of Plymouth  
Massachusetts**



**FOR THE YEAR ENDING  
DECEMBER 31**

**2022**

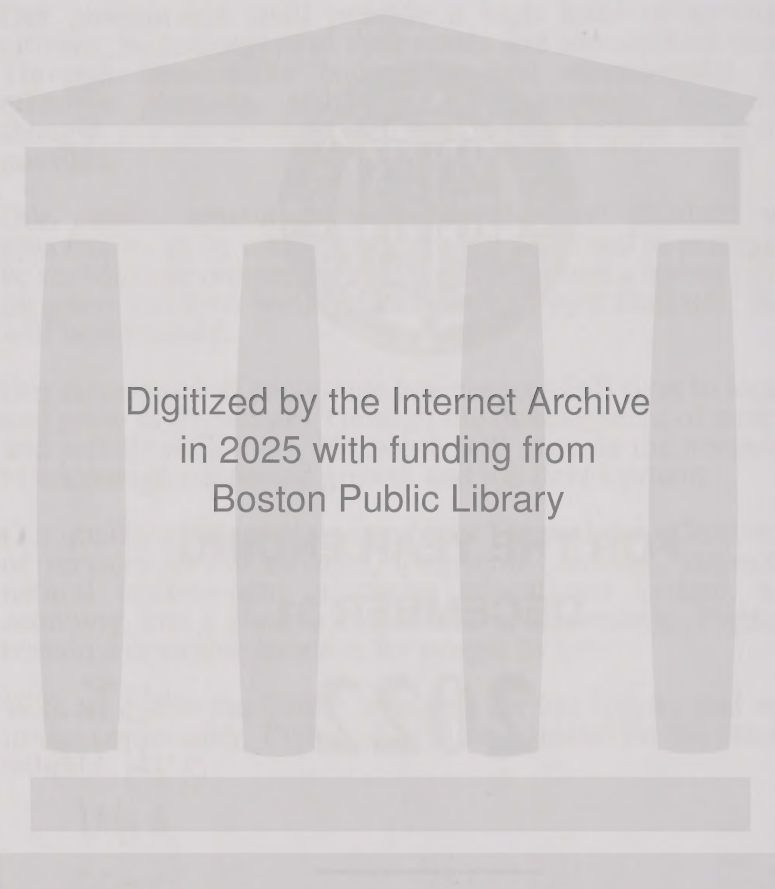
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Town Report Edited by  
Kelly A. McElreath, Town Clerk

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## IN MEMORIUM

Edward J. Alshelmer	School Electrician
Paul McAlduff	Planning Board
Kenneth F. Baker	Police Officer
Judith A. Boccalini	School Security Receptionist
Dianne M. Brophy	Assessor Office Clerk
Donald D. Cavicchi	School Custodian
Janice E. Downie	Secretary
Albert D. Frasier	DPW – Highway
Philip Wesley Hahn	School Custodian
Porter Holmes	Firefighter
Kenneth E. Howe Jr	Town Meeting Member
Judith A. Jankowski	School Cafeteria Manager
Carl D. Johnson	Fire Department Mechanic
Gail P. Joyce	Secretary
Patrick J. Kennedy	Firefighter
Jodi Lee LaFountain	School Paraprofessional
George F. Lewis	School Custodian
Owen V. Malaguti	Custodian
Joan L. Marshall	School Cafeteria
Gloria McMahon	School Payroll Clerk
Charles W. Pina	Plumber & Gas Inspector
Pearl M. Sears	Town Clerk

## IN MEMORIUM

Richard E. Skellett	Firefighter
Helen Soares	Data Processing Manager
Stephen L. Thomas	School Custodian
Kathleen A. Thomason	School Secretary
Richard A. Venturi	School Custodian
John J. Walsh Jr.	Firefighter
Terrance J. Westgate	DPW Water Division Laborer



OFFICE	FIRST NAME	LAST NAME	LAST DATE
Select Board	John	Mahoney	5/21/2025
Select Board	Charles H.	Bletzer	5/21/2022
Select Board	Richard J.	Quintal, Jr. (Chair)	5/20/2023
Select Board	Betty A.	Cavacco (Vice Chair)	5/20/2023
Select Board	Harry	Helm	5/18/2024
Redevelopment	Steven M.	Grattan (vice chair) (Gov. Appt.)	2/8/2007
Redevelopment	Anita Teixeira	Rocheteau	5/20/2023
Redevelopment	Stephen Michael	Palmer	5/18/2024
Redevelopment	Scott M.	Vecchi	5/17/2025
Redevelopment	Paul Timmins	Curtis	5/16/2026
Plymouth School	James R.	Sorensen	5/21/2025
Plymouth School	Luis	Pizano	5/21/2025
Plymouth School	Robert P.	Morgan (secretary)	5/20/2023
Plymouth School	Michelle L.	Badger (Vice Chair)	5/20/2023
Plymouth School	Katherine L.	Jackson	5/18/2024
Plymouth School	Vedna Karen	Heywood	5/18/2024
Plymouth School	Kimberly Savery	Hunt (Chair)	5/18/2024
Planning	Steven Joseph	Bolotin (Vice-Chair)	5/21/2025
Planning	Francis F.	Mand (Clerk)	5/20/2023
Planning	Paul F.	McAlduff	5/18/2024
Planning	Timothy J.	Grandy (Chair)	5/17/2025
Planning	Birgitta E.	Kuehn	5/16/2026
Moderator	F. Steven	Triffletti	5/21/2025
Housing	Nicole	Long (Gov. Appt.)	5/13/2022
Housing	Maryann	Veiga	5/21/2023
Housing	David M.	Ward (Treas)	5/18/2024
Housing	Lisa B.	Reilly	5/17/2025
Housing	Russell G.	Shirley, Jr.	5/16/2026

OFFICE	FIRST NAME	LAST NAME	LAST DATE
Charter Commission	David B.	Peck	5/20/2023
Charter Commission	Scott M.	Vecchi	5/20/2023
Charter Commission	William S.	Abbott	5/20/2023
Charter Commission	Francis F.	Mand	5/20/2023
Charter Commission	David F.	Malaguti	5/20/2023
Charter Commission	Laurence R.	Pizer	5/20/2023
Charter Commission	Betsy R.	Hall	5/20/2023
Charter Commission	W. Wrestling	Brewster	5/20/2023
Charter Commission	Bill J.	Keohan	5/20/2023



## TOWN MANAGER

Town Manager	Derek S. Brindisi
Assistant Town Manager	Brad Brothers
Town Clerk	Kelly McElreath
Airport Manager	Matt Cardillo
Procurement Officer	Sandra F. Strassel
Assistant to the Select Board/Town Manager	Anthony M. Senesi

## TOWN COUNSEL

Reservitz & Bergeron

## SCHOOL DEPARTMENT

Superintendent of Schools	Dr. Christopher S. Campbell
Assistant Superintendents	Stacey Rogers
	Erik W. Cioffi
Business Manager	Adam Blaisdell

## FINANCE DEPARTMENT

Director of Finance/Town Accountant	Lynne A. Barrett
Accounting Officer	Kere E. Gillette
Treasurer/Collector	Patricia A. Meachen
Assistant Collector	Jill M. Kandola
Assistant Treasurer	Hayley Stevenson
Director of Assessing	Anne Dunn
Assistant Assessor	Donna M. Pendexter
Budget Analyst	Jeanette White

## HUMAN RESOURCES DEPARTMENT

Director of Human Resources	Silvio Genao
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## INFORMATION TECHNOLOGY DEPARTMENT

Information Technology Director	Joseph R. Young
Assistant Information Technology Director	Ryan Ruggiero
GIS Coordinator	
Applications Manager	Lori Dowling
PC/Network Technician	Jason Bowie
	Mary Beth MacQuarrie
	Joshua Gendreau
Help Desk	Anthony Thai

## PLANNING AND DEVELOPMENT DEPARTMENT

Director of Planning and Development  
Town Planner

Lee Hartmann  
Robin Carver  
Colleen Tavekelian

Conservation Planner  
Director of Community Development  
Redevelopment Director

Richard Vacca  
Peggy Whalen  
Paul Nocivelli

## FIRE DEPARTMENT

Fire Chief  
Deputy Chief

Neil J. Foley  
Gregory R. Kane  
Jerome Hart  
Christian Horvath

## POLICE DEPARTMENT

Police Chief  
Captain

Dana A. Flynn  
Kevin J. Manuel  
James LeBretton  
Jason Higgins

## INSPECTIONAL SERVICES

Director of Inspectional Services  
Assistant Director of Inspectional Services  
Director of Public Health  
Sealer of Weights and Measures  
Building Inspectors

Nick Mayo  
James Campbell  
Karen Keane  
Pasquale Mazzola  
Paul Vecchi  
Steven Masiello  
Robert Schurtleff

Plumbing and Gas Inspector  
Wiring Inspector  
Zoning Inspector

Douglas G. Hawthorne, Jr.  
William Sinclair  
Spencer Dancause

## PUBLIC WORKS

Director of Public Works	Jonathan L. Beder
Assistant Director	Sheila Sgarzi, PE
Town Engineer	
Parks and Forestry Superintendent	Nick Faiella
Cemetery and Crematory Superintendent	Ken King
Highway Manager	Timothy Balboni
Facilities Manager	Nicholas Hill
Operations Manager	Douglas Borsari
Wastewater Superintendent	Doug Pinard
Water Superintendent	Peter Gordon

## COMMUNITY RESOURCES

Director of Community Resources	Barry DeBlasio
Library Director	Kelsey Casey
Assistant Library Director	Kathrine Gomes
Director of Elder Affairs	Michelle Bratti
Veterans Services Director	Roxanne L. Whitbeck
Recreation Director	Anne Slusser-Huff

## MARINE AND ENVIRONMENTAL AFFAIRS

Director of Marine and Environmental Affairs	David Gould
Harbormaster	Chad G. Hunter
Assistant Harbormaster	Robert R. Bechtold
	Michael Dawley
	Cameron Wentworth
Environmental Technician	Kerin A. McCall
	Kim M. Tower

## RETIREMENT BOARD

Director	Wendy Cherry
Assistant Director	Karry A. Barros



PRECINCT	FIRST NAME	LAST NAME	TERM
1	Tammy	Berardi	5/20/2023
1	Mark Thomas	Pulsinelli	5/20/2023
1	Ashley Alexiss	Sullivan	5/20/2023
1	Lucile A.	Leary	5/18/2024
1	Richard R.	O'Keefe	5/18/2024
1	Sarah Lynn	Sibley	5/18/2024
1	Kevin F.	Leary	5/17/2025
1	Christine K.	Pratt	5/17/2025
1	Leonard J.	Vaz	5/17/2025
2	Katharine Palmer	Krampf	5/20/2023
2	Albert Ethan	Kusman	5/20/2023
2	Everett Joseph	Malaguti III	5/20/2023
2	Brian John	Baragwanath	5/18/2024
2	Nancy P.	Davis	5/18/2024
2	Richard M.	Serkey	5/18/2024
2	Thomas A.	Pinto	5/17/2025
2	John W.	Pinto	5/17/2025
2	Matthew Aaron	Tavares	5/17/2025
3	Margaret A.	Keohan	5/20/2023
3	Constance Ellen	Melahoures	5/20/2023
3	Gerald E.	Sirrico	5/20/2023
3	Donna DeFabio	Curtin	5/18/2024
3	Ann	Pizer	5/18/2024
3	Dale M.	Webber	5/18/2024
3	Michael F.	Babini	5/17/2025
3	Bill J.	Keohan	5/17/2025
3	Laurence R.	Pizer	5/17/2025
4	Jad	Osanski	5/20/2023
4	David B.	Peck	5/20/2023
4	Robert J.	Shaw	5/20/2023

PRECINCT	FIRST NAME	LAST NAME	TERM
4	Charles Thomas	Mathewson	5/18/2024
4	Clare A.	Montanari	5/18/2024
4	Charles E.	Vautrain III	5/18/2024
4	Alan	Costa	5/17/2025
4	Virginia E.	Davis	5/17/2025
4	Kathleen C.	Dunn	5/17/2025
5	David L.	Parker	5/20/2023
5	Robert W.	Pazmino	5/20/2023
5	Therese M.	Robinson	5/20/2023
5	Kevin F.	Lynch	5/18/2024
5	Scott Daniel	Stephenson	5/18/2024
5	Adam T.	Sykes	5/18/2024
5	Michael R.	Landers	5/17/2025
5	Michael Joseph	Leary	5/17/2025
5	Michael Francis	Malone	5/17/2025
6	William	Arienti	5/20/2023
6	Craig M.	French	5/20/2023
6	Anthony	Mayo	5/20/2023
6	Robert B.	Freeland	5/18/2024
6	Paul J.	McGee	5/18/2024
6	Maureen	Renaud	5/18/2024
6	Colleen Ann	Coughlin	5/17/2025
6	Peter B.	Gellar, Jr.	5/17/2025
6	Thomas	Kelley	5/17/2025
7	George S	Brown	5/20/2023
7	Tammy	Johnson	5/20/2023
7	Jacqueline	Perkins	5/20/2023
7	David	Golden	5/18/2024
7	Virginia	Johnson	5/18/2024
7	Ida K.	Parker	5/18/2024

PRECINCT	FIRST NAME	LAST NAME	TERM
7	Edward	Gellar	5/17/2025
7	Kendra	Maksy	5/17/2025
7	Susan E.	Page	5/17/2025
8	Mary	Tincher	5/20/2023
8	Polly E.	Hare	5/20/2023
8	Sybil M.	Holland	5/20/2023
8	V. James	Grillo IV	5/18/2024
8	Geraldine L.	Williams	5/18/2024
8	Donald Robert	Williams	5/18/2024
8	Herbert G.	McKay	5/17/2025
8	Jeannette E.	McKay	5/17/2025
8	Teresa Marie	McKenna	5/17/2025
9	Christeen Marie	Guadagno	5/20/2023
9	Kathryn M.	Holmes	5/20/2023
9	Carolyn	Sobiloff	5/20/2023
9	Teresa M.	Kreitzer	5/18/2024
9	Francis E.	Lydon	5/18/2024
9	James John	Reed	5/18/2024
9	James	Brown	5/17/2025
9	Victor	Hansen	5/17/2025
9	Andrea J.	Nedley	5/17/2025
10	Robert D.	Duggan	5/20/2023
10	Brian Andrew	Fitzgerald	5/20/2023
10	Peter L.	Neville	5/20/2023
10	Brendan S.	Brady	5/18/2024
10	Mark T.	Maslowski	5/18/2024
10	Robert D.	Trostel	5/18/2024
10	Alan M.	Costello	5/17/2025
10	Stacey M.	De La Cruz	5/17/2025
10	Frank	Feger	5/17/2025



PRECINCT	FIRST NAME	LAST NAME	TERM
11	Ken	Kessel	5/20/2023
11	John	Massotta	5/20/2023
11	Vacant		5/20/2023
11	Rehane M.	Flynn	5/18/2024
11	Benjamin George	Jesse	5/18/2024
11	Peter C.	Lunt	5/18/2024
11	Michelle L.	Arnold	5/17/2025
11	Christopher Lewis	Merrill	5/17/2025
11	Francis James	O'Brien	5/17/2025
12	Daniel	Bell	5/20/2023
12	Karen A.	Petracca	5/20/2023
12	Christopher	Sheridan	5/20/2023
12	Kelly A.	Benoit	5/18/2024
12	Thomas A.	Farmer	5/18/2024
12	Aaron Matthew	Keaton	5/18/2024
12	Patricia N.	Adelmann	5/17/2025
12	Terese Ann	Brennan	5/17/2025
12	Amy Little	Heine	5/17/2025
13	Jeffrey S.	DeLappe	5/20/2023
13	Wynn Abigail	Gerhard	5/20/2023
13	Anita J.	Hadley	5/20/2023
13	Elaine M.	Allegrini	5/18/2024
13	Jennifer C.	Harris	5/18/2024
13	Guy R.	Roy	5/18/2024
13	Lauren Marie	Nessralla	5/17/2025
13	John S.	Sullivan	5/17/2025
13	Susan Marie	Wentworth	5/17/2025
14	Therese F.	Blackwell	5/20/2023
14	Donald Francis	Holm	5/20/2023
14	Rebecca	Ellis	5/20/2023

PRECINCT	FIRST NAME	LAST NAME	TERM
14	Kristopher M.	Houle	5/18/2024
14	Jeanette	Kelly	5/18/2024
14	Nathan R.	Segal	5/18/2024
14	Thomas	Begley	5/17/2025
14	Karen M.	Keane	5/17/2025
14	Carmelina G.	Stearns	5/17/2025
15	Belinda	Brewster	5/20/2023
15	John C.	Donahue	5/20/2023
15	Michael J.	Hanlon III	5/20/2023
15	W. Wrestling	Brewster	5/18/2024
15	Patricia C.	Dysart	5/18/2024
15	Francis X.	Flaherty	5/18/2024
15	Sandra Smith	Mumford*	5/17/2025
15	Richard H.	Nealey	5/17/2025
15	Michael Little	Withington	5/17/2025
16	Lawrence H.	Delafield	5/20/2023
16	Liana E.	Patton	5/20/2023
16	Ethan	Warren	5/20/2023
16	William S.	Abbott	5/18/2024
16	Dorothy B.	Price	5/18/2024
16	Edward T.	Russell	5/18/2024
16	Cyndi	Balonis	5/17/2025
16	Betsy R.	Hall	5/17/2025
16	Kenneth	Stone	5/17/2025
17	Susan Shaskan	Arenstam	5/20/2023
17	Maureen C.	Femino	5/20/2023
17	Pamela L.	Hastings	5/20/2023
17	Kathleen J.	Bell	5/18/2024
17	Lori Anne	Downs	5/18/2024
17	Lorenzo Noriega	Pizarro	5/18/2024

PRECINCT	FIRST NAME	LAST NAME	TERM
17	Albert J.	Dinardo	5/17/2025
17	Joseph	Hutchinson	5/17/2025
17	William M.	Licata	5/17/2025
18	John Wilkes	Hammond II	5/20/2023
18	Karl Andrew	Mason	5/20/2023
18	Steven J.	Striar	5/20/2023
18	Edward C.	Conroy	5/18/2024
18	Carmen Joseph	Lifrieri	5/18/2024
18	Dennis Joseph	Sullivan	5/18/2024
18	Alyse Katharine	Bruneau	5/17/2025
18	Malcolm A.	MacGregor	5/17/2025
18	Patricia F.	McCarthy	5/17/2025



Committee	Appointing Auth.	First Name	Last Name	Qualification	Termination Date
1749 Court House	Select Board	Deborah	Porter		6/30/25
1749 Court House	Select Board	Karla	Brown		6/30/25
1749 Court House	Select Board	Carol	Faria		6/30/25
1749 Court House	Select Board	Janice	Barney		6/30/24
1749 Court House	Select Board	Carol	Cybulska		6/30/24
1749 Court House	Select Board	William	Lawrence		6/30/24
1749 Court House	Select Board	Cindi	Walsh		6/30/22
Advisory and Finance	Moderator	Kevin	Canty	Precinct 1	6/30/25
Advisory and Finance	Moderator	Ashley	Shaw	Precinct 3	6/30/25
Advisory and Finance	Moderator	Gail	Butler	Precinct 15	6/30/24
Advisory and Finance	Moderator	Brian	Dunn	Precinct 2	6/30/24
Advisory and Finance	Moderator	Evelyn	Strawn	Precinct 2	6/30/24
Advisory and Finance	Moderator	Lawrence	McGrath	Precinct 17	6/30/24
Advisory and Finance	Moderator	Steve	Nearman	Precinct 15	6/30/23
Advisory and Finance	Moderator	Don	Piatt	Precinct 9	6/30/23
Advisory and Finance	Moderator	Robert	Zupperoli	Precinct 1	6/30/23
Advisory and Finance	Moderator	Bruce	Howard	Precinct 16	6/30/23
Advisory and Finance	Moderator	Joseph	Lalley	Precinct 4	6/30/23
Advisory and Finance	Moderator	Christine	Richards	Precinct 14	6/30/24
Advisory and Finance	Moderator	Bethany	Rogers	Precinct 7	6/30/25
Advisory and Finance	Moderator	Louis	Cabana	Precinct 6	6/30/25
Advisory and Finance	Moderator	Timothy	Lawlor	Precinct 7	6/30/25
Affordable Housing Trust	Select Board	Joseph	Assiradoo	At-Large	1/30/23
Affordable Housing Trust	Select Board	Kathleen	Dunn	At-Large	1/30/24
Affordable Housing Trust	Select Board	Lee	Hartmann	Planning	6/30/23
Affordable Housing Trust	Select Board	Christopher	Knoth	Attorney	6/30/25
Affordable Housing Trust	Select Board	Samantha	Nichols	Realtor	6/30/24
Affordable Housing Trust	Select Board	Stephen Michael	Palmer	PRA	6/30/24
Affordable Housing Trust	Select Board	Lisa	Reilly	HA	6/30/24
Affordable Housing Trust	Select Board	Michael	Sinclair	Banking	6/30/24
Affordable Housing Trust	Select Board	Mark	Snyder	At-Large	6/30/24
Agricultural Commission	Select Board	Christopher	Badot	At-Large	6/30/22
Agricultural Commission	Select Board	Patricia	Cho	Farmer	6/30/23
Agricultural Commission	Select Board	Autumn	Devito	At-Large	6/30/23
Agricultural Commission	Select Board	Patrick	Farah	Farmer	6/30/23
Agricultural Commission	Select Board	Jacqueline	Millar	At-Large	6/30/25
Agricultural Commission	Select Board	John	Risso	Farmer	6/30/24
Agricultural Commission	Select Board	Vacant		Farmer	6/30/24
Agricultural Commission	Select Board	Richard	Vacca		6/30/24
Airport	Select Board	Douglas R.	Crociati		6/30/23
Airport	Select Board	Ken	Fosdick		6/30/23
Airport	Select Board	Karin	Goulian		6/30/24
Airport	Select Board	Thomas W.	Hurley		6/30/24
Airport	Select Board	Christopher	Merrill		6/30/24
Airport	Select Board	Dennis	Smith		6/30/25
Airport	Select Board	Paul G.	Worcester		6/30/25
Assessors	Manager	Richard W.	Finnegan		6/30/23
Assessors	Manager	Michael G.	Hourahan		6/30/24
Assessors	Manager	Richard	Nowlan		6/30/23
Assessors	Manager	Donna	Randles		6/30/24

Assessors	Manager	James F.	Sullivan		6/30/25
Board of Health	Select Board	Amy	Donovan-Palmer		6/30/24
Board of Health	Select Board	David	Golden		6/30/23
Board of Health	Select Board	Lorenzo	Pizarro		6/30/25
Board of Health	Select Board	Barry	Potvin		6/30/24
Board of Health	Select Board	Teri	Reid		6/30/23
Board of Health	Select Board	Deb	Zona	Alternate	6/30/23
Building	Select Board	Thomas	Finnegan	At Large	6/30/24
Building	Select Board	Thomas	Fugazzi	At large	6/30/23
Building	Select Board	Eugene	Blanchard	Attorney	6/30/25
Building	Select Board	Timothy	Grandy	Planning	6/30/24
Building	Select Board	David	Malaguti	Construction	6/30/23
Building	Select Board	Megan	Marble		6/30/24
Building	Select Board	Robert	Morgan	School Com	6/30/24
Building	Select Board	David	Peck	Architect	6/30/24
Building	Select Board	Luis	Pizano	School Com	6/30/24
Cable Advisory	Select Board	Vacant			
Cable Advisory	Select Board	Donna	Nichols		
Cable Advisory	Select Board	Len	Levin		
Cable Advisory	Select Board	Paul	McGee		6/30/23
Cable Advisory	Select Board	Sean P.	Mullin		6/30/23
Capital Improvements	Finance	Gail	Butler	Fin. Comm.	6/30/24
Capital Improvements	Select Board	Betty	Cavacco	Select Board	5/16/23
Capital Improvements	Moderator	Stacey	Delacruz	Town Meeting	6/30/22
Capital Improvements	Moderator	Bruce	Howard	At Large (4 yr)	6/30/26
Capital Improvements	Select Board	Chris	Moore	At Large (4 yr)	6/30/26
Capital Improvements	Select Board	Steve	Lydon	At Large (4 yr)	6/30/25
Capital Improvements	School	Luis	Pizano	School	6/30/24
Cedarville Steering	Planning	Joseph	Assiradoo		6/30/25
Cedarville Steering	Planning	James J.	Bennette		6/30/23
Cedarville Steering	Planning	Tess	Brennan		6/30/24
Cedarville Steering	Select Board	Jodie	Burkett		6/30/25
Cedarville Steering	Planning	Victor	Hansen		6/30/23
Cedarville Steering	Planning	Kathryn	Holmes		6/30/25
Cedarville Steering	Planning	Gerre	Hooker		6/30/24
Cemetery Committee	Select Board	Mary	Avini		6/30/23
Cemetery Committee	Select Board	Frank	Drollett		6/30/23
Cemetery Committee	Select Board	Matthew	Glynn		6/30/23
Cemetery Committee	Select Board	Everett	Malaguti		6/30/23
Cemetery Committee	Select Board	Richard	Quintal		6/30/23
Cemetery Committee	Select Board	Daniel	Holland		6/30/25
Center for Active Living	Select Board	Pat	Achorn		6/30/25
Center for Active Living	Select Board	Elizabeth	Cadigan	60+	3/30/23
Center for Active Living	Select Board	Janice	Capofreddi	60+	6/30/25
Center for Active Living	Select Board	Kathy	Castagna		6/30/23
Center for Active Living	Select Board	Brian	Faghan		6/30/24
Center for Active Living	Select Board	Marianne	Kirby		6/30/25
Center for Active Living	Select Board	Therese	Mucci	60+	6/30/24
Center for Active Living	Select Board	Monica	Mullin		6/30/23

Center for Active Living	Select Board	Capt. Kevin	Manuel	6/30/25
Center for Active Living	Select Board	Amy	Naples	6/30/24
Charter Commission	Elected	William	Abbott	18 Month App.
Charter Commission	Elected	Laurence	Pizer	18 Month App.
Charter Commission	Elected	W. Wrestling	Brewster	18 Month App.
Charter Commission	Elected	Betsy	Hall	18 Month App.
Charter Commission	Elected	Bill	Keohan	18 Month App.
Charter Commission	Elected	David	Malaguti	18 Month App.
Charter Commission	Elected	Frank	Mand	18 Month App.
Charter Commission	Elected	David	Peck	18 Month App.
Charter Commission	Elected	Scott	Vecchi	18 Month App.
Climate Act. Net Zero	Select Board	Art	Desloges	6/30/25
Climate Act. Net Zero	Select Board	Carl	Donaldson	6/30/25
Climate Act. Net Zero	Select Board	Dan	Baldassini	6/30/25
Climate Act. Net Zero	Select Board	Dale	Bryan	6/30/25
Climate Act. Net Zero	Select Board	Patrick	Farah	6/30/25
Climate Act. Net Zero	Select Board	Cheryl	Jamieson	6/30/25
Climate Act. Net Zero	Select Board	Donald	Ross	6/30/25
Climate Act. Net Zero	Select Board	Judy	Savage	6/30/25
Climate Act. Net Zero	Select Board	Leanna	Scanlan	6/30/25
Climate Act. Net Zero	Select Board	Casey	Shetterly	6/30/25
Climate Act. Net Zero	Select Board	Ewa	Now	6/30/25
Climate Act. Net Zero	Select Board	Michael	Bena	6/30/25
Community Preservation	Select Board	Joan	Bartlett	6/30/23
Community Preservation	Conservation	Randy	Parker Jr.	6/30/25
Community Preservation	Select Board	Allen	Hemberger	6/30/24
Community Preservation	Select Board	William J.	Keohan	6/30/24
Community Preservation	Planning	Birgitta	Kuehn	6/30/25
Community Preservation	Select Board	John T.	Mahoney, Jr.	6/30/23
Community Preservation	Housing	Russell	Shirley	6/30/22
Community Preservation	Historical	Michael	Tubin	6/30/16
Conservation Commission	Select Board	Sean	Andersen	6/30/25
Conservation Commission	Select Board	Ann	Burnham	6/30/24
Conservation Commission	Select Board	Jamie	Carpenter	6/30/23
Conservation Commission	Select Board	Paul	Churchill	6/30/25
Conservation Commission	Select Board	Karen	Edwards	6/30/24
Conservation Commission	Select Board	Lucas	Nichols	6/30/23
Conservation Commission	Select Board	Randy	Parker Jr.	6/30/25
Cultural Council	Select Board	Meaghan	Dunn	6/30/23
Cultural Council	Select Board	David	Gould	6/30/22
Cultural Council	Select Board	Samantha	Nichols	6/30/25
Cultural Council	Select Board	Segun	Ogundipe	6/30/22
Cultural Council	Select Board	Patty	Cronin	
Cultural Council	Select Board	Debbie	Stauble	6/30/23
Cultural Council	Select Board	Lisa	Reilly	
Disability Commission	Manager	Frances	Carney	6/30/21
Disability Commission	Manager	Donna	Healy	6/30/23
Disability Commission	Manager	Paul	McGee	6/30/23
Disability Commission	Manager	Heidi	MacCurtain	6/30/25
Disability Commission	Manager	Tzynyia	Pinchback	6/30/22
Disability Commission	Manager	Barry	DeBlasio	6/30/23



Energy Committee	Select Board	Margie	Burgess		6/30/23
Energy Committee	Select Board	Ronald	Dobrowski		6/30/25
Energy Committee	Select Board	Everett J.	Malaguti		6/30/24
Energy Committee	Select Board	Chris	Mazzola		6/30/25
Energy Committee	Select Board	John	Mills		6/30/25
Energy Committee	Select Board	Nathaniel	Fanning		6/30/23
Energy Committee	Select Board	Holly	States		6/30/23
Energy Committee	Select Board	Jack	Willett		6/30/24
Harbor	Select Board	David	Tarantino		
Harbor	Select Board	John	Boreland		
Harbor	Select Board	Julie	Archer	At Large	6/30/24
Harbor	Select Board	Bryan	Belsito	Yacht Club	6/30/24
Harbor	Select Board	Joshua	Bows	At Large	6/30/25
Harbor	Select Board	W. Wrestling	Brewster	At Large	6/30/24
Harbor	Select Board	Jamie	Carpenter	Chamber	6/30/23
Harbor	Select Board	Phil	Chandler	At Large	6/30/24
Harbor	Select Board	Justin	Darling	At Large	6/30/24
Harbor	Select Board	William T.	Doyle III	Aquaculture	6/30/24
Harbor	Select Board	Scott	Dunlap	Boat Yard own	6/30/24
Harbor	Select Board	Chad	Hunter	Harbormaster (non-voting)	
Harbor	Select Board	Thomas	O'Reilly, Jr.	Lobsterman	6/30/25
Harbor	Select Board	Paul	Quintal	Party Boat	6/30/20
Historic District/Historical	Select Board	Anne	Mason	Historian	6/30/24
Historic District/Historical	Select Board	Jim	Cahill	Architect	6/30/24
Historic District/Historical	Select Board	Daniel	Casieri	At-Large	6/30/23
Historic District/Historical	Select Board	Lisa	O'Neill	Realtor	6/30/23
Historic District/Historical	Select Board	Richard	Stefani		6/30/25
Historic District/Historical	Select Board	Michael	Tubin	Resident	6/30/23
Historic District/Historical	Select Board	Scott	Vecchi	Alternate	6/30/23
Historic District/Historical	Select Board	Ryan	Vayo		6/30/23
Historic District/Historical	Select Board	Kimberlee	Canducci	Alternate	6/30/23
Little Red Schoolhouse	Select Board	Jodie	Burkett		6/30/25
Little Red Schoolhouse	Select Board	Frank	McKenna		6/30/23
Little Red Schoolhouse	Select Board	Theresa	McKenna		6/30/25
Little Red Schoolhouse	Select Board	Mark	Thompson		6/30/24
Little Red Schoolhouse	Select Board	Larry	Whalen		6/30/20
Little Red Schoolhouse	Select Board	Linda	White		6/30/25
Little Red Schoolhouse	Select Board	Kimberly	Winship		6/30/24
Manomet Steering	Planning	Vacant			6/30/23
Manomet Steering	Planning	William	Arienti		6/30/25
Manomet Steering	Planning	Alice A.	Baker		6/30/25
Manomet Steering	Select Board	Louis	Cabana		6/30/25
Manomet Steering	Planning	David	Golden		6/30/24
Manomet Steering	Planning	Jeannette	Kelly		6/30/23
Manomet Steering	Planning	Nancy	Kenyon		7/12/24
Master Plan Task Force	Planning	Steven	Bolotin	Planning Brd	6/30/24
Master Plan Task Force	Planning	Kathy	Castagna	At-Large	6/30/24
Master Plan Task Force	Planning	Kathryn	Holmes	COPC	6/30/24
Master Plan Task Force	Planning	Ward	Jaros	At-Large	6/30/24
Master Plan Task Force	Planning	Glenn	MacGregor	At-Large	6/30/24
Master Plan Task Force	Planning	Lorenzo	Pizzaro	At-Large	6/30/24

Master Plan Task Force	Planning	Evelyn	Strawn	Fin. Comm	6/30/24
Master Plan Task Force	Planning	Darice	Wareham	At-Large	6/30/24
Master Plan Task Force	Planning	Don	Williams	At-Large	6/30/24
Nat. Res and Coastal Beaches	Select Board	Tom	Cummings	Long Bch	6/30/24
Nat. Res and Coastal Beaches	Select Board	Ronald	Dobrowski	Naturalist	6/30/25
Nat. Res and Coastal Beaches	Select Board	Stephanie	Fugazzi	Long Bch	6/30/23
Nat. Res and Coastal Beaches	Select Board	Paul	Jacobs	White Hrse	6/30/24
Nat. Res and Coastal Beaches	Select Board	Everett	Malaguti III	At Large	6/30/24
Nat. Res and Coastal Beaches	Select Board	Casey	Pickett	Neigh Mort Pk	6/30/17
Nat. Res and Coastal Beaches	Select Board	Gilbert	Freeman	At Large	6/30/25
No Place for Hate	Select Board	Barbara	Aharoni		
No Place for Hate	Select Board	Michelle	Badger		
No Place for Hate	Select Board	Elizabeth	Connell		
No Place for Hate	Select Board	Vedna	Heywood		
No Place for Hate	Select Board	Katherine	Jackson		
No Place for Hate	Select Board	Peter	Malton		
No Place for Hate	Select Board	Susan B.	Moore		
No Place for Hate	Select Board	Jonathan	Plate		
No Place for Hate	Select Board	Sarah	Sibley		
No Place for Hate	Select Board	Kate	Toland		
No Place for Hate	Select Board	Suzanne	Goldberg		
No Place for Hate	Select Board	Yuna	Yi		
No Place for Hate	Select Board	Kenneth	Dicks		
North Plymouth Steering	Planning	Michael	Bongiovanni		6/30/25
North Plymouth Steering	Planning	Eric	Dykeman		6/30/24
North Plymouth Steering	Planning	John T.	Handrahan, Jr.		6/30/23
North Plymouth Steering	Select Board	Maureen	Hickey		6/30/25
North Plymouth Steering	Planning	Kevin	Leary		6/30/25
North Plymouth Steering	Planning	Everett	Malaguti III		6/30/24
North Plymouth Steering	Planning	Donna	McGoff		6/30/23
Open Space	Planning	Deborah	Iaquinto		6/30/25
Open Space	Conservation	Brian	Harrington		6/30/25
Open Space	Planning	Andrea	Dickinson		6/30/24
Open Space	Conservation	John	Hammond		6/30/24
Open Space	Planning	Vacant			6/30/24
Open Space	Select Board	Nathan	Michael		6/30/23
Open Space	Planning	Diane	Peck		6/30/23
Open Space	Select Board	Lois	Post		6/30/24
Open Space	Planning	Stephanie	Silva		6/30/25
Open Space	Admin	Patrick	Farah		Admin
Plymouth Center Steering	Planning	Jessica	McHugh		6/30/23
Plymouth Center Steering	Planning	Andrea	Melville		6/30/24
Plymouth Center Steering	Planning	Clare	Montanari		6/30/25
Plymouth Center Steering	Select Board	John	Morse		6/30/25
Plymouth Center Steering	Planning	Carol	Roupenian		6/30/24
Plymouth Center Steering	Planning	Gerald	Sirrico		6/30/24
Plymouth Center Steering	Planning	Evelyn	Strawn		6/30/25

Grth and Development Corp	Select Board	Phil	Chandler		6/30/24
Grth and Development Corp	Select Board	James	Emmett		6/30/27
Grth and Development Corp	Select Board	Jay	Kimball		12/3/26
Grth and Development Corp	Select Board	John	Morse		6/30/27
Grth and Development Corp	Select Board	Leighton A.	Price		12/3/22
Grth and Development Corp	Select Board	Tatum	Stewart		12/1/26
Retirement Board	Accountant	Lynne	Barrett		6/30/23
Retirement Board	Select Board	Gerald	Coughlin		6/30/23
Retirement Board	Retirement Board	Robert	Ness		6/30/23
Retirement Board	Member Election	Thomas	Kelley		6/30/25
Retirement Board	Member Election	Dale	Webber		6/30/25
Simes House Foundation	Select Board	William	Keohan		6/30/23
Simes House Task Force	Select Board	Alice	Baker		Ad-hoc
Simes House Task Force	Select Board	Betty	Cavacco	Select Board	Ad-hoc
Simes House Task Force	Select Board	Julie	Gallant		Ad-hoc
Simes House Task Force	Select Board	Karen	Buechs		Ad-hoc
Simes House Task Force	Select Board	Monica	Mullin		Ad-hoc
Simes House Task Force	Select Board	Robert	Zupperoli		Ad-hoc
Simes House Task Force	Select Board	Stephen	Cole		Ad-hoc
Simes House Task Force	Select Board	Victoria	Costa		Ad-hoc
Simes House Task Force	Select Board	Derek	Brindisi	Town Man.	Ad-hoc
Visitor Services	Select Board	Chris	Anzuoni	PCDC	6/30/25
Visitor Services	Select Board	Jesse	Centamore	Retail	6/30/23
Visitor Services	Select Board	Alyssa	Smith		6/30/24
Visitor Services	Select Board	Steven	Lydon	PDIC	6/30/25
Visitor Services	Select Board	Everett	Malaguti		6/30/24
Visitor Services	Select Board	Richard J.	Quintal, Jr.	Chamber of Commerce	6/30/24
Visitor Services	Select Board	Sue	Krabbe		6/30/25
Wter Conservation Comm.	Select Board	Peg	Blackwell		6/30/23
Wter Conservation Comm.	Select Board	Eric	Cody		6/30/23
Wter Conservation Comm.	Select Board	Kristine	Danielson		6/30/23
Wter Conservation Comm.	Select Board	Daniel	Gorczyca		6/30/23
Wter Conservation Comm.	Select Board	Vacant			6/30/23
West Plymouth Steering	Planning	Vacant			6/30/24
West Plymouth Steering	Planning	Vacant			6/30/23
West Plymouth Steering	Select Board	Michelle	Arnold		6/30/25
West Plymouth Steering	Planning	Judith	Barber		6/30/23
West Plymouth Steering	Planning	Brian	Collins		6/30/24
West Plymouth Steering	Planning	Anita	Hadley		6/30/24
West Plymouth Steering	Planning	Tina	Reposa		6/30/25
White Horse Beach Parking	Select Board	Michael	Ahern		6/30/23
White Horse Beach Parking	Select Board	Alice	Baker		6/30/23
White Horse Beach Parking	Select Board	Christine A.	Bostek		6/30/23
White Horse Beach Parking	Select Board	Nancy	Carini		6/30/23
White Horse Beach Parking	Select Board	Cheryl	Damiano		6/30/23
White Horse Beach Parking	Select Board	Ron	Dobrowski		6/30/23
White Horse Beach Parking	Select Board	Anna	Fish		6/30/23
White Horse Beach Parking	Select Board	Joe	Morrill		6/30/23
White Horse Beach Parking	Select Board	Charlie	O'Rourke		6/30/23
White Horse Beach Parking	Select Board	Don	Smith		6/30/23



Zoning Board of Appeals	Select Board	Peter	Conner	6/30/25
Zoning Board of Appeals	Select Board	Edward C.	Conroy	6/30/24
Zoning Board of Appeals	Select Board	Michael	Leary	6/30/24
Zoning Board of Appeals	Select Board	Kevin	O'Reilly	6/30/25
Zoning Board of Appeals	Select Board	Michael	Main	6/30/23
Zoning Board of Appeals	Select Board	David	Peck	6/30/23
Zoning Board of Appeals	Select Board	Philip	Ricardi	6/30/25

**2022 SPECIAL TOWN MEETING WARRANT**  
**Saturday, April 2, 2022**

To the Town Clerk of the Town of Plymouth, Commonwealth of Massachusetts:

**GREETINGS:**

In the name of the Commonwealth, you are directed to notify and warn the Inhabitants of Plymouth, qualified to consider and vote on articles at the Special Town Meeting of the Town of Plymouth, to meet virtually by remote participation on Saturday, the Second day of April 2022, at 8:00 AM, with information necessary for the Moderator, Town Meeting members, Town officials and interested members of the public to access and witness the deliberations and actions taken at the Town Meeting remotely as follows:

Town Meeting members will be using telecast through Zoom Webinar videoconferencing platform for their deliberations and they will be using V-Voter to take actions.

Town Officials will provide information through the Zoom Webinar videoconferencing platform.

Interested members of the public will be able to view the meeting through PACTV, Channel 15 (Comcast) or Channel 47 (Verizon) or [pactv.org/live](http://pactv.org/live). Individuals not otherwise lawfully entitled to speak will have the opportunity to speak through the Zoom Webinar videoconferencing platform with 48-hours advanced notice given to and permission granted by the Town Moderator.

Registered Town of Plymouth voters wishing to participate in the remote Special Town Meeting shall submit a request to participate in the Meeting to the Town Clerk not less than forty-eight (48) hours in advance of the Town Meeting scheduled for Saturday, April 2, 2021 commencing at 8:00 AM. Upon receipt of the request and verification of the requester's voter registration status, the Town Clerk shall

provide to the requester instructions for participating in the remote Town Meeting.

To act on the following articles to wit:

**ARTICLE 1: Personnel Bylaws and Collective Bargaining Agreements.** To see if the Town will vote to amend the Classification and Compensation Plans and the Personnel By-Law and Collective Bargaining Agreements contained therein, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 2: FY 2022 Budget Amendments.** To see if the Town will vote to transfer from available funds a sum of money to be added to funds already appropriated under Articles 7A through 7E of the 2021 Spring Annual Town Meeting for the purpose of supplementing departmental expenses, or otherwise amend said votes, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 3: Unpaid Bills of a Prior Year.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay certain unpaid bills of a prior fiscal year, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 4: Capital Improvements.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the construction and/or repair and/or purchase and/or lease of buildings and/or replacement of departmental buildings, and/or equipment and/or capital facilities for various departments of the Town and/or for feasibility and other types of studies or professional consulting services, including any related and incidental costs and expenses, as follows:

ITEM	DEPARTMENT	PROJECT DESCRIPTION
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A1	Police Department	Replacement of Patrol Boat Motors
A2	Inspectional Services	Town Wide E-Permitting System
A3	DPW - Highway	Replace Sweeper H303
A4	Parks & Forestry	Brewster Garden Stairs
A5	Recreation	Memorial Hall Sound System Upgrade
A6	DPW - Sewer	WSPS Flood Barrier Wall
A7	DPW - Sewer	Water Street Interceptor
A8	DPW - Sewer	SCADA Improvements
B1	Municipal Airport	Airport Sewage Treatment Plant Upgrade

Or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 5: Fire Station #5 Renovation.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the design, construction, equipping and furnishing of a renovated fire station #5 at 827 State Road, Manomet, shown at Assessor’s Map 48 Lot 6D, including but not limited to site preparation, demolition, and all other costs incidental and related thereto; or to take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 6: SOLAR PILOT – 143 Hedges Pond Road.** To see if the Town will vote, pursuant to the provisions of G. L. c.59, §38H, to authorize the Select Board and Board of Assessors to negotiate and enter into an agreement for payments in lieu-of-taxes (“PILOT”), for a 2,111.4 Kilowatt DC (more or less) solar photovoltaic energy generating facility for Hedges Pond Solar 1, LLC (or its affiliates, successors or assigns) to be located on a 49.08 acre parcel (more or less) at 143 Hedges Pond Road, currently shown on Plymouth Assessor’s Map 55 Lot 53, upon such terms and conditions as the

Select Board and Board of Assessors shall deem to be in the best interest of the Town, or take any other action relating thereto.

SELECT BOARD

**ARTICLE 7: PILOT – Holtec.** To see if the Town will vote to authorize the Select Board to petition the Massachusetts General Court for special legislation to allow the Town of Plymouth to enter into a Payment In Lieu of Tax Agreement with Holtec and/or its subsidiaries, specifically for property and personal property located on property located on Parcels:

043-000-011-000	043-000-011D-000	043-000-011E-000	043-000-011F-000
044-000-001B-000	044-000-002-000	044-000-013-000	044-000-014-000
044-006-527-000	047-000-008-000	076-000-003-000	076-000-004-000
094-000-001-000	094-000-002-000	094-000-003-000	

as shown on Plymouth’s Assessors Map; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approve amendments to the bill before enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or take any other action relative thereto.

SELECT BOARD

**ARTICLE 8: Affordable Housing.** To see if the Town will vote to transfer the care, custody, management and control of the following parcel from the Town Treasurer for the purpose of sale at auction to the Select Board for purpose of conveyance, and further, that the Select Board be authorized to convey the property upon such terms and conditions as the Select Board deem appropriate to the Plymouth Redevelopment Authority for the purpose of affordable housing:

Parcel ID	Road	Legal Reference	Tax Title
046-000H-000H-028	31 Strand Ave	C25348	#12174

Or take any other action relative thereto,

PLYMOUTH REDEVELOPMENT AUTHORITY

ARTICLE 9

Withdrawn

**SELECT BOARD**

**ARTICLE 10:**

Withdrawn

**SELECT BOARD**

**ARTICLE 11:**

Withdrawn

**SELECT BOARD**

**ARTICLE 12: Pavement Management Stabilization Fund.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Pavement Management Plan Debt Stabilization Fund, as authorized by the provisions of G.L. c. 40, §5B as amended, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 13: Facility Capital Maintenance Stabilization Fund.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Facility Capital Maintenance Stabilization Fund, as authorized by the provisions of G.L. c. 40, §5B as amended, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 14: Amend Airport Zoning Map.** To see if the Town will vote to amend the Official Zoning Map #1 to rezone Lots 22-80, 22-81, 22-82, 22-83 and 22-84 on Assessors’ Map 106 from Airport (AP) to Medium Lot Residential (R25) or take any other action relative thereto.

**BY PETITION: Shannon Schultz, et al**



And you are hereby required to serve this warrant in the manner prescribed by vote of the Town by posting notice thereof fourteen (14) days at least before such meeting in the Town Hall, in the Town’s Libraries and posted on the Town’s website, and make return thereof with your doings thereon at the time and places above mentioned.

Given under our hands this \_\_\_\_ day of March 2022.

Approved as to Legal	SELECT BOARD
Form	
Town Counsel	Richard Quintal, Chairman Betty Cavacco, Vice Chairman Patrick Flaherty Harry Helm Charlie Bletzer

Plymouth, ss.

Pursuant to the foregoing Warrant, I have this day notified and warned the Inhabitants of Plymouth qualified to vote in elections and Town affairs to meet virtually by remote participation on Saturday, the Second Day of April, 2022, at 8:00 AM to conduct the Special Business Meeting of the Town of Plymouth, by posting copies of this Warrant in the Town Hall in the town's libraries and posted on the town's website seven days at least before such meeting.

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Signature	Date & Time
Town Clerk	Posted

**SPECIAL TOWN MEETING**  
**April 2, 2022**

The Moderator called the Special Town Meeting to order at 9:13 AM.

The Moderator noted that the return of the warrant of Special Town Meeting showed that it was properly served. With no objection, Town Meeting waived the reading of the Constable’s Return of Service and waived the reading of the warrant.

The quorum present at the Annual Town Meeting remained in effect for the Special Town Meeting.

Mr. Canty moved that all business in all sessions of this Special Town Meeting be commenced and conducted remotely by means of the Zoom Webinar and OTI virtual voting platforms. The motion PASSED with 105 in favor and 17 in opposition.

Article 1A Motion: Misc. D – Natural Resources – Seasonal Positions  
Mr. Canty moved that the Town vote to increase the wages for seasonal Natural Resources Assistants and Technicians and the Natural Resources Officers, in accordance with the Memo dated February 10, 2022, located on pages 23-24 in the Spring Special Town Meeting Report and Recommendations of the Advisory & Finance Committee.

DATE: February 10, 2022  
TO: Lee Hartmann, Acting Town Manager  
FROM: Marie Brinkmann, Director of Human Resources  
RE: Seasonal Hourly Rate Request  
CC: Lynne Barrett, Finance Director  
Advisory and Finance Committee

This memorandum provides information regarding a request to increase the hourly rates of certain non-union, seasonal positions.

In this ongoing, challenging hiring environment, we have found that the Town is losing many of the limited number of qualified seasonal

candidates to surrounding towns. It is imperative that the wages for these positions remain competitive. The Town relies heavily upon the performance of these employees to provide valuable services to the citizens, as well as visitors, to the Town. Without this wage adjustment, filling these important positions with qualified candidates will only become more difficult.

Please keep in mind that the employees who occupy these positions do not receive benefits from the Town, as a result their compensation is based solely on their hourly wage.

In preparing for this proposal, both hiring departments have anticipated their proposed wage increases when creating their current budget and/or revolving fund proposals.

In order to remain competitive in an extremely tight seasonal job market, and enable the Town to attract and retain quality candidates to continue to provide the services we all rely on, please support this request for hourly rate increases for these seasonal positions.  
Thank you.

Mr. Landers moved the previous question. The motion FAILED to reach two-thirds on a roll call with 78 in favor and 45 in opposition. The motion PASSED on a roll call with 112 in favor and 6 in opposition.

Article 1B Motion: Misc. D – Recreation – Seasonal Lifeguards & Head Lifeguards

Mr. Canty moved that the Town vote to increase the wages for lifeguards and head lifeguards, in accordance with the Memo dated February 7, 2022, located on pages 25-26 in the Spring Special Town Meeting Report and Recommendations of the Advisory & Finance Committee. [See Memo for Article 1B.]

The motion PASSED on a roll call with 121 in favor and 3 in opposition.



Article 1C Motion: Non-Union – Inspectional Services – Create Assistant Director position

Mr. Canty moved that the Town vote to create the position of Assistant Director of Inspectional Services in the Inspectional Services Department, in accordance with the Memorandum dated February 18, 2022, located on page 27 in the Spring Special Town Meeting Report and Recommendations of the Advisory & Finance Committee.

DATE: February 18, 2022  
TO: Lee Hartmann, Acting Town Manager  
FROM: Marie Brinkmann, Director of Human Resources  
RE: Assistant Director of Inspectional Services  
CC: Lynne Barrett, Finance Director  
Advisory and Finance Committee

This memorandum provides information regarding a request to create the position of Assistant Director of Inspectional Services in the Inspectional Services Department.

The Town of Plymouth relies upon the Department of Inspectional Services to provide valuable services to the community while ensuring a safe public and private environment for the residents. As the size of the community has grown, the volume of service for the Department of Inspectional Services has grown with it. The Assistant Director position will be key to providing the additional assistance required with oversight of day-to-day operations and supervision. Additionally, this position will provide the added support needed to improve services such as enforcement, plan review, coordination of annual certifications with the Fire Department, meetings with potential permit holders on proposed construction projects, and interdepartmental coordination and communication.

When creating his current budget, the Director of Inspectional Services has anticipated the proposed salary at an M5 level within the non-union Executive Management classification plan (\$76,374-\$98,491).

This new position will allow the Department to continue to meet the expected level of service that residents of the Town rely upon.  
Thank you for your consideration.

The motion PASSED on a roll call with 95 in favor, 22 in opposition, and 1 abstaining.

Article 1D Motion: SEIU Local 888

Mr. Canty moved that the Town vote to amend the SEIU Local 888 Agreement for the period July 1, 2021 – June 30, 2024, in accordance with the Memorandum of Agreement located on pages 28-33 in the Spring Special Town Meeting Report and Recommendations of the Advisory & Finance Committee.

Memorandum of Agreement  
Town of Plymouth  
And  
SEIU Local 888  
For Collective Bargaining Agreement  
July 1, 2021 – June 30, 2024

The following constitutes a ratified agreement between the parties, subject to ratification by the Select Board and subject to appropriation by Town Meeting. The information below in this Memorandum of Agreement shall be incorporated into the Collective Bargaining Agreement (CBA) unless specifically outlined otherwise only after Town Meeting approval.

1. Pay Equity Adjustment of \$4,000 effective in year two of the contract (7/1/22). This will not be added to the CBA, but is memorialized in this MOA.
2. The following positions will be reclassified effective in year two of the contract (7/1/22). This will not be added to the CBA, but is memorialized in this MOA.

Center for Active Living – 1 position – C3 to C4

Clerk’s Office – 1 position – C4 to C5  
DPW/Sewer – 1 position – C4 to C5  
DPW/Maintenance – 1 position – C4 to C5  
Planning/ZBA – 1 position – C4 to C5  
Police Records – 1 position – C4 to C5  
Public Health Part Time – 1 position – C3 to C4

3. Amend Article II – Vacancies and New Positions effective  
I in year two of the contract (7/1/22) as follows:

An employee who is promoted will be placed in the step of  
grade to which promoted that will assure no loss of pay and  
with a guarantee of at least a one hundred dollar (\$100) five  
hundred dollar (\$500) annual increment.

4. Amend Article VI – Holidays as follows:

All members of the bargaining unit will be guaranteed twelve  
(12) thirteen (13) paid holidays as follows:

New Year’s Day	Martin Luther King’s Birthday
Patriot’s Day	President’s Day
Independent Day	Memorial Day
Columbus Day	Labor Day
Thanksgiving Day	Day After Thanksgiving
Veteran’s Day	Christmas Day
Juneteenth	

One Half Day Off on Christmas Eve as long as it falls on a week  
day \*\*

5. Amend Article VII – Work Week effective in year two of the  
contract (7/1/22) as follows:

When the Plymouth Town Hall, Senior Center or Library is  
closed or has reduced hours due to weather events or Town-  
wide public emergency, all Union members, both within and



outside those buildings, shall be paid their regular work day salary. Any Union member who is asked to and agrees to work, shall receive compensatory time (equal to the hours worked, i.e., at straight time) and be paid at time-and-a-half (1 ½) for hours worked be paid at time-and-a-half (1 ½) for hours worked in addition to their regular workday salary. Employees Union members who are asked to and agree to work during a weather event or public emergency that occurs on a holiday shall receive compensatory time (equal to hours worked, i.e., straight time) and be paid at time-and-a-half (1 ½) for hours worked in addition to their regular holiday pay. All compensatory time earned pursuant to this agreement must be used within 30 days or will be lost.

6. Amend Article VIII – Overtime effective in year two of the contract (7/1/22) as follows:

Employees may be required to work a reasonable amount of overtime as a condition of their employment. Time and one-half will be paid for all hours of work in excess of eight (8) hours per day or forty (40) hours per week. Part-time employees will receive overtime/compensatory time for hours worked in excess of forty (40) hours in a week. The only exception to the rule is the selling of beach and dump stickers. Over time will be paid at time and a half for all hours worked. Employees who are required to attend meetings outside normal work hours as a condition of their employment shall be paid overtime. All full-time employees who worked their regular hours on a day on which a meeting occurs will be guaranteed a minimum of three (3) hours at time and one half (1 ½) for night meetings, and call backs and special assignments. All full time employees who work their regular hours will be guaranteed time and a half (1 ½) for special assignments, that occur after the completion of their regular hours, including but not limited to the selling of beach and dump stickers.

Employees may be permitted to choose compensatory time in lieu of overtime pay at the discretion of the department head. Employees may earn up to 37.5 hours of compensatory time (twenty-five hours of overtime worked at time and one-half) per fiscal year. Over the course of a fiscal year, employees may maintain a compensatory time balance of up to 37.5 hours (25 hours of overtime worked at time and ½) or 40 hours (26.75 hours of overtime worked at time and ½) depending upon scheduled week. At the end of the fiscal year, any compensatory time balance will be paid out at the regular rate and shall not carry over to the next fiscal year.

7. Amend Article XI – Duration Clause as follows:

This agreement will be effective July 1, 2018 July 1, 2021 and will continue to remain in full force and effect to and including June 30, 2021 June 30, 2024 and shall thereafter automatically renew itself for terms of one (1) year unless by December 1 of the year prior to the expiration of the contract either party gives written notice that it desires to negotiate a new contract or amendment thereto.

8. Amend Article XIII – Salaries as follows:

Employees shall be paid in accordance with the following salary schedules:

- FY19 (effective July 1, 2018) FY22 (effective July 1, 2021)  
increase of 2%
- FY20 (effective July 1, 2019) FY23 (effective July 1, 2022)  
increase of 2%
- FY21 (effective July 1, 2020) FY24 (effective July 1, 2023)  
increase of 2%

Step raises will be granted in succeeding years on July 1. Any new employee who has worked in pay grade for less than thirty (30) weeks before July 1 of a year will be eligible for a step

raise on the following January 1 and subsequent anniversaries of January 1. Otherwise all step raises for new or promoted employees shall be on July 1. When an employee is promoted, the employee's step raise date shall not change.

9. Amend Article XIII – Salaries as follows effective in year two of the contract (7/1/22):

On June 30, 2012 a 2% “6th step” will be added to the existing wage scale On July 1, 2022 step 0 will be eliminated from the wage scale, the current senior step will be incorporated into the wage scale, and a new senior step will be added. Employees are eligible for the 6th 2% senior step if they have completed 10 years as an SEIU employee with Plymouth AND if they are maxed out in the existing wage scale.

10. Amend Article XV – Personal Leave as follows:

a. Personal leave may be taken in either full or half day allotments used in one hour allotments of at least 2 hours, or as a full day.

11. Amend Article XV – Personal Leave as follows:

b. Application for personal leave will be made to the Department Head or his/her designee in writing and will be made at least twenty-four (24) hours before taking such leave (except in cases of emergency). Employees who fail to request approval in advance shall forfeit full pay for each day of unauthorized absence. If, because of lack of time in an emergency situation, permission is sought and granted orally, such permission must be confirmed. Under no circumstances may a day be taken for the purpose of extending a vacation or holiday.



12. Amend Article XVI – Bereavement Leave as follows:

Emergency leave of up to 4 days will be allowed for death in an employee's immediate family; wife, husband, domestic partner, mother, father, child, brother, sister, mother-in-law, father-in-law, grandparents, grandchildren, brother-in-law or sister-in-law, son-in-law, daughter-in-law, step parent, step-sibling, step-child, significant other, or a member of the household. One work day for less immediate family members. Eligibility for leave shall commence upon the date of death of a covered member of the family, unless there are extenuating circumstances in which case the employee may request a delay in the start of the leave or use of non-consecutive days from the Town Manager or his/her designee. Such request will not be unreasonably denied.

13. Amend Article XVII – Vacation Leave effective in year two of the contract (7/1/22) as follows:

In the granting of vacation dates, seniority within the Division will be the determining factor when employees request the same dates for vacation. No more than one (1) employee in each Division will be on vacation at any one time, unless approved by Division Head.

1. A. Vacation accrual is determined by using the HIRE DATE regardless of part-time or full-time status.

B. A prorated date will be determined for the purpose of promotion and job bidding only.

2. A. An employee will begin accruing vacation on a weekly basis immediately upon employment according to the chart below. Weekly accrual rate will increase on anniversary dates. A new employee may begin taking accrued vacation at 4 month anniversary of employment.

Years of Service Completed	Vacation Days	Hourly Weekly Accrual Rate (7.5 per day)	Hourly Weekly Accrual Rate (8 per day)
0 up to 2	10	1.44	1.54
2	11	1.59	1.69
3	12	1.73	1.85
4	13	1.875	2.00
5	15	2.16	2.31
6	16	2.31	2.46
7	17	2.45	2.62
8	18	2.60	2.77
9	19	2.74	2.92
10 & 11	20	2.88	3.08
12 & 13	21	3.03	3.23
14 & 15	22	3.17	3.38
16 & 17	23	3.32	3.54
18 & 19	24	3.46	3.69
20	25	3.61	3.85

B. Employees hired on or after July 1, 2011, will begin accruing vacation on a weekly basis according to the chart below as of July 1, 2016. Weekly accrual rate will increase on anniversary dates. A new employee may begin taking accrued vacation at four (4) month anniversary of employment.

Years of Service	Vacation Days	Hourly Weekly Accrual Rate (7.5 per day)	Hourly Weekly Accrual Rate (8 per day)
0 up to 2	10	1.44	1.54
2	11	1.59	1.69
3	12	1.73	1.85
4	13	1.88	2.00
5	15	2.16	2.31
6	15	2.16	2.31

7	15	2.16	2.31
8	15	2.16	2.31
9	15	2.16	2.31
10 & 11	16	2.31	2.46
12 & 13	17	2.45	2.62
14 & 15	18	2.60	2.77
16 & 17	19	2.74	2.92
18 & 19	20	2.88	3.08
20	20	2.88	3.08

\*This is an approximate illustration of vacation time in days; your actual accrual is based on the “Hourly Weekly Accrual Rate”

14. Amend Article XVII – Vacation Leave effective in year two of the contract (7/1/22) as follows:

On December 1<sup>st</sup> of each year, an employee can buy back up to 5 days of vacation time at their current rate of pay. In order to be eligible for this benefit said employee must have been employed as a member of this bargaining unit for ten (10) years or more and have 4 weeks of vacation on the books.

15. Amend Article XVIII – Sick Leave as follows:

B. The parties agree to the use of no more than 5 days of sick leave per year for mother, father, spouse, significant other, child, grandparent, grandchild, sibling or the immediate household. The use of sick leave for the above noted family members will be allowed past the five (5) days when in compliance with FMLA or Parental Leave Act.

16. Amend Article XVIII – Sick Leave effective in year two of the contract (7/1/22) as follows:

K. The Town agrees that is shall pay to the employee upon his voluntary retirement or upon the death of said employee to his named beneficiary Twenty five dollars (\$25) for each 7 ½ (or

8) hours of accumulated unused sick leave remaining in the account of said employee for fifty (50%) percent of the total hours of said accumulated sick leave, up to a maximum payment of thirty five hundred (\$3,500) dollars fifty percent of an employees unused, accrued sick leave calculated at the rate of the employee's wages for a full work day of work up to a maximum payment of four thousand (\$4000) dollars. In order to be eligible for this benefit said employee must have been employed as a member of this bargaining unit for ten (10) years or more. Employees who accept the Town's long term disability insurance option will not be eligible for this buyback plan.

L. The Town agrees to grant one (1) incentive day of compensatory time to full-time and part-time employees who do not use a sick leave day or any part of a sick leave day in the six-month period between 7/1 and 12/31, and then again between 1/1 and 6/30. This benefit will begin July 1, 2006. This benefit shall be prorated for part-timers in proportion to the number of hours worked each week as it bears to thirty-seven and one half (37 ½) hours.

17. Amend Article XXIV – Management Rights as follows:

O. Any new software (including cloud-based services) introduced by the Town, so long as training and support is done at the Town's expense during normal working hours, shall be implemented and utilized.

18. Amend Article XXXVII – Re-Openers

It is understood that if any other town side managed collective bargaining group reaches an agreement for a salary-related increase during the lifetime of this contract only (2019-2021) (2022-2024), the contract will be reopened on the issue of salary increases. A "salary-related increase" shall be defined as COLA.



19. Amend Article XXXVIII – Longevity effective in year two of the contract (7/1/22) as follows:

Employees in continuous service, who have completed the number of years of continuous service set forth below, shall receive longevity payments in accordance with the calendar year starting in the pay period in which said employee attains that particular level of years of service. The longevity payment shall be paid in a lump sum during the month of November, except if an employee retires after July 1, he/she shall receive his full longevity pay for that year in a lump sum with his/her final week’s pay paid in pro-rated amounts included in the employees’ paycheck every pay period. Eligibility begins with the date of continuous employment. Part-time employees in the group shall receive the longevity benefits listed below on a pro-rate basis. An employee’s share of a benefit shall bear the same relationship to the total benefits as the employee’s average work-week bears to a full-time work week.

Years of Service	Longevity Payment	
5	\$150	\$400
10	\$200	\$600
15	\$300	\$900
20	\$550	\$1200
25	\$750	\$1500

Signed for the Town:

Signed for the Union:

The motion PASSED on a roll call with 107 in favor, 10 in opposition, and 4 abstaining.

Article 1E Motion: OPEIU Local 6

Mr. Canty moved that the Town vote to amend the OPEIU Agreement for the period July 1, 2021 – June 30, 2024, in accordance with the Memorandum of Agreement located on pages 34-46 in the Spring

## Special Town Meeting Report and Recommendations of the Advisory & Finance Committee.

### Memorandum of Agreement for 2022-2024 Collective Bargaining Agreement by and between Town of Plymouth and OPEIU

The Town of Plymouth and OPEIU hereby set forth this memorandum of agreement (MOA) by which the Town and OPEIU tentatively agree to a successor collective bargaining agreement covering the period of July 1, 2021 to June 30, 2024 as follows with the agreement subject to ratification by OPEIU and by the Select Board, and subject to Town Meeting affirmative vote:

1. Pay equity adjustment of \$4,000 effective in year two of the contract (7/1/22). This language will not be added to the CBA, but is memorialized in this MOA.
2. A consistent hourly rate using the 37.5 hour rate, will be established in each position classification, regardless of the hours of work required (37.5 or 40 hours per week) effective in year two of the contract (7/1/22). This language will not be added to the CBA, but is memorialized in this MOA.
3. The following OPEIU positions will be reclassified as described below. This language will not be added to the CBA, but is memorialized in this MOA.
  - Activities Coordinator A1 to A3 effective in year two of the contract (7/1/22)
  - Payroll Administrator A5 to A7 temporary reclassification made permanent
  - Accounts Payable Administrator A5 to A7 temporary reclassification made permanent
  - Local Inspector B I3 to I4 effective in year two of the contract (7/1/22)
  - Zoning Inspector I2 to I3 effective in year two of the contract (7/1/22)
4. Amend Article XII – Continuing Education Program effective in year three of the contract (7/1/23) as follows:

Section 12.01: For permanent full-time employees of the bargaining unit who have been in continuous employment with the Town for at least one (1) year, the Town will provide tuition reimbursement for one (1) two (2) academic course of up to four (4) eight (8) semester hours per fiscal year. The maximum reimbursement in any fiscal year will be \$420.00 \$1,000 per employee. All courses must be job-related and must be from an accredited institution designed to improve the employee's performance in his/her particular position. Employees will also be reimbursed for any courses they must take if they are part of a matriculated degree program.

Approval for any course must be made in advance of registration and be forwarded to the Human Resources Office with the recommendation of the Department Head. Reimbursement is contingent upon receiving a "B" or better grade or a passing grade in a pass/fail grading system. Reimbursement will be made as above and on the basis of availability of appropriated funds. Management will include appropriate funding in its proposed training budget each year.

The Town shall pay an annual stipend for the following degrees relevant to the employee's position per the discretion of the Department Head and Human Resources. These stipends shall be paid in pro-rated amounts included in employees' paycheck every pay period. These stipends shall not be combined.

Bachelor's Degree - \$2,000

Master's Degree - \$3,000

5. Amend Article XIII – Earned Time and Long Term Illness Account in year three of the contract (7/1/23) as follows:

F. Once per fiscal year, the employee may buy back up to 5 days of earned time at his/her current rate of pay. In order to be eligible for this benefit said employee must have ten (10)

years or more of service to the Town and have at least 4 weeks of earned time accrued.

6. Amend Article XXIII – Compensation Plan effective in year two of the contract (7/1/22) as follows:

Section 23.07:

Commencing on June 30, 2012, a 3% “7<sup>th</sup> year senior step” will be added to the existing wage scale. Effective 7/1/22 the first step in the wage scale will be eliminated, the current senior step will be incorporated in the wage scale, and a new senior step will be established at 3% over the former senior step. Employees are eligible for the senior step if they have reached year 7 of their OPEIU employment with the Town of Plymouth AND if they are maxed out in the existing wage scale.

7. Amend Article XXVI – Reduction in Force as follows:

Section 26.02:

In the event of a layoff, laid off employees who have more seniority shall have the right to bump other employees in the same or lower paid positions who have less seniority, provided that the more senior employee is qualified and/or certified for the position. Any employee who exercises his/her bumping rights must exercise the first opportunity to bump and must be willing to work the hours and schedule of the employee bumped or laid off. Employees may bump any department or division, using the procedures outlined in this section, provided that the employee desiring to bump is qualified to perform the duties of the job. A recall list will be established by seniority for those employees separated. Recall will be made in order of seniority. The laid-off employees shall have recall rights for a period of two (2) years from the last day worked.

8. Amend Article XV – Holidays as follows:

Section 15.01:

The following days shall be recognized as paid holidays.



❖	New Year's Day
❖	Martin Luther King Day
❖	Presidents Day
❖	Patriots Day
❖	Memorial Day
❖	Juneteenth
❖	Independence Day
❖	Labor Day
❖	Columbus Day
❖	Veterans Day
❖	Thanksgiving Day
❖	Day After Thanksgiving
❖	Christmas Eve (early release at noon)
❖	Christmas Day

#### Section 15.04:

If a Unit A employee is scheduled to work a holiday, he/she will receive an alternate day off with pay. If a Unit B employee is scheduled to work a holiday, the employee will receive holiday pay and be compensated at 1 ½ times his/her regular rate of pay for hours worked. Any hours worked in excess of 8 hours per day or 40 hours per week, shall be compensated at 1 ½ time the employee's regular rate of pay. Employees required to work on Thanksgiving Day, Christmas or New Year's Day will be paid at two (2) times their regular pay for all hours worked on those days.

Holiday pay is the straight time hourly rate paid to all employees on paid holidays.

9. Amend Article I – Recognition adding Division Head (DH) designation to certain positions as follows:

Section 1.01:

In accordance with the certification of the Massachusetts Labor Relations Commission, the Town recognizes the Union as the exclusive bargaining agent for the purpose of establishing salaries, wages, hours, standards of productivity and performance, and other terms and conditions of employment for:

**Unit A:**

All Managerial,  
Supervisory, and  
Exempt employees

**Unit B:**

All full-time and  
part-time (employees who  
work at least 15 hours per week) non-supervisory, clerical, techni-

administrative employees.

INCLUDING

Accounting Officer DH  
Airport Manager DH  
Assistant Library Director  
Asst. Super Cemetery/Park/Rec  
Assistant Wastewater Manager  
Cemetery Superintendent DH  
Cemetery/Park/Rec Super  
Civil Engineer  
Community Development Dir.  
Director of Assessing DH  
Director of Elders Services DH  
Director of Public Health DH  
Economic Development Dir.  
Emergency Management Dir. DH  
Environmental Manager  
Environmental Technician II  
Facility Manager DH  
Harbormaster DH  
Head Pumping Station Operator  
Highway Manager DH  
Highway Superintendent  
Information Technology Mgr.  
Library Director DH  
Operations Superintendent  
Parks/Forestry Superintendent DH  
Procurement Officer DH  
Recreation Director DH  
Solid Waste Manager/Re-  
Cycling Coordinator  
Town Clerk DH  
Town Engineer DH  
Town Planner  
Town Surveyor

INCLUDING

Accounts Payable Administrator  
Activities Coordinator  
Administrative Asst. Cemetery/Crematory  
Administrative Asst. Health  
Assistant Cremationist  
Advisory & Finance Committee A.A  
Airport Coordinator  
Animal Control Officer  
Assessor/Analyst  
Assistant Assessor  
Assistant Building Inspector  
Assistant Collector  
Assistant Harbormaster  
Assistant Treasurer  
Building Inspector/Local A  
Budget Analyst  
  
Business Manager DPW  
Business Manager Fire Department  
Business Manager Police Dept.  
Cash Manager  
Conservation Planner  
Conservation Staff Aide  
Maintenance Superintendent  
  
Cemetery Admin. Assistant  
Chief Master Mechanic  
Chief of Party  
COA Dispatcher  
Conservation Staff Aide  
Coordinator of Support Services  
Coordinator of Volunteers  
Cremationist

10. Amend Article IV – Management Rights as follows:

14. The Town may rehire retired or resigned OPEIU employees to perform OPEIU work on a temporary/part-time or seasonal basis, not to exceed 6 months unless mutually agreed by the parties, when it believes it is in the Town's best interest at an hourly rate chosen by the Town Manager, not to exceed the negotiated salary range.

15. The Town may make changes/updates to job descriptions with 5 business days notice to the designated OPEIU representative. Changes to the designated OPEIU representative will be provided to the Town as needed.

11. Amend Article XXII – Classification Plan as follows:

Section 22.02:

If the job duties of a bargaining unit member have increased or changed significantly, the member shall have the right to request a meeting with Human Resources to discuss the changes. The Town Manager, after consultation with the Department Head and Director of Human Resources, may reclassify any OPEIU position upon 5 days notice to the designated OPEIU representative. Changes to the designated OPEIU representative will be provided to the Town as needed.

The Town agrees to acknowledge when a reclassification request is received and to update the Union as the review process moved forward.

12. Amend Article IX – Hours of Work effective in year two of the contract (7/1/22) as follows:

Section 9.02:

All employees shall be available to work a reasonable amount of overtime as needed within the scope of their position. It is understood that management will make every effort to distribute overtime as equitably as possible. In the event an employee in Unit B is scheduled to work and, in fact, works in

excess of eight (8) hours per day, or forty (40) hours per week in any given week, the employee will be entitled to compensatory time in the amount of one and one-half (1 ½) times the number of hours worked in excess of eight (8) hours per day, or forty (40) hours per week. Subject to each particular department's appropriation for overtime, employees in the department may elect to receive overtime pay instead of compensatory time.

Compensatory time for Unit B members will accrue and be taken at the discretion of employees with the approval of his/her supervisor. Compensatory time shall be scheduled and used as soon as possible, but in no event shall an employee retain accrued compensatory time more than nine (9) months after it was earned. Compensatory time cannot exceed one week accumulation at any time. If the employee has one week of compensatory time "on the books", s/he will be paid overtime for any further work over 8 hours/day or 40 hours/week until the compensatory time has been reduced through usage (time off). Any unused compensatory time will be paid as overtime at the end of each fiscal year and will not carryover to the following fiscal year.

13. Amend Article XIX – Family and Medical Leave as follows:

Section 19.01:

In compliance with the Family and Medical Leave Act of 1993, the Town of Plymouth will provide FMLA leave for eligible employees.

Section 19.02:

Family and Medical Leave may be taken only for the following reasons:

(1) the birth, placement for adoption, or foster care of a child;



- (2) the serious health condition of a spouse, child, or parent or,
- (3) the employee's own serious health condition.

Section 19.03:

All eligible employees are entitled to take up to twelve (12) weeks of unpaid Family and Medical Leave during a twelve-month period under the following definitions and procedures.

1) Eligible Employees:	An employee who has worked for the Town for at least twelve months and who has provided at least 1250 hours of service during the twelve months preceding the start of the leave. Eligible part-time employees' leave will be pro-rated.
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2) Twelve-month period:	The Town of Plymouth uses A rolling period measured backward from the date an employee uses any Family Medical Leave.
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3) Accrued Leave:	An employee is required to use appropriate accrued leave before going on unpaid status.
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4) Serious Health Condition:	An illness, injury, impairment or physical or mental condition that involves:
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a) incapacity or treatment as an in-patient in a hospital, hospice, or residential medical care facility; or

b) incapacity requiring absence from work or other activities for more than three calendar days and

involving continuing treatment by a health care provider;

c) or continuing treatment by a health care provider for a chronic or long-term health condition which is incurable or if left untreated would result in incapacity for more than three calendar days.

5) Health  
Care  
Provider:

A doctor of medicine or osteopathy authorized to practice in accordance with state regulations, or any person determined by the Secretary of Labor, or others capable of providing health care services as defined by the Department of Labor Family and Medical Leave Act rules.

6)  
Intermittent  
Leave/Reduced Leave  
Schedule:

Time away from the job taken in separate blocks of time due to a single illness or injury/reduction in the number of hours per workday or workweek. The Town may require a temporary transfer to an alternative position to better accommodate the re-occurring periods of leave.

7)  
Workers'  
Compensation:

An employee who is absent due to work-related illness or injury which is considered a serious health condition will be designated by the Town onto Family and Medical Leave. The employee may elect to either receive only workers' compensation benefits at a rate of 60% of pay or to supplement the

workers' compensation pay by an additional 40% of pay which must be drawn from earned time and, if after two days of earned time is used, from the employee's long term illness account. Any time absent from work due to a work-related illness or injury which is considered a serious health condition will count against an employee's FMLA leave entitlement.

Section 19.04:

All other provisions of the Family and Medical Leave Act will apply. The Union acknowledges that the Union and the Town are subject to the provisions of the Family and Medical Leave Act (FMLA). The FMLA shall not increase or decrease the length of leave available to eligible employees under this Agreement. Where an employee takes leave under one of the aforementioned Articles for a reason which would entitle an employee to leave under the FMLA, such leave will also be considered FMLA leave and will be deducted from the employee's statutory FMLA leave entitlement.

FMLA leave is not cumulative and is not in addition to leaves currently available to the extent such leaves are for reasons covered by the FMLA. Alleged violations of the FMLA are not subject to Article VIII (grievance article) of this Agreement.

14. Amend Article XX – Small Necessities Leave Act as follows:

In compliance with the Small Necessities Leave Act MGL Ch. 149, Sec. 52D, the Town of Plymouth will provide appropriate leave to eligible employees.

An employee is required to use appropriate accrued leave before going on unpaid status.

#### Section 20.01:

Entitles eligible employees to take twenty-four (24) hours of leave, in addition to the leave provided under the federal Family and Medical Leave Act of 1993 (FMLA), during any twelve (12) month period to attend children's school activities and to attend to certain medical and other care needs such as:

Participation in school activities directly related to the educational advancement of the employee's son/daughter. (E.g., attending parent-teacher conferences; enrolling child in school; interviewing for a new school).

To accompany employee's son/daughter to routine medical appointments, including visits for check-ups, vaccinations, etc.

To accompany an "elderly" relative of the employee (i.e., a person at least 60 years of age, related by blood or marriage to the employee, including the employee's parents) to routine medical/dental appointments, appointments for other professional services related to the elder's care (e.g., interviews at nursing or group homes).

#### Section 20.02:

If need for the leave is foreseeable, the employee must give seven (7) days' notice before the date the leave is to begin.

If need for the leave is unforeseeable, the employee must give as much notice as is practicable under the circumstances.

To the extent possible, employees must provide written notice to the employer. If not feasible, employees may request leave orally.

Certificates and/or requests for leave provided by employees must be kept in the employee's personnel record and must be maintained for three years in accordance with G. L. c. 149, sec. 52C. Records and documents relating to medical certification



or medical histories of employees' family members must be maintained as confidential medical records and kept in separate files from the usual personnel files.

Eligible employees are required to substitute any accrued vacation or personal leave they may have for leave under this policy. Sick leave may be used in any situation where the provisions of the collective bargaining agreement apply. If any employee does not have accrued leave, the leave will be unpaid.

Leave may be taken intermittently on a reduced work schedule or in increments of not less than three hours.

Employees are required to provide certification documenting the need for the leave. Certification form, approved by the Attorney General, is to be completed for each request.

#### Section 20.03:

Any employee who has worked for the Town of Plymouth for at least twelve (12) months and has worked for at least 1,250 hours over the previous twelve (12) months. The 12-month period is a rolling 12-month period measured backwards from the date an employee's Small Necessities Leave begins. If the employee has requested leave under the Family and Medical Leave Policy, the 12-month period will be the same.

#### Section 20.04:

##### Definitions

A. Son or Daughter: A son or daughter is a biological, adopted or foster child, or a stepchild or legal ward or a child of a person in loco parentis to the child. The child must be under 18 years of age or over 18 years but incapable of self-care.

B. Elderly Relative: Someone at least 60- years old who is related by blood or marriage to the employee.

C. School: A public or private elementary or secondary school; a Head Start program; or a children's day care facility licensed under Massachusetts law.

15. Eliminate Article XXI – Maternity Leave and replace with Article XXI – Parental Leave as follows:

Under MGL Ch. 149, Sec. 105D, employees may be eligible for leave for events such as childbirth or adoption. Employees may use accrued sick and/or vacation, otherwise Parental Leave shall be unpaid.

Section 21.01:

As soon as an employee determines she is pregnant, she shall notify the Human Resources Director, in writing, of her pregnancy. The employee shall give at least thirty (30) days notice of the date she wishes to commence her maternity leave. Maternity leave shall be granted to female employees subject to and in conformity with the requirements of Mass. Gen. Laws. ch. 149, Sec. 105D. Upon medical certification of the period of disability, earned time followed by leave from the employee's Long Term Illness account shall be utilized during that period.

16. Amend Article XXII – Compensation Plan as follows:

Section 23:01:

The compensation range of a position class shall be the compensation range of all positions allocated to the class. Wage increases will be as follows:

FY22 (July 1, 2021) – 2%

FY23 (July 1, 2022) – 2%

FY24 (July 1, 2023) – 2%

17. Amend Article XXIV – Vacancies and New Positions as follows:

Section 24.01:

Whenever any vacancy occurs in a bargaining unit position or in the event that a new bargaining unit position is created the following procedure will be followed:

All permanent position vacancies will be posted for seven (7) calendar days within the bargaining unit prior to advertising the vacancy publicly.

Notice of vacancies shall be posted inside and outside concurrently and set forth the minimum qualification(s) for the position, a description of the duties of the position, the rate of compensation, and the final date for filing applications.

Employees interested in said vacancies or new positions shall apply, in writing, to the Human Resources Department within the posting period. Seniority will be considered as one factor in evaluating in-house candidates. Qualified in-house candidates, as determined by the Town, will be given preference over outside candidates.

When a selection is made, the Union will be furnished the name of the successful applicant. Internal applicants will receive notification of whether or not they have been selected for the position.

18. Amend Article XXXIV – Wage Reopener as follows:

If town negotiates or agrees to any higher COLA with any other union group, the Town Manager and Selectmen will sponsor an article for the upcoming town meeting to match that COLA amount for OPEIU employees. This article shall not apply when a greater wage increase is awarded as the result of an arbitrator's decision, a JLMC award or a reclassification.

19. All Division Heads identified in Article I - Recognition shall be required to adequately supervise all staff within the

division, including OPEIU members. Adequately supervising shall include initiating disciplinary action when necessary, evaluating performance, documenting issues in writing, testifying at grievances, and authoring and executing letters of discipline up to and including a written warning.

This language will be added to the job descriptions of all Division Heads identified in Article I – Recognition, will not be added to the CBA, but is memorialized in this MOA.

20. Amend Article XXIII – Compensation Plan effective in the first payroll in January, 2023 as follows:

Longevity Pay:

Employees in continuous service, who have completed the number of years of continuous service set forth below, shall receive longevity payments in accordance with the calendar year in which said employee attains that particular level of years of service. The longevity payment shall be paid in lump sum during the month of November (this will not be in a separate check) pro-rated amounts included in the employees' paycheck every pay period. Eligibility begins with the date of continuous employment. Part time employees shall receive the longevity benefits listed below on a pro-rated basis. An employee's benefit share shall bear the same relationship to the total benefits as the employee's average workweek bears to a full time work week.

21. Amend Article X – Deferred Compensation as follows:

Section 10.02:

The Town will match 15% of the employee's weekly contribution. This match will be based on the maximum amount an employee can contribute evenly over a 52-week period without exceeding the IRS maximum yearly, regular contribution.



22. Add new pay schedules for the positions of Coordinator of Volunteers and Meal Distribution Coordinator effective retroactive in year one of the contract (7/1/21). These schedules will not be added to the CBA but are memorialized in this MOA.

See attached schedules

Signed for the Town:

Signed for the Union:

The motion PASSED on a roll call with 109 in favor, 8 in opposition, and 4 abstaining.

Article 1F Motion: Superior Officers Association

Mr. Canty moved that the Town vote to amend the Plymouth Police Superior Officers Association Agreement for the period July 1, 2021 – June 30, 2024, in accordance with the Memorandum of Agreement located on pages 47-53 in the Spring Special Town Meeting Report and Recommendations of the Advisory & Finance Committee.

Plymouth Police Superior Officers Association And Town of Plymouth CBA FY 2022-2024

### Memorandum of Agreement

This Memorandum of Agreement is entered into by and between the Town of Plymouth (Town) and the Plymouth Police Superior Officers Association (Union) by which the Town and Union agree to a successor collective bargaining agreement covering the period of July 1, 2021 to June 30, 2024. It is understood this agreement is subject to ratification by the Union and the Select Board, and subject to Town Meeting affirmative vote.

Whereas the Town and the Union have, pursuant to MGL. Ch. 150E, negotiated the terms of this agreement.

Now, therefore, the parties agree to the following:

\*Language in red indicates changed or added language in the CBA

1. Amend Article V – Uniform and Equipment effective in year two of the contract (7/1/22) as follows:

Effective July 1, 2016, each member of this group will be given Eight Hundred-Fifty (\$850) dollars per year for the replacement, cleaning and/or maintenance of uniforms and equipment. The check shall be issued during the first pay period in July of each year. Effective July 1, 2020, this amount shall increase to \$1,000 per year.

The Town agrees to pay for the cost of the purchase of new uniforms (2 pairs of pants, 2 short sleeve & 2 long sleeve) and rank insignia necessary when promoted to the rank of Sergeant and Lieutenant.

Lieutenant's administrative dress uniform shall consist of white shirts with appropriate badge and collar pins. Non-Administrative Lieutenant and Sergeant duty uniform shall consist of dark blue shirts with appropriate badge and collar pins consistent with department regulations.

2. Amend Article XII – Court Time in year two of the contract (7/1/22) as follows:

Any employee who is required to attend Court for matters which arise out of the performance of his/her duty for or on behalf of the Town of Plymouth after his regular shift or on his day off will be paid at a rate of time and one-half for such time in Court, and he shall be guaranteed a minimum of three (3) four (4) hours of pay at this rate.

3. Amend Article XXI – Vacation as follows:

J. Vacation allowances provided under the terms of this section will be calculated on a twelve (12) month period commencing on July 1<sup>st</sup> and ending on June 30th, and these allowances must be taken in the twelve (12) month period that immediately follows. In unusual circumstances, exceptions may be granted upon recommendations of

the Chief. Such vacation will be granted by the Chief at such time as, in his opinion, it will cause the least interference with the performance of the regular work of the Town. However, in no case may more than 2 weeks of vacation time be carried over between Fiscal Years. At his/her discretion, the Police Chief may make exceptions to this carry over language.

At the end of each fiscal year, an employee with more than 10 vacation days remaining may buy back up to 5 days of the vacation time over 10 days at his/her current rate of pay. In order to be eligible for this benefit, the employee must have been employed with the Town of Plymouth for ten (10) years or more.

4. Amend Article XXXVI – Deferred Compensation as follows:

The Town of Plymouth will match 15% of the employee’s weekly contribution. This match will be based on the maximum amount an employee can contribute evenly over a 52-week period without exceeding the IRS maximum yearly, regular contribution.

5. Amend Article XIX – Hours of Duty in year two of the contract (7/1/22) as follows:

HOURS OF DUTY FOR GROUP MEMBERS

The normal tour of duty for the Patrol Supervisors and Shift Commanders shall be as follows:

Work a 4 and 2 schedule as follows:

First Shift	7:30 a.m.	to	4:00 p.m.
Second Shift	3:30 p.m.	to	12:00 midnight
Third Shift	11:30 p.m.	to	8:00 a.m.

The Chief may, at his discretion, create special shift hours for the patrol supervisors which will allow an overlapping of shifts, provided said special shifts begin no more than one and one-half (1-1/2) hours after the applicable normal tour of duty.

The Chief may maintain administrative positions within the department, including Lieutenant Prosecutor, Detective Lieutenant,

Training Lieutenant, Operations Lieutenant, Records Sergeant, and whatever positions the Chief may deem necessary. In the selection of persons to serve in the administrative positions, the Chief shall consider, among others, the following attributes: seniority, integrity, quality of work, work habits, adaptability, and job knowledge. A person may not be removed from the administrative position without the reasons for said removal being stated in writing to the affected party. If removal from the administrative position does not relate to any associated disciplinary action, the written statement of reasons for removal will not be placed in the employee's official personnel file. Those Supervisor assigned to administrative positions will be regularly assigned to work five (5) days per week with shifts of eight and one-half (8.5) hours per shift (i.e., 42.5 hours per seven-day week). These individuals will be compensated with an additional 9.5% increase to be included in base pay for all purposes.

Superior Officers assigned to Administrative Assignments will not be required to work holidays as defined in Article XIII of the collective bargaining agreement. However, the Chief retains the right to require Superior Officers assigned to any administrative position to work hours beyond their regularly scheduled work week as the needs of the Department may require. Superior Officers working hours beyond their regularly scheduled work week will receive premium pay as outlined in Article VII of the collective bargaining agreement. *Moved from Article XXXIX Special Assignments*

The Court Prosecutor due to his/her additional responsibilities and duties outside of the regular work week will be compensated a shift differential stipend equivalent to 11.5% of his weekly pay, included in base pay for all purposes, to complete the task.

At each scheduled shift change (see Article III), each Superior Officer assigned to any administrative position will make an election to "opt in" or "opt out" of the opportunity to be considered for overtime assignments in the Uniformed Division. If a member chooses to "opt in", the member will be included in the normal Uniformed Division overtime rotation, as well as the Uniformed Division's mandatory overtime rotation. Members choosing to "opt out" are not entitled to Uniformed Division overtime assignments and will not be included in



the Uniformed Division’s mandatory overtime rotation. Uniformed Division members will not be entitled to fill overtime assignments in any administrative position. *Moved from Article XXXIX Special Assignments*

*This reinstates the 2.5 admin OT pay as well as changes the court prosecutor pay for coming in on Sundays to prepare for court to a stipend, both to be in effect year two of the contract.*

6. Amend Article XXXIX - Special Assignments Positions effective in year two of the contract (7/1/22) as follows

The Chief of Police may assign members of the Plymouth Police Superior Officers Union to specialty positions (i.e., Mountain Bike Supervisor, Motorcycle Supervisor, Detective Sergeant, etc.). These specialty positions and members will be posted each year. Superior Officers assigned to specialty positions shall be paid at the rate of \$100 per month only for the month’s during which the employee is assigned. Superior Officers are eligible for only one monthly credit of \$100 regardless of the number of Specialty Assignments. The Chief retains the right to create new specialty assignments or eliminate assignments under the same conditions as the needs of the Department may require.

*The rest of this article was removed or moved to article XIX Hours of Duty*

7. Amend Article XXIV – Wages as follows:

WAGES: The wage schedule is replaced with Appendix A.

Salaries to reflect COLA increases:

FY19 FY22 (effective July 1, 2018 2021) increase of 2%

FY20 FY23 (effective July 1, 2019 2022) increase of 2%

FY21 FY24 (effective July 1, 2020 2023) increase of 2%

All of the economic provisions of this agreement including wages and other economic fringe benefits, are subject to town meeting funding and appropriation on an annual basis. In the event that town meeting

shall reduce the Police Department budget that has been submitted by the Select Board for its approval or it fails to approve requests for appropriations to fund provisions or amendments to this agreement, then the parties agree to renegotiate the economic provisions of this agreement.

Effective January 1, 2012, the award of a senior step three (3%) percent higher than the current top step for each rank, and effective for each bargaining unit member who has a minimum of five (5) years in rank. Effective July 1, 2022, a 6% equity adjustment is made across the board, and a 4% differential between each step.

8. Amend Article XI C – Limited Duty as follows:

The said leave shall also terminate when a physician appointed by the Town determines that the Superior officer is capable of performing some (one or more) limited (less than full) Superior Officer duties on either a full-time or less than full-time basis provided that there is no disagreement with that determination by the Superior Officer's attending physician; an emergency room physician who treats an injured Superior Officer shall not be considered to be his attending physician unless the injured Superior Officer subsequently designates him as such. In the event of any such disagreement between the Town's appointed physician and the Superior Officer's attending physician, the Town and the Superior Officer, with the assistance of their respective physicians if they so desire shall mutually agree upon a third impartial physician who is a specialist in the field of medicine in which the Superior officer's injury falls from among the staff physicians in that specialty at the Massachusetts General Hospital, the Brigham and Women's Hospital and/or University Hospital in Boston. The Town shall pay all of the costs and expenses incurred in connection with the examination of the Superior Officer by the third physician whose determination shall be binding upon both the Town and the Superior Officer.

9. Amend Article XIII - Holidays as follows:

New Year's Day  
Dr. Martin Luther King Day  
Washington's Birthday  
Patriot's Day  
Memorial Day  
Juneteenth  
Independence Day  
Labor Day  
Columbus Day  
Veteran's Day  
Thanksgiving Day  
Day after Thanksgiving  
Christmas Day

Each member of the bargaining unit shall receive payment for these holidays in a lump sum in the first last payroll week in June.

10. Amend Article VII - Overtime effective year two of the contract (7/1/22) as follows:

Employees shall not work more than seventeen (17) consecutive eighteen (18) hours in any twenty-four (24) hour period (including their regular shift), without the approval of the Chief of Police or designee.

Superior Officers will be permitted to accrue and use within the same fiscal year compensatory time in lieu of overtime pay not to exceed five (5) overtime shifts accumulation at any time. Any unused compensatory time will be paid at the regular rate at the end of each fiscal year and will not carryover to the following fiscal year.

11. Amend Article XXIII – Leave of Absence Without Pay as follows:

Leave of absence for a limited period not to exceed ninety (90) days may be granted for any reasonable purpose to members of the group. The decision to approve the Leave of Absence is determined by the

Police Chief and Town Manager. There shall be no accrual of benefit time during any unpaid Leave of Absence.

12. Mutually develop a department-wide Body Worn Camera Program to be effective in year two of the contract (7/1/22).
13. Police Reform/POST language to be incorporated in the CBA to ensure that all law enforcement officers will be required to obtain/maintain certification through POST and the department shall not employ a decertified officer in any capacity. G.L. c. 6E, Sec. 4(g). Language will be added to appropriate articles in the CBA.
14. Amend Article XXVI - Longevity effective 1/1/23 as follows:

The proper amount shall be paid to all eligible employees in the first payroll period of November pro-rated amounts included in the employees' paycheck every pay period. Longevity is included in base pay for all purposes with the exception of holiday pay.

15. All stipends shall be paid in each regular payroll – no annual payment of any stipends. Language shall not be incorporated into the CBA, but is memorialized in this MOA, and will be effective in year two of the contract (7/1/22).
16. Amend Article VI – Extra Paid Details to be effective in year two of the contract (7/1/22) as follows:

Superior officers shall work details in a non-supervisory capacity. They will be placed on the list to be called after all permanent patrolmen and permanent intermittent working forty (40) hours per week. They should receive the patrolman's rate for these details. When Superior Officers perform details in a supervisory capacity, they will be compensated at the maximum step in the Sergeant's pay grade, increased by time and one half, with no differentials or incentives. There shall be an additional one (\$1.00) (\$3.00) dollar per hour premium for all hours worked where alcoholic beverages are sold. Any officer who works a



detail over eight hours (8) shall be paid at time and one half of the detail rate for those hours in excess of eight (8).

17. Amend Article VIII – Sick Leave in year three of the contract (7/1/23) as follows:

Each employee in the bargaining unit shall be granted 127 ½ hours sick leave each fiscal year 10.625 hours sick leave with pay per month. All unused sick leave will be accumulated from year to year up to a maximum of 1,700 hours.

Signed by the Town:

Signed by the Union:

The motion PASSED on a roll call with 109 in favor, 8 in opposition, and 4 abstaining.

Article 1G Motion: Plymouth Police Brotherhood  
Mr. Canty moved that the Town vote to amend the Plymouth Police Brotherhood Agreement for the period July 1, 2021 – June 30, 2024, in accordance with the Memorandum of Agreement located on pages 54-62 in the Spring Special Town Meeting Report and Recommendations of the Advisory & Finance Committee.

Memorandum of Agreement for 2022-2024 Collective Bargaining Agreement by and between Town of Plymouth and Plymouth Police Brotherhood

The Town of Plymouth and Plymouth Police Brotherhood hereby set forth this memorandum of agreement (MOA) by which the Town and Plymouth Police Brotherhood tentatively agree to a successor collective bargaining agreement covering the period of July 1, 2021 to June 30, 2024 as follows with the agreement subject to ratification by Plymouth Police Brotherhood and by the Select Board, and subject to Town Meeting affirmative vote:

23. A permanent pay equity adjustment in the amount of \$4,750 effective in year two of the contract (7/1/22) which will be included in base pay for all purposes. This language will not be added to the CBA, but is memorialized in this MOA.

24. Amend Article IX – Sick Leave effective in year three of the contract (7/1/23) as follows:

All permanent patrolmen, shall be granted 127 ½ hours sick leave each fiscal year 10.625 hours sick leave with pay per month. All sick leave shall be charged on an hour-for-hour basis. All unused sick leave will be accumulated from year to year up to a maximum of 1,700 hours (1,530 hours for those employees who elect the Long Term Disability benefit.)

25. It is agreed that all stipends shall be paid in each regular payroll effective in year two of the contract (7/1/22) included in base pay for all purposes. No annual payment of stipends. This language will not be incorporated in the CBA, but is memorialized in this MOA

26. Amend Article XI – Service Connected Injury as follows:

The said leave shall also terminate when a physician appointed by the Town determines that the Police Officer is capable of performing some (one or more) limited (less than full) police duties on either a full-time or less than full-time basis provided that there is no disagreement with that determination by the Police Officer's attending physician. In the event of any such disagreement between the Town's appointed physician and the Police Officer's attending physician, the Town and the Police Officer, with the assistance of their respective physicians if they so desire shall mutually agree upon a third impartial physician who is a specialist in the field of medicine in which the police officer's injury falls from among the staff physicians in that specialty at the Massachusetts General Hospital, the Brigham and Women's Hospital and/or University Hospital in Boston. The Town shall pay all of the costs and expenses incurred in connection with the examination of the

Police Officer by the third physician whose determination shall be binding upon both the Town and the Police Officer. Until such time as the third impartial physician renders a determination that the Police Officer is capable of performing some limited Police Officer duties on either a full-time or less than full-time basis, he shall continue to be on injured leave pursuant to Chapter 41, Section 111F of the General Laws.

27. Amend Article XIV – Holidays as follows:

- New Year's Day
- Dr. Martin Luther King Day
- Washington's Birthday
- Patriot's Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Veterans' Day
- Thanksgiving Day
- The day following Thanksgiving Day
- Christmas Day

Each member of the bargaining unit shall receive payment for these holidays in a lump sum in the first last payroll week in June.

28. Amend Article XXXVII – Deferred Compensation as follows:

The Town shall make a matching contribution of 15 percent to an ICMA deferred compensation plan. The match will be based on the maximum amount an employee can contribute evenly over a 52-week period without exceeding the IRS maximum annual regular contribution.

29. Amend Article VIII – Overtime in year two of the contract (7/1/22) as follows:

Effective July 1, 1998, Officers will be permitted to accrue and use within the same fiscal year compensatory time in lieu of overtime pay for up to five (5) overtime shifts worked each year. not to exceed five (5) overtime shifts accumulation at any time. Any unused compensatory time will be paid at the regular rate at the end of each fiscal year and will not carryover to the following fiscal year.

Accrual of compensatory time under this article will be in addition to accruals of compensatory time provided for elsewhere in the collective bargaining agreement. Compensatory time accrued under this Article and Article XXXV is to be used within the fiscal year in which it is accrued; however, an employee may carry over any balance of less than 25.5 hours into the following fiscal year; any carried over balance must be used in the following fiscal year, and will not count or be combined with that fiscal year's accrual of compensatory time.

30. Amend Article XXXV – In Service Training in year two of the contract (7/1/22) as follows:

a) Officers will receive four and one quarter (4.25) hours of compensatory time for each day their shift is changed for veteran in-service training. Compensatory time may not be cashed in for wages. Accrual of compensatory time under this article will be in addition to accruals of compensatory time provided for elsewhere in the collective bargaining agreement. Compensatory time accrued under this Article and Article VIII is to be used within the fiscal year in which it is accrued; however, an employee may carry over any balance of less than 25.5 hours into the following fiscal year; any carried over balance must be used in the following fiscal year, and will not count or be combined with that fiscal year's accrual of compensatory time. Any unused compensatory time will be paid at the regular rate at the end of each fiscal year and will not carryover to the following fiscal year.

31. Amend Article VIII – Overtime as follows:



Employees shall not work more than seventeen (17) consecutive eighteen (18) hours in any twenty-four (24) hour period (including their regular shift), without the approval of the Chief of Police or designee.

32. Amend Article XIX – Vacation in year one of the contract as follows:

Section 11. Vacation allowances provided under the terms of this section will be calculated on a twelve (12) month period commencing on July 1<sup>st</sup> and ending on June 30<sup>th</sup>, and these allowances must be taken in the twelve (12) month period that immediately follows. In unusual circumstances, exceptions may be granted by the Chief. Such vacation shall be granted by him at such times as, in his opinion, it will cause the least interference with the performance of the regular work of the Town. However, in no case may more than 2 weeks of vacation time be carried over between Fiscal Years. At his/her discretion, the Police Chief may make exceptions to this carry over language.

33. Amend Article XXII – Leave of Absence Without Pay as follows:

Leave of absence for a limited period not to exceed ninety (90) days may be granted for any reasonable purpose to members of the bargaining group. The decision to approve the Leave of Absence is determined by the Police Chief and cannot be unreasonably denied. Any and all denials will be in writing outlining specific reason for denial. There shall be no accrual of benefit time during any unpaid Leave of Absence.

34. The Town and Union agree to mutually develop a department-wide Body Worn Camera Program to be effective in year two of the contract (7/1/22).

35. Police Reform/POST language to be incorporated in the CBA to ensure that all law enforcement officers will be required to obtain/maintain certification through POST and the department shall not employ a decertified officer in any capacity. G.L. c.

6E, Sec. 4(g). Language will be added to appropriate articles in the CBA.

36. Amend Article XXXVIII – Longevity effective 1/1/23 as follows:

To encourage longevity in the Plymouth Police Department, the Town agrees to pay an annual reoccurring longevity incentive to be paid at the following rates:

<u>Years of Service</u>	<u>Longevity Payment</u>
5	\$150
10	\$250
15	\$350 \$450
20	\$500 \$600
25	\$650 \$800
30	\$850 \$1,050

The annual longevity payments referenced above are to be paid to those employees who complete the required years of service in the calendar year.

The annual longevity payments referenced above shall be paid to all eligible employees in the last pay period in November in pro-rated amounts included in the employees' paycheck every pay period to be rolled into base pay for all purposes.

37. Amend Article XXV – Night Shift Differential as follows:

Officers are eligible to be paid compensation in addition to their base salary for scheduled regular shifts between the hours of 3:30 p.m. and 8:00 a.m.

All officers who are regularly assigned to a shift between those hours shall be paid additional compensation in the amount of 2½% of the officer's annual base salary. Amount will increase to 3% effective July 1, 2004. Amount will increase to 4% effective January 1, 2015. The

amount will increase to 5% effective July 1, 2016. The amount will increase to 5.5% effective July 1, 2017. The amount will increase to 6% effective June 30, 2018.

This differential shall not be used in the calculation of any overtime rate of compensation.

38. Amend Article VII – Extra Paid Details in year two of the contract (7/1/22) as follows:

Effective December 1, 2007, time-and-one-half top step (Step 6) per hour increased by \$2.74 per hour to be a \$38.00 per hour detail rate. Effective July 1, 2008, time-and-one-half top step (Step 6) increased by \$1.68 per hour to be a \$38.00 per hour detail rate. Effective July 1, 2022, a time-and-one-half top step (step 6) per hour increased by \$10.00 per hour. There shall be an additional three (\$3.00) dollar per hour premium for all hours worked where alcoholic beverages are sold. There shall be a minimum of four (4) hours for all work performed, and time and one half of applicable detail rate shall be paid to those working an extra paid detail assignment in excess of eight (8) hours. Effective December 1, 2001, the rate of pay for outside details arising from labor disputes shall be one and one-half (1 ½) times the regular detail rate regardless of the number of hours worked. Effective April 1, 2012 – An employee required to work a private outside detail for more than four (4) hours shall be paid a minimum of eight (8) hours. Any hours worked over eight (8) hours shall be paid in one-hour increments.

39. Amend Article XXIV – Wages as follows:

FY22 – 2% (effective 7/1/21)  
FY23 – 2% (effective 7/1/22)  
FY24 – 2% (effective 7/1/23)

40. Amend Article XXXIX – Medical Stipend in year two of the contract (7/1/22) as follows:

In recognition of the training and service provided by the members of the Patrolmen's Union in connection with the operation of medical services and devices that are or may be required as part of the members' certification as First Responders, or as required by the Chief, all members of the bargaining unit, except those who fail to earn and maintain certification on the devices in question, shall receive a Medical Stipend of \$250 \$1,000 to be paid in the first pay period in January.

41. Add Article XL – Mental Health Day effective in year two of the contract (7/1/22) as follows:

A. Annual Mental Health Day

1. In recognition that members of the bargaining unit may witness stressful and traumatic situations during their duties for the Town of Plymouth or in their personal life, it is agreed a Police Officer may benefit from speaking with a behavioral health professional (BHP) on an annual basis.
2. The purpose of the behavioral health visit is to:
  - a. Encourage Police Officers to seek assistance in dealing with the psychological effects and stressors which they may witness during their duties;
  - b. Encourage stress reduction practices;
  - c. Promote overall health and well-being;
  - d. Incentivize Police Officers to speak with a BHP on a regular basis, therefore making speaking with a BHP a more routine event thus reducing the stigma associated with seeking assistance from a BHP.



3. Any Police Officer who attends and participates in an annual voluntary behavioral health physical with a behavioral health professional shall have the time charges as paid Mental Health hours and will not be required to work their normally scheduled hours on the day of the visit;

a. When the Police Officer schedules a mental health physical with a Behavioral Health Professional, they shall notify the Chief at least 72 hours in advance. The Police Officer must provide proof of the physical as soon as possible after to including:

- i. The date of the behavioral health consultation;
- ii. The name and contact information of the certifying behavioral health professional;
- iii. Confirmation the Police Officer attended and participated in the behavioral health consultation.

b. The Police Officer shall be responsible for any costs associated with the behavioral health consultation, including copays if the Police Officer's health insurance is used.

c. Sick leave pursuant to Article IX (Sick Leave) will not be used for attending behavioral health consultation for the sole purpose of having a behavioral health physical pursuant to this article.

d. For the purposes of this section, a behavioral health professional shall be defined as any licensed practicing:

- i. Psychiatrist
- ii. Psychologist
- iii. Licensed Independent Clinical Social Worker (LICSW)
- iv. Licensed Mental Health Counselor (LMHC)

4. A Police Officer who fails to provide proof of physical to the Chief shall have the day off

charged as vacation or, if the Police Officer has no additional vacation, charged as other paid time off to be determined at the discretion of the Chief of Police.

5. Anything discussed during the behavioral health consultation shall be kept in confidentiality in the following manner:
  - a. All conversations, records, recordings, or other documents resulting from the behavioral health consultation will be subject to physician-client privilege and will not be provided to the Town without the expressed consent initiated by the Police Officer;
  - b. The Town may contact the behavioral health professional to confirm the date and attendance of the Police Officer and credentials of the professional. The Town may not request any further information pertaining to the behavioral health consultation;
  - c. The behavioral health consultation shall not be a substitute for a fitness for duty examination. Any questions pertaining to a Police Officer's fitness for duty shall be addressed pursuant to Article IX (Sick Leave) and/or other applicable articles in the collective bargaining agreement and determined by the appropriate fitness for duty examination if provided for.
6. It is agreed participation in a behavioral health consultation under this article is on a strictly voluntary basis. Nothing in this article shall be so construed as to compel a Police Officer to

participate as such compulsion would be antithetical to its purpose.

42. Replace the language in Article XXXVI -Specialty Positions Assignments effective in year two of the contract (7/1/22) as follows:

Section 1. Beginning in 2006 Specialties will receive a stipend of \$300 each year they serve in a specialty. Effective June 30, 2012, specialties shall be paid at the rate of \$100 per month only for those months during which the employee is assigned duty in one or more specialty positions. Officers are eligible for only one monthly credit of \$100 regardless of the number of specialties they are assigned. All specialties pay will be disseminated in the first pay period of January each year.

Section 2. The Chief may maintain positions for specialty within the department including Detective, Assistant Prosecutor, Training Officer, Safety Officer, School Resource Officer and all other positions the Chief deems necessary. When selecting employees the following criteria will be considered: seniority, years of service as a police officer, integrity, quality of work, work habits and job knowledge. Employees selected for a specialty position must have a minimum of three years full time service as a patrolman. (This language will appear in the first year of the contract)

Section 3. The reason for removal from a specialty position must be provided to the employee in writing. Provided the reason for removal is not related to any disciplinary action, the statement of cause will not be forwarded to the employee's personnel file.

Section 1. The Chief of Police may assign members of the Plymouth Police Brotherhood to specialty assignments (i.e., Mountain Bike, Motorcycle, Detective, etc.). These specialty assignments and members will be posted each year. Officers assigned to specialty assignments, except for Detectives, shall be paid at the rate of \$100 per month only for the month's during which the employee is assigned. Officers are eligible for only one monthly credit of \$100 regardless of

the number of Specialty Assignments. The Chief retains the right to create new specialty assignments or eliminate assignments under the same conditions as the needs of the Department may require.

Section 2. Officers assigned to the Detective Division shall receive a stipend of 10% of their current rate of pay. This stipend shall be paid weekly and be included in their overtime rate.

Section 3. The Detective Division shall maintain an "on-call" list for those times a Detective is required when the division is not staffed. The "on-call" list shall rotate on a weekly basis based on seniority within the division. The primary phone number on the "on-call" list shall be the Detective's department assigned phone number. The list will be maintained and updated by the Detective Sergeant. Due to the confidentiality required of those Detectives assigned to Narcotics Investigations and the DEA they may only be assigned to the on-call list at the discretion of the Chief of Police. Should there be a conflict of scheduling during an "on-call" week Detectives may request a swap with another Detective at the discretion of the Detective Lieutenant.

Section 4. Detectives who are "called out" shall receive a minimum of three (3) hours premium pay unless the "call out" immediately precedes, within 3 hours, their regular shift. Detectives held over from their regular shift shall only receive premium pay for those hours they are held over.

Section 5. Those Officers assigned to the Detective Division agree to abide by Section 3. Any Detective who fails to abide by Section 3 shall be subject to disciplinary action up to and including removal from the Division.

Section 6. When selecting Officers for specialty assignments the following criteria are considered: seniority, years of service as a police officer, integrity, quality of work, work habits, and job knowledge. Employees selected for a specialty assignment must have a minimum of three years full time service as a patrol officer.



Section 7. The reason for removal from a specialty assignment must be provided to the Officer in writing. Provided the reason for removal is not related to any disciplinary action, the statement of cause will not be forwarded to the Officer’s personnel file.

Signed for the Town: Signed for the Union:

The motion PASSED on a roll call with 114 in favor, 5 in opposition, and 2 abstaining.

Article 1H Motion: Personnel Bylaws

Mr. Canty moved that the Town vote to amend the Personnel By-laws in accordance with the Memorandum of Agreement dated February 23, 2022, located on pages 63-67 in the Spring Special Town Meeting Report and Recommendations of the Advisory & Finance Committee.

DATE: February 23, 2022

TO: Select Board  
Advisory & Finance

FROM: Lee Hartmann, Acting Town Manager

RE: Personnel Bylaws

CC: Lynne Barrett, Finance Director

The following changes are proposed for non-union employees, as well as to the Personnel Bylaws document:

- 18. Apply a \$4,000 pay equity adjustment across Sections 7.1, 7.2 and 7.3 salary schedules in the Personnel Bylaws effective on 7/1/22. This language will not be incorporated into the Personnel Bylaw, but is memorialized in this MOA.

19. Create a new salary schedule for Public Safety Management group effective 7/1/22 within the Personnel Bylaws.

20. Amend Section 5 – Compensation Plan effective 7/1/22 as follows:

Effective July 1, 2020 for employees covered in Section 7.2 and 7.3, incorporate the existing senior step into the wage schedule and recreate the senior step at 2%. Effective July 1, 2022 eliminate the first step, incorporate the existing senior step into the wage schedule and recreate the senior step at 2%. Employees in Executive Management covered by sections 7.2, 7.3 and PS shall be eligible for this step after completing 8 years and maxing out on their salary range; employees in Administrative shall be eligible for this step after completing 10 years and maxing out on their salary range.

21. A consistent hourly rate will be established in each position classification, regardless of the hours of work required (37.5 or 40 hours per week) effective on 7/1/22. This language will not be added to the Personnel Bylaws, but is memorialized in this MOA.

22. Amend Section 15, Earned Time effective 7/1/22:

A non-union employee who has at least one hundred (100) days in their LTIA account upon voluntary separation or retirement, will be compensated at \$30.00/day up to maximum of \$5000.00.

In order to be eligible for this benefit, the employee must have been employed by the Town of Plymouth for ten (10) or more continuous years. Upon the death of an employee, the same benefit will be paid to the employee's estate.

Upon retirement or voluntary separation, an employee will be compensated at his current rate of pay for 100% of his unused accrued earned time. Upon the death of an employee, the same benefit will be paid to the employee's estate.

23. Amend Section 22 – Professional Development effective 7/1/22 as follows:

The Town will provide reimbursement to employees covered by Section 7.1, who have served at least one (1) year with the Town for professional development. The Town will reimburse the employee up to the maximum amount of \$420 \$1,000 per fiscal year. All development must be job-related and designed to improve his/her performance in his/her particular department. Approval must be in advance by the Department Head and Appointing Authority. Reimbursement shall be provided on the basis of availability of appropriated funds.

24. Amend Section 15 – Earned Time effective 7/1/22 as follows:

When an employee's earned time account reaches the maximum of 40 days for the Executive Group and 45 days for all other Groups, additional accrual shall be disposed of, at the employee's election, as follows:

- a. the employee may request to schedule 5 days off within the next 60 days; or
- b. the employee may convert 5 days earned time to 8 days in the employee's LTIA.
- c. the employee may buy back 5 days of Earned Time once per fiscal year

25. Amend Section 5 – Compensation Plan effective 7/1/22 as follows:

A regular full-time employee who temporarily serves for more than 2 consecutive weeks in a position for which the compensation is greater than that of his/her permanent position shall, after such 2 consecutive weeks of temporary service, be compensated at the minimum rate of the higher position, provided that such compensation be at least \$300.00 \$1,000 per year or \$.15 per hour greater than that of his/her permanent position. If necessary, such employee shall be compensated

at the next higher rate in order to achieve at least the monetary difference in compensation stated above. Such compensation for temporary service shall be retroactive to date of appointment.

26. Amend Section 13 – Longevity Pay effective 1/1/23 as follows:

Employees in continuous service, who have completed the number of years of continuous service set forth below, shall receive longevity payments in accordance with the calendar year in which said employee attains that particular level of years of service. The longevity payment shall be paid in a lump sum during the month of November, except if an employee retires after July 1, he/she shall receive his full longevity pay for that year in a lump sum with his/her final week's pay pro-rated amounts included in the employees' paycheck every pay period. Eligibility begins with the date of continuous employment. Part-time employees in the non-union group shall receive the longevity benefits listed below on a pro-rata basis. An employee's share of a benefit shall bear the same relationship to the total benefits as the employee's average work-week bears to a full-time work week.

Years of Service	Longevity Pay
5	\$500
10	\$750
15	\$1000
20	\$1500
25	\$2000 Executive Group

27. Amend Section 23, Career Educational Incentive effective 7/1/22 as follows:

Non-union Firefighters and Police Officers, of any rank or grade, will be entitled to the same Career Educational Incentive pay as are Firefighters and Police Superior Officers.

Employees who are not otherwise eligible for Career Educational Incentive pay, and included in Section 7.1, who have served at least



one (1) year with the Town shall receive an annual payment of \$7,500 annually for a Master's Degree in a field related to his/her position. Employees included in Sections 7.2 and 7.3 who have served at least one (1) year with the Town shall receive an annual payment of \$3,000 for a bachelor's degree in a field related to his/her position. All such degrees must be received from an accredited institution of higher education. Career Educational Incentives cannot be combined.

28. Amend Sections 7.1, 7.2 and 7.3 effective 7/1/22 as follows:

#### Department Head Titles:

E-6 E-8	Police Chief
E-6 E-7	Director of Public Works
E-6 E-7	Finance Director
E-6 E-8	Fire Chief
E-5 E-6	Director of Planning & Development
E-4 E-7	Assistant Town Manager
E-4 E-5	Director of Community Resources
E-4 E-5	Director of Information Technology
E-3 E-5	Director of Marine and Environmental Affairs
E-3	Director of Inspectional Services
E-3 E-4	Director of Human Resources

#### Non-Union Executive Management Titles:

EM-8	Deputy Fire Chief
EM-8	Police Captain
EM-8	Assistant DPW Director
EM-7	Assistant Director of Information Technology
EM-5	OSHA Safety Officer
EM5	Climate Resiliency/Sustainability Planner

EM-2	Benefits Administrator/HR Assistant
EM-2	Special Assistant to Town Manager

#### Non-Union Public Safety Management Titles:

PSM-1	Deputy Fire Chief
PSM-1	Police Captain

#### Non-Union Administrative Titles:

A-6	Administrative Assistant-Town Manager
A-5	Administrative Assistant-Board of Selectmen
A-6	Administrative Assistant-Human Resources
A-6	Grant Writer
A-6	Records Access Officer/Archivist

29. Amend Section 11 – Definition of Work Week effective 7/1/22 as follows:

The following table defines the normal full-time workweek for each occupational group. The figures stand for hours per week unless otherwise noted.

Work Week	Occupational Group
As Required	Administrative Group
40	Airport Group
37.5-40	Clerical Group
As Required	Executive Group
42	Fire Full-time
As Required	Fire Other( see Note A)
As Required	Inspector Group

40	Labor Group, Custodial Group
37.5	Library Group
40	Police Full-time
As Required	Police Other (see Note A)
As Required	Professional Group
As Required	Public Safety Group (see Note A)
As Required	Public Safety Management
As Required	Recreational Group (see Note A)
As Required	Supervisory Group (see Note A)

13. COLA to be applied as follows:

- FY22 – 2% (effective 7/1/21)
- FY23 – 2% (effective 7/1/22)
- FY24 – 2% (effective 7/1/23)

The motion PASSED on a roll call with 123 in favor and 4 in opposition.

Article 1I Motion: Plymouth Dispatchers Union

Mr. Canty moved that the Town vote to amend the Plymouth Dispatchers Agreement for the period July 1, 2021 – June 30, 2024, in accordance with the Memorandum of Agreement located on pages 9-19 in the Spring Special Town Meeting Supplement I to the Report & Recommendations of the Advisory and Finance Committee.

Memorandum of Agreement Between the Town of Plymouth  
AND Plymouth Dispatchers Union, Massachusetts Coalition of Police  
March 8, 2022

1. Article XVIII Overtime (effective 7/1/22)

Employees will be permitted to accrue and use within the same fiscal year compensatory time in lieu of overtime pay for up to five (5) overtime shifts worked each year. While no more than five (5) comp

shifts may be accrued at any given time dispatchers shall be allowed to continually accrue and use comp time so long as the balance of accrued comp shifts does not exceed 5 shifts. An employee may carry over a balance of up to 25.5 hours into the following fiscal year; any carried over balance must be used in the following fiscal year, and will not count or be combined with that fiscal year's accrual of compensatory time. All unused comp time will be paid out at the end of each fiscal year.

2. Article XXI Vacations:

ARTICLE XXI

VACATIONS

Employees shall not earn or accrue vacation time while not on full pay status.

3. Article XXII:

ARTICLE XXII

HOLIDAYS

The following days shall be recognized as legal holidays:

- |                       |                        |
|-----------------------|------------------------|
| Christmas Day         | New Year's Day         |
| Columbus Day          | Patriot's Day          |
| Independence Day      | Thanksgiving Day       |
| Labor Day             | Day After Thanksgiving |
| Veteran's Day         | Martin Luther King Day |
| Washington's Birthday | Memorial Day           |
| Juneteenth            |                        |



4. Article XXII Holidays:

ARTICLE XXII

HOLIDAYS

3. Payment under the provisions of this section shall be made provided the eligible employee shall have worked on his/her last regularly scheduled working day prior to and his/her next regularly scheduled working day following each holiday, or was on full pay status on such preceding and following days in accordance with other provisions of this Agreement. Said payment shall be made in the first last payroll week in June.

5. Article XXIII Maternity Leave; replace with Article XXIII Parental Leave:

ARTICLE XXIII

MATERNITY LEAVE

PARENTAL LEAVE

Under MGL Ch. 149, Sec. 105D, employees may be eligible for leave for events such as childbirth or adoption. Employees may use accrued sick and/or vacation, otherwise Parental Leave shall be unpaid.

1. An employee who is absent from work, during which period of time she bears a child, shall be deemed to be on a maternity leave under the terms of either Option (A) or Option (B), as provided herein.
2. A leave of absence shall be granted for maternity purposes to female employees on the terms and conditions set forth in this Article.
3. As soon as the employee determines she is pregnant, she shall notify her Department Head and the Town Manager for the Town

of Plymouth, in writing, of her pregnancy. The employee shall give at least two weeks notice of the date she wishes to commence her leave of absence. At the time of the latter notification, the employee will select one of the following two options:

Option A - Extended leave without pay with entitlement to sick leave benefits for certified disability for childbirth and recovery therefrom during the period of this leave.

Option B - Unpaid Massachusetts Statutory Maternity Leave (M.G.L., Ch. 149, Section 105D) with guarantee of sick leave benefits for certified disability for childbirth and recovery therefrom during the period of this leave.

4. The provisions of Option A are as follows:

- a. The maximum length of such leave will not extend beyond six (6) months from the actual date of delivery of the child.
- b. An employee may continue to work so long as her physician certifies that she is able to do so, however, the leave without pay shall commence with cessation of actual work.
- c. Any extension of maternity leave must be requested in writing from the employee to the Town Manager. The Town Manager may grant extended leave based upon the specific conditions of the request
- d. The employee shall give the Department Head a notice of her intent to return to work at least thirty (30) days prior to the date she desires to return to work. She shall be able to return to work if there is an available position, or one that becomes available for which the employee is qualified. An available position is defined to be one that is not being held by a permanent full-time employee.

If the employee fails to so notify the Department Head in writing, or does furnish said written notice and fails to return to work at the

expiration of her leave, she shall be deemed to have resigned, and the obligation of the Town to provide a position for her shall cease.

5. The provisions of Option B are as follows:

- a. A female employee who has been employed for at least three (3) consecutive months as a full-time employee, who is absent from such employment for a period not exceeding eight (8) weeks for the purpose of giving birth, said period to be hereinafter called "Maternity Leave", and who shall give at least two (2) weeks' notice to her employer of her anticipated date of departure and intention to return, shall be restored to her original position with the same status, pay, length of service credit, and seniority, wherever applicable, as of the date of her leave.
6. The parties agree that sick leave benefits for disability due to childbirth and recovery therefrom will not be allowed for an employee who is on any other kind of approved extended leave of absence. In addition, employees will not be entitled to sick leave benefits for any other illnesses and/or disabilities incurred while on maternity leave, except as provided in this Article.
7. The Association recognizes that any temporary employee hired to cover a maternity leave will remain a temporary employee for the duration of the maternity leave and that the employee does not become a permanent employee of the Town as a result of working to cover a maternity leave for a permanent employee

6. Article XXIV Sick Leave (effective 7/1/23):

## ARTICLE XXIV

### SICK LEAVE

- A. A full time employee in continuous employment shall be granted 120 earn 10 hours sick leave at the start of each fiscal year for each full month to be added to accrual bank on the last day of the month.

Sick leave for employees with less than one year service will be prorated.

7. Article XXIV Sick Leave:

Employees shall not earn or accrue sick leave while not on full pay status.

8. Article XXV Longevity (effective 7/1/22):

ARTICLE XXV

LONGEVITY

Each employee shall receive an annual longevity payment upon the following basis:

LENGTH OF SERVICE	AMOUNT PAID
5 years	\$ 100.00
10 years	\$150.00
15 years	\$200.00
20 years	\$250.00
25 years	\$300.00
30 years	\$500.00

Length of Service	Amount
5 years	\$125.00
6 years	\$175.00
7 years	\$225.00
8 years	\$275.00
9 years	\$325.00
10 years	\$375.00
11 years	\$425.00
12 years	\$475.00
13 years	\$525.00
14 years	\$575.00



15 years	\$650.00
16 years	\$725.00
17 years	\$800.00
18 years	\$875.00
19 years	\$950.00
20 years	\$1,225.00
21 years	\$1,300.00
22 years	\$1,375.00
23 years	\$1,450.00
24 years	\$1,525.00
25 years	\$1,600.00
26 years	\$1,600.00
27 years	\$1,600.00
28 years	\$1,625.00
29 years	\$1,700.00
30 years	\$1,775.00
31 years	\$1,850.00
32 years	\$1,925.00
33 years	\$2,000.00
34 years	\$2,075.00
35 years	\$2,150.00
36 years	\$2,225.00
37 years	\$2,300.00
38 years	\$2,375.00
39 years	\$2,450.00
40 years	\$2,525.00

Those employees eligible for longevity shall receive their longevity pay during the last pay period of November in pro-rated amounts included in the employees' paycheck every pay period. Those employees who have completed five, ten, fifteen, twenty, twenty-five or thirty years of service in a given calendar year will be eligible for the respective amount in the calendar year they complete said number of years of service. their respective years of service as listed above in the calendar year, shall be paid the corresponding amount.

9. Article XXVIII Classification Plan-Rates:

ARTICLE XXVIII

CLASSIFICATION PLAN - RATES

D. Wage re-opener: It is understood that if any other town-side managed collective bargaining group or non-Association group reaches an agreement for a “more beneficial total economic package” during the lifetime of this contract, the contract may be reopened on the issue of economics only. A “more beneficial total economic package” shall be defined as a group receiving a greater percentage wage increase on the wage schedule than the amounts set forth above. Reclassifications, arbitration awards and JLMC awards shall not be a cause for reopening the contract.

10. Article XXXIV Family and Medical Leave:

XXXIV

FAMILY AND MEDICAL LEAVE

In compliance with the Family and Medical Leave Act of 1993, the Town of Plymouth will provide FMLA leave for eligible employees.

Family and Medical Leave may be taken only for the following reasons:

1. the birth, placement for adoption, or foster care of a child;
2. the serious health condition of a spouse, child, or parent or,
3. the employee’s own serious health condition.

All eligible employees are entitled to take up to twelve (12) weeks of unpaid Family and Medical Leave during a twelve-month period under the following definitions and procedures.

1. Eligible Employees: An employee who has worked for the Town for at least twelve months and who has provided at least 1250 hours of service during the twelve months preceding the start of the leave. Eligible part-time employee's leave will be prorated.
2. Twelve-month period: The Town of Plymouth uses a rolling period measured backward from the date an employee uses any Family Medical Leave.
3. Accrued Leave: An employee is required to use appropriate accrued leave before going on unpaid status.
4. Serious Health Condition: An illness, injury, impairment or physical or mental condition that involves:
  - a) incapacity or treatment as an in-patient in a hospital, hospice, or residential medical care facility; or incapacity requiring absence from work or other activities
  - b) incapacity requiring absence from work or other activities for more than three calendar days and involving continuing treatment by a health care provider;
  - c) or continuing treatment by a health care provider for a chronic or long-term health condition which is incurable or if left untreated would result in incapacity for more than three calendar days.
5. Health Care Provider: A doctor of medicine or osteopathy authorized to practice in accordance with state regulations, or any person determined by the Secretary of Labor, or others capable of providing health care services as defined by the Department of Labor Family and Medical Leave Act rules.
6. Intermittent Leave/Reduced Leave

Schedule: Time away from the job taken in separate blocks of time due to a single illness or injury/reduction in the number of hours per workday or workweek. The Town may require a temporary transfer to an alternative position to better accommodate the re-occurring periods of leave.

7. Workers' Compensation: An employee who is absent due to work-related illness or injury which is considered a serious health condition will be designated by the Town onto Family and Medical Leave. The employee may elect to either receive only workers' compensation benefits at a rate of 60% of pay or to supplement the workers' compensation pay by an additional 40% of pay which must be drawn from earned time and, if after five days of earned is used, from the employee's long term illness account sick time. Ant Any time absent from work due to a work-related illness or injury which is considered a serious health condition will count against an employee's FMLA leave entitlement.

All other provisions of the Family and Medical Leave Act will apply. The Association acknowledges that the Association and the Town are subject to the provisions of the Family and Medical Leave Act (FMLA). The FMLA shall not increase or decrease the length of leave available to eligible employees under this Agreement. Where an employee takes leave under one of the aforementioned Articles for a reason which would entitle an employee to leave under the FMLA, such leave will also be considered FMLA leave and will be deducted from the employee's statutory FMLA leave entitlement.

FMLA leave is not cumulative and is not in addition to leaves currently available to the extent such leaves are for reasons covered by the FMLA. Alleged violations of the FMLA are not subject to Article III (grievance article) of this Agreement.

11. Article XXXVI Small Necessities Leave:

#### ARTICLE XXXVI



## SMALL NECESSITIES LEAVE

In compliance with the Small Necessities Leave Act MGL Ch. 149, Sec. 52D, the Town of Plymouth will provide appropriate leave to eligible employees.

An employee is required to use appropriate accrued leave before going on unpaid status.

### 1. Purpose:

Entitles eligible employees to take twenty-four (24) hours of leave, in addition to the leave provided under the federal Family and Medical Leave Act of 1993 (FMLA), during any twelve (12) month period to attend children's schools activities and to attend to certain medical and other care needs such as:

- a) Participation in school activities directly related to the educational advancement of the employee's son/daughter. (i.e., attending parent-teacher conferences; enrolling child in school; interviewing for a new school).
- b) To accompany employee's son/daughter to routine medical appointments, including visits for check-ups, vaccinations, etc.
- c) To accompany an "elderly" relative of the employee (i.e., a person at least 60 years of age, related by blood or marriage to the employee, including the employee's parents) to routine medical/dental appointments, appointments for other professional services related to the elder's care (i.e., interviews at nursing or group homes).

### 2. Policy Guidelines:

If need for leave is foreseeable, the employee must give seven (7) days notice before the date the leave is to begin.

If need for the leave is unforeseeable, the employee must give as much notice as is practicable under the circumstances.

Eligible employees are required to substitute any accrued vacation or personal leave they may have for leave under this policy. Sick leave may be used in any situation where the provisions of collective bargaining agreements or the Personnel By-Law apply. If an employee does not have accrued leave, the leave will be unpaid.

Leave may be taken intermittently or on a reduced leave schedule.

Employees may be required to provide certification pursuant to regulations from the Attorney General's office.

### 3. Applicability:

Any employee who has worked for the Town of Plymouth for at least twelve (12) months and has worked at least 1,250 hours over the previous twelve (12) months.

## 12. Appendix A Classification and Pay Plan:

### APPENDIX A

#### CLASSIFICATION AND PAY PLAN

Step raises and/or salary adjustments are not automatic. They shall be reviewed annually and approved by the Town upon recommendation of the Director.

All salaries within the Dispatch Association collective bargaining agreement will be amended and increased as follows:

Pay Equity adjustment of \$5,200 in year one of the contract, effective 1/1/2022, with a 4% differential between each step for a total of 8 steps.

Salaries to reflect COLA increases of 2% each fiscal year as follows:

Fiscal 2022 (7/1/2021)  
Fiscal 2023 (7/1/2022)  
Fiscal 2024 (7/1/2023)

13. New Article: “Mental Health Day.” Create a new article called, “Mental Health Day” (effective 7/1/2022)

In recognition that members of the bargaining unit may witness stressful and traumatic situations during their duties for the Town of Plymouth or in their personal life, it is agreed a Dispatcher may benefit from speaking with a behavioral health professional (BHP) on an annual basis

The purpose of the behavioral health visit is to:

Encourage Dispatchers to seek assistance in dealing with the psychological effects and stressors which they may witness during their duties;

Encourage stress reduction practices;

Promote overall health and well-being; and

Incentivize Dispatchers to speak with a BHP on a regular basis, therefore making speaking with a BHP a more routine event thus reducing the stigma associated with seeking assistance from a BHP.

Any Dispatcher who attends and participates in an annual voluntary behavioral health physical with a BHP shall have the time charged as a paid “Mental Health” hours and will not be required to work their normally scheduled hours on the day of the visit.

When the Dispatcher schedules a mental health physical with a BHP, they shall notify the chief at least 72 hours in advance. The Dispatcher must provide proof of the physical as soon as possible after including:

The date of the behavioral health consultation;

The name and contact information of the certifying BHP;

Confirmation the Dispatcher attended and participated in the behavioral health consultation

The Dispatcher shall be responsible for any cost associated with the behavioral health consultation, including copays if the Dispatcher’s health insurance is used

Sick leave pursuant to (enter our sick leave provision) will not be used for attending a behavioral health consultation for the sole purpose of having a behavioral health physical pursuant to this article

For the purposes of this section, a BHP shall be defined as any licensed practicing:

Psychiatrist

Psychologist

Licensed Independent Clinical Social Worker (LICSW)

Licensed Mental Health Counselor (LMHC)

A Dispatcher who fails to provide proof of physical to the Chief shall have the day off charged as vacation or, if the Dispatcher has no additional vacation, charged as other paid time off to be determined at the discretion of the Chief of Police.

Anything discussed during the behavioral health consultation shall be kept in confidence in the following manner:

All conversations, records, or other documents resulting from the behavioral health consultation will be subject to the physician-client privilege and will not be provided to the Town without the expressed consent initiated by the Dispatcher;

The Town may contact the BHP to confirm the date and attendance of the Dispatcher and credentials of the professional. The Town may not request any further information pertaining to the behavioral health consultation

The behavioral health consultation shall not be a substitute for a fitness for duty examination. Any questions pertaining to a Dispatcher's fitness for a duty shall be addressed pursuant to (sick leave article) and/or other applicable articles in the collective bargaining agreement and determined by the appropriate fitness for duty examination if provided for

It is agreed participation in a behavioral health consultation under this article is on a strictly voluntary basis. Nothing in this article shall be so construed as to compel a Dispatcher to participate as such compulsion would be antithetical to its purpose.

14. New Article: "Double Time" Create a new article called, "Double Time (effective 7/1/22)

If a dispatcher is required, or volunteers to work a third consecutive shift, or any hours in excess of sixteen and a half (16.5) consecutive hours the dispatcher shall be compensated at "double time" (2x hourly



rate) for all consecutive hours worked in excess of sixteen and a half (16.5) hours.

15. Except as amended herein, all other terms of the Predecessor agreement shall be carried forward into the Successor CBA without change.

16. This MOA is subject to ratification by the bargaining unit and the Town and funding by the Town meeting. The Town and Plymouth Dispatchers Union each agree to recommend ratification and funding by the Town Meeting.

Agreed to this \_\_\_\_ day of March 2022 on behalf of the Town and Plymouth Dispatchers Union:

For the Town

For Plymouth Dispatchers Union

The motion PASSED on a roll call with 107 in favor, 12 in opposition, and 1 abstaining.

Article 1J Motion: Collective Bargaining Relief Association (COBRA) – Library

Mr. Canty moved that the Town vote to amend the Collective Bargaining Relief Association (COBRA) Agreement for the period July 1, 2021 – June 30, 2024, in accordance with the Memorandum of Agreement located on pages 20-33 in the Special Town Meeting Supplement I to the Report & Recommendations of the Advisory and Finance Committee.

Memorandum Of Agreement Between Collective Bargaining Relief Association And Town Of Plymouth  
LIBRARY SUCCESSOR CONTRACT<sup>1</sup>

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Where existing contract text is shown, it is reflected in regular font. Additions to regular text, or entirely new text, are reflected by **bold font** and deletions are reflected by ~~strike through~~. Except as otherwise

JULY 1, 2021 – June 30, 2024

The Collective Bargaining Relief Association (“COBRA”) and the Town of Plymouth (“Town”) hereby agree to the following terms of a Memorandum of Agreement (MOA) for a successor collective bargaining agreement (Successor CBA) to the collective bargaining agreement expiring June 30, 2021. The information below in this memorandum of Agreement shall be incorporated into the collective bargaining agreement (CBA):

1. Article VII, Overtime, effective in year two of the contract (7/1/22) shall be amended to read:

Employees covered by this Agreement shall be paid overtime at the rate of one and one-half ( $1\frac{1}{2}$ ) times their regular rate of pay for work in excess of seven and one half ( $7\frac{1}{2}$ ) hours in one (1) day or thirty-seven and one half ( $37\frac{1}{2}$ ) hours in one (1) week. For purposes of overtime pay eligibility, vacation time, personal time, holidays as listed in Article 14 shall constitute time worked. Employees will be permitted to choose compensatory time in lieu of overtime pay, however, the Town reserves its right under the law, to pay for any or all overtime rather than grant compensatory time. Employees may only have 56.25 hours of compensatory time (thirty-seven and one half ( $37\frac{1}{2}$ ) hours of overtime worked at time and half) on the books at any one time. Employees may use and replenish their compensatory time; however, they shall not have more than 56.25 hours at any time. At the end of a fiscal year, any compensatory time balance will be paid out at the employee’s regular rate of pay and shall not carry over to the next fiscal year. Employees are allowed to carry over all compensatory time

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stated, all language changes shall be effective upon the ratification of the successor agreement by the Town and the Association and the funding of the Agreement by the Town Meeting. All economic provisions shall be effective upon the date stated, and if no date is stated, on the upon the ratification of the successor agreement by the Town and the Association and the funding of the Agreement by the Town Meeting.

into a new fiscal year. Librarians are considered non-exempt under the provisions of the Fair Labor Standards Act.

Any full-time employee called back to work on the same day after having completed his/her assigned work and before his/her next regular scheduled starting time shall be paid at the rate of time and one-half ( $1\frac{1}{2}$ ) for all hours worked on recall. He/she will be guaranteed a minimum of three (3) hours pay at time and one-half ( $1\frac{1}{2}$ ). Effective July 1, 2022, he/she will be guaranteed a minimum of four (4) hours pay at time and one-half ( $1\frac{1}{2}$ ).

Overtime shall be equally and impartially offered and distributed among personnel in each area who ordinarily perform such related work in the normal course of their workweek.

When in the case of other extreme emergencies, it is necessary to call in personnel from other areas in the library, other Town Departments, or outside contractors, to aid and assist, the personnel from such other areas shall be released from their duties first when the work load lessens. However, the employer agrees that the use of contract work shall not inhibit the full use of the regular employees during such emergency to the extent that they are able to perform their duties.

Overtime will be scheduled and recorded through the use of online scheduling software as is currently utilized at the Library. The employer shall keep records in a time book of the overtime work. Such records will list the times and days that employees will be available for overtime work. The employer shall first request offer overtime to employees who have indicated availability for overtime work and are listed on the above mentioned list before calling any other employee for overtime work through the use of the online scheduling software.

Employees who refuse to work overtime three (3) times within a two (2) month period shall be removed from the voluntary overtime list.

In the case of a grievance involving such records, they shall be subject to examination by the Association Representative or the Shop Steward with the foreman of the division involved.

A record of the overtime hours worked by each employee shall be furnished upon request of the Association Steward.

Overtime work shall be voluntary except that in emergencies, or as the needs of the library require, employees may be required to perform work. Employees shall be given as much advance notice as possible of overtime work. There shall be no discrimination against any employee who refused to work overtime. In requiring overtime, The employer shall offer employees make requests for overtime by seniority on a rotating basis.

If sufficient employees do not volunteer to work overtime when requested by the employer on any occasion, the employer may then call in substitute employees to work. If the needs of the library still require additional staffing after calling substitutes, then the employer will be able to require employees to work overtime by inverse seniority on a rotating basis.

2. Article XXVI, Continuing Education Program, effective in year two of the contract (7/1/22) shall be amended to read:

In order to motivate, improve job skills and/or promote employees, the employer agrees to institute a continuing education program for which a permanent employee may be granted paid compensatory time off for all undergraduate and graduate course work. This program shall be run at the discretion of the employer. All courses must be approved in advance of their taking by the Director. The Director shall limit the number of employees who may take such a course at any one time. No employee may be reimbursed for take more than one course per semester.



If an employee attends seminars, training or classes this time does not qualify for overtime or compensatory time unless attendance is required by the Department Head and prior approval has been granted.

The Employer agrees to pay a maximum of \$500 \$1000 per library science course, and/or courses in fields related to employee's job duties at the discretion of the Library Director after consultation with the employee, that an employee takes at a school of higher education to an annual maximum of \$5,000 \$10,000 for the entire bargaining unit.

The Employer shall pay an annual stipend in pro-rated amounts included in the employees' paychecks every pay period to all employees who obtain degrees that are required for their positions and/or that are relevant to the employee's position per the discretion of the Library Director. These stipends shall not be combined.

- |    |                    |        |
|----|--------------------|--------|
| A. | Associate's Degree | \$1000 |
| B. | Bachelor's Degree  | \$2200 |
| C. | Master's Degree    | \$3200 |

3. Article XII, Vacations, effective in year two of the contract (7/1/22) shall be amended by including a new Section 15 to read:

15. Upon request, eligible employees, are entitled to payment from the Town of a full work day's wage at their current rate up to a maximum of five (5) days of accumulated unused vacation per fiscal year. In order to be eligible for this benefit said employee must have been employed as a member of this bargaining unit for ten (10) years or more and have 4 weeks of vacation on the books.

4. Article XVII, Sick Leave, effective in year two of the contract (7/1/22) shall be amended at Section J, Sick Leave Buy-Back, to read:

j. Sick Leave Buy-Back: The Town agrees that it shall pay to the employee upon his voluntary retirement or upon the death of said employee to his named beneficiary \$30.00 fifty percent of an employees unused, accrued sick leave calculated at the rate of the

employee’s wages for a full work day of work for each day of accumulated unused sick leave remaining in the account of said employee for fifty (50%) percent of the total hours of said accumulated sick leave, up to a maximum payment of Three Thousand (\$3000.00) Four Thousand (\$4,000) Dollars. In order to be eligible for this benefit said employee must have been employed as a member of this bargaining unit for ten (10) years or more. Employees who accept the town’s long term disability insurance option will not be eligible for this buyback plan.

5. Article XXXVI, effective in year two of the contract (1/1/23) Longevity, shall be amended to read:

Each employee shall receive an annual longevity payment upon the following basis:

LENGTH OF SERVICE	AMOUNT PAID
5 years	
\$100	
10 years	\$150
15 years	\$300
20 years	\$550
25 years	\$750
30 years	\$1000

Completed Years	FY22-25 \$ Amount
5	\$125
6	\$175
7	\$225
8	\$275
9	\$325
10	\$375
11	\$425
12	\$475
13	\$525

14	\$575
15	\$650
16	\$725
17	\$800
18	\$875
19	\$950
20	\$1,225
21	\$1,300
22	\$1,375
23	\$1,450
24	\$1,525
25	\$1,600
26	\$1,600
27	\$1,600
28	\$1,625
29	\$1,700
30	\$1,775
31	\$1,850
32	\$1,925
33	\$2,000
34	\$2,075
35	\$2,150
36	\$2,225
37	\$2,300
38	\$2,375
39	\$2,450
40	\$2,525

Those employees eligible for longevity shall receive their longevity pay the last pay period in November in pro-rated amounts included in the employees' paychecks every pay period. Those Employees who complete five, ten, fifteen, twenty, twenty-five or thirty years of service in a given calendar year will be eligible for the respective amount in the calendar year they complete said number of years of service.

6. Article XXIV, Classification Plan-Pay Rates, shall be amended at Section 3 to read:

Section 3. An employee in continuous full-time or part-time employment shall receive the increment between his/her present rate and the next higher step rate after recommendation by the Head of the department according to the following schedule:

a. On January first or July first provided he/she has completed thirty weeks' service at the minimum or other rate if a rate other than the minimum is authorized as the entrance rate.

On July 1, 2017 a 2% "senior step" will be added to the existing wage scale. Employees are eligible for the senior step if they have completed seven (7) years of service to be applied on January 1<sup>st</sup> or July 1<sup>st</sup>, whichever date comes first after seven (7) year completion. On July 1, 2022, Step 1 shall be eliminated from all pay grades and a new senior step will be added at a rate two percent higher than the next preceding step.

For employees hired after July 1, 1997: On July first provided he/she has completed fifty-two (52) weeks service at the minimum or other rate if a rate other than the minimum is authorized as the entrance rate.

b. Hereafter one year from the date of his/her previous increase until he/she attains the maximum rate of the range of the compensation grade to which his/her position class is assigned.

c. Employees in continuous part-time employment eligible for increments under the provisions of this sub-section shall be those occupying positions in classes for which compensation is provided in the compensation schedule contained in this Article.

d. Employees who are denied an increment shall be given the reasons for the denial in writing by the Department Head.



7. Appendix A, Classification and Pay Plan, shall be amended to read:

Step raises and/or salary adjustments are not automatic. They shall be reviewed annually and approved by the Town upon recommendation of the Director.

Effective July 1, 2022, all bargaining unit classification pay rates shall be increased by four thousand dollars (\$4,000) as an equity adjustment.

All salaries within the library employees collective bargaining agreement will be amended and increased as follows:

FY19 (effective 7/1/18)	increase of 2.0%
FY20 (effective 7/1/19)	increase of 2.0%
FY21 (effective 7/1/20)	increase of 2.0%
FY22 (effective 7/1/21)	increase of 2.0%
FY23 (effective 7/1/22)	increase of 2.0%
FY24 (effective 7/1/23)	increase of 2.0%

Part-time employees will be paid the same hourly rate as full-time employees.

Wage re-opener: The parties agree to re-open this Agreement for discussion of wages only in the event that the Town’s State Local Aid reaches a minimum of 26.7 million dollars (recurring) and Local Receipts reaches a minimum of 14.7 million dollars (recurring), or any combination thereof to total 41.4 million dollars between State Local Aid and Local Receipts.

8. Article XXI, Miscellaneous Provisions, shall be amended at sections 9 to read:

9. New Technology – The installation of self-checkout machines or other new technology at the library will not result in a reduction of staff. The self-checkout machines and other new technology will in no way affect staffing levels at the library. There will be no use of

volunteers or library pages to assist patrons with the use of self-checkout machines or other new technology.

9. Article XII, Vacations, shall be amended by including a new Section 16 to read:

16. Employees shall not earn or accrue vacation time while not on full pay status.

10. Article XVII, Sick Leave, shall be amended by included a new Section K to read:

k. Employees shall not earn or accrue sick time while not on full pay status.

11. Article XXIV, Classification Plan – Pay Rates, shall be amended at Section 7 to read:

Wage re-opener: It is understood that if any other Town-side managed collective bargaining group or non-Association group reaches an agreement for a “more beneficial total economic package” during the lifetime of this contract, the contract may be reopened on the issue of economics only. A “more beneficial total economic package” shall be defined as a group receiving a greater percentage wage increase on the wage schedule than the amounts set forth above. Reclassifications shall not be a cause for reopening the contract This article shall not apply when a greater wage increase is awarded as the result of an arbitrator’s decision, a JLMC award or a reclassification.

12. Article I, Recognition, shall be amended at the first paragraph as follows:

The Employer recognizes the Association as the sole and exclusive bargaining agent for the purpose of establishing salaries, wages, hours, and other conditions of employment for all regular full-time employees, and regular part-time employees for the Plymouth Public

Library, excluding the Library Director, Assistant Library Director, Supervisor Librarian, Library Accounts Clerk Manager, Building Custodians, Utility Cleaners, Pages, Substitute Employees, temporary employees and all other employees of the Town of Plymouth.

13. Article V, Grievance and Arbitration Procedure, shall be amended at Step 2 as follows:

STEP 2. If the grievance has not been settled, it shall be presented in writing to the Town Manager within three (3) working days after the decision of the Library Director Department Head. The Town Manager shall contact the Association within seven (7) working days with a proposed hearing day and time. Such hearing shall be held within twenty (20) working days following receipt of the Department Head's response. Following the hearing, the Town Manager will render a decision within seven (7) working days.

14. Article VI, Hours of Work, shall be amended at the first paragraph as follows:

With certain exceptions noted below, the regular hours of work each day for full-time permanent employees shall be consecutive except for interruptions for lunch periods; the work week shall consist of seven and one-half (7 1/2) hours of work on each of five (5) days, Monday through Saturday inclusive, and the normal work day shall consist of seven and one-half (7 1/2) hours of work within a twenty-four (24) hour period, and there shall be a one (1) hour unpaid lunch period. Exceptions to the above shall be made for part-time employees. Work schedules will be posted one month in advance, except in emergency situations requiring staffing changes to provide for adequate coverage and security, and each month shall be consistent for full-time employees in allowing regular and recurring week days off including alternating Saturdays. If a full-time employee desires to vary from the posted schedule, he/she may work out a modification and/or variation of the posted working schedule only with the advance approval of the Library Director. If the employee and the Library Director are not able to reach an agreement as to variation of the posted work schedule then

the employee shall continue to work under the conditions of the posted schedule. In all cases wherein full-time employees wish to work this so-called flex schedule, the Library Director will have the final decision as to which employees work under which schedule. In addition, if there is a conflict among employees for proposed flex-schedules, the senior employee shall have preference in working the schedule.

15. Article XII, Vacations, shall be amended at Sections 9, 11, and 14 as follows:

9. Absences on account of sickness in excess of that authorized under the rules therefore or for personal reasons as provided for under other leave may, at the discretion of the department head Library Director, be charged to vacation leave.

11. Vacation allowances provided under the terms of this section will be calculated on a twelve (12) month period commencing on July 1st and ending on June 30th, and these allowances must be taken in the twelve (12) month period that immediately follows. In unusual circumstances, exceptions may be granted by the Department Head Library Director. It shall be the general policy of the Town that only one (1) employee may be on vacation at a time from each library division, except at the discretion of the Library Director. Employees may carry over one (1) week of vacation to the next vacation year. It shall be scheduled at the discretion of the Department Head Library Director.

14. An employee requesting extended vacations no longer than two (2) weeks must have the approval of their Department Head the Library Director, whose approval would not be reasonably denied.

16. Article XIV, Holidays, shall be amended at the first paragraph as follows:

The following days shall be recognized as legal holidays:



New Year's Day  
Martin Luther King Day  
President's Day  
Patriots Day  
Memorial Day  
Juneteenth  
Independence Day

Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Day after Thanksgiving  
Christmas Eve  
Christmas

(1) Floating Holiday (to be granted with the approval of the Director and without causing an overtime expense) Part-time employees who alternate on the Friday/Saturday A/B schedule shall receive a floating holiday on the same terms as full-time employees.

On which days employees not required to maintain essential Town services shall be excused from all duty.

17. Article XXVII, Leave of Absence for Education, shall be amended as follows:

Full-time employees may be allowed to take a non-pay leave of absence not to exceed six (6) months from the start of the leave in order to enroll in the A.L.A. accredited master's program and/or any course work required for advancement to a higher job classification with the approval of the Department Head.

The Department Head shall have the sole discretion in determining whether or not to grant an employee's request for an educational leave of absence.

A maximum of two hours will be allowed for travel to and from the work site and the site where the course is taken.

There shall be no accrual of benefit time during any unpaid leave of absence.

18. Article XXXII, Family Medical Leave, shall be amended as follows:

In compliance with the Family and Medical Leave Act of 1993, and all amendments thereto, the Town of Plymouth will provide FMLA leave for eligible employees.

Family and Medical Leave may be taken only for the following reasons:

4. the birth, placement for adoption, or foster care of a child;
5. the serious health condition of a spouse, child, or parent or,
6. the employee's own serious health condition.

All eligible employees are entitled to take up to twelve (12) weeks of unpaid Family and Medical Leave during a twelve-month period under the following definitions and procedures.

5. **Eligible Employees:** An employee who has worked for the Town for at least twelve months and who has provided at least 1250 hours of service during the twelve months preceding the start of the leave. Eligible part-time employee's leave will be prorated.

2. **Twelve-month period:** The Town of Plymouth uses a rolling period measured backward from the date an employee uses any Family Medical Leave.

3. **Accrued Leave:** An employee is required to use appropriate accrued leave before going on unpaid status.

4. **Serious Health Condition:** An illness, injury, impairment or physical or mental condition that involves:

- d) incapacity or treatment as an in-patient in a hospital, hospice, or residential medical care facility; or
- e) incapacity requiring absence from work or other activities for more than three calendar days and involving continuing treatment by a health care provider;
- f) or continuing treatment by a health care provider for a chronic or long-term health condition which is

incurable or if left untreated would result in incapacity for more than three calendar days.

5. **Health Care Provider:** A doctor of medicine or osteopathy authorized to practice in accordance with state regulations, or any person determined by the Secretary of Labor, or others capable of providing health care services as defined by the Department of Labor Family and Medical Leave Act rules.

6. **Intermittent Leave/Reduced Leave Schedule:** Time away from the job taken in separate blocks of time due to a single illness or injury/reduction in the number of hours per workday or workweek. The Town may require a temporary transfer to an alternative position to better accommodate the re-occurring periods of leave.

7. **Workers' Compensation:** An employee who is absent due to work-related illness or injury which is considered a serious health condition will be designated by the Town onto Family and Medical Leave. The employee may elect to either receive only workers' compensation benefits at a rate of 60% of pay or to supplement the workers' compensation pay by an additional 40% of pay which must be drawn from earned time and, if after five days of earned time is used, from the employee's long term illness account. Any time absent from work due to a work-related illness or injury which is considered a serious health condition will count against an employee's FMLA leave entitlement.

All other provisions of the Family and Medical Leave Act will apply. The Association acknowledges that the Association and the Town are subject to the provisions of the Family and Medical Leave Act (FMLA). The FMLA shall not increase or decrease the length of leave available to eligible employees under this Agreement. Where an employee takes leave under one of the aforementioned Articles for a reason which would entitle an employee to leave under the FMLA, such leave will also be considered FMLA leave and will be deducted from the employee's statutory FMLA leave entitlement.

FMLA leave is not cumulative and is not in addition to leaves currently available to the extent such leaves are for reasons covered by the FMLA. Alleged violations of the FMLA are not subject to Article V (grievance article) of this Agreement.

19. Article XXXIII, Small Necessities Leave, shall be amended as follows:

In compliance with the Small Necessities Leave Act, MGL Ch. 149, Sec. 52D, the Town of Plymouth will provide appropriate leave to eligible employees.

An employee is required to use appropriate accrued leave before going on unpaid status.

#### 4. Purpose:

Entitles eligible employees to take twenty-four (24) hours of leave, in addition to the leave provided under the federal Family and Medical Leave Act of 1993 (FMLA), during any twelve (12) month period to attend children's school activities and to attend to certain medical and other care needs such as:

- d) Participation in school activities directly related to the educational advancement of the employee's son/daughter. (i.e., attending parent-teacher conferences; enrolling child in school; interviewing for a new school).
- e) To accompany employee's son/daughter to routine medical appointments, including visits for check-ups, vaccinations, etc.
- f) To accompany an "elderly" relative of the employee (i.e., a person at least 60 years of age, related by blood or marriage to the employee, including the employee's parents) to routine medical/dental appointments, appointments for other professional



services related to the elder's care (i.e., interviews at nursing or group homes).

## 5. Policy Guidelines:

If need for leave is foreseeable, the employee must give seven (7) days notice before the date the leave is to begin.

If need for the leave is unforeseeable, the employee must give as much notice as is practicable under the circumstances.

Eligible employees are required to substitute any accrued vacation or personal leave they may have for leave under this policy. Sick leave may be used in any situation where the provisions of collective bargaining agreements or the Personnel By-Law apply. If an employee does not have accrued leave, the leave will be unpaid.

Leave may be taken intermittently or on a reduced leave schedule.

Employees may be required to provide certification pursuant to regulations from the Attorney General's office.

## 6. Applicability:

Any employee who has worked for the Town of Plymouth for at least twelve (12) months and has worked at least 1, 250 hours over the previous twelve (12) months.

20. Article XXXV, Reclassification, shall be deleted:

## ARTICLE XXXV

### RECLASSIFICATION

The Town agrees to conduct in Fiscal Year 2012 a reclassification study, at its sole expense, of the library. The findings of the aforementioned study may or may not be funded at the sole discretion

of the Town Manager. This provision is not subject to the grievance and arbitration procedure; however, the parties agree that an appeals process shall be put into place for employees who contest the findings of the study relevant to their particular position.

21. Except as amended herein, all other terms of the Predecessor agreement shall be carried forward into the Successor CBA without change.

22. This MOA is subject to ratification by the bargaining unit and the Town and funding by the Town meeting. The Town and COBRA each agree to recommend ratification and funding by the Town Meeting.

Agreed to this \_\_\_\_ day of March 2022 on behalf of the Town and COBRA:

For the Town

For COBRA

The motion PASSED on a roll call with 113 in favor, 8 in opposition, and 2 abstaining.

The Moderator declared a recess at 10:01 AM.

The Moderator returned the meeting to order at 10:06 AM.

Article 2 Motion: FY22 Budget Amendments

Mr. Canty moved that the Town vote to transfer \$5,522 from Free Cash to the the Town Clerks fiscal year 2022 budget as follows: \$1,250 to Personal Services and \$4,272 to Other Expenses.

The motion PASSED on a roll call with 116 in favor and 1 in opposition.

Article 3 Motion: Unpaid Bills of a Prior Year

Mr. Canty moved that the Town vote to appropriate the sum of \$6,563.35, by transferring \$3,323.35 from the DPW Personal Services FY22 budget and by transferring \$3,240 from the Inspectional Services

FY22 Other Expenses budget to pay certain unpaid bills of a prior year as follows:

Department	Vendor	Invoice #	Date	Amount
DPW - Facilities	Dennis K Burke	1243690	6/26/2021	\$ 3,323.35
Public Health	G & L Labs	97830	5/31/2021	\$ 700.00
Public Health	G & L Labs	98494	6/30/2021	\$ 2,540.00
Total Article 3				\$ 6,563.35

The motion PASSED on a roll call with 117 in favor and 0 in opposition.

ITEM	DEPARTMENT	PROJECT DESCRIPTION	AMOUNT	FUNDING
A1	Police Department	Replacement of Patrol Boat Motors	47,000	Free Cash
A2	Inspectional Services	Town Wide E-Permitting System	137,893	137,893 Free Cash 100,000 State Grant
A3	DPW - Highway	Replace Sweeper H303	344,995	Free Cash
A4	Parks & Forestry	Brewster Garden Stairs	73,500	20,510.72 Free Cash 52,989.28 Article 9A33 2016 ATM Brewster Garden Stairs
A5	Recreation	Memorial Hall Sound System Upgrade	350,000	Free Cash

A6	DPW - Sewer	WSPS Flood Barrier Wall	340,800	Sewer Fund
A7	DPW - Sewer	Water Street Interceptor	446,200	Sewer Fund
A8	DPW - Sewer	SCADA Improvements	300,000	Sewer Fund
Total Appropriation Article 4 A1-A8			2,040,388	

Article 4 A2, A3, A4, A6, A7 and A8 Motion: Capital Improvements  
 Mr. Canty moved that the Town appropriate the sum of \$1,643,388 to pay costs of various capital projects listed in the Article 4 of the 2022 Special Town Meeting Warrant and as set forth in the Report & Recommendations of the Advisory & Finance Committee, as shown in the table below, and for the payment of all costs incidental or related thereto, and that to meet this appropriation \$503,398.72 shall be transferred from Free Cash, \$52,989.28 shall be transferred from Article 9A33 – Brewster Garden Stairs of the 2016 Spring Annual Town Meeting and \$1,087,000 shall be transferred from the Sewer Retained Earnings.

The motion PASSED on a roll call with 119 in favor, 2 in opposition, and 1abstaining.

Article 4 A1 Motion: Replacement of Patrol Boat Motors  
 Mr. Canty moved that the Town appropriates the sum of \$47,000 for the replacement of Patrol Boat Motors, and for the payment of all costs incidental or related thereto, and that to meet this appropriation \$47,000 shall be transferred from Free Cash.

The motion FAILED on a roll call with 57 in favor, 61 in opposition, and 2 abstaining.

Article 4 A5 Motion: Memorial Hall Sound System Upgrade  
 Mr. Canty moved that the Town appropriates the sum of \$350,000, to pay costs of upgrading the Memorial Hall Sound System, and for the



payment of all costs incidental or related thereto, and that to meet this appropriation \$350,000 shall be transferred from Free Cash.

Mr. DeLappe moved the previous question. The motion PASSED on a roll call with 90 in favor and 33 in opposition.

The motion PASSED on a roll call with 103 in favor and 20 in opposition.

#### Article 4 B1 Motion: Municipal Airport Sewerage Treatment Plant Upgrade

Mr. Canty moved that the Town appropriates the sum of Two Million Two Hundred Fifty Thousand Dollars (\$2,250,000), to pay costs of upgrades to the Municipal Airport Sewerage Treatment Plant, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote.

The motion PASSED on a roll call with 115 in favor, 2 in opposition, and 1 abstaining.

#### Article 5 Motion: Fire Station #5 Renovation

Mr. Canty moved that the Town appropriates the sum of Nine Million One Hundred Thousand Dollars, (\$9,100,000), to pay costs of the design, construction, equipping and furnishing of a renovated fire station #5 at 827 State Road, Manomet, shown at Assessor's Map 48 Lot 6D, including but not limited to site preparation, demolition, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to

M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

Ms. Maksy moved the previous question. On a roll call, the motion FAILED to reach two-thirds with 60 in favor, 60 in opposition, and 1 abstaining.

The motion FAILED to reach two-thirds on a roll call with 73 in favor, 46 in opposition, and 3 abstaining.

[See later consideration.]

#### Article 6 Motion: Solar PILOT – 143 Hedges Pond Road

Mr. Canty moved that the Town vote to authorize the Select Board and Board of Assessors, pursuant to the provisions of G. L. c.59, §38H, to negotiate and enter into an agreement for payments in lieu-of-taxes (“PILOT”), for a 2,111.4 Kilowatt DC (more or less) solar photovoltaic energy generating facility for Hedges Pond Solar 1, LLC (or its affiliates, successors or assigns) to be located on a 49.08 acre parcel (more or less) at 143 Hedges Pond Road, currently shown on Plymouth Assessor’s Map 55 Lot 53, upon such terms and conditions as the Select Board and Board of Assessors shall deem to be in the best interest of the Town.

On a roll call, the motion PASSED with 109 in favor and 7 in opposition.

#### Article 7 Motion: PILOT – Holtec

Mr. Canty moved that the Town vote to authorize the Select Board to petition the Massachusetts General Court for special legislation to allow the Town of Plymouth to enter into a Payment In Lieu of Tax Agreement with Holtec and/or its subsidiaries, specifically for property and personal property located on property located on Parcels:

043-000-011-000	043-000-011D-000	043-000-011E-000	043-000B-124-000	044-000-001A-000
044-000-001B-000	044-000-002-000	044-000-013-000	044-000-027-000	044-006-525-000
044-006-527-000	047-000-008-000	076-000-003-000	076-000-004-000	076-000-005-000
094-000-001-000	094-000-002-000	094-000-003-000		

as shown on Plymouth’s Assessors Map; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approve amendments to the bill before enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

On a roll call, the motion PASSED with 121 in favor and 2 in opposition.

Article 8 Motion: Affordable Housing

Mr. Canty moved that the Town vote to transfer the care, custody, management and control of the following parcel from the Town Treasurer for the purpose of sale at auction to the Select Board for purpose of conveyance, and further, that the Select Board be authorized to convey the property upon such terms and conditions as the Select Board deem appropriate to the Plymouth Redevelopment Authority for the purpose of affordable housing:

Parcel ID	Road	Legal Reference	Tax Title
046-000H-000H-028	31 Strand Ave	C25348	#12174

On a roll call, the motion PASSED with 122 in favor and 2 in opposition.

Article 9: WITHDRAWN

Article 10: WITHDRAWN

## Article 11: WITHDRAWN

### Article 12 Motion: Pavement Management Stabilization Fund

Mr. Canty moved that the Town vote to authorize the Select Board to appropriate \$1,826,612 to the Pavement Management Plan Debt Stabilization Fund, as authorized by the provisions of G.L. c. 40, §5B as amended, and that to meet this appropriation transfer such sum of money from Free Cash.

On a roll call, the motion PASSED with 121 in favor and 0 in opposition.

### Article 13 Motion: Facility Capital Maintenance Stabilization Fund

Mr. Canty moved that the Town vote to authorize the Select Board to appropriate \$2,500,000 to the Facility Capital Maintenance Stabilization Fund, as authorized by the provisions of G.L. c. 40, §5B as amended, and that to meet this appropriation transfer such sum of money from Free Cash.

On a roll call, the motion PASSED with 112 in favor, 9 in opposition, and 1 abstaining.

### Article 14 Motion: Amend Airport Zoning Map

Mr. Canty moved that the Town vote to amend the Official Zoning Map #1 to rezone Lots 22-80, 22-81, 22-82, 22-83 and 22-84 on Assessors' Map 106 from Airport (AP) to Medium Lot Residential (R25) in accordance with the "FINAL REPORT OF THE PLANNING BOARD ON THE PROPOSED AMENDMENT TO THE ZONING BYLAW".

2022 April Special Town Meeting Article 14

REPORT AND RECOMMENDATION OF THE PLANNING BOARD ON THE PETITION OF SHANNON SCHULTZ, ET AL TO REZONE LOTS 22-80, 22-81, 22-82, 22-83 AND 22-84 ON ASSESSORS' MAP 106 FROM AIRPORT TO MEDIUM LOT RESIDENTIAL



DATE OF PUBLICATION OF PUBLIC HEARING: March 8, 2022  
DATE OF PUBLIC HEARING: February 16, 2022  
February 23, 2022

VOTE: On March 8, 2022, the Planning Board voted (5-0) to recommend Town Meeting vote to amend the Official Zoning Map #1 to rezone Lots 22-80, 22-81, 22-82, 22-83 and 22-84 on Assessors' Map 106 from Airport (AP) to Medium Lot Residential (R25).

NEED & JUSTIFICATION:

In 1972 the Planning Board proposed a new zoning bylaw and a town-wide rezoning that created among many other revisions an entirely new commercial zoning district, the Airport District, located along South Meadow Road. In March of 1972 (prior to Town Meeting), the original property owner sought to protect this property from the zoning change by filing a preliminary subdivision plan. The plan, known as Burnett Estates, included these 5 lots located on the opposite side of South Meadow Road. At the Spring 1972 Town Meeting, the town approved the proposed zoning change placing these 5 lots within the Airport Zoning District. In October of 1972, the definitive Burnett Estates subdivision plan was filed and approved by the Planning Board protecting these 5 lots from the commercial zoning change. Subsequently five single family homes were built on these 5 lots in the 1970s. Since the lots are in the Airport commercial zoning district, the homes became "legal" pre-existing non-conforming lots and dwellings.

Four of the homes have maintained their non-conforming status. The fifth lot, Lot 22-84, was purchased by the abutting church and converted to office space in 1997. Because of this change in use, the lot and the structure lost their status as pre-existing non-conforming. The lot has since changed ownership from the church to a person seeking to remodel the structure and return it to the original single-family use. Such a conversion is prohibited without the zoning change requested by this petition.

This proposed amendment seeks to extend the existing residential zoning district located directly across the street to include these 5 lots.

EFFECT & INTENT:

The intent of this amendment is to place these five lots within the Medium Lot Residential District thereby making them conforming residential lots. Four of these lots have been residential homes for over 50 years and the fifth, Lot 22-84, maintains the appearance of a single-family dwelling.

The Medium Lot Residential zoning district is the most appropriate designation for these residential properties.

TOWN OF PLYMOUTH

Malcolm MacGregor, Chairman  
Paul McAlduff  
Tim Grandy  
Frank Mand  
Birgitta Kuehn

BEING A MAJORITY OF THE PLANNING BOARD

c:      Town Clerk  
         Board of Selectmen  
         Advisory and Finance Committee

On a roll call, the motion PASSED with 118 in favor, 5 in opposition, and 1 abstaining.

Mr. Canty moved to dissolve this Plymouth Special Town Meeting.  
Mr. Duggan moved the previous question. The motion FAILED to reach two-thirds with 67 in favor and 52 in opposition.  
On the motion to dissolve on a roll call vote the motion FAILED with 48 in favor and 71 in opposition.

Mr. Malaguti moved to reconsider Article 5. On a roll call on the vote to reconsider, the motion PASSED with 72 in favor, 45 in opposition, and 1 abstaining.

The Moderator called a lunch recess at 12:08 PM.

The Moderator returned the meeting to order at 12:38 PM.

Karl Mason moved the previous question. On a roll call, the motion FAILED to reach two-thirds with 66 in favor and 53 in opposition.

Mr. Merrill moved the previous question. On a roll call, the motion FAILED to reach two-thirds with 76 in favor and 40 in opposition.

Mr. DeLappe moved the previous question. On a roll call, the motion PASSED with 82 in favor and 38 in opposition.

On the reconsidered main motion on Article 5, on a roll call, the motion PASSED with 86 in favor, 38 in opposition and 1 abstaining.

Mr. Canty moved to dissolve the Special Town Meeting. The motion PASSED on a roll call with 110 in favor, 2 in opposition, and 2 abstaining.

The meeting dissolved at 1:28 PM.

## **SPRING ANNUAL TOWN MEETING WARRANT**

Saturday, April 2, 2022

To the Town Clerk of the Town of Plymouth, Commonwealth of Massachusetts:

### **GREETINGS:**

In the name of the Commonwealth, you are directed to notify and warn the Inhabitants of Plymouth, qualified to consider and vote on articles at the Spring Annual Town Meeting of the Town of Plymouth, to meet virtually by remote participation, on Saturday, the Second Day of April, 2022, at 8:00 AM, with information necessary for the Moderator, Town Meeting members, Town officials and interested members of the public to access and witness the deliberations and actions taken at the Town Meeting remotely as follows:

Town Meeting members will be using telecast through Zoom Webinar videoconferencing platform for their deliberations and they will be using V-Voter to take actions.

Town Officials will provide information through the Zoom Webinar videoconferencing platform.

Interested members of the public will be able to view the meeting through PACTV, Channel 15 (Comcast) or Channel 47 (Verizon) or [pactv.org/live](http://pactv.org/live). Individuals not otherwise lawfully entitled to speak will have the opportunity to speak through the Zoom Webinar videoconferencing platform with 48-hours advanced notice given to and permission granted by the Town Moderator.

Registered Town of Plymouth voters wishing to participate in the remote Spring Annual Town Meeting shall submit a request to participate in the Meeting to the Town Clerk not less than forty-eight (48) hours in advance of the Town Meeting scheduled for Saturday, April 2, 2022 commencing at 8:00 AM. Upon receipt of the request and verification of the requester's voter registration status, the Town Clerk



shall provide to the requester instructions for participating in the remote Town Meeting.

To act on the following articles to wit:

**ARTICLE 1: Reserved**

**SELECT BOARD**

**ARTICLE 2: Reports of Boards, Officers and Committees.** To hear the reports of the several Boards and Officers and Committees of the Town thereon, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 3: Revolving Fund Spending Limits.** To see if the Town will vote pursuant to G.L. c. 44, §53E 1/2 to establish the fiscal year 2023 spending limits for each revolving fund established by Chapter 143 of the General By-laws, Departmental Revolving Funds, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 4: Continuation of Committees.** To see what action the Town will take pursuant to Chapter 173 of the General By-Laws regarding the formation, reformation, organization, continuation or discharge of existing Committees created by vote of Town Meeting, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 5:**

Withdrawn

**SELECT BOARD**

**ARTICLE 6: Salaries of Elected Town Officials.** To see what action the Town will take pursuant to G.L. c.41, §108 with regard to fixing the salaries of elected Town Officials, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 7A: General Fund Operating Budget.** To see what action the Town will take to provide a reserve fund and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, toward defraying charges and expenses of the Town, including debt and interest, for the ensuing twelve-month period beginning July 1, 2022, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 7B: Water Enterprise Operating Budget.** To see what action the Town will take to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, toward defraying charges and expenses of the Town for the water enterprise and debt and interest, for the ensuing twelve-month period beginning July 1, 2022, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 7C: Sewer Enterprise Operating Budget.** To see what action the Town will take to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, toward defraying charges and expenses of the Town for the sewer enterprise and debt and interest, for the ensuing twelve-month period beginning July 1, 2022, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 7D: Solid Waste Enterprise Operating Budget.** To see what action the Town will take to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, toward defraying charges and expenses of the Town for the solid waste enterprise and debt and interest, for the ensuing twelve-month period beginning July 1, 2022, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 7E: Airport Enterprise Operating Budget.** To see what action the Town will take to determine what sums of money the Town

will raise and appropriate, including appropriations from available funds, toward defraying charges and expenses of the Town for the airport enterprise and debt and interest, for the ensuing twelve-month period beginning July 1, 2022, or take any other action relative thereto.  
**SELECT BOARD**

**ARTICLE 7F: Cable Public Access Enterprise Operating Budget.**  
To see what action the Town will take to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, toward defraying charges and expenses of the Town for the cable public access enterprise and debt and interest, for the ensuing twelve month period beginning July 1, 2022, or take any other action relative thereto.  
**SELECT BOARD**

**ARTICLE 8:**  
**Withdrawn**  
**SELECT BOARD**

**ARTICLE 9: Capital Improvements.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the construction and/or repair and/or purchase and/or lease and/or replacement of departmental buildings and/or equipment and/or capital facilities for various departments of the Town and/or for feasibility and other types of studies, and to authorize contracts or lease/purchase agreements for such purposes for terms of three or more years, as follows:

ITEM	DEPARTMENT	PROJECT DESCRIPTION
A1	Information Technology	Battery Replacement for Server Room
A2	Information Technology	AssessPro AP5 Server Upgrade
A3	Information Technology	Upgrade/Normalize Active Directory Structure
A4	Information Technology	VOIP Implementation Completion

A5	Police Department	Mobile Data Terminal (MDT) Replacement
A6	Fire Department	Replacement of Tanker 1 Pumping Tanker
A7	Fire Department	Rehab 2011 E-One Cyclone 1500GPM Pumping Engine
A8	Fire Department	Replace Air Compressor & Air Tank Refill Station
A9	School Building Repair Program	Roof Assessment with ADA Review - MES, CSES, HES, SES
A10	School Building Repair Program	Siding Assessment - SES, FFES
A11	School Building Repair Program	Repair Entryway - WES
A12	School Building Repair Program	Phase III Window Replacement - FFES
A13	School Building Repair Program	Window Replacement - IBES
A14	DPW - Engineering	Pavement Management & ADA Compliance Program
A15	DPW - Highway	Replace Truck H335 - 2002 Volvo
A16	DPW - Fleet	Update Truck Radios
A17	DPW - Facilities	Police Station HVAC Replacement
A18	DPW - Facilities	Town Building Plumbing Upgrades
A19	DPW - Facilities	Town Building Painting Repairs
A20	DMEA	Re-Power MU-5
A21	DMEA	T-Wharf/Town Wharf Inspection
A22	DPW - Sewer	CMOM Program
A23	DPW - Sewer	Effluent Baffle Wall
A24	DPW - Sewer	Replace 2003 Ford F250
A25	DPW - Sewer	Surf Rake 600HD
A26	DPW - Water	Pump Station Upgrades
A27	DPW - Water	Replace Pickup W42
A28	DPW - Solid Waste	Office Container
A29	DPW - Solid Waste	Containers/Dumpsters
A30	Municipal Airport	Runway Environment Assessment (EA)
A31	Municipal Airport	Airport Hangar Insulation Replacement
B1	School Department	HVAC Replacement - SES



B2	DPW - Engineering	Court Street & Cherry Street Traffic Signal Improvements
B3	DPW -Water	Infrastructure Improvements

or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 10: Public and Unaccepted Road and Bridge Improvements.** To see if the Town will vote to appropriate the sum of Five Million Dollars (\$5,000,000), to pay costs of improving various public and unaccepted roads, and bridges, and for the payment of all costs incidental and related thereto, including but not limited to reconstructing, resurfacing, crack sealing, drainage, engineering, sidewalks, lighting, traffic control, bridges, tree planting and landscaping and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise; or to take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 11:**  
**Withdrawn**

**SELECT BOARD**

**ARTICLE 12: Chapter 90 Roads.** To see of the Town will vote to appropriate from available funds a sum of money as the State’s share of the cost of work under the state’s so-called Chapter 90 roads program, or take any other action relative thereto.

**DEPARTMENT OF PUBLIC WORKS—ENGINEERING DIVISION**

**ARTICLE 13: Town Promotion Fund.** To see if the Town will vote to appropriate from the Town Promotion Fund created pursuant to Chapter 4 of the Acts of 1993, a sum of money for programs and projects that enhance the beautification, recreational resources, public safety, promotional and marketing activities, events, services and public improvements, or take any other action relative thereto.

**SELECT BOARD**

**ARTICLE 14: Amend Bylaw – Agricultural Commission.** To see if the Town will vote, consistent with the vote under Article 27 of the October 16, 2021 Fall Annual Town Meeting to adopt the provisions of G.L. c. 40, sec. 8L, to amend the Town’s General Bylaws, Section 63, Right to Farm, by 1) deleting in Ch. 63, Section 2, Definition, the language, “containing at least 5 acres”; 2) defining the composition, responsibilities and duties of the Agricultural Commission; and 3) replacing reference to the Agricultural Committee with reference to an Agricultural Commission, a copy of which amended Bylaw is on file in the office of the Town Clerk, or take any other action relative thereto.

**AGRICULTURAL COMMITTEE**

**ARTICLE 15:**  
**WITHDRAWN**  
**SELECT BOARD**

**ARTICLE 16A: Stephens Field Land Development Supplemental Appropriation (Amendment to Article 16B passed April 11, 2015).** To see if the Town will vote to amend the vote taken under Article 16B of the 2015 Spring Annual Meeting by increasing the amount appropriated thereunder by a sum of money to be used for the creation and/or restoration and rehabilitation of recreational land known as Stephens Field in accordance with the Stephens Field Modified Plan approved by the Stephens Field Planning and Design Committee dated January 22, 2022, as such plan may be revised by said Committee, said creation, restoration and rehabilitation to be undertaken by the Department of Public Works and Office of Marine and Environmental Affairs; and to appropriate from Community Preservation Fund Fiscal Year 2023 Revenues, transfer from Community Preservation available funds or borrow for such purposes, or to take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**ARTICLE 16B: Jenny Pond Dredging.** To see if the Town will vote to appropriate from Community Preservation Fund Fiscal Year 2023

Revenues, transfer from Community Preservation available funds or borrow a sum of money for dredging Jenny Pond to improve the water flow through Jenny Pond along Town Brook on the property located off Summer Street, Plymouth MA, pursuant to M.G.L. c.44B Section 12 and G.L. c.184 Sections 31-33 and further to authorize the Select Board to grant an open space restriction or take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**ARTICLE 16C: FY23 Annual Budget.** To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2023 Community Preservation Budget and to appropriate from the Community Preservation Fund Fiscal Year 2023 estimated annual revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2023, and to set aside sums for future appropriation for the following purposes as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation, and preservation of land for open space, including restoration and rehabilitation of land for recreational use; a sum of money for acquisition, preservation, restoration and rehabilitation of historic resources; and a sum of money for the acquisition, creation, preservation and support of community housing, or take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**ARTICLE 17: Amend Zoning Bylaw § 203-3 Signs.** To see if the Town will vote to amend its Zoning Bylaws by repealing the existing Section 203-3, Signs, and replacing it with a new Section 203-3, Signs, which includes amended sections as follows:

- A. Intent;
- B. Definitions applicable to signs ;
- C. Prohibited Signs and Appurtenances including billboards, moving signs, non-municipal signs on public property, certain types of illumination and animated signs;
- D. General Regulations applicable to all signs, unless exempted, including the number, type, maximum area,

size, location and lighting of allowed signs according to zoning district;

- E. Special Regulations applicable to filling stations, uses or activities above the first floor and iconographic signs;
- F. Pre-existing Signs;
- G. Special Permit for Master Planned Signage; and
- H. Maintenance;

or take any other action relative thereto. The full text of this amendment is on file at the Office of Planning and Development at Town Hall during normal business hours and is posted on the Town's website at [https://www.plymouth-ma.gov/sites/g/files/vyhlf3691/f/uploads/sign\\_bylaw\\_current\\_with\\_edits\\_v6.pdf](https://www.plymouth-ma.gov/sites/g/files/vyhlf3691/f/uploads/sign_bylaw_current_with_edits_v6.pdf)

## **PLANNING AND DEVELOPMENT**

**ARTICLE 18: Planning & Permitting – Long Beach Pier.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money, for the payment of engineering and permitting costs for the rehabilitation and/or replacement and construction of a pier, seasonal gangway with support lift and associated float, located on the northwest side of Plymouth Long Beach to provide recreational opportunities for the public, including increased boat access and fishing access, or take any other action relative thereto.

**BY PETITION: William S. Abbott, et al**

**ARTICLE 19: Plympton Road ADA Compliant Sidewalks.** To see if the Town will vote to request funding and staff time from the Town of Plymouth to coordinate with the Massachusetts Department of Transportation for the design and construction of ADA compliant sidewalks along Route 80 (Plympton Road) between Commerce Way and Kristin Road. We ask that the Town provide the estimated \$1,500,000 of needed funding to move this project towards completion or to take any other action relative thereto.

**BY PETITION: Judith A. Barber, et al**

**ARTICLE 20: Prohibit Fur Products.** To see if the Town will vote to...



Section 1. Purpose and findings. To protect the health and welfare of the inhabitants of this town, this bylaw will restrict trade in fur products. Fur farms are reservoirs and transmission vectors for dangerous zoonotic diseases, including SARS coronaviruses, that threaten public health, including in the Town of Plymouth. In addition, the fur production process is energy intensive and has a significant environmental impact, including air and water pollution, and animals that are slaughtered for their fur endure tremendous suffering. Eliminating the sale of fur products in the Town of Plymouth will decrease the demand for these cruel and environmentally harmful products and promote community health and wellbeing as well as animal welfare, and, in turn, will foster a more humane environment in the Town and enhance the reputation of the Town.

Section 2. Definitions. As used in this Chapter, the following terms shall have the meanings indicated: FUR: Any animal skin or part thereof with hair, fleece, or fur fibers attached thereto, either in its raw or processed state. FUR PRODUCT: Any article of clothing or covering for any part of the body, or any fashion accessory, including, but not limited to handbags, shoes, slippers, hats, earmuffs, scarves, shawls, gloves, jewelry, keychains, toys or trinkets, and home accessories and décor, that is made in whole or part of fur. “Fur product” does not include any of the following: A. An animal skin or part thereof that is to be converted into leather, or which in processing will have the hair, fleece, or fur fiber completely removed; B. Cowhide with the hair attached thereto; C. Lambskin or sheepskin with the fleece attached thereto; or D. The pelt or skin of any animal that is preserved through taxidermy or for the purpose of taxidermy. NONPROFIT ORGANIZATION: Any corporation that is organized under 26 U.S.C. Section 501(c)(3) that is created for charitable, religious, philanthropic, educational, or similar purposes. RETAIL TRANSACTION: Any transfer of title of a fur product for consideration, made in the ordinary course of the seller’s business, to the purchaser for use other than resale or further processing or manufacturing. TAXIDERMY: The practice of preparing and preserving the skin of an animal that is deceased and stuffing and mounting it in lifelike form. ULTIMATE CONSUMER: An individual who buys for their own use, or for the use of another, but

not for resale or trade. USED FUR PRODUCT: A fur product that has been worn or used by an ultimate consumer.

Section 3. Prohibition. Notwithstanding any other provision of the bylaws, no person shall sell, offer for sale, display for sale, trade, or otherwise distribute for monetary or nonmonetary consideration a fur product in the Town of Plymouth.

Section 4. Exceptions. The prohibitions set forth in Section 3 of this Chapter do not apply to the sale, offer for sale, displaying for sale, trade, or distribution of: A. A used fur product by an individual (excluding a retail transaction), non-profit organization, or second-hand store, including a pawn shop; B. A fur product required for use in the practice of a religion; C. A fur product used for traditional tribal, cultural, or spiritual purposes by a member of a federally recognized or state recognized Native American tribe; or D. A fur product where the activity is expressly authorized by federal or state law. Section 5. Penalty. Any person violating this bylaw shall be liable to the Town in the amount of \$300. Each fur product and every day upon which any such violation shall occur shall constitute a separate offense. Section 6. Effective date. This bylaw shall take effect

**BY PETITION: Lauren Nessralla, et al**

And you are hereby required to serve this warrant in the manner prescribed by vote of the Town by posting notice thereof fourteen (14) days at least before such meeting in the Town Hall, in the Town’s Libraries and posted on the Town’s website, and make return thereof with your doings thereon at the time and places above mentioned.

Given under our hands this \_\_\_\_ day of March 2022.

Approved as to Legal	SELECT BOARD
Form	
Town Counsel	Richard Quintal, Chairman Betty Cavacco, Vice Chairman Patrick Flaherty Harry Helm Charlie Bletzer

Plymouth, ss.

Pursuant to the foregoing Warrant, I have this day notified and warned the Inhabitants of Plymouth qualified to vote in elections and Town affairs to meet virtually by remote participation on Saturday, the Second Day of April, 2022, at 8:00 AM to conduct the Annual Business Meeting of the Town of Plymouth, by posting copies of this Warrant in the Town Hall in the town's libraries and posted on the town's website seven days at least before such meeting.

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Signature	Date & Time
Town Clerk	Posted

## ANNUAL TOWN MEETING

**April 2, 2022**

The Moderator called the Annual Town Meeting to order at 8:00 AM at PACTV Studios with remote Annual and Special Town Meetings on April 2, 2022. Acting Town Clerk Anna Messner declared that a quorum of at least ninety elected Town Meeting Members have logged in. The salute to the Flag was led by Plymouth Boy Scout Troop 64, followed by the National Anthem performed by Plymouth South High School student, Katie Theran, and an Invocation offered by Rev. Dianne Arakawa of the Church of the Pilgrimage.

Rep. Mathew Muratore presented the state of the Commonwealth.

Richard Quintal presented the state of the Town.

Kim Savery and Superintendent Christopher Campbell presented the state of the Schools.

Malcom MacGregor presented the state of Planning.

The Moderator noted that Nicole Manfredi will serve as Assistant Town Moderator.

Mark Reich of K-P Law served as Town Counsel.

The Return of the Warrant of the Annual Town Meeting showed that it was properly served. Without objection, the reading of the Constable's Return of Service of the Warrant of the Annual Town Meeting was waived as was the reading of the Warrant.

There was a vacancy in the Office of the Town Clerk. Richard Quintal, Chair of the Plymouth Select Board, nominated Laurence R. Pizer as Clerk for the Annual and Special Town Meetings. Mr. Canty moved that the Moderator cast a single ballot for Laurence Pizer as Temporary Town Clerk. The motion PASSED on a roll call with 105 in favor and 6 in opposition.

Mr. Neville, in a point of order, noted a conflict between State law and the Town Charter. He commended to the Charter Commission the responsibility to consider that conflict. Ms. Curtain, in a point of order, asked if the Town should vote first on the question of virtual



participation. The Moderator declared that it was necessary to have a sitting Clerk before other votes. The Moderator cast a single ballot for Laurence Pizer as the Temporary Town Clerk for both the Annual and Spring Town Meetings. The Moderator declared Laurence Pizer the winner and Temporary Town Clerk for the Spring, 2022, Annual and Special Town Meetings. Acting Town Clerk Anna Messner swore in Laurence Pizer as the Temporary Town Clerk for the Spring, 2022, Annual and Special Town Meetings.

Mr. Canty moved that all business in all sessions of this Spring Annual Town Meeting be commenced and conducted remotely by means of the Zoom Webinar and OTI virtual voting platforms.

Mr. DeLappe moved the previous question.

On a roll call, the motion PASSED with 80 in favor, 31 in opposition and 1 abstaining.

On Mr. Canty’s motion on a roll call, the motion PASSED with 87 in favor and 28 in opposition.

Mr. Canty moved that adjourned sessions of this Town Meeting be held remotely on April 4 at 6 PM. The motion PASSED on a roll call with 105 in favor and 13 in opposition.

Mr. Canty moved that the Plymouth Annual Town Meeting be recessed until the Plymouth Special Town Meeting is dissolved. Having received no objection, the Plymouth Annual Town Meeting was recessed at 9:13 AM.

Mr. Canty moved to reopen the Annual Town Meeting at 1:28 PM.

**Article 1: There was no motion. Town Meeting took no action.**

**Article 2 Motion: Reports of Boards, Officers and Committees:**

Mr. Canty moved that the Town vote to receive the reports of several Boards, Officers and Committees of the Town thereon.

On a roll call, the motion PASSED on a roll call with 112 in favor, 1 in opposition, and 1 abstaining.

**Article 3 Motion: Revolving Fund Spending Limits**

Mr. Canty moved that the Town vote to establish the maximum amount that may be spent from each fund during fiscal year 2023 beginning on July 1, 2022 for the revolving funds established in town bylaws for certain departments, boards, committees, agencies, or officers in accordance with G.L. c. 44, §53E ½ as follows:

Revolving Fund	FY 2023 Spending Cap
Manomet Village Parking	\$ 1
Cedarville Village Parking	\$ 1
West Plymouth Village Parking	\$ 1
No. Plymouth Village Parking	\$ 1
Plymouth Center Village Parking	\$ 1
Animal Shelter Adoption	\$ 5,000
State Boat Ramp	\$ 71,575
Recreation Fund	\$ 500,766
Vocational Technical Services Fund	\$ 350,000
Plymouth Beach Fund	\$ 481,992
Cemetery Repair & Beautification Fund	\$ 20,000
Council on Aging Programs Fund	\$ 65,000
Council on Aging Meals on Wheels	\$ 30,000
Fire Safety and Prevention	\$ 150,000
Fire Alarm Master Box Services	\$ 95,000
Local Hazardous Materials Program	\$ 60,000
Cedarville Community Center	\$ 12,000
Memorial Hall	\$ 150,248
Compost Bins	\$ 5,160
Hedges Pond	\$ 50,000
CPA Conservation Land	\$ 800
1820 Court House Maintenance	\$ 1
Shellfish Upweller	\$ 10,000
Plymouth County Outreach (PCO)	\$ 20,000
Little Red Schoolhouse	\$ 30,000

On a roll call, the motion PASSED with 119 in favor and 1 in opposition.

**Article 4 Motion: Continuation of Committees**

Mr. Canty moved that the Town vote to, pursuant to Chapter 173 of the General By-Laws, to authorize the Cedarville Steering Committee and the Plymouth Center Steering Committee to continue, with a review in three years at the 2025 Annual Town Meeting.

On a roll call vote the motion PASSED with 118 in favor and 1 in opposition.

**Article 5: WITHDRAWN**

**Article 6 Motion: Salaries of Elected Town Officials**

Mr. Canty moved that the Town vote, pursuant to G.L. c. 41, §108, to authorize the annual stipends/salaries of elected Town Officials as follows:

Chair of Select Board:	\$4,500
Select Board:	\$4,000 each
Moderator:	\$2,000

Mr. Neville moved to amend the Moderator’s salary to \$5,000.  
Colleen Coughlin moved the previous question. On her motion, the motion PASSED with 85 in favor and 27 in opposition.

On the motion to amend, on a roll call the motion FAILED with 26 in favor, 83 in opposition, and two abstaining.

Mr. Pinto moved the previous question. On a roll call the motion FAILED to reach two-thirds with 76 in favor and 40 in opposition.

Mr. Nealy moved to divide the vote between salaries of Select Board including Chair and salary of Moderator.

Mr. DeLappe moved the previous question.

On a roll call vote the motion PASSED with 94 in favor and 23 in opposition.

On Mr. Nealy’s motion, on a roll call, the motion PASSED with 58 in favor, 56 in opposition, and 2 abstaining.

Me. DeLappe moved the previous question concerning the salaries of the Select Board members.

On a roll call vote, the motion PASSED with 99 in favor and 21 in opposition.

On the vote for the stipends of Chair of Select Board and Select Board Members, on a roll call, the motion PASSED with 77 in favor, 30 in opposition, and 6 abstaining.

On the vote for the stipend for the Moderator, the motion PASSED on a roll call, with 103 in favor, 10 in opposition, and 3 abstaining.

Article 7A: General Fund Operating Budget

SUMMARY OF VOTE FOR 7A		
Total General Fund Operating Budget	(Item #1-69)	\$ 256,206,771.00
Title V Loan Program - Debt Service		\$ 173,001.00
Title V Loan Program - Administration		\$ 31,052.00
State Boat Ramp Revolving		\$ 3,292.00
Recreation Revolving		\$ 32,576.00
Memorial Hall Revolving		\$ 11,601.00
Plymouth Beach Revolving		\$ 10,816.00
Fire Safety & Prevention Revolving		\$ 8,835.00
Fire Alarm Maintenance Revolving		\$ 10,773.00
Cemetery Perpetual Care		\$ 35,000.00
Municipal Waterways		\$ 130,000.00
Municipal Waterways - Debt		\$ 83,512.00
Pavement Management Debt Fund (2/3rds Vote Required)		\$ 832,550.00
Stabilization Fund (2/3rds Vote Required)		\$ 1,789,594.00
Free Cash		\$ 2,636,403.00
Free Cash for OPEB Fund		\$ 500,000.00
Total Transfers:		\$ 6,289,005.00
To be raised by the 2023 Tax Levy:		\$ 249,917,766.00
(General Fund revenues & other sources)		



**Article 7A Motion: Sub-Committee Report A**

Mr. Canty moved that the Town vote to raise and appropriate \$15,556,345 (Items 1-15) as detailed in the Advisory & Finance Sub-Committee Report A and to meet said appropriation transfer \$136,403 from Free Cash and raise \$15,419,942 from the 2023 Tax Levy.

ADMINISTRATIVE SERVICES

	A -	CHARTER COMMISSION	
1		Personal Services	10,000
2		All Other Expenses	55,000
		Total Budget Request	<hr/> 65,000
	A	TOWN	
	-	MANAGER	
3		Personal Services	981,636
4		All Other Expenses	574,660
		Total Budget Request	<hr/> 1,556,296
	A	PROCUREMENT	
	-		
5		Personal Services	176,074
6		All Other Expenses	213,427
		Total Budget Request	<hr/> 389,501
	A	HUMAN	
	-	RESOURCES	
7		Personal Services	279,370
8		All Other Expenses	222,800
		Total Budget Request	<hr/> 502,170
	A	TOWN CLERK	
	-		
9		Personal Services	448,243

10	All	Other	208,885
	Expenses		
11	Departmental		8,000
	Equipment		
	Total	Budget	665,128
	Request		

DEPARTMENT OF INSPECTIONAL SERVICES

A ALL DIVISIONS

-

12	Personal Services		1,191,059
13	All	Other	96,140
	Expenses		
	Total	Budget	1,287,199
	Request		

FIXED COSTS

A - Member Benefits

14	All	Other	8,990,905
	Expenses		
	Total	Budget	8,990,905
	Request		

A All Town

-

	Insurance		
15	All	Other	2,100,146
	Expenses		
	Total	Budget	2,100,146
	Request		

TOTAL SUB-COMMITTEE A 15,556,345

Motion to Amend Sub-Committee Report A: Paul Cunningham, Precinct 8, moved that the Town vote to decrease Item 2 – Charter Commission – All Other Expenses by \$12,000.

On the motion to amend, on a roll call the motion FAILED with 24 in favor, 86 in opposition and 3 abstaining.

Motion to Amend Sub-Committee Report A: Michael Babini, Precinct 4, moved that the Town vote to decrease Item 3 – Town Manager – Personal Services by \$95,000.

Mr. Pinto moved the previous question, on a roll call, the motion PASSED with 78 in favor and 39 in opposition.

On the motion to amend, on a roll call the motion FAILED with 45 in favor, 70 in opposition and 2 abstaining

On the main motion of 7A, Subcommittee Report A, on a roll call, the motion PASSED with 83 in favor, 31 in opposition, and 3 abstaining.

The Moderator called a recess at 2:46 PM.  
The Moderator returned the meeting to order at 2:52 PM.

**Article 7A Motion: Sub-Committee Report B-1**

Mr. Canty moved that the Town vote to raise and appropriate \$80,977,832 for Sub-Committee Report B-1 budget (Items 16-30), as detailed in the Advisory & Finance Sub-Committee Report B, for the purposes as listed in the budget attached to these motions, and to meet said appropriation make the following transfers, totaling \$3,365,458, as listed in the chart below, and raise the sum of \$77,612,374 from the 2023 Tax Levy:

<u>SUB-COMMITTEE B</u>			
<u>DEPARTMENT OF FINANCE</u>			
	B -	ALL DIVISIONS	
16		Personal Services	1,875,113
17		All Other Expenses	388,649
		Total Budget Request	<hr/> 2,263,762
<u>INFORMATION TECHNOLOGY</u>			
	B -	INFORMATION TECHNOLOGY	
18		Personal Services	677,955
19		All Other Expenses	1,531,008
20		Departmental Equipment	33,530

		Total Budget Request	<u>2,242,493</u>
<u>FIXED COSTS</u>			
	B -	Salary Reserve Account	
21		Personal Services	4,134,143
22		Personal Services	-
		Total Budget Request	<u>4,134,143</u>
	B -	Finance Committee Reserve Account	
23		Reserve Fund	150,000
		Total Budget Request	<u>150,000</u>
	B -	Tax Title Foreclosures	
24		All Other Expenses	296,000
		Total Budget Request	<u>296,000</u>
	B -	Pensions	
25		All Other Expenses	17,034,198
		Total Budget Request	<u>17,034,198</u>
	B -	Unemployment Compensation	
26		All Other Expenses	125,000
		Total Budget Request	<u>125,000</u>
	B -	Member Insurance	
27		All Other Expenses	39,911,705
		Total Budget Request	<u>39,911,705</u>
	B -	OPEB Trust Funding	
28		All Other Expenses	1,149,501
		Total Budget Request	<u>1,149,501</u>
	B -	Compensated Absences	
29		All Other Expenses	125,000
		Total Budget Request	<u>125,000</u>
<u>COMMUNITY DEBT</u>			
	B -	DEBT SERVICE	
30		All Other Expenses	16,168,174



Total Budget Request

16,168,174

TOTAL SUB-COMMITTEE B

83,599,976

<b>Summary of Vote for Sub-Committee B-1</b>	<b>(Item #16-30)</b>	<b>\$</b>	<b>80,977,832.00</b>
Title V Loan Program - Debt Service		\$	173,001.00
Title V Loan Program - Administration		\$	31,052.00
State Boat Ramp Revolving		\$	3,292.00
Recreation Revolving		\$	32,576.00
Memorial Hall Revolving		\$	11,601.00
Plymouth Beach Revolving		\$	10,816.00
Fire Safety & Prevention Revolving		\$	8,835.00
Fire Alarm Maintenance Revolving		\$	10,773.00
Municipal Waterways - Debt		\$	83,512.00
Free Cash		\$	2,500,000.00
Free Cash for OPEB Fund		\$	500,000.00
Total Transfers:		\$	3,365,458.00
To be raised by the 2023 Tax Levy:		\$	77,612,374.00
(General Fund revenues & other sources)			

On a roll call, the motion PASSED with 100 in favor, 10 in opposition, and 1 abstaining.

### **Article 7A Motion: Sub-Committee Report B-2**

Mr. Canty moved that the Town vote to raise and appropriate \$832,550 (Item 30) by transferring the same from the Pavement Management Stabilization Fund.

On a roll call, the motion PASSED with 114 in favor and 4 in opposition.

### **Article 7A Motion: Sub-Committee Report B-3**

Mr. Canty moved that the Town vote to raise and appropriate \$1,789,594 (Item 30) by transferring the same from the Stabilization Fund.

On a roll call, the motion PASSED with 108 in favor, 7 in opposition, and 1 abstaining.

**Article 7A Motion: Sub-Committee Report C**

Mr. Canty moved that the Town vote to raise and appropriate \$30,464,525 (Items 31-42) as detailed in the Advisory & Finance Sub-Committee Report C and to meet said appropriation transfer \$130,000 from Municipal Waterways and raise \$30,334,525 from the 2023 Tax Levy.

SUB-COMMITTEE C

DEPARTMENT OF PUBLIC SAFETY

	C -	POLICE DEPARTMENT	
31		Personal Services	12,975,301
32		All Other Expenses	484,514
33		Departmental Equipment	567,110
		Total Budget Request	14,026,925
	C -	FIRE DEPARTMENT	
34		Personal Services	14,396,261
35		All Other Expenses	434,629
36		Departmental Equipment	197,732
		Total Budget Request	15,028,622
	C -	EMERGENCY MANAGEMENT	
37		Personal Services	59,998
38		All Other Expenses	59,900
		Total Budget Request	119,898

DEPARTMENT OF MARINE & ENVIRONMENTAL AFFAIRS

	C -	ALL DIVISIONS	
39		Personal Services	1,112,140
40		All Other Expenses	137,940
41		Fuel & Utilities	25,000
42		Departmental Equipment	14,000
		Total Budget Request	1,289,080

TOTAL SUB-COMMITTEE C 30,464,525

On a roll call, the motion PASSED with 108 in favor and 8 in opposition.

**Article 7A Motion: Sub-Committee Report D**

Mr. Canty moved that the Town vote to raise and appropriate \$12,053,191 (Items 43-47) as detailed in the Advisory & Finance Sub-Committee Report D and to meet said appropriation transfer \$35,000 from Cemetery Perpetual Care and raise \$12,018,191 from the 2023 Tax Levy

<u>SUB-COMMITTEE D</u>		
<u>DEPARTMENT OF PUBLIC WORKS</u>		
	D - ALL DIVISIONS	
43	Personal Services	7,042,348
44	All Other Expenses	2,367,154
45	Fuel & Utilities	1,925,580
46	Departmental Equipment	37,471
	Total Budget Request	<u>11,372,553</u>
<u>FIXED COSTS</u>		
	D - Snow & Ice Removal	
47	All Other Expenses	680,638
	Total Budget Request	<u>680,638</u>
TOTAL SUB-COMMITTEE D		12,053,191

On a roll call vote, the motion PASSED with 104 in favor, 11 in opposition, and 1 abstaining.

**Article 7A Motion: Sub-Committee Report E**

Mr. Canty moved that the Town vote to raise and appropriate \$4,839,381 (Items 48-65) as detailed in the Advisory & Finance Sub-Committee Report E.

<u>SUB-COMMITTEE E</u>	
<u>DEPARTMENT OF COMMUNITY RESOURCES</u>	

	E -	CENTER FOR ACTIVE LIVING	
48		Personal Services	455,975
49		All Other Expenses	166,293
50		Departmental Equipment	3,770
		Total Budget Request	<u>626,038</u>
	E -	VETERANS SERVICES	
51		Personal Services	130,992
52		All Other Expenses	612,530
		Total Budget Request	<u>743,522</u>
	E -	DISABILITIES	
53		All Other Expenses	200
		Total Budget Request	<u>200</u>
	E -	LIBRARY	
54		Personal Services	1,418,663
55		All Other Expenses	537,614
56		Departmental Equipment	12,975
		Total Budget Request	<u>1,969,252</u>
	E -	RECREATION	
57		Personal Services	580,962
58		All Other Expenses	21,750
59		Departmental Equipment	11,200
		Total Budget Request	<u>613,912</u>
	E -	1749 COURT HOUSE	
60		Personal Services	17,022
61		All Other Expenses	6,000
		Total Budget Request	<u>23,022</u>

#### DEPARTMENT OF PLANNING & DEVELOPMENT

	E -	PLANNING & DEVELOPMENT	
62		Personal Services	646,605
63		All Other Expenses	186,145
64		Departmental Equipment	7,500



	Total Budget Request	840,250
E -	REDEVELOPMENT AUTHORITY	
65	All Other Expenses	23,185
	Total Budget Request	23,185

TOTAL SUB-COMMITTEE E 4,839,381

On a roll call, the motion PASSED with 109 in favor and 11 in opposition.

### Article 7A Motion: Sub-Committee Report F

Mr. Canty moved that the Town vote to raise and appropriate \$109,693,353 (Items 66-69) as detailed in the Advisory & Finance Sub-Committee Report F.

#### SUB-COMMITTEE F PLYMOUTH SCHOOLS

F -	PLYMOUTH SCHOOLS	
66		109,341,203
	Total Budget Request	109,341,203

#### FIXED COSTS

F -	Medicaid Program	
67	Personal Services	262,130
68	All Other Expenses	54,800
	Total Budget Request	316,930
F -	Out of District Transportation	
69	Personal Services	35,220
	Total Budget Request	35,220

TOTAL SUB-COMMITTEE F 109,693,353

On a roll call, the motion PASSED with 99 in favor, 13 in opposition, and 1 abstaining.

**Article 7B Motion: Water Enterprise Operating Budget – Sub-Committee G**

Mr. Canty moved that the Town vote to raise and appropriate \$5,142,557 (Items 70-73) to defray Water direct costs and transfer \$1,555,267 for Water indirect costs to the General Fund, and to meet said appropriation make the following transfers, totaling \$5,809.01, as listed in the chart below, and by raising \$6,692,014.99 of Water Receipts as detailed in the Advisory & Finance Sub-Committee Report G and below:

Appropriated for Direct Costs				\$ 5,142,557.00
Indirect Costs transferred to General Fund				\$ 1,555,267.00
<b>Summary of Vote for Article 7B Water Enterprise (Item 70-73)</b>				<b>\$6,697,824.00</b>
Article 2-22	2008	Special Town Meeting	Replace Bradford Green Sand Filters	\$ 737.66
Article 4	2017	Special Town Meeting	Taylor Ave Water	\$ 5,071.30
Article 9C2	2009	Annual Town Meeting	Water Distribution Improvements	\$ 0.01
Article 9B4	2018	Annual Town Meeting	Forges Field Well	\$ 0.04
<b>Total Transfers:</b>				<b>\$ 5,809.01</b>
<b>To be raised by Water Receipts</b>				<b>\$6,692,014.99</b>

SUB-COMMITTEE G  
WATER BUDGET

G - WATER OPERATING		
70	Personal Services	1,542,938
71	Other Expenditures	1,281,123
72	Water Enterprise Debt	2,305,436
73	Transfer to OPEB Trust	13,060
Total Budget Request		<hr/> 5,142,557

On a roll call vote, the motion PASSED with 113 in favor and 5 in opposition.

**Article 7C Motion: Sewer Enterprise Operating Budget – Sub-Committee G**

Mr. Canty moved that the Town vote to raise and appropriate \$8,124,779 (Items 74-78) to defray Sewer direct costs and transfer \$438,991 for Sewer indirect costs to the General Fund, and to meet said appropriation make the following transfers, totaling \$55,705.27, as listed in the chart below, and by raising \$9,508,064.73 of Sewer Receipts as detailed in the Advisory & Finance Sub-Committee Report G and below:

SEWER BUDGET		
G - SEWER OPERATING		
74	Personal Services	340,516
75	Other Expenditures	4,697,463
76	Departmental Equipment	-
77	Sewer Enterprise Debt	3,085,432
78	Transfer to OPEB Trust	1,368
Total Budget Request		8,124,779

Appropriated for Direct Costs				\$ 8,124,779.00
Indirect Costs transferred to General Fund				\$ 438,991.00
Total Fund Expense for Article 7C Sewer Enterprise (Items 74-78)				\$9,563,770.00
Article 9B5	2013	Annual Town Meeting	Design Samoset Sewer Ext	\$ 0.34
Article 9B5	2014	Annual Town Meeting	Design Warren Ave Sewer Ext	\$ 9,800.00
Article 17	2014	Fall Town Meeting	Samoset Sewer Ext Phase I	\$ 327.19
Article 9B4	2016	Annual Town Meeting	Water Street Pump Station	\$ 42,939.25
Article 9B5	2019	Annual Town Meeting	Cordage Gravity Interceptor	\$ 2,638.43
Article 8	2016	Special Town Meeting	Sewer Emergency Force Main	\$ 0.06
Total Transfers:				\$ 55,705.27
To be raised by Sewer Receipts				\$9,508,064.73

On a roll call, the motion PASSED with 110 in favor and 9 in opposition.

**Article 7D Motion: Solid Waste Enterprise Operating Budget – Sub-Committee G**

Mr. Canty moved that the Town vote to raise and appropriate \$815,019 (Items 79-82) to defray Solid Waste direct costs and transfer \$309,142 for Solid Waste indirect costs to the General Fund, by raising \$1,124,161 of Solid Waste Receipts as detailed in the Advisory & Finance Sub-Committee Report G and below:

SOLID WASTE BUDGET

<b>G -</b>	<b>SOLID WASTE OPERATING</b>	
79	Personal Services	291,057
80	Other Expenditures	521,770
81	Departmental Equipment	-
82	Transfer to OPEB Trust	2,192
	Total Budget Request	815,019

Appropriated for Direct Costs	\$815,019
Indirect Costs transferred to General Fund	\$309,142
Total Fund Expense	\$1,124,161

On a roll call, the motion PASSED with 113 in favor and 4 in opposition.

**Article 7E Motion: Airport Enterprise Operating Budget – Sub-Committee G**

Mr. Canty moved that the Town vote to raise and appropriate \$2,889,188 (Items 83-86) to defray Airport direct costs and transfer \$218,805 for Airport indirect costs to the General Fund, by raising \$3,107,993 of Airport Receipts as detailed in the Advisory & Finance Sub-Committee Report G and below:

AIRPORT BUDGET

<b>G -</b>	<b>AIRPORT OPERATING</b>	
83	Personal Services	646,490
84	All Other Expenses	2,197,550
85	Airport Enterprise Debt	39,650



86	Transfer to OPEB Trust	5,498
	Total Budget Request	<u>2,889,188</u>

Appropriated for Direct Costs	\$2,889,188
Indirect Costs transferred to General Fund	\$218,805
Total Fund Expense	<u>\$3,107,993</u>

On a roll call, the motion PASSED with 110 in favor, 7 in opposition, and 1 abstaining.

**Article 7F Motion: Cable Access Enterprise Operating Budget – Sub-Committee G**

Mr. Canty moved that the Town vote to raise and appropriate \$1,495,000 (Items 87-88) to defray Cable Access direct costs by raising \$1,495,000 of Cable Access Receipts as detailed in the Advisory & Finance Sub-Committee Report G and below:

CABLE ACCESS BUDGET

	G -	CABLE ACCESS OPERATING	
87		Other Expenditures	1,490,000
88		Departmental Equipment	5,000
		Total Budget Request	<u>1,495,000</u>

Appropriated for Direct Costs	\$1,495,000
Indirect Costs transferred to General Fund	\$ 0
Total Fund Expense	<u>\$1,495,000</u>

On a roll call vote, the motion PASSED with 110 in favor and 2 in opposition.

Total Fy2023    Operating Budget Proposed By    274,673,314  
Advisory And Finance Committee

**Article 8: WITHDRAWN**

## Article 9A:

ITEM	DEPARTMENT	PROJECT DESCRIPTION	Appropriation	FUNDING
A1	Information Technology	Battery Replacement for Server Room	36,000	Free Cash
A2	Information Technology	AssessPro AP5 Server Upgrade	39,000	Free Cash
A3	Information Technology	Upgrade/Normalize Active Directory Structure	50,000	Free Cash
A4	Information Technology	VOIP Implementation Completion	20,000	Free Cash
A5	Police Department	Mobile Data Terminal (MDT) Replacement	214,314	Free Cash
A6	Fire Department	Replacement of Tanker 1 Pumping Tanker	493,852	Free Cash
A7	Fire Department	Rehab 2011 E-One Cyclone 1500GPM Pumping Engine	106,723	Free Cash
A8	Fire Department	Replace Air Compressor & Air Tank Refill Station	86,947	Free Cash
A9	School Building Repair Program	Roof Assessment with ADA Review - MES, CSES, HES, SES	85,500	85,500 Free Cash 100,000 ESSER Program
A10	School Building Repair Program	Siding Assessment - SES, FFES	26,000	26,000 Free Cash 40,000 ESSER Program
A11	School Building Repair Program	Repair Entryway - WES	40,280	Free Cash
A12	School Building Repair Program	Phase III Window Replacement - FFES	68,190	68,190 Free Cash 90,000 ESSER Program
A13	School Building Repair Program	Window Replacement - IBES	237,266	237,266 Free Cash 270,000 ESSER Program
A14	DPW - Engineering	Pavement Management & ADA Compliance Program	175,000	Free Cash
A15	DPW - Highway	Replace Truck H335 - 2002 Volvo	346,109	Free Cash
A16	DPW - Fleet	Update Truck Radios	298,678	Free Cash
A17	DPW - Facilities	Police Station HVAC Replacement	1,426,000	1,347,409 Free Cash 78,591 Premium Fund
A18	DPW - Facilities	Town Building Plumbing Upgrades	157,323	Free Cash
A19	DPW - Facilities	Town Building Painting Repairs	160,799	Free Cash
A20	DMEA	Re-Power MU-5	30,000	Waterways Fund
A21		T-Wharf/Town Wharf Inspection	49,950	Waterways Fund
A22	DPW - Sewer	CMOM Program	500,000	318,506 Sewer RE 70,107 Premium Fund 111,387 2016S8 Sewer Emergency
A23	DPW - Sewer	Effluent Baffle Wall	300,000	Sewer RE
A24	DPW - Sewer	Replace 2003 Ford F250	72,218	Sewer RE
A25	DPW - Sewer	Surf Rake 600HD	62,690	Sewer RE
A26	DPW -Water	Pump Station Upgrades	500,000	386,913 Water RE 48,384 Premium Fund 64,703 20189B4 Forges Field Well & System Expansion
A27	DPW -Water	Replace Pickup W42	79,440	Water RE
A28	DPW - Solid Waste	Office Container	26,840	20219A27 Replace Tractor/Mower
A29	DPW - Solid Waste	Containers/Dumpsters	94,572	52,426 20219A27 Replace Tractor/Mower 42,146 20209A57 Trommel Screen for Yard Waste
A30	Municipal Airport	Runway Environment Assessment (EA)	8,600	8,600 Airport RE 158,400 Fed & State Grants
A31	Municipal Airport	Airport Hangar Insulation Replacement	100,000	Airport RE
<b>Total Appropriation for Article 9 A1-A31</b>			<b>5,892,291</b>	

## Article 9A Motion: Capital Improvements

Mr. Canty moved that the Town appropriate the sum of \$5,892,291, to pay costs of various capital projects listed as A1 through A31 in the Motion 9 of the 2022 Annual Town Meeting Warrant as set forth in the Report & Recommendations of the Advisory & Finance Committee, as shown above, and for the payment of all costs incidental or related

thereto, and that to meet this appropriation \$3,989,390 shall be transferred from Free Cash, \$79,950 shall be transferred from the Waterways Fund, \$197,082 shall be transferred from the Premium Fund, \$753,414 shall be transferred from Sewer Retained Earnings, \$466,353 shall be transferred from Water Retained Earnings, \$108,600 shall be transferred from Airport Retained Earnings, \$111,387 shall be transferred from Article 8 – Sewer Emergency Project of the 2016 Spring Special Town Meeting, \$79,266 shall be transferred from Article 9A27 – Replace Tractor/Mower of the 2021 Spring Annual Town Meeting, \$42,146 shall be transferred from Article 9A-57 – Trommel Screen for Yard Waste of the 2020 Spring Annual Town Meeting and \$64,703 shall be transferred from Article 9B-4 – Forges Field Well & System Expansion of the 2018 Spring Annual Town Meeting .

On a roll call, the motion PASSED with 108 in favor, 6 in opposition, and 1 abstaining.

ITEM	DEPARTMENT	PROJECT DESCRIPTION	APPROPRIATION	FUNDING
B1	School Department	HVAC Replacement - SES	1,000,000	3,100,000 ESSER Program 1,000,000 Borrowing
B2	DPW - Engineering	Court Street & Cherry Street Traffic Signal Improvements	2,700,000	Borrowing
B3	DPW -Water	Infrastructure Improvements	5,242,600	Borrowing
Total 9 B1-B3			8,942,600	

**Article 9-B1 Motion: School HVAC Replacement.**

Mr. Canty moved that the Town appropriates the sum of One Million Dollars (\$1,000,000), to pay costs of school HVAC replacement, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

On a roll call, the motion PASSED with 113 in favor and 3 in opposition.

**Article 9-B2 Motion: Court Street and Cherry Street Traffic Signal Improvement Engineering**

Mr. Canty moved that the Town appropriates the sum of Two Million Seven Hundred Thousand Dollars (\$2,700,000), to pay costs of engineering in connection with traffic signal improvements at Court Street and Cherry Street, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

On a roll call vote, the motion PASSED with 83 in favor, 30 in opposition, and 1 abstaining.

[See additional action]

**Article 9-B3 Motion: Water Infrastructure Improvements.**

Mr. Canty moved that the Town appropriates the sum of Five Million Two Hundred Forty Two Thousand Six Hundred Dollars (\$5,242,600), to pay costs of water infrastructure improvements, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

On a roll call, the motion PASSED with 98 in favor 15 in opposition, and 1 abstaining.

**Article 10 Motion: Public and Unaccepted Road and Bridge Improvements.**



Mr. Canty moved that the Town appropriates the sum of five million dollars (\$5,000,000), to pay costs of improvements to public and unaccepted roads and bridges, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

On a roll call, the motion PASSED with 114 in favor and 6 in opposition.

#### **Article 11: Withdrawn**

#### **Article 12 Motion: Chapter 90 Funds - Roads**

Mr. Canty moved that the Town vote to accept a sum of money that the State declares as available funds as the State's share of the cost of work under G.L. c. 90, said funds to be expended under the supervision of the Town Manager.

On a roll call, the motion PASSED with 120 in favor and 0 in opposition.

#### **Article 13 Motion: Town Promotion Fund**

Mr. Canty moved that the Town vote to transfer the sum of \$1,109,928 from the Town Promotion Fund created pursuant to Chapter 4 of the Acts of 1993, for programs and projects that enhance the beautification, recreational resources, public safety, promotional and marketing activities, events, services, and public improvements.

On a roll call, the motion PASSED with 111 in favor, 2 in opposition, and 2 abstaining.

#### **Article 14 Motion: Amend Bylaw – Agricultural Commission**

Mr. Canty moved that the Town vote to, consistent with the vote under Article 27 of the October 16, 2021 Fall Annual Town Meeting to adopt

the provisions of G.L. c. 40, sec. 8L, amend the Town's General Bylaws, Section 63, Right to Farm, by 1) deleting in Ch. 63, Section 2, Definition, the language, "containing at least 5 acres"; 2) defining the composition, responsibilities and duties of the Agricultural Commission: and 3) replacing reference to the Agricultural Committee with reference to an Agricultural Commission, a copy of which amended Bylaw is on file in the office of the Town Clerk.

Mr. Fitzgerald moved to amend the main motion by deleting the following, 1) deleting in Ch. 63, Section 2, Definition, the language, "containing at least 5 acres";

Michael Landers moved the previous question. On a roll call, the motion PASSED with 77 in favor and 35 in opposition.

On the motion to amend on a roll call vote, the motion FAILED with 49 in favor, 65 in opposition, and 1 abstaining.

Mr. Landers moved the previous question. On a roll call the motion PASSED with 90 in favor and 24 in opposition.

On the main motion, on a roll call, the motion PASSED with 95 in favor, 15 in opposition, and 1 abstaining.

Ms. Virginia Davis moved to adjourn the Annual Town Meeting until 6:00 PM on April 4, 2020.

Geraldine Williams moved the previous question. On a roll call, the motion PASSED with 91 in favor, 18 in opposition, and 1 abstaining.

On the motion to adjourn, on a roll call, the motion FAILED with 53 in favor and 61 in opposition.

The Moderator called a recess at 4:13 PM

The Moderator returned the meeting to order at 4:19 PM.

## **Article 15: Withdrawn**

## **Article 16A Motion: Stephens Field Land Development Supplemental Appropriation**

(Amendment to Article 16B passed April 11, 2015).

Mr. Canty moved that the Town appropriates an additional sum of Two Million Nine Hundred Fifty Thousand Dollars (\$2,950,000), to supplement the \$2,000,000 appropriation under Article 16B passed April 11, 2015, as amended at the 2016 Annual Town Meeting, for a total appropriation of \$4,950,000, to pay costs of the creation and/or restoration and rehabilitation of recreational land known as Stephens Field in accordance with the Stephens Field Modified Plan approved by the Stephens Field Planning and Design Committee dated January 22, 2022, as such plan may be revised by said Committee, said creation, restoration and rehabilitation to be undertaken by the Department of Public Works and Office of Marine and Environmental Affairs, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$2,950,000 under and pursuant to M.G.L. Chapter 44 and/or 44B, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote.

Mr. O'Brien moved the previous question. On a roll call, the motion FAILED to reach two-thirds with 66 in favor and 35 in opposition.

Mr. Williams moved the previous question. On a roll call, the motion FAILED to reach two-thirds with 64 in favor and 43 in opposition.

Mr. Jesse moved the previous question. On a roll call, the motion PASSED with 80 in favor and 31 in opposition.

On a roll call, the motion PASSED with 98 in favor, 16 in opposition, and 1 abstaining.

### **Article 16B Motion: Jenny Pond Dredging**

Mr. Canty moved that the Town appropriates the sum of Two Million Two Hundred One Thousand Dollars (\$2,201,000), to pay costs of dredging Jenny Pond to improve the water flow through Jenny Pond along Town Brook on the property located off Summer Street, Plymouth MA, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$2,201,000 under and pursuant to M.G.L. Chapter 44 and/or 44B, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote.

On a roll call, the motion PASSED with 100 in favor and 10 in opposition.

Mr. Houle moved to adjourn the Annual Town Meeting until Monday at 6 PM.

Mr. Neville moved the previous motion. On a roll call the motion PASSED with 97 in favor, 17 in opposition, and 1 abstaining.

On the motion to adjourn, on a roll call the motion FAILED with 56 in favor, 56 in opposition and 3 abstaining. The Moderator declined to break the tie.

### **Article 16C Motion: FY2023 Annual Budget**

Mr. Canty moved that the Town vote to appropriate the sum of \$3,829,177 from the Fiscal Year 2023 estimated annual revenues of the Community Preservation Fund for the Fiscal Year 2023 Community Preservation Budget and to set aside sums for future appropriation as follows:

- \$153,167 Administrative Expenses (and all other necessary and proper expenses)



- \$382,918 Set Aside for acquisition, creation, and preservation of Open Space
- \$382,918 Set Aside for acquisition, preservation, restoration, and rehabilitation of Historic Resources
- \$382,918 Set Aside for the acquisition, creation, preservation, and support of Community Housing
- \$2,527,256 Set Aside for FY2023 Budgeted Reserve

Mr. Landers moved the previous question. On a roll call, the motion PASSED with 91 in favor and 22 in opposition.

On a roll call vote, the motion PASSED with 104 in favor and 5 in opposition.

Ms. Heine moved to adjourn until 6:00 PM on April 4 virtually. On a roll call the motion FAILED with 52 in favor, 56 in opposition, and 2 abstaining.

### **Article 17 Motion: Amend Zoning Bylaw § 203-3 Signs**

Mr. Canty moved that the Town vote to amend its Zoning Bylaws by repealing the existing Section 203-3, Signs, and replacing it with a new Section 203-3, Signs, which includes amended sections as follows:

- I. Intent;
- J. Definitions applicable to signs ;
- K. Prohibited Signs and Appurtenances including billboards, moving signs, non-municipal signs on public property, certain types of illumination and animated signs;
- L. General Regulations applicable to all signs, unless exempted, including the number, type, maximum area, size, location and lighting of allowed signs according to zoning district;
- M. Special Regulations applicable to filling stations, uses or activities above the first floor and iconographic signs;
- N. Pre-existing Signs;
- O. Special Permit for Master Planned Signage; and
- P. Maintenance;

in accordance with the “FINAL REPORT OF THE PLANNING BOARD ON THE PROPOSED AMENDMENT TO THE ZONING BYLAW”.

2022 April Annual Town Meeting Article 17

## FINAL REPORT AND RECOMMENDATION TO AMEND SECTION 203-3 SIGNS OF THE ZONING BYLAW

DATE OF PUBLICATION OF PUBLIC HEARING:

November 17, 2021

November 24, 2021

DATE OF PUBLIC HEARINGS: December 7, 2021

December 21, 2021

VOTE: On December 21, 2021, the Planning Board voted (4-0) to **support** the following amendment to the Zoning Bylaw:

### **PROPOSED AMENDMENT**

#### **NEED AND JUSTIFICATION**

The sign section of the Zoning Bylaw was created over 40 years ago and to a large extent retains the original language drafted in the 1970s. Since that time, there have been a number of court decisions dealing with signs and constitutionally protected free speech. In particular, the courts have determined that sign bylaws must be content neutral. Furthermore, recent cases re-enforce an individual's rights to free speech related to political statements and political signs as well as the content contained in other non-commercial signs. As a result of recent events, the Town is no longer enforcing the political sign provisions of the bylaw.

The Town still retains the ability to regulate the size, location, lighting and quantity of commercial signs.

In response to these issues, Town staff in conjunction with Town Counsel conducted a review of Plymouth's sign bylaw provisions to ensure compliance with current constitutional principles and to simplify the commercial sign components of the bylaw.

The amended Sign Bylaw:

- Eliminates unconstitutional provisions related to free speech and political signs;
- Eliminates conflicting and confusing requirements;
- Is content neutral;
- Updates outdated language;
- Reduces the number of tables from five to one; and
- Simplifies provisions and reduces the bylaw from 12 pages to 6 pages.

The Town still has the ability to regulate or prohibit the placement of non-commercial (political) signs on public property or within the layout of town ways. The Town can also take actions against the placement of signs that pose a hazard to vehicles and pedestrians due to their location on private property.

Finally, the existing bylaw essentially prohibits highway billboard signs by imposing a number of strict limitations on size and location. This amendment includes a prohibition on highway billboards.

### **INTENT**

The intent of this amendment is to ensure that Plymouth's Sign Bylaw protects an individuals right to free speech while continuing to regulate, restrict and limit the size, location, type and illumination of commercial signs so such signs do not detract from the historic qualities and characteristics of the Town of Plymouth.

The amendment will not significantly alter how the town regulates commercial signs. The size, lighting, location and quantity limitations remain essentially the same.

#### **TOWN OF PLYMOUTH**

Malcolm MacGregor, Chairman

Paul McAlduff

Tim Grandy

Frank Mand

Birgitta Kuehn

## BEING A MAJORITY OF THE PLANNING BOARD

cc: Town Clerk  
Board of Selectmen  
Advisory and Finance Committee

On a roll call, the motion PASSED with 103 in favor, 4 in opposition, and 2 abstaining.

### **Article 18 Motion: Planning & Permitting – Long Beach Pier**

Mr. Canty moved that the Town vote to appropriate the sum of \$68,000 for the payment of engineering and permitting costs for the rehabilitation and/or replacement and construction of a pier, seasonal gangway with support lift and associated float, located on the northwest side of Plymouth Long Beach to provide recreational opportunities for the public, including increased boat access and fishing access, or take any other action relative thereto, and that to meet this appropriation \$68,000 shall be transferred from the Environmental Affairs Fund.

**Motion to Amend the Main Motion:** Charles Vautrain, Precinct 4, moved that the Town vote to decrease Article 18 by \$32,500.

Mr. Houle moved the previous question. On a roll call the motion PASSED with 77 in favor and 34 in opposition.

On the motion to amend, on a roll call vote the motion PASSED with 66 in favor, 43 in opposition, and 2 abstaining.

Mr. Houle moved the previous question. On a roll call the motion PASSED with 80 in favor and 36 in opposition.

### **Article 18 Motion: As Amended \$35,500**

On Article 18 on a roll call vote, the motion PASSED with 81 in favor, 37 in opposition, and 1 abstaining.

Mr. Striar moved to adjourn the Annual Town Meeting until 6:00 PM on April 4 virtually. On a roll call vote the motion FAILED with 40 in favor and 70 in opposition.



Ms. Keohan moved to reconsider Article 9B2. On a roll call, the motion PASSED with 73 in favor, 34 in opposition, and 1 abstaining.

Mr. Canty moved to amend Article 9B2 by adding “and construction” following “engineering.”

The amendment PASSED with 102 in favor, 6 in opposition, and 1 abstaining.

On the amended motion of 9B2, the motion PASSED with 94 in favor and 20 in opposition.

**Article 19 Motion: Plympton Road ADA Compliant Sidewalks.**

Mr. Canty moved that the Town (i) votes to provide Town staff support and (ii) appropriates the sum of One Million Five Hundred Thousand Dollars (\$1,500,000), to pay costs of coordinating with the Massachusetts Department of Transportation (“MassDOT”) for the design and construction of ADA compliant sidewalks along Route 80 (Plympton Road), and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote.

Mr. Pinto moved the previous question. On a roll call the motion FAILED to reach two-thirds with 75 in favor and 39 in opposition.

Mr. Jesse moved the previous question. On a roll call the motion PASSED with 89 in favor and 24 in opposition.

On a roll call vote the motion PASSED with 96 in favor and 19 in opposition.

### **Article 20 Motion: Prohibit Fur Products**

Mr. Canty moved that the Town vote to amend Chapter 23 Animals, by adding Article VI Fur Products), sections 23-33 to 23-39 as outlined in Article 20 of the Spring Annual Warrant.

Section 1. Purpose and findings. To protect the health and welfare of the inhabitants of this town, this bylaw will restrict trade in fur products. Fur farms are reservoirs and transmission vectors for dangerous zoonotic diseases, including SARS coronaviruses, that threaten public health, including in the Town of Plymouth. In addition, the fur production process is energy intensive and has a significant environmental impact, including air and water pollution, and animals that are slaughtered for their fur endure tremendous suffering. Eliminating the sale of fur products in the Town of Plymouth will decrease the demand for these cruel and environmentally harmful products and promote community health and wellbeing as well as animal welfare, and, in turn, will foster a more humane environment in the Town and enhance the reputation of the Town.

Section 2. Definitions. As used in this Chapter, the following terms shall have the meanings indicated: FUR: Any animal skin or part thereof with hair, fleece, or fur fibers attached thereto, either in its raw or processed state. FUR PRODUCT: Any article of clothing or covering for any part of the body, or any fashion accessory, including, but not limited to handbags, shoes, slippers, hats, earmuffs, scarves, shawls, gloves, jewelry, keychains, toys or trinkets, and home accessories and décor, that is made in whole or part of fur. “Fur product” does not include any of the following: A. An animal skin or part thereof that is to be converted into leather, or which in processing will have the hair, fleece, or fur fiber completely removed; B. Cowhide with the hair attached thereto; C. Lambskin or sheepskin with the fleece attached thereto; or D. The pelt or skin of any animal that is preserved

through taxidermy or for the purpose of taxidermy. **NONPROFIT ORGANIZATION:** Any corporation that is organized under 26 U.S.C. Section 501(c)(3) that is created for charitable, religious, philanthropic, educational, or similar purposes. **RETAIL TRANSACTION:** Any transfer of title of a fur product for consideration, made in the ordinary course of the seller's business, to the purchaser for use other than resale or further processing or manufacturing. **TAXIDERMY:** The practice of preparing and preserving the skin of an animal that is deceased and stuffing and mounting it in lifelike form. **ULTIMATE CONSUMER:** An individual who buys for their own use, or for the use of another, but not for resale or trade. **USED FUR PRODUCT:** A fur product that has been worn or used by an ultimate consumer.

**Section 3. Prohibition.** Notwithstanding any other provision of the bylaws, no person shall sell, offer for sale, display for sale, trade, or otherwise distribute for monetary or nonmonetary consideration a fur product in the Town of Plymouth.

**Section 4. Exceptions.** The prohibitions set forth in Section 3 of this Chapter do not apply to the sale, offer for sale, displaying for sale, trade, or distribution of: A. A used fur product by an individual (excluding a retail transaction), non-profit organization, or second-hand store, including a pawn shop; B. A fur product required for use in the practice of a religion; C. A fur product used for traditional tribal, cultural, or spiritual purposes by a member of a federally recognized or state recognized Native American tribe; or D. A fur product where the activity is expressly authorized by federal or state law. **Section 5. Penalty.** Any person violating this bylaw shall be liable to the Town in the amount of \$300. Each fur product and every day upon which any such violation shall occur shall constitute a separate offense. **Section 6. Effective date.** This bylaw shall take effect

Mr. Houle moved the previous question. On a roll call, the motion FAILED to reach two-thirds with 65 in favor and 48 in opposition.

Ms. Holmes moved to suspend Town Meeting rules to allow residents to speak along with Town Meeting Members. The motion PASSED with 68 in favor, 39 in opposition, and 4 abstaining.

Mr. Mason moved the previous question. On a roll call the motion FAILED with 54 in favor, 57 in opposition, and 1 abstaining.

The Moderator called a recess at 6:15.

The Moderator returned the meeting to order at 6:20.

Mr. Pinto moved the previous question. On a roll call the motion FAILED to reach two-thirds with 60 in favor and 41 in opposition.

Mr. Landers moved the previous question. On a roll call the motion PASSED with 85 in favor and 23 in opposition.

On the main motion, on a roll call, the motion PASSED with 63 in favor, 45 in opposition and 1 abstaining.

Mr. Canty moved to dissolve the Annual Town Meeting. On a roll call the motion PASSED at 6:43 PM with 90 in favor and 0 in opposition.



**2022 ANNUAL TOWN ELECTION**  
**May 21, 2022**

To the Town Clerk of the Town of Plymouth, Commonwealth of Massachusetts:

**GREETINGS:**

In the name of the Commonwealth, you are directed to notify and warn the inhabitants of Plymouth qualified to vote in elections, to meet in:

- |             |  |
|-------------|--|
| Precinct 1  | Hedge School, 258 Standish Avenue                          |
| Precinct 2  | Cold Spring School, 25 Alden Street                        |
| Precinct 3  | School Administration Building, 11 Lincoln Street          |
| Precinct 4  | Plymouth North High School, 41 Obery Street                |
| Precinct 5  | Town Hall, 26 Court Street                                 |
| Precinct 6  | Manomet Elementary School, 70 Manomet Point Road           |
| Precinct 7  | Indian Brook School, 1181 State Road                       |
| Precinct 8  | Cedarville Fire Station, 2209 State Road                   |
| Precinct 9  | South Elementary School, 178 Bourne Road                   |
| Precinct 10 | Federal Furnace School, 860 Federal Furnace Road           |
| Precinct 11 | Plymouth Airport, 246 South Meadow Road                    |
| Precinct 12 | South Middle School, 488 Long Pond Road                    |
| Precinct 13 | West Elementary School, 170 Plympton Road                  |
| Precinct 14 | Indian Brook School, 1181 State Road                       |
| Precinct 15 | Plymouth South High School, 490 Long Pond Road             |
| Precinct 16 | South Middle School, 488 Long Pond Road                    |
| Precinct 17 | South Elementary School, 178 Bourne Road                   |
| Precinct 18 | Plymouth Community Intermediate School, 117 Long Pond Road |

in said Plymouth on Saturday, the Twenty-first Day of May, 2022, between the hours of Seven O' Clock in the forenoon and Seven O' Clock in the afternoon, to cast a vote for the following Town Officers to be voted for all on one ballot, viz.:

Two Select Board members for three years; Two Plymouth School Committee members for three years; One Moderator for three years; One member of the Planning Board for five years; and also a total of One hundred sixty-two (162) Town Meeting Members, nine members from each precinct – three members for three years, three members for two years, and three members for one year;

AND to vote on the following questions:

Town of Plymouth

Non-Binding Ballot Questions and Summaries

The non-binding questions below are intended to provide the elected Charter Commission with a sense of voters' positions concerning the current and other forms of Town Government. You may vote on any or all of the questions.

THIS QUESTION IS NON-BINDING

1. Should the Charter Commission offer the voters of Plymouth a choice of government which includes a Representative Town Meeting/Town Manager form of government?

This question offers voters the opportunity to demonstrate support for the current Representative Town Meeting/Town Manager form of government. A "yes" vote on this question would indicate support for maintaining the current form of government, while a "no" vote would indicate an indifference to, or a lack of support for, the current form of government.

THIS QUESTION IS NON-BINDING

2. Should the Charter Commission offer the voters of Plymouth a choice of government which includes a Town Council/Town Manager form of government?

This question offers voters the opportunity to demonstrate support for a Town Council/Town Manager form of government, as opposed to the current Representative Town Meeting/Town Manager form of

government. A “yes” vote on this question would indicate support for consideration of a Town Council/Town Manager form of government, while a “no” vote would indicate an indifference to, or lack of support for, a Town Council/Town Manager form of government.

#### THIS QUESTION IS NON-BINDING

3. Should the Charter Commission offer the voters of Plymouth a choice of government which includes a Mayor/City Council form of government?

This question offers voters the opportunity to demonstrate support for a Mayor/City Council form of government, as opposed to the current Representative Town Meeting/Town Manager form of government. The Charter Commission intends to consider a “yes” vote on this question as indicating support for a Mayor/City Council form of government, while a “no” vote would indicate an indifference to, or lack of support for, a Mayor/City Council form of government.

#### THIS QUESTION IS NON-BINDING

4. Do you support a development project that includes a thoroughbred horse racetrack in Plymouth, on land owned by the Plymouth County, known primarily as the “County Woodlot” located off Camelot drive in the Plymouth Industrial Park consisting of the following parcels: Parcel ID# 088.000.054.000 63 Camelot Drive 106.248 acres, Parcel ID# 088.000.023.042D 0 Camelot Drive 2.28 acres Parcel 088.000.042.001 144 Long Pond Road 2.969 acres, all located within the Township of Plymouth, in Plymouth County.

This question offers voters the opportunity to demonstrate support for a development project that includes a thoroughbred horse racetrack in Plymouth. A “yes” vote would indicate support for a development project that includes a thoroughbred horse racetrack in Plymouth. A “no” vote would indicate a lack of support for a development project that includes a thoroughbred horse racetrack in Plymouth.

And you are hereby required to serve this warrant in the manner prescribed by vote of the Town by posting notice thereof seven days at least before such meeting in the Town Hall, in the Town's Libraries and on the Town's website, and make return thereof with your doings thereon at the time and places above mentioned.

Given under our hands this \_\_\_\_ day of April, 2022.

Approved as to Legal  
Form  
Town Counsel

BOARD OF SELECTMEN  
Richard J. Quintal, Jr., Chair  
Betty A. Cavacco, Vice Chair  
Patrick J. Flaherty  
Harry Helm  
Charles H. Bletzer

Plymouth, ss.

Pursuant to the foregoing Warrant, I have this day warned the Inhabitants of Plymouth qualified to vote in elections to meet in

Precinct 1, Hedge School, 258 Standish Avenue, Precinct 2, Cold Spring School, 25 Alden Street, Precinct 3, School Administration Building, 11 Lincoln Street, Precinct 4, Plymouth North High School, 41 Obery Street, Precinct 5, Town Hall, 26 Court Street, Precinct 6, Manomet Elementary School, 70 Manomet Point Road, Precinct 7, Indian Brook School, 1181 State Road, Precinct 8, Cedarville Fire Station, 2209 State Road, Precinct 9, South Elementary School, 178 Bourne Road, Precinct 10, Federal Furnace School, 860 Federal Furnace Road, Precinct 11, Plymouth Airport, 246 South Meadow Road, Precinct 12, South Middle School, 488 Long Pond Road, Precinct 13, West Elementary School, 170 Plympton Road, Precinct 14, Indian Brook School, 1181 State Road, Precinct 15, Plymouth South High School, 490 Long Pond Road, Precinct 16, South Middle School, 488 Long Pond Road, Precinct 17, South Elementary School, 178 Bourne Road, Precinct 18, Plymouth Community Intermediate School, 117 Long Pond Road in said Plymouth to cast their votes for Town Officers between the hours of Seven O' Clock in the forenoon



and Seven O' Clock in the afternoon on Saturday, the fifteenth day of May, 2022, by posting copies of this Warrant in the Town Hall, in the Town's libraries, and posted on the Town's website, seven days at least before such meeting.

-----  
Signature  
Town Clerk

-----  
Date  
Posted

# Election Summary Report

General Election

PLYMOUTH

May 21, 2022

Summary for: All Contests, All Districts, All Tabulators, All Counting Groups

Precincts Reported: 18 of 18 (100.00%)

Registered Voters: 7,760 of 48,650 (15.95%)

Ballots Cast: 7,760

## SELECT BOARD (Vote for 2)

Precincts Reported: 18 of 18 (100.00%)

Total		
Times Cast	7,760 / 48,650	15.95%

Candidate	Party	Total
JOHN T. MAHONEY, JR.		4,014
CHARLES H. BLETZER		3,468
ALAN M. COSTELLO		2,323
G. EDWARD BRADLEY		2,868
Total Votes		12,735

Total		
Meg Hutchinson	WRITE-IN	1
Kathy Cartmell	WRITE-IN	1
Richard Manfredi	WRITE-IN	1
Robert Messner	WRITE-IN	0
Brian Bates	WRITE-IN	1
Tom Fey	WRITE-IN	0
Frank Ferry	WRITE-IN	0
George Driscoll	WRITE-IN	0
William Shaw	WRITE-IN	0
Everett J. Malaguti	WRITE-IN	0
Yesuyo Mesner	WRITE-IN	0
Chris Pratt	WRITE-IN	1
Other	WRITE-IN	13
Blank	WRITE-IN	10
Mike Hear	WRITE-IN	1
Marc Garrett	WRITE-IN	1
Bruce Humfries	WRITE-IN	1
Frank Mand	WRITE-IN	1
Ida Parker	WRITE-IN	1
Nadine Sweeley Glass	WRITE-IN	2
Tom Joyce	WRITE-IN	1
Kris Doherty	WRITE-IN	1
Slawomir Tonczak	WRITE-IN	1

		Total	
Kevin McGovern	WRITE-IN	1	
Marie Garrett	WRITE-IN	1	
Neil Eaton	WRITE-IN	1	
Thomas A. Farmer	WRITE-IN	2	
Lars Seadale	WRITE-IN	1	
Patrick Star	WRITE-IN	1	
Scott Vecchi	WRITE-IN	1	
Elaine Kearney	WRITE-IN	1	
Daniel Hanlon	WRITE-IN	1	
Robert Duseau Jr.	WRITE-IN	1	
William Duseau	WRITE-IN	1	
Steven Bolotin	WRITE-IN	1	
Michael Hanlon	WRITE-IN	1	
Paul Newmark	WRITE-IN	1	
Phyllis Troia	WRITE-IN	1	
Richard Wickenden	WRITE-IN	1	
Anatol Zukerman	WRITE-IN	1	
Christopher Merril	WRITE-IN	2	
William Hallisey	WRITE-IN	2	
Richard Quintal	WRITE-IN	1	
Scott Smith	WRITE-IN	1	
Unresolved Write-In		0	

## PLYMOUTH SCHOOL COMMITTEE (Vote for 2)

Precincts Reported: 18 of 18 (100.00%)

Total		
Times Cast	7,760 / 48,650	15.95%

Candidate	Party	Total	
NOREEN CARVALHO BECHADE		2,935	
LUIS A. PIZANO		4,171	
JAMES R. SORENSEN		4,345	
Total Votes		11,509	

Total			
Blank	WRITE-IN	8	
Nicole MacDonald	WRITE-IN	4	
Alvin E. Bayer	WRITE-IN	0	
Kelly Benoit	WRITE-IN	0	
Harrison Quinn	WRITE-IN	0	
Ben Quinn	WRITE-IN	0	
Rachel Perrone	WRITE-IN	1	
Kyle Kneeland	WRITE-IN	2	
John Rossetti	WRITE-IN	1	
Norm McDonald	WRITE-IN	1	
Marjorie Telford	WRITE-IN	1	
Kim Savory	WRITE-IN	2	
Noreen Banede	WRITE-IN	0	
Mike Pellegrinn	WRITE-IN	1	



Olivia Pellergrinn	WRITE-IN	1
Brendan Nolan	WRITE-IN	2
Tom Walsh	WRITE-IN	1
Sean Kellenbarger	WRITE-IN	1
John Clark	WRITE-IN	1
Kris Cavacco	WRITE-IN	2
Ethan Cavacco	WRITE-IN	2
Sean Kellenburger	WRITE-IN	1
Other	WRITE-IN	5
Nadine Glass	WRITE-IN	1
Ida Kay Parker	WRITE-IN	2
Brianne Sheppard	WRITE-IN	1
Justine Mariejewski	WRITE-IN	1
Tom Joyce	WRITE-IN	1
Aron Keaton	WRITE-IN	1
Don Gorczyca	WRITE-IN	1
Len Williams	WRITE-IN	0
Robert Duseau Jr.	WRITE-IN	1
William Duseau	WRITE-IN	1
Brian F. Sullivan	WRITE-IN	1
Jeff Sherman	WRITE-IN	1
Paul Newmark	WRITE-IN	1
Gene Weiner	WRITE-IN	1
Anne Pookpong	WRITE-IN	1
Phyllis Troia	WRITE-IN	1
Jacqueline Thomson	WRITE-IN	1
Michael Burns	WRITE-IN	1
Jacqueline Greenell	WRITE-IN	1
Dan Sullivan	WRITE-IN	1
Kelly Golden	WRITE-IN	1
Unresolved Write-In		0

## MODERATOR (Vote for 1)

Precincts Reported: 18 of 18 (100.00%)

		Total	
Times Cast		7,760 / 48,650	15.95%
Candidate	Party	Total	
F. STEVEN TRIFFLETTI		5,078	
Total Votes		5,197	
		Total	
Other	WRITE-IN	29	
Marc Manfredi	WRITE-IN	1	
Kevin Canty	WRITE-IN	1	
Blank	WRITE-IN	20	
Everett Malaguti III	WRITE-IN	1	
Richard Serkey	WRITE-IN	4	
Tom Fey	WRITE-IN	0	
Neil Eaton	WRITE-IN	0	
Christopher Knoth	WRITE-IN	2	
Peggy Furtado	WRITE-IN	1	
Steve Bolotin	WRITE-IN	4	
Erin Semcken	WRITE-IN	1	
Joey Souza	WRITE-IN	1	
Mason Anglis-Pizzo	WRITE-IN	1	
Thomas Pinto	WRITE-IN	1	
Alana Deru	WRITE-IN	1	
Marjorie Telford	WRITE-IN	1	
Christopher McDonnell	WRITE-IN	0	
Benjamin Husted Jr.	WRITE-IN	1	
Paul Quintal	WRITE-IN	1	
Mike Pellegrino	WRITE-IN	1	
Maureen Renaude	WRITE-IN	1	
Joe Manzello	WRITE-IN	1	
Roberta Cappella	WRITE-IN	1	
Kelly Golden	WRITE-IN	1	
Nadine Glass	WRITE-IN	1	
Tammy Johnson	WRITE-IN	1	
Justin Duval	WRITE-IN	1	
David Golden	WRITE-IN	1	
Dan Sullivan	WRITE-IN	1	

## PLANNING BOARD (Vote for 1)

Precincts Reported: 18 of 18 (100.00%)

	Total	
Times Cast	7,760 / 48,650	15.95%

Candidate	Party	Total	
STEVEN JOSEPH BOLOTIN		3,434	
NICHOLAS FRANK FILLA		2,859	
Total Votes		6,334	

		Total	
Kelly Benoit	WRITE-IN	0	
Everett Malaguti	WRITE-IN	0	
Timothy Angley	WRITE-IN	1	
Other	WRITE-IN	3	
Mike Pellegrino	WRITE-IN	1	
Kris Cavacco	WRITE-IN	2	
John Clark	WRITE-IN	1	
Phillip F Kane	WRITE-IN	1	
Dan Sullivan	WRITE-IN	1	
Nadine Glass	WRITE-IN	1	
Tammy Johnson	WRITE-IN	1	
Beth Grigg	WRITE-IN	1	
Kevin McGovern	WRITE-IN	1	
Tom Joyce	WRITE-IN	1	
Justine Mariejewski	WRITE-IN	1	
Andrea Nedley	WRITE-IN	1	
Sean Donovan	WRITE-IN	1	
Mark Rocheteau	WRITE-IN	2	
Patrick Farrah	WRITE-IN	1	

Frank Mand	WRITE-IN	1	
Tom Farmer	WRITE-IN	1	
Bill Abbott	WRITE-IN	1	
Dan Gorczyca	WRITE-IN	1	
Len Williams	WRITE-IN	1	
Robert Duseau Jr.	WRITE-IN	1	
William Duseau	WRITE-IN	1	
Mark Kenny	WRITE-IN	1	
Phyllis Troia	WRITE-IN	1	
Jacqueline Thomson	WRITE-IN	1	
Shane Morrison	WRITE-IN	1	
Shannon Colvin	WRITE-IN	1	
Jeremiah Richmond	WRITE-IN	1	
Eric Nemes	WRITE-IN	1	
Walter Kelly	WRITE-IN	1	
Blank	WRITE-IN	5	
Unresolved Write-In		0	



# **TOWN MEETING MEMBERS PRECINCT 1 (Vote for 9)**

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		272 / 2,178	12.49%

Candidate	Party	Total	
KEVIN F. LEARY		172	
LUCILE A. LEARY		168	
CHRISTINE K. PRATT		174	
TAMMY BERARDI		168	
SARAH LYNN SIBLEY		172	
LEONARD J. VAZ		178	
RICHARD R. O'KEEFE, SR.		169	
MARK THOMAS PULSINELLI		160	
ASHLEY ALEXISS SULLIVAN		162	
Total Votes		1,526	

		Total	
James Caveney	WRITE-IN	1	
Michael Angerame	WRITE-IN	1	
Chris Davis	WRITE-IN	1	
Unresolved Write-In		0	

**TOWN MEETING MEMBERS PRECINCT 2 (Vote for 9**

Precincts Reported: 1 of 1 (100.00%)

Total		
Times Cast	17 / 2,469	0.69%
Candidate	Party	Total
MATTHEW AARON TAVARES		12
RICHARD M. SERKEY		14
NANCY P. DAVIS		12
BRIAN JOHN BARAGWANATH		8
ALBERT ETHAN KUSMIN		13
KATHARINE PALMER KRAMPF		11
JOHN W. PINTO		9
THOMAS A. PINTO		13
Total Votes		95

Total		
Blanks	WRITE-IN	3
Judith Hamblin	WRITE-IN	0
Rob Messner	WRITE-IN	0
Joseph Detrani	WRITE-IN	0
Everett Malaguti	WRITE-IN	0
Andrea Bohn	WRITE-IN	0
Harold Tissett	WRITE-IN	0
Sheila Fey	WRITE-IN	0

Matt Morin	WRITE-IN	0	
David Jacobson	WRITE-IN	0	
Stephen Stanish	WRITE-IN	0	
Gerald S. Rogers	WRITE-IN	0	
Sibohan Foley	WRITE-IN	0	
Jeremy Hales	WRITE-IN	0	
Marc Manfredi	WRITE-IN	0	
Nicole Manfredi	WRITE-IN	0	
Patrick Kaiser	WRITE-IN	0	
Janey Alfieri	WRITE-IN	0	
Harrison Quinn	WRITE-IN	0	
Deborah Calvert	WRITE-IN	0	
Amber Kozo	WRITE-IN	0	
Brian Dunn	WRITE-IN	0	
Chad Wolf	WRITE-IN	0	
Brian Riedel	WRITE-IN	0	
Deirdre Anderson	WRITE-IN	0	
Daniel J. Therrien	WRITE-IN	0	
Neil Eaton	WRITE-IN	0	
Adam Kelly	WRITE-IN	0	
James Mateo	WRITE-IN	0	
John Sharp	WRITE-IN	0	
Other	WRITE-IN	0	
Michael Maher	WRITE-IN	0	
Tara Maher	WRITE-IN	0	
Josh Phoenix	WRITE-IN	0	
John Grozinger	WRITE-IN	0	
Unresolved Write-In		0	

## TOWN MEETING MEMBERS PRECINCT 3 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		543 / 2,606	20.84%
Candidate	Party	Total	
MICHAEL F. BABINI		287	
BILL J. KEOHAN		317	
ANN PIZER		277	
DONNA DeFABIO CURTIN		263	
ERIN KATHLEEN SEMCKEN		185	
CONSTANCE ELLEN MELAHOURES		238	
JEANNE W. PATENAUDE- LANE		211	
MELISSA ANN MATINZI		217	
MARGARET A. KEOHAN		256	
LAURENCE R. PIZER		292	
GERALD EDWIN SIRRICO		258	
DALE M. WEBBER		266	
Total Votes		3,077	

		Total	
Christine Silva	WRITE-IN	1	
Ted Souza	WRITE-IN	1	
Frankie Souza	WRITE-IN	1	
Mason Anglin-Rizzo	WRITE-IN	1	
John Blaha	WRITE-IN	1	
Other	WRITE-IN	3	
Jack LaLond	WRITE-IN	1	
Kevin Houston	WRITE-IN	1	
Unresolved Write-In		0	



TOWN MEETING MEMBERS PRECINCT 4 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		523 / 2,497	20.95%
Candidate	Party	Total	
CHARLES THOMAS MATHEWSON		297	
ALAN COSTA		319	
CLARE ANN MONTANARI		299	
ROBERT J. SHAW		287	
VIRGINIA E. DAVIS		325	
CHARLES E. VAUTRAIN III		302	
KATHLEEN C. DUNN		305	
JAD OSMANSKI		277	
DAVID B. PECK		291	
Total Votes		2,726	
		Total	
Blanks	WRITE-IN	3	
Edward M Carll	WRITE-IN	1	
Paula Harris	WRITE-IN	1	
Joanne Piprea	WRITE-IN	3	
Chris Pratt	WRITE-IN	1	
Marcus McGraw	WRITE-IN	2	
Michael Babini	WRITE-IN	1	
Greg King	WRITE-IN	1	
Martin Gaynor	WRITE-IN	1	

Sam Boutin	WRITE-IN	1	
Bob Doyle	WRITE-IN	1	
Susan Smith	WRITE-IN	1	
Jack Spade	WRITE-IN	1	
Deb laquinto	WRITE-IN	1	
Marjorie Telford	WRITE-IN	1	
Liam Murphy	WRITE-IN	1	
Jen Murphy	WRITE-IN	1	
Ambor Telford	WRITE-IN	0	
Robert O'Brien	WRITE-IN	0	
Christopher McDonnell	WRITE-IN	0	
Amber Telford	WRITE-IN	1	
Christopher McDonald	WRITE-IN	1	
Unresolved Write-In		0	

# TOWN MEETING MEMBERS PRECINCT 5 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	396 / 2,629	15.06%

Candidate	Party	Total
KEVIN F. LYNCH		211
SCOTT DANIEL STEPHENSON		205
MICHAEL R. LANDERS		235
MICHAEL FRANCIS MALONE		215
MICHAEL JOSEPH LEARY		217
Total Votes		1,165

		Total
Benjamin Husted Jr.	WRITE-IN	1
Thomas Stadelmann	WRITE-IN	13
Lauren Nessralla	WRITE-IN	1
Robert Pazmino	WRITE-IN	8
Edward Driscoll	WRITE-IN	2
David L. Parker	WRITE-IN	6
Therese Robinson	WRITE-IN	7
Jerry Sirrico	WRITE-IN	1
David Tarantino	WRITE-IN	1
Rudy Garcia	WRITE-IN	3
Kim Garcia	WRITE-IN	4
Chisti Fori	WRITE-IN	1
Ken Christifori	WRITE-IN	4

Sadie Robinson	WRITE-IN	1
Adam Sykes	WRITE-IN	13
Blank	WRITE-IN	11
William A. Davis	WRITE-IN	1
Carl Freyermuth	WRITE-IN	2
Sergio Harnais	WRITE-IN	1
Sheila Sinclair	WRITE-IN	1
Unresolved Write-In		0

# TOWN MEETING MEMBERS PRECINCT 6 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	622 / 2,942	21.14%

Candidate	Party	Total	
COLLEEN ANN COUGHLIN		363	
THOMAS KELLEY		350	
PETER B. GELLAR, JR.		434	
ROBERT B. FREELAND		321	
CRAIG M. FRENCH		317	
PAUL J. MCGEE		330	
CHARLES GAETANO CALABRESE		257	
ANTHONY A. MAYO		288	
MAUREEN RENAUD		334	
WILLIAM ARIENTI		313	
Total Votes		3,338	

		Total	
Robert Freeland	WRITE-IN	2	
Greg Hanley	WRITE-IN	1	
Kevin Doyle	WRITE-IN	1	
Kelly McDonald	WRITE-IN	1	
Barbara Cannon	WRITE-IN	1	
Ida Parker	WRITE-IN	3	
Ellen Cerosvolo	WRITE-IN	1	
Mike Pellegmo	WRITE-IN	1	



Ellen Cerosvolo	WRITE-IN	1	
Mike Pellegrino	WRITE-IN	1	
Olivia Pellegrino	WRITE-IN	1	
Darryl Durnford	WRITE-IN	1	
Dan McCosh	WRITE-IN	1	
Dan Bartholomew	WRITE-IN	1	
Peter Rioux	WRITE-IN	1	
Roberta Cappella	WRITE-IN	1	
Kris Cavacco	WRITE-IN	1	
Ethan Cavacco	WRITE-IN	1	
Andrea Kreitman	WRITE-IN	1	
Other	WRITE-IN	5	
Oliver Forish	WRITE-IN	1	
Payton Cavacco	WRITE-IN	1	
Betty Cavacco	WRITE-IN	1	
Alfred Cavacco	WRITE-IN	1	
Kathy Cavacco	WRITE-IN	1	
Unresolved Write-In		0	

## TOWN MEETING MEMBERS PRECINCT 7 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	398 / 2,788	14.28%

Candidate	Party	Total
SUSAN E. PAGE		206
EDWARD GELLAR		261
DAVID GOLDEN		204
KENDRA LYNN MAKSY		211
VIRGINIA JOHNSON		201
Total Votes		1,192

		Total
Blanks	WRITE-IN	13
Randy Parker	WRITE-IN	1
Ida Parker	WRITE-IN	38
George S. Brown	WRITE-IN	7
Patricia Anne Giaccaglia	WRITE-IN	4
Susan P. Tisley	WRITE-IN	1
Patricia Cronin	WRITE-IN	1
Ashley Shaw	WRITE-IN	1
William Flanagan	WRITE-IN	2
Nathan Brown	WRITE-IN	3
Richard Jenkins	WRITE-IN	3
Sue Ptteley	WRITE-IN	1
Maureen Runge	WRITE-IN	1
Jeanette Kelley	WRITE-IN	1
Michael Grace	WRITE-IN	1
Other	WRITE-IN	3
Bouy Naples	WRITE-IN	1
Divi Naples	WRITE-IN	1
Dan Sullivan	WRITE-IN	1

Anthony Grasso	WRITE-IN	1	
Paul Grasso	WRITE-IN	1	
Joel Vernazzaro	WRITE-IN	1	
Jacqueline Perkins	WRITE-IN	4	
Dave Johnson	WRITE-IN	1	
Tammy Johnson	WRITE-IN	4	
Heidi Thoe	WRITE-IN	1	
Gerald Rieheford	WRITE-IN	1	
Nadine Sweezey Glass	WRITE-IN	2	
Kenneth Overbeck	WRITE-IN	1	
James M. Glass	WRITE-IN	1	
Tom Grandel	WRITE-IN	1	
Eric V. Hess	WRITE-IN	3	
William Framer	WRITE-IN	1	
Michael J. Bradley	WRITE-IN	1	
Justin Duval	WRITE-IN	1	
Unresolved Write-In		0	

TOWN MEETING MEMBERS PRECINCT 8 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		372 / 2,928	12.70%
Candidate	Party	Total	
DONNA L. MARSHALL		199	
TERESA MARIE McKENNA		213	
DONALD ROBERT WILLIAMS		207	
V. JAMES GRILLO IV		202	
JEANNETTE E. McKAY		226	
HERBERT GEORGE McKAY		221	
POLLY ELIZABETH HARE		197	
GERALDINE L. WILLIAMS		203	
Total Votes		1,760	

		Total	
Blanks	WRITE-IN	4	
Sybille Holland	WRITE-IN	63	
Lori Noble	WRITE-IN	2	
Michael Lincoln	WRITE-IN	2	
Gervasi Hooker	WRITE-IN	2	
Don Holm	WRITE-IN	1	
Justine Mariejowski	WRITE-IN	1	
Tom Joyce	WRITE-IN	1	
Carrie Hadaway	WRITE-IN	1	
Paul Vaitkus	WRITE-IN	1	
Jodie Volta	WRITE-IN	1	

Robert Brodin	WRITE-IN	1	
Kevin McGovern	WRITE-IN	1	
Other	WRITE-IN	11	
Unresolved Write-In		0	



TOWN MEETING MEMBERS PRECINCT 9 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		240 / 2,611	9.19%

Candidate	Party	Total	
JAMES BROWN		152	
ANDREA J. NEDLEY		147	
VICTOR HANSEN		149	
TERESA MARIE KREITZER		136	
KATHRYN M. HOLMES		135	
JAMES JOHN REED		140	
FRANCIS E. LYDON		141	
Total Votes		1,047	

		Total	
William Wood	WRITE-IN	2	
Jon Kunkle	WRITE-IN	1	
Andy Loretz	WRITE-IN	1	
Christen Guadagna	WRITE-IN	10	
Carolyn Sobilloff	WRITE-IN	11	
Charles Low	WRITE-IN	1	
John O'Keefe	WRITE-IN	1	
Philip Dehick	WRITE-IN	1	
Theresa Brown	WRITE-IN	2	
Jeff LaChance	WRITE-IN	2	
Richard Cicchetti	WRITE-IN	4	
James Cosseboom	WRITE-IN	1	

Lianna Patton	WRITE-IN	2	
Marissa Arponeau	WRITE-IN	1	
Ralph Guadagno	WRITE-IN	1	
Terrance McKenna	WRITE-IN	1	
Peggy Burke	WRITE-IN	1	
Jospeh Hutchinson	WRITE-IN	1	
Kathy Bell	WRITE-IN	1	
Chuck Lindozat	WRITE-IN	1	
Andrea Nedley	WRITE-IN	1	
Unresolved Write-In		0	

**TOWN MEETING MEMBERS PRECINCT 10 (Vote for 9**

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		522 / 2,662	19.61%
Candidate	Party	Total	
ROBERT DENNIS DUGGAN		289	
STACEY M. DE LA CRUZ		305	
ALAN M. COSTELLO		321	
BRENDAN S. BRADY		295	
BRIAN ANDREW FITZGERALD		287	
ROBERT D. TROSTEL		302	
FRANK D. FEGER		306	
MARK T. MASLOWSKI		295	
PETER L. NEVILLE		293	
Total Votes		2,716	
		Total	
Adam Boyd	WRITE-IN	1	
Mila Neri	WRITE-IN	1	
Jim LeClan	WRITE-IN	2	
Wendy Reifius	WRITE-IN	2	
Joseph L. Barron Jr.	WRITE-IN	1	
David Brown	WRITE-IN	2	
Nina Hatten	WRITE-IN	2	
Kevin Stovertevant	WRITE-IN	1	
Blank	WRITE-IN	11	
Unresolved Write-In		0	

TOWN MEETING MEMBERS PRECINCT 11 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		430 / 2,889	14.88%
Candidate	Party	Total	
CHRISTOPHER L. MERRILL		270	
MICHELLE L. ARNOLD		275	
FRANCIS JAMES O'BRIEN		274	
BENJAMIN GEORGE JESSE		258	
Total Votes		1,121	
		Total	
Kevin O'Neil	WRITE-IN	1	
Rehane Flynn	WRITE-IN	3	
Peter Lunt	WRITE-IN	4	
Daniel P. Verre Jr.	WRITE-IN	1	
Carole Bowen	WRITE-IN	1	
Patrick Farah	WRITE-IN	1	
Dennis Wood	WRITE-IN	1	
Roselind Kessel	WRITE-IN	2	
Marlene McCabe	WRITE-IN	1	
Melanie Ryan	WRITE-IN	1	
Gregory Bartlett	WRITE-IN	1	
Blanks	WRITE-IN	21	
Ann-Marie Rose	WRITE-IN	1	
David Curtis	WRITE-IN	1	
Thomas Murray	WRITE-IN	1	
Tom Conley	WRITE-IN	1	
Clyde Brini	WRITE-IN	1	
Other	WRITE-IN	1	
Unresolved Write-In		0	

**TOWN MEETING MEMBERS PRECINCT 12 (Vote for 9)**

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		289 / 2,480	11.65%
Candidate	Party	Total	
KELLY A. BENOIT		142	
PATRICIA N. ADELMANN		179	
TERESE ANN BRENNAN		152	
AMY LITTLE HEINE		149	
THOMAS A. FARMER		147	
Total Votes		897	
		Total	
Other	WRITE-IN	23	
Karen Petracca	WRITE-IN	17	
Steve Gilbert	WRITE-IN	1	



Aaron Keaton	WRITE-IN	23	
Andrea Nedley	WRITE-IN	2	
Kathryn O'Neil	WRITE-IN	3	
Colleen Costello	WRITE-IN	1	
Mike Dinero	WRITE-IN	4	
Liz Farmer	WRITE-IN	1	
Steven Machernis	WRITE-IN	4	
Don Williams	WRITE-IN	1	
Daniel Sullivan	WRITE-IN	1	
Greg Howell	WRITE-IN	2	
Kurt Heine	WRITE-IN	2	
Heidi Howell	WRITE-IN	2	
John Sanguinet	WRITE-IN	1	
Eleanor Sanguinet	WRITE-IN	1	
Renee Sanguinet	WRITE-IN	1	
Elaine Kearney	WRITE-IN	2	
Edward Walsh	WRITE-IN	1	
Dan Bell	WRITE-IN	9	
Betsy Hall	WRITE-IN	2	
Pamela Hastings	WRITE-IN	2	
Stephen Miller	WRITE-IN	1	
Kristen Cantella	WRITE-IN	2	
John Gravina	WRITE-IN	2	
Richard Thatcher	WRITE-IN	2	
Jacob Mowles	WRITE-IN	1	
Larry Whalen	WRITE-IN	1	
Ed Dalton	WRITE-IN	2	

Matthew Hogge	WRITE-IN	2	
Ian Campbell	WRITE-IN	2	
Aliana Patton	WRITE-IN	1	
Luiz Pizano	WRITE-IN	1	
Timothy Angley	WRITE-IN	1	
Sue Arden	WRITE-IN	1	
Kathy Bell	WRITE-IN	1	
Lori Downs	WRITE-IN	1	
Maureen C. Femino	WRITE-IN	1	
Unresolved Write-In		0	

# TOWN MEETING MEMBERS PRECINCT 13 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	459 / 2,763	16.61%

Candidate	Party	Total	
JOHN S. SULLIVAN		215	
SUSAN MARIE WENTWORTH		220	
JEFFREY S. DeLAPPE		199	
JENNIFER C. HARRIS		214	
DAVID G. DRAIN		161	
RONALD A. REILLY		176	
ALBERT JOHN McCHESNEY, JR.		180	
WYNN ABIGAIL GERHARD		181	
ANITA JOSEPHINE HADLEY		186	
ELAINE M. ALLEGRIANI		207	
LAUREN MARIE NESSRALLA		276	
GUY R. ROY		199	
Total Votes		2,428	

		Total	
Don Gorczyca	WRITE-IN	2	
James Cramer	WRITE-IN	1	
Ed Russell	WRITE-IN	1	
Dorothy Price	WRITE-IN	1	
Guy Roy	WRITE-IN	1	

John Sharp	WRITE-IN	1	
Mike Maher	WRITE-IN	1	
Chris Russo	WRITE-IN	1	
Tara Maher	WRITE-IN	1	
Jeff Russo	WRITE-IN	1	
Pam Russo	WRITE-IN	1	
John Georgini	WRITE-IN	1	
Jacob Eldridge	WRITE-IN	1	
Unresolved Write-In		0	

# TOWN MEETING MEMBERS PRECINCT 14 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total
Times Cast		368 / 2,926 12.58%

Candidate	Party	Total
NATHAN R. SEGAL		197
KRISTOPHER M. HOULE		188
THOMAS BEGLEY		198
CARMELINA G. STEARNS		210
KAREN M. KEANE		199
JEANETTE KELLY		184

Candidate	Party	Total
Total Votes		1,250

		Total
Daniel Hanlon	WRITE-IN	3
Blanks	WRITE-IN	15
Tim Shobbrook	WRITE-IN	1
John Halloren	WRITE-IN	1
James Dixon	WRITE-IN	1
Therese Blackwell	WRITE-IN	13
Peter Fleury	WRITE-IN	3
Len Williams	WRITE-IN	1
Christine F. Richards	WRITE-IN	2
Betty Cavachio	WRITE-IN	1
Shonee Stasiowski	WRITE-IN	2
Ida Parker	WRITE-IN	1
John White	WRITE-IN	1
Robert M Desau Jr.	WRITE-IN	1
William Deseau	WRITE-IN	1
Michelle Gallant	WRITE-IN	1
Don Holm	WRITE-IN	3
Mark Kenny	WRITE-IN	1
Mary Kenny	WRITE-IN	1
Shaun Kelly	WRITE-IN	1
Brian F. Sullivan	WRITE-IN	1
Elizabeth Sullivan	WRITE-IN	1
Donna Marshall	WRITE-IN	2
Robert North	WRITE-IN	1

Jason Luciana	WRITE-IN	1	
George Brown II	WRITE-IN	2	
Elizabeth Segal	WRITE-IN	1	
Alan Cameron	WRITE-IN	1	
Donna Griffin	WRITE-IN	1	
Bernie Hennessy	WRITE-IN	1	
Ellen Johnson	WRITE-IN	2	
Mark Schmidt	WRITE-IN	2	
Andrea Levin	WRITE-IN	1	
Dianne Cameron	WRITE-IN	1	
Norma Mantel	WRITE-IN	1	
Paul Reissfelder	WRITE-IN	1	
Unresolved Write-In		0	

## TOWN MEETING MEMBERS PRECINCT 15 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		741 / 3,567	20.77%
Candidate	Party	Total	
MICHAEL LITTLE WITHINGTON		411	
FRANCIS X. FLAHERTY		407	



Candidate	Party	Total
RICHARD H. NEALEY		441
PATRICIA C. DYSART		383
W. WRESTLING BREWSTER		385
STEVEN JOSEPH BOLOTIN		565
Total Votes		2,718

		Total
Belinda Brewster	WRITE-IN	9
Blanks	WRITE-IN	8
Carol Bogin	WRITE-IN	1
Cathy Bush	WRITE-IN	3
Tom Buffington	WRITE-IN	2
Kathleen Considine	WRITE-IN	1
Richard Caproni	WRITE-IN	3
Todd Deluca	WRITE-IN	1
Mary Donovan	WRITE-IN	1
Sarah DePontbriand	WRITE-IN	1
John Donahue	WRITE-IN	7
Deborah Etzel	WRITE-IN	2
Tom Fugazzi	WRITE-IN	1
Stephanie Fugazzi	WRITE-IN	1
Dave Friend	WRITE-IN	2
Russ Fry	WRITE-IN	1
Ruth Fry	WRITE-IN	1
Donald Ferron	WRITE-IN	1
David Grossman	WRITE-IN	2
Jennifer Harding	WRITE-IN	2

Frank Harrington	WRITE-IN	1	
Sybil Holland	WRITE-IN	2	
Anthony Hirsch	WRITE-IN	1	
Michael Hanlon	WRITE-IN	28	
George V. Hines	WRITE-IN	1	
Joe Hutcheson	WRITE-IN	5	
Suzanne Johnson	WRITE-IN	1	
Bob Kursmark	WRITE-IN	1	
Lyle Lawrence	WRITE-IN	1	
John Melly	WRITE-IN	3	
Sandra Momford	WRITE-IN	6	
David Malaguti	WRITE-IN	1	
Dianna Nealy	WRITE-IN	1	
Melanie Nearman	WRITE-IN	1	
Steve Nearman	WRITE-IN	1	
Anthony Nuzzo	WRITE-IN	1	
Don Staley	WRITE-IN	1	
Geoff Such	WRITE-IN	1	
Chris Such	WRITE-IN	1	
Jeff Sherman	WRITE-IN	1	
Ken Stone	WRITE-IN	1	
C. Peter Svahn	WRITE-IN	2	
Harry Salerno	WRITE-IN	1	
David Tavantino	WRITE-IN	8	
Terri Withington	WRITE-IN	1	
Matthew Withington	WRITE-IN	1	
Mark Withington	WRITE-IN	1	
Victor Wilcher	WRITE-IN	1	
Nedra Wilcher	WRITE-IN	1	
Unresolved Write-In		0	

TOWN MEETING MEMBERS PRECINCT 16 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

Total		
Times Cast	721 / 2,930	24.61%

Candidate	Party	Total	
DOROTHY B. PRICE		368	
LAWRENCE H. DELAFIELD		314	
CYNDI BALONIS		378	
EDWARD T. RUSSELL		363	
KENNETH STONE		473	
LIANA ELIAS PATTON		309	
ETHAN WARREN		350	
WILLIAM S. ABBOTT		372	
ANATOL ZUKERMAN		221	
BETSY R. HALL		381	
Total Votes		3,555	

		Total	
Blanks	WRITE-IN	0	
Jacqueline Thomson	WRITE-IN	1	
Phyllis Troia	WRITE-IN	1	
Richard Caproni	WRITE-IN	4	
Richard Skidd	WRITE-IN	7	
Other	WRITE-IN	6	
Ken Stone	WRITE-IN	1	
Sybil Holland	WRITE-IN	3	

Patricia Addleman	WRITE-IN	1	
Clark Conson	WRITE-IN	1	
Aaron Keating	WRITE-IN	1	
Unresolved Write-In		0	

# TOWN MEETING MEMBERS PRECINCT 17 (Vote for 9)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		363 / 2,991	12.14%

Candidate	Party	Total	
WILLIAM M. LICATA		240	
LORENZO NORIEGA		227	
PIZARRO			

Candidate	Party	Total	
JOSEPH HUTCHINSON		239	
ALBERT J. DINARDO		240	
Total Votes		1,453	

		Total	
Sue Arenstom	WRITE-IN	96	
Kathy Bell	WRITE-IN	100	
Lori Downs	WRITE-IN	109	
Maureen Femino	WRITE-IN	65	
Pamela Hastings	WRITE-IN	64	
Steve Pitney	WRITE-IN	1	
Andrew Loretz	WRITE-IN	12	
William Abbott	WRITE-IN	1	
Lindsay Berrish	WRITE-IN	3	
LaDonna Osborne	WRITE-IN	3	
Bian MacGebera	WRITE-IN	1	
Sarah Olwell-Kbildis	WRITE-IN	1	
Cindi Barloni	WRITE-IN	1	
Sue Hutchinson	WRITE-IN	1	
Jack Sowbury	WRITE-IN	1	
Ted Carse	WRITE-IN	1	
Carolyn Sabiloff	WRITE-IN	1	
Keith Gravline	WRITE-IN	2	
Donnell Kerney	WRITE-IN	2	
Betsy Hall	WRITE-IN	1	
Ed Varnette	WRITE-IN	1	
Amy Simoners	WRITE-IN	1	



Kathy Baggie	WRITE-IN	1	
Robert Randles Jr.	WRITE-IN	1	
Wayne Fisher	WRITE-IN	1	
Patricia Haigh	WRITE-IN	2	
Richard Barnes	WRITE-IN	1	
Stephen Beath	WRITE-IN	1	
Mary Christian	WRITE-IN	1	
Lucinda Kearney	WRITE-IN	1	
Matt Whalen	WRITE-IN	1	
Ralph Wodreu	WRITE-IN	1	
Dorothy Price	WRITE-IN	1	
Terry Arppa	WRITE-IN	6	
Stacey Burgess	WRITE-IN	2	
James Young	WRITE-IN	2	
Leanna Patton	WRITE-IN	1	
Lindsey Joy	WRITE-IN	1	
Shawn Costa	WRITE-IN	1	
Molly Mackinnon	WRITE-IN	2	
Sean Hawthorne	WRITE-IN	2	
Rachel McAuhe	WRITE-IN	2	
Brian MacEarehurn	WRITE-IN	3	
Steve Lydon	WRITE-IN	5	
Unresolved Write-In		0	

**TOWN MEETING MEMBERS PRECINCT 18 (Vote for 9**

Precincts Reported: 1 of 1 (100.00%)

		Total
Times Cast	484 / 1,794	26.98%

Candidate	Party	Total
KARL ANDREW MASON		241
ALYSE KATHARINE BRUNEAU		259
PATRICIA F. MCCARTHY		281
JOHN WILKES HAMMOND II		242
DENNIS JOSEPH SULLIVAN		250
STEVEN J. STRIAR		225
EDWARD C. CONROY		242
MALCOLM A. MacGREGOR		283
CARMEN JOSEPH LIFRIERI		256
Total Votes		2,301

		Total
David Tarantino Jr.	WRITE-IN	2
Travis Gava	WRITE-IN	1
Eric Lincoln	WRITE-IN	1
Russell T. Fry IV	WRITE-IN	1
Shea Spencer	WRITE-IN	2
Russell Fry III	WRITE-IN	3
Dennis Furtado	WRITE-IN	1
Cindy Balonis	WRITE-IN	1
Anne Prentice	WRITE-IN	1

**QUESTION 1 (Vote for 1)**

Precincts Reported: 18 of 18 (100.00%)

		Total	
Times Cast		7,760 / 48,650	15.95%
Candidate	Party	Total	
YES		4,010	
NO		3,159	
Total Votes		7,169	
		Total	
Unresolved Write-In		0	

**QUESTION 2 (Vote for 1)**

Precincts Reported: 18 of 18 (100.00%)

		Total	
Times Cast		7,760 / 48,650	15.95%
Candidate	Party	Total	
YES		3,201	
NO		3,760	
Total Votes		6,961	
		Total	
Unresolved Write-In		0	

**QUESTION 3 (Vote for 1)**

Precincts Reported: 18 of 18 (100.00%)

		Total	
Times Cast		7,760 / 48,650	15.95%
Candidate	Party	Total	
YES		3,983	
NO		3,207	
Total Votes		7,190	
		Total	
Unresolved Write-In		0	

## QUESTION 4 (Vote for 1)

Precincts Reported: 18 of 18 (100.00%)

		Total	
Times Cast		7,760 / 48,650	15.95%
Candidate	Party	Total	
YES		920	
NO		6,704	
Total Votes		7,624	
		Total	
Unresolved Write-In		0	

## **2022 SPECIAL TOWN MEETING WARRANT**

**Tuesday, June 21, 2022**

To the Town Clerk of the Town of Plymouth, Commonwealth of Massachusetts:

### **GREETINGS:**

In the name of the Commonwealth, you are directed to notify and warn the Inhabitants of Plymouth, qualified to consider and vote on articles at the Special Town Meeting of the Town of Plymouth, to meet virtually by remote participation on Tuesday, the Twenty-First day of June 2022, at 6:00 PM, with information necessary for the Moderator, Town Meeting members, Town officials and interested members of the public to access and witness the deliberations and actions taken at the Town Meeting remotely as follows:

Town Meeting members will be using telecast through Zoom Webinar videoconferencing platform for their deliberations and they will be using V-Voter to take actions.

Town Officials will provide information through the Zoom Webinar videoconferencing platform.

Interested members of the public will be able to view the meeting through PACTV, Channel 15 (Comcast) or Channel 47 (Verizon) or [pactv.org/live](https://pactv.org/live). Individuals not otherwise lawfully entitled to speak will have the opportunity to speak through the Zoom Webinar videoconferencing platform with 48-hours advanced notice given to and permission granted by the Town Moderator.

Registered Town of Plymouth voters wishing to participate in the remote Special Town Meeting shall submit a request to participate in the Meeting to the Town Clerk not less than forty-eight (48) hours in advance of the Town Meeting scheduled for Tuesday, June 21, 2022 commencing at 6:00 PM. Upon receipt of the request and verification of the requester's voter registration status, the Town Clerk shall



provide to the requester instructions for participating in the remote Town Meeting.

To act on the following articles to wit:

**ARTICLE 1: Acquisition of Property.**

To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise for open space and/or recreational purposes and/or general municipal purposes, and to accept the deed to the Town of Plymouth of a fee simple interest in land located at 46 Sandwich Road in the Town of Plymouth, composed of 24.4 acres more or less, being shown on Assessors Map 47 Lot 8, Parcel ID 047-000-008-000, said land to be held under the care, custody and control of the Select Board; and further to authorize the Select Board to grant a conservation restriction in said property or a portion thereof in accordance with G.L. c.44B, §12, meeting the requirements of G.L. c.184, §31-33; and to authorize the Select Board, on behalf of the Town, to enter into all agreements and execute any and all instruments as may be necessary to effect said acquisition; and further, to appropriate a sum of money to undertake such acquisition; and to meet this appropriation to raise, borrow, or transfer from available funds including, but not limited to, a transfer of a sum of money from Community Preservation Act Fund; or to take any other action relative thereto

**SELECT BOARD**

**ARTICLE 2: Hybrid Town Meetings.**

To see if the Town will vote to authorize the Select Board to petition the Massachusetts General Court for special legislation, substantially as set forth below, in regards to holding hybrid town meetings; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or take any other action relative thereto.

SECTION 1. Subsection (a) of section 26 of chapter 22 of the acts of 2022 is hereby amended by inserting, after the first sentence, the following new sentence:- For purposes of this section, the use of the term “remote participation” shall include remote representative town meetings that allow, but do not require, in-person participation, with such remote representative town meetings to be referred to as hybrid remote town meetings; any request submitted by a town moderator for a hybrid town meeting must specifically so state.

SECTION 2. All actions taken during a hybrid remote town meeting held pursuant to section 26 of said chapter 22 and this act, or consistent with said section 26 and this act prior to its passage, are hereby ratified, validated and confirmed to the same extent as if the town meeting had been conducted in person or fully remote and such actions are in accordance with all other applicable general and special laws, charter provisions, and by-laws.

SECTION 3. This act shall take effect upon its passage.

## **SELECT BOARD**

### **ARTICLE 3: Lease of Town Property for Telecommunications Purposes.**

To see if the Town will vote to transfer the care, custody, management and control of the property described below from the Select Board for wastewater and any other purposes for which the property is held to the Select Board for such purposes and for the additional purpose of leasing for telecommunications purposes; and to authorize the Select Board to enter into such a lease or leases for telecommunications purposes, for all or a portion of the property located at 131 Camelot Drive, shown as Lot 24-2 on Plymouth Assessors Map 83, further described in an Order of Taking recorded with the Plymouth County Registry of Deeds on Page 215 of Book 16335, upon such terms and conditions as the Select Board determine to be appropriate, such lease or leases to exceed three years; and to authorize the Select Board to grant such non-exclusive access and utility easements as the Select Board deems appropriate in support of such uses; and to further authorize the Select Board to enter into such

agreements and execute such instruments as may be necessary to effectuate the purposes of this article; or take any other action relative thereto.

**FIRE DEPARTMENT**

**ARTICLE 4: Citizens Petition – Bylaw**

To see if the Town will vote to amend the Town General Bylaw, Wetlands Protection, Chapter 196, § 196-5 A, Adoption of regulations and fee schedule, to add a sentence to the end of the paragraph A that says: *These rules, regulations, design specifications and policy guidelines or amendments adopted by the Commission must be approved by a vote of Town Meeting, or take any other action relative thereto.*

**By Petition: J. Randolph Parker Jr. et al**

**ARTICLE 5: Citizens Petition – Bylaw**

To see if the Town will vote to amend the Town General Bylaws, Wetlands Protection, §196-6, Exceptions, to add §199-6 paragraph D that says: *A permit and application shall not be required for residential lots or structures existing prior to March 27, 1973 or take any other action relative thereto.*

**By Petition: J. Randolph Parker Jr. et al**

And you are hereby required to serve this warrant in the manner prescribed by vote of the Town by posting notice thereof fourteen (14) days at least before such meeting in the Town Hall, in the Town’s Libraries and posted on the Town’s website, and make return thereof with your doings thereon at the time and places above mentioned.

Given under our hands this \_\_\_\_ day of May 2022.

Approved as to Legal  
Form

Town Counsel

SELECT BOARD

Richard Quintal, Chairman

Betty Cavacco, Vice Chairman  
Patrick Flaherty  
Harry Helm  
Charlie Bletzer

Plymouth, ss.

Pursuant to the foregoing Warrant, I have this day notified and warned the Inhabitants of Plymouth qualified to vote in elections and Town affairs to meet virtually by remote participation on Tuesday, the Twenty-First Day of June, 2022, at 6:00 PM to conduct the Special Business Meeting of the Town of Plymouth, by posting copies of this Warrant in the Town Hall in the town's libraries and posted on the town's website seven days at least before such meeting.

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Signature  
Town Clerk

-----  
Date & Time  
Posted



## **SPECIAL TOWN MEETING**

**June 21, 2022**

The Moderator called the Special Town Meeting to order at 6:00 PM at PACTV Studios employing the mode of remote Special Town Meeting on June 21, 2022. The Moderator recognized that a quorum of at least 108 elected Town Meeting Members have logged in at 6PM. The salute to the Flag was led by Plymouth Civil Air Patrol, followed by the National Anthem performed by Catie Theran, and an Invocation offered by Rev. Joe Raeke of St. Peter's Church.

Betty Cavacco presented opening remarks.

The Moderator named Nicole Manfredi as Assistant Town Moderator. She was sworn in by Upton Town Clerk and newly appointed Plymouth Town Clerk, Kelly McElreath.

Mark Reich of K-P Law served as Town Counsel.

The Return of the Warrant of the Annual Town Meeting showed that it was properly served. Without objection, the reading of the Constable's Return of Service of the Warrant of the Annual Town Meeting was waived as was the reading of the Warrant.

There was a vacancy in the Office of the Town Clerk. Betty Cavacco, Chair of the Plymouth Select Board, nominated Laurence R. Pizer as Clerk for the Special Town Meeting. Mr. Canty moved that the Moderator cast a single ballot for Laurence Pizer as Temporary Town Clerk.

The motion PASSED on a roll call with 125 in favor and 5 in opposition. The Moderator cast a single ballot for Laurence Pizer as the Temporary Town Clerk for the Special Town Meeting.

The Moderator declared Laurence Pizer the winner and Temporary Town Clerk for the June, 2022, Special Town Meeting. Town Clerk Kelly McElreath of Upton, recently appointed to be the next Plymouth



Town Clerk, swore in Laurence Pizer as the Temporary Town Clerk for the June, 2022, Special Town Meeting.

Mr. Canty moved that all business in all sessions of this Special Town Meeting be commenced and conducted remotely by means of the Zoom Webinar and OTI virtual voting platforms.

On Mr. Canty's motion on a roll call, the motion PASSED with 109 in favor and 21 in opposition.

Mr. Canty moved that adjourned sessions of this Town Meeting be held remotely on June 22 at 6 PM.

The motion PASSED on a roll call with 118 in favor and 11 in opposition and 2 abstaining.

Mr. McKay moved to take up Article 1 after Article 5. The motion FAILED with 53 in favor, 81 in opposition, and 6 abstaining.

#### **ARTICLE 1: Acquisition of Property.**

Ms. Cavacco moved that the Select Board is authorized to acquire by purchase for open space and/or recreational purposes and/or general municipal purposes, and to accept the deed to the Town of Plymouth of a fee simple interest in land located at 46 Sandwich Road in the Town of Plymouth, composed of 24.4 acres more or less, being shown on Assessors Map 47 Lot 8, Parcel ID 047-000-008-000, said land to be held under the care, custody and control of the Select Board; and further to authorize the Select Board to grant a conservation restriction in said property or a portion thereof in accordance with the requirements of G.L. c.184, §31-33; and to authorize the Select Board, on behalf of the Town, to enter into all agreements and execute any and all instruments as may be necessary to effect said acquisition; and further, that Three Million Seven Hundred Fifty Thousand Dollars (\$3,750,000) is appropriated to undertake such acquisition, including all costs incidental or related thereto; and to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow \$1,400,000 pursuant to G.L. c.44, §7(1) or any other enabling

authority, transfer \$2,271,409 from Free Cash, transfer \$78,591 from Premium on Debt Fund.

Mr. Peck moved to delete the following lines from the motion: “open space and/or recreational purposes and/or” and “and further to authorize the Select Board to grant a conservation restriction in said property or a portion thereof in accordance with the requirements of G.L. c. 184, §31-33.”

The Moderator called a recess at 7:31 PM.

The Moderator returned the meeting to order at 7:36 PM.

Ms. Holmes moved to appeal the ruling of the Moderator not to extend the time of speakers.

Mr. DeLappe moved the previous question.

On Mr. DeLappe’s motion, the motion PASSED with 88 in favor, 32 in opposition, and 3 abstaining.

On Ms. Holmes’s motion, the motion PASSED with 99 in favor and 42 in opposition.

Ms. De La Cruz moved the previous question on Mr. Peck’s motion.

The motion PASSED with 96 in favor, 44 in opposition, and 3 abstaining.

On Mr. Peck’s motion to amend, the motion FAILED with 67 in favor, 72 in opposition, and 2 abstaining.

Mr. Shaw moved the previous question. The motion FAILED to reach two-thirds with 81 in favor, 59 in opposition and 1 abstaining.

Mr. Holm moved the previous question. The motion FAILED to reach two-thirds with 80 in favor and 56 in opposition.

Mr. French moved the previous question. The motion PASSED with 91 in favor and 45 in opposition.

On the main motion, the motion FAILED with 59 in favor and 84 in opposition.

**Article 2 Motion: Hybrid Town Meetings.**

Mr. Canty moved that the Town vote to authorize the Select Board to petition the Massachusetts General Court for special legislation in regard to holding remote and hybrid Town Meetings in the form as follows:

**AN ACT RELATIVE TO REPRESENTATIVE TOWN MEETING  
IN THE TOWN OF PLYMOUTH**

SECTION 1. Notwithstanding the provisions of section 10 of chapter 39 or of any general or special law, charter provision, or by-law to the contrary, the town of Plymouth shall hereby be authorized to hold remote representative town meetings. For purposes of this act, the term “remote” shall include those representative town meetings that allow, but do not require, in-person participation, also referred to as “hybrid” representative town meetings. A remote meeting may be held in accord with the process set forth in this act.

SECTION 2. The moderator may request, in writing, that the select board hold a remote representative town meeting. The moderator’s request to hold a remote representative town meeting shall also include: (i) the video or telephone conferencing platform the moderator or the moderator’s designee has determined to use to hold the town meeting; (ii) confirmation that the moderator or the moderator’s designee has consulted with the local disability commission or coordinator for federal Americans with Disabilities Act compliance; and (iii) a certification by the moderator or the moderator’s designee that: (A) the video or telephone conferencing platform has been tested; and (B) the platform satisfactorily enables the town meeting to be conducted in substantially the same manner as if the meeting occurred entirely in person at a physical location and in accordance with the operational and functional requirements set forth in this section.

SECTION 3. A video or telephone conference platform used by a remote representative town meeting shall, at minimum, provide for: (i) the moderator, town meeting members, town officials and any other interested members of the public to identify and hear the moderator and each town meeting member who attends and participates in the remote representative town meeting, as well as any other individuals who participate in that meeting; (ii) confirmation that a quorum is present; (iii) a town meeting member, town official or other individual to request recognition by the moderator without prior authorization; provided, however, that to the extent technologically feasible, the request is visible or audible to the public in real time and upon review of the recording of the town meeting proceedings, preserved according to section (h); (iv) the moderator to determine when a town meeting member wishes to be recognized to speak, make a motion, raise a point of order or object to a request for unanimous consent; (v) the moderator to recognize a town meeting member, town official or other individual to speak and to enable that person to speak; (vi) the ability to conduct a roll call vote; (vii) any interested members of the public to access the meeting remotely for purposes of witnessing the deliberations and actions taken at the town meeting; and (viii) the town meeting to be recorded. Registered voters residing in the town who are not representative town meeting members shall submit a request to participate to the town clerk not less than 48 hours in advance of the town meeting. Upon receipt of the request and verification of the requester's voter registration status, the clerk shall provide to the requester instructions for participating in the remote town meeting.

SECTION 4. Not later than 20 business days following receipt of a written request by the moderator for remote participation at a town meeting pursuant to subsection (a), the select board shall vote to determine if the town meeting shall be held remotely by means of the video or telephone conferencing platform requested by the moderator.

SECTION 5. (a) If the select board votes to approve the request of the moderator and the select board has already issued a warrant pursuant to section 10 of chapter 39 of the General Laws, the select board shall, at the same meeting of the board, approve and issue, in consultation with the moderator, a notice that expressly states: (i) that



the town meeting shall be held remotely by means of the video or telephone conferencing platform requested by the moderator; (ii) the date and time of the meeting; and (iii) reference to the town website and town clerk's office to access any information necessary to witness the deliberations and actions taken at the town meeting remotely. The notice issued by the select board shall be: (i) accompanied by the written request of the moderator submitted to the select board subsection (a); (ii) filed and posted in accordance with the requirements of subsection (b) of section 10A of chapter 39 of the General Laws; (iii) made available to each town meeting member; and (iv) publicly posted not less than 10 days before the scheduled date of the remote town meeting; provided, however, that the 10-day posting requirement may be waived by the select board if the moderator makes the request for a remote representative town meeting within that period, in which case, notice shall be posted forthwith and as otherwise required by this section. The notice may include a date, time and place for the town meeting to be resumed if the representative town meeting does not vote to hold the meeting remotely pursuant to section 7.

(b) If the select board votes to approve the request of the moderator for remote representative town meeting and has not yet issued a warrant for a town meeting, the select board shall approve and issue a warrant for town meeting pursuant to section 10 of said chapter 39, which warrant shall have attached thereto the moderator's request and declaration, and the notice as required in section 5(a).

SECTION 6. Not later than 5 business days after a vote of the select board to approve the request of the moderator to hold a remote representative town meeting, the town clerk shall submit to the attorney general certified copies of the vote and the written request and declaration of the moderator.

SECTION 7. Following the establishment of a quorum, and prior to taking up any other business at a remote representative town meeting, the representative town meeting members shall vote whether to hold the meeting remotely as requested by the moderator and approved by the select board. If the representative town meeting votes to conduct the town meeting remotely, then the business of the meeting may be acted upon. If the representative town meeting rejects the holding of



a remote representative town meeting, then the meeting shall be adjourned by operation of law and without any further action to the date, time and place specified in the notice or warrant issued under section 5, or, if such information does not appear in the notice or warrant issued under section 5, the moderator, following consultation with the select board, shall declare the continuation of the meeting to a specific date, time, and physical location.

SECTION 8. Any roll call vote taken at a remote representative town meeting shall be taken by any means the moderator determines accurately and securely records the votes of those entitled to vote at the meeting, including, but not limited to, roll call vote, electronic voting, voting by ballot, voting by phone or any combination thereof. The vote of each town meeting member on a roll call vote shall be recorded and kept with the minutes of the town meeting.

SECTION 9. A representative town meeting held remotely pursuant to this section shall be recorded and the recording shall be preserved and made publicly available on the town's website for not less than 90 days after the conclusion of the remote town meeting.

SECTION 10. All actions taken during a remote town meeting held consistent with the requirements set forth in this act are hereby ratified, validated and confirmed to the same extent as if this act had been in place prior thereto.

SECTION 11. This act shall take effect upon its passage.

which substitute special legislation further clarifies the process for such Town Meetings specifically within the Town with no sunset provision and no reliance on future legislative action allowing for such meetings; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition.

Mr. Golden moved the previous question. The motion PASSED with 103 in favor, 34 in opposition, and 1 abstaining.

On the main motion, the motion PASSED with 107 in favor, 31 in opposition, and 2 abstaining.

**Article 3 Motion: Lease of Town Property for Telecommunications Purposes.**

Mr. Canty moved that the Town vote to transfer the care, custody, management and control of the property described below from the Select Board for wastewater and any other purposes for which the property is held to the Select Board for such purposes and for the additional purpose of leasing for telecommunications purposes; and to authorize the Select Board to enter into such a lease or leases for telecommunications purposes, for all or a portion of the property located at 131 Camelot Drive, shown as Lot 24-2 on Plymouth Assessors Map 83, further described in an Order of Taking recorded with the Plymouth County Registry of Deeds on Page 215 of Book 16335, upon such terms and conditions as the Select Board determine to be appropriate, such lease or leases to exceed three years; and to authorize the Select Board to grant such non-exclusive access and utility easements as the Select Board deems appropriate in support of such uses; and to further authorize the Select Board to enter into such agreements and execute such instruments as may be necessary to effectuate the purposes of this article.

Mr. Tavares moved the previous question. The motion PASSED with 117 in favor, 19 in opposition, and 1 abstaining.

On the main motion, the motion PASSED with 135 in favor, 3 in opposition, and 1 abstaining.

**Article 4 Motion: Citizens Petition – Bylaw:** Ms. Ida Parker, Precinct 7, moved that the Town vote amend the Town General Bylaw, Wetlands Protection, Chapter 196, §196-5 A, Adoption of regulations and fee schedule, to add a sentence to the end of the paragraph A that says: These rules, regulations, design specifications and policy guidelines or amendments adopted by the Commission must be approved by a vote of Town Meeting.

Mr.Baragwanath moved the previous question. The motion FAILED to reach two-thirds with 88 in favor and 50 in opposition.

Mr. DeLappe moved the previous question. The motion PASSED with 90 in favor and 44 in opposition.

The Moderator called a recess at 9:35

The Moderator returned the meeting to order at 9:36

On the main motion, the motion FAILED with 27 in favor, 101 in opposition, and 2 abstaining.

**Article 5 Motion: Citizens Petition – Bylaw:** There was no motion. Town Meeting took no action.

Mr. Canty moved to dissolve the Annual Town Meeting. The motion PASSED with 131 in favor and 3 in opposition. The meeting dissolved at 9:39 PM.

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

**WARRANT FOR 2022 STATE PRIMARY**

**SS.**

To the Constables of the Town of Plymouth

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 1	Hedge School, 258 Standish Avenue
Precinct 2	Cold Spring School, 25 Alden Street
Precinct 3	School Administration Building, 11 Lincoln Street
Precinct 4	Plymouth North High School, 41 Obery Street
Precinct 5	Town Hall, 26 Court Street
Precinct 6	Manomet Elementary School, 70 Manomet Point Rd
Precinct 7	Indian Brook School, 1181 State Road
Precinct 8	Cedarville Fire Station, 2209 State Road
Precinct 9	South Elementary School, 178 Bourne Road
Precinct 10	Federal Furnace School, 860 Federal Furnace Road
Precinct 11	Plymouth Airport, 246 South Meadow Road
Precinct 12	South Middle School, 488 Long Pond Road
Precinct 13	West Elementary School, 170 Plympton Road
Precinct 14	Indian Brook School, 1181 State Road
Precinct 15	Plymouth South High School, 490 Long Pond Road
Precinct 16	South Middle School, 488 Long Pond Road
Precinct 17	South Elementary School, 178 Bourne Road
Precinct 18	Plymouth Community Intermediate School, 117 Long Pond Road

On **TUESDAY, THE SIXTH DAY OF SEPTEMBER 2022**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

GOVERNOR	For this Commonwealth
LIEUTENANT GOVERNOR	For this Commonwealth
ATTORNEY GENERAL	For this Commonwealth
SECRETARY OF STATE	For this Commonwealth
TREASURER	For this Commonwealth
AUDITOR	For this Commonwealth
REPRESENTATIVE IN CONGRESS	Ninth District
COUNCILLOR	First District
SENATOR IN GENERAL COURT	Plymouth & Barnstable District
REPRESENTATIVE IN GENERAL COURT	First and Twelfth Plymouth District
DISTRICT ATTORNEY	Plymouth District
SHERIFF	Plymouth County
COUNTY COMMISSIONERS	Plymouth County

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 2nd day of August 2022.

Approved as to Legal Form	SELECT BOARD
Town Counsel	Betty Cavacco, Chairman
	Richard J Quintal, Jr., Vice Chairman
	Harry Helm
	Charlie Bletzer
	John Mahoney

Plymouth, ss.

Pursuant to the foregoing Warrant, I have this day warned the Inhabitants of Plymouth qualified to vote in elections to meet in Precinct 1 (Hedge School, 258 Standish Avenue), Precinct 2 (Cold Spring School, 25 Alden Street), Precinct 3 (School Administration Building, 11 Lincoln Street), Precinct 4 (Plymouth North High



School, 41 Obery Street), Precinct 5 (Town Hall, 26 Court Street)  
Precinct 6 (Manomet Elementary School, 70 Manomet Point Road)  
Precinct 7 (Indian Brook School, 1181 State Road), Precinct 8  
(Cedarville Fire Station, 2209 State Road), Precinct 9 (South  
Elementary School, 178 Bourne Road), Precinct 10 (Federal Furnace  
School, 860 Federal Furnace Road), Precinct 11 (Plymouth Airport,  
246 South Meadow Road), Precinct 12 (South Middle School, 488  
Long Pond Road), Precinct 13 (West Elementary School, 170  
Plympton Road), Precinct 14 (Indian Brook School, 1181 State  
Road), Precinct 15 (Plymouth South High School, 490 Long Pond  
Road), Precinct 16 (South Middle School, 488 Long Pond Road),  
Precinct 17 (South Elementary School, 178 Bourne Road), Precinct  
18( Plymouth Community Intermediate School, 117 Long Pond  
Road) in said Plymouth to cast their votes for Town Officers between  
the hours of Seven O' Clock in the forenoon and Eight O' Clock in the  
afternoon on Tuesday, the sixth day of September, 2022, by posting  
copies of this Warrant in the Town Hall, in the Town's libraries, and  
posted on the Town's website, seven days at least before such  
meeting.

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Signature	Date
Town Clerk	Posted

**The Commonwealth of Massachusetts  
William Francis Galvin, Secretary of the Commonwealth  
Elections Division**

Return of Votes - DEMOCRAT STATE PRIMARY September 06, 2022

**PLYMOUTH**

Total Number of Persons Who Voted in the  
DEMOCRAT STATE PRIMARY 7631

Party: **DEMOCRAT**

Office Name: **GOVERNOR**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	SONIA ROSA CHANG-DÍAZ	716
2	MAURA HEALEY	6780
	All Others	10
	Blanks	125
	Total Votes Cast	7631

\*\*\*\*\*

Office Name: **LIEUTENANT GOVERNOR**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	KIMBERLEY DRISCOLL	3435
2	TAMI GOUVEIA	1290
3	ERIC P. LESSER	2363
	All Others	6
	Blanks	537
	Total Votes Cast	7631

\*\*\*\*\*

Office Name: **ATTORNEY GENERAL**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	ANDREA JOY CAMPBELL	3204
2	SHANNON ERIKA LISS-RIORDAN	2902

Party: **DEMOCRAT**

Office Name: **AUDITOR**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	CHRISTOPHER S. DEMPSEY	2842
2	DIANA DIZOGGIO	4053
	All Others	4
	Blanks	732
	Total Votes Cast	7631

Office Name: **REPRESENTATIVE IN CONGRES:**  
District Name: 0010 **NINTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	BILL KEATING	6783
	All Others	11
	Blanks	837
	Total Votes Cast	7631

Office Name: **COUNCILLOR**  
District Name: 0012 **FIRST DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	JOSEPH C. FERREIRA	5980
	All Others	11
	Blanks	1640
	Total Votes Cast	7631

Party: **DEMOCRAT**

Office Name: **SENATOR IN GENERAL COURT**  
District Name: 0047 **PLYMOUTH & BARNSTABLE DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	SUSAN LYNN MORAN	6389
	All Others	10
	Blanks	1232
	Total Votes Cast	7631

Office Name: **REPRESENTATIVE IN GENERAL COURT**  
District Name: 0172 **FIRST PLYMOUTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	ARTHUR THOMAS DESLOGES	2277
2	STEPHEN MICHAEL PALMER	2687
	All Others	5
	Blanks	694
	Total Votes Cast	5663

Office Name: **REPRESENTATIVE IN GENERAL COURT**  
District Name: 0183 **TWELFTH PLYMOUTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	KATHLEEN R. LaNATRA	1663
	All Others	2
	Blanks	303
	Total Votes Cast	1968



Party: **DEMOCRAT**

Office Name: **DISTRICT ATTORNEY**  
District Name: 0229 **PLYMOUTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	RAHSAAN HALL	5885
	All Others	11
	Blanks	1735
	Total Votes Cast	7631

Office Name: **SHERIFF**  
District Name: 0242 **PLYMOUTH COUNTY**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
*	CHRISTOPHER DIORIO	16
*	SCOTT M. VECCHI	55
	All Others	230
	Blanks	7330
	Total Votes Cast	7631

Office Name: **COUNTY COMMISSIONER**  
District Name: 0242 **PLYMOUTH COUNTY**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	ALEX A. BEZANSON	2772

Party: **DEMOCRAT**

Office Name: COUNTY COMMISSIONER  
District Name: 0242 PLYMOUTH COUNTY  
Town Name: 239 PLYMOUTH

	Candidates	Votes
2	CARLOS A.F. DA SILVA	3898
	All Others	5
	Blanks	956
	Total Votes Cast	7631

**The Commonwealth of Massachusetts  
William Francis Galvin, Secretary of the Commonwealth  
Elections Division**

Return of Votes - REPUBLICAN STATE PRIMARY September 06, 2022

**PLYMOUTH**

Total Number of Persons Who Voted in the  
REPUBLICAN STATE PRIMARY 4675

Party: **REPUBLICAN**

Office Name: **GOVERNOR**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	GEOFF DIEHL	2779
2	CHRIS DOUGHTY	1873
	All Others	6
	Blanks	17
	Total Votes Cast	4675

\*\*\*\*\*

Office Name: **LIEUTENANT GOVERNOR**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	LEAH V. ALLEN	2283
2	KATE CAMPANALE	1998
	All Others	4
	Blanks	390
	Total Votes Cast	4675

Party: **REPUBLICAN**

Office Name: **ATTORNEY GENERAL**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	JAMES R. McMAHON, III	3939
	All Others	20
	Blanks	716
	Total Votes Cast	4675

\*\*\*\*\*  
Office Name: **SECRETARY OF STATE**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	RAYLA CAMPBELL	3756
	All Others	230
	Blanks	689
	Total Votes Cast	4675

\*\*\*\*\*  
Office Name: **TREASURER**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
	No Nomination	0
	All Others	99
	Blanks	4576
	Total Votes Cast	4675



Party: **REPUBLICAN**

Office Name: **AUDITOR**  
District Name: 0001 **STATEWIDE**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	ANTHONY AMORE	3643
	All Others	6
	Blanks	1026
	Total Votes Cast	4675

\*\*\*\*\*

Office Name: **REPRESENTATIVE IN CONGRESS**  
District Name: 0010 **NINTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	JESSE G. BROWN	2438
2	DAN SULLIVAN	1873
	All Others	23
	Blanks	341
	Total Votes Cast	4675

\*\*\*\*\*

Office Name: **COUNCILLOR**  
District Name: 0012 **FIRST DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
*	MARK I. HOLT	15

Party: **REPUBLICAN**

Office Name: **COUNCILLOR**  
District Name: 0012 **FIRST DISTRICT**  
Town Name: 239 **PLYMOUTH**

Candidates	Votes
* MARY E. CHALKE	0
All Others	58
Blanks	4602
Total Votes Cast	4675

\*\*\*\*\*

Office Name: **SENATOR IN GENERAL COURT**  
District Name: 0047 **PLYMOUTH & BARNSTABLE DISTRICT**  
Town Name: 239 **PLYMOUTH**

Candidates	Votes
1 KARI MacRAE	3638
All Others	5
Blanks	1032
Total Votes Cast	4675

\*\*\*\*\*

Office Name: **REPRESENTATIVE IN GENERAL COURT**  
District Name: 0172 **FIRST PLYMOUTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

Candidates	Votes
1 MATHEW J. MURATORE	3088
All Others	7
Blanks	543
Total Votes Cast	3638

Party: **REPUBLICAN**

Office Name: **REPRESENTATIVE IN GENERAL COURT**  
District Name: 0183 **TWELFTH PLYMOUTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	ERIC J. MESCHINO	793
	All Others	0
	Blanks	244
	Total Votes Cast	1037

\*\*\*\*\*

Office Name: **DISTRICT ATTORNEY**  
District Name: 0229 **PLYMOUTH DISTRICT**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	TIMOTHY J. CRUZ	3989
	All Others	5
	Blanks	681
	Total Votes Cast	4675

\*\*\*\*\*

Office Name: **SHERIFF**  
District Name: 0242 **PLYMOUTH COUNTY**  
Town Name: 239 **PLYMOUTH**

	Candidates	Votes
1	JOSEPH DANIEL McDONALD, JR	3876
	All Others	3
	Blanks	796
	Total Votes Cast	4675

Party: **REPUBLICAN**

Office Name: **COUNTY COMMISSIONER**

District Name: **0242 PLYMOUTH COUNTY**

Town Name: **239 PLYMOUTH**

	Candidates	Votes
1	SANDRA M. WRIGHT	3645
	All Others	15
	Blanks	1015
	Total Votes Cast	4675

**FALL ANNUAL TOWN MEETING WARRANT**  
**Saturday, October 15, 2022**

To the Town Clerk of the Town of Plymouth, Commonwealth of  
Massachusetts:  
GREETINGS:

In the name of the Commonwealth, you are directed to notify and  
warn the Inhabitants of Plymouth, qualified to consider and vote on  
articles at the Fall Annual Town Meeting of the Town of Plymouth,  
to meet at Plymouth North High School at 41 Obery Street in  
Plymouth, MA on Saturday, the Fifteenth Day of October, 2022, at  
8:00 AM, to act on the following articles to wit:

**ARTICLE 1: WITHDRAWN**

**ARTICLE 2A:**  
To see if the Town will vote to amend the vote taken under Article  
7A of the 2022 Spring Annual Town Meeting warrant, and, as  
necessary, to raise, appropriate, transfer from available funds, or  
borrow funds for the purpose of supplementing departmental  
expenses, and/or to reduce certain departmental expenses or  
otherwise amend said vote, or take any other action relative thereto.  
**SELECT BOARD**

**ARTICLE 2B:**  
To see if the Town will vote to amend the votes taken under Article  
7B, 7C, 7D  
and 7E of the 2021 Spring Annual Town Meeting warrant, and, as  
necessary, to raise and appropriate, transfer from available funds, or  
borrow funds for the purpose of supplementing enterprise  
departmental expenses, and/or to reduce certain departmental  
expenses or otherwise amend said vote, or take any other action  
relative thereto.  
**SELECT BOARD**

**ARTICLE 3:**



To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay certain unpaid bills, including bills of a prior fiscal year, or take any other action relative thereto.  
SELECT BOARD

ARTICLE 4:

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the construction and/or repair and/or purchase and/or lease and/or replacement of departmental buildings and/or equipment and/or capital facilities for various departments of the Town and/or for feasibility and other types of studies, and to authorize contracts or lease/purchase agreements for such purposes for terms of three or more years, as follows:

ITEM	DEPARTMENT	PROJECT DESCRIPTION
A1	DMEA	Store Pond Dam Inspection
A2	DMEA	Jenney/Alms House Pond Dam Inspection
A3	Agricultural Commission	Community Garden Project
A4	Center for Active Living	Age & Dementia Assessment
A5	DMEA	Jenney Pond Bypass Project
A6	Fire	Replace and Equip 2008 Pumping Engine
A7	Police	Casocracker Recording Replacement
A8	Town Manager	Website Upgrade & 311 System
B1	DMEA	Town Boat Ramp Reconstruction
B2	Fire	Replace and Equip 1996 75' Ladder (Quint)
B3	DPW - Water	Manomet Pipe Zone Upgrade

or take any other action relative thereto.  
SELECT BOARD

ARTICLE 5: Pavement Management Stabilization Fund.

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Pavement Management Plan Debt Stabilization Fund, as authorized by the provisions of G.L. c. 40, §5B as amended, or take any other action relative thereto.

SELECT BOARD

ARTICLE 6: Elderly and Disabled Taxation Fund

To see if the Town will vote to accept the provisions of G.L. c.60, §3D, creating an Elderly and Disabled Taxation Fund, to which shall be credited voluntary contributions from tax payers, using either a check off box on the bill, or a bill insert for the purpose of defraying the costs of real estate taxes of elderly and disabled persons of low income; and, as required by law, to create a Taxation Aid Committee to consist of the Chair of the Board of Assessors, the Town Treasurer and three residents of the Town to be appointed by the Select Board; said fund to become effective as of Fiscal Year 2024; or any other action relative thereto.

SELECT BOARD

ARTICLE 7: WITHDRAWN

ARTICLE 8:

To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise for fire station and public safety purposes and/or general municipal purposes, upon such terms and conditions as the Select Board deems to be in the best interest of the Town, the fee or lesser interest in a portion of property shown on Plymouth Assessor’s Map as Parcel 048-000-006F-000 and described in Book 2122, Page 188 in the Plymouth County Registry of Deeds, located off State Road, Plymouth, Massachusetts, the approximate area of which portion is shown on the plan entitled Plan of Land #811 & #827 State Road as on file with Plymouth Department of Public Works, Engineering Division, and the Town Clerk, said interest in land to be held under the care, custody, management, and control of the Select Board; and to authorize the Select Board, on behalf of the Town, to enter into all agreements and execute any and all instruments as may be necessary to effectuate said

acquisition; and further, to fund such acquisition, to transfer a sum of money from the appropriation made by the vote taken under Article 5 of the April 2, 2022 Special Town Meeting; or to take any other action relative thereto.

## SELECT BOARD

### ARTICLE 9A: CPC- Purchase Open Space- off Carver Road

To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, for open space and recreational purposes pursuant to G.L. c. 44B on such terms and conditions as the Select Board deems appropriate and to accept the deed to the Town of Plymouth, of a fee simple interest or less in the land comprising 99.5 acres, more or less, located off Carver Road in Plymouth, described more particularly in the deed recorded with the Plymouth County Registry of Deeds in Book 56776, Page 338, as further shown on Assessor's Map 107 as Lots 9A, 20F-1, 20F-2, 20F-3, 22, 23-4, 24A, and 63-10, such land to be held under the care, custody, management and control of the Conservation Commission; and to appropriate \$900,000.00 for the acquisition of said land and other costs associated therewith from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, and/or borrow said total sum pursuant to G.L. c. 44B, §11 or G.L. c.44, §7 or any other enabling authority; and further to authorize the Select Board to grant a conservation restriction in said property in accordance with G.L. c. 44B, §12 meeting the requirements of G.L. c. 184, §§31-33; and to authorize appropriate Town officials to file on behalf of the Town any and all applications deemed necessary for grants and reimbursements from the Commonwealth of Massachusetts deemed necessary under G.L. c. 132A, §11 and to authorize them to enter into all agreements and execute all instruments as may be necessary on behalf of the Town to effect said purchase; or take any other action relative thereto.

## COMMUNITY PRESERVATION COMMITTEE

### ARTICLE 9B: CPC- Historical Preservation- Spire Center

To see if the Town will vote to appropriate from Community Preservation Fund receipts, transfer from Community Preservation

available funds and/or borrow \$3,600,000 or any other sum, for the restoration, rehabilitation, and preservation of the 1884 historic façade of the Spire Building located in Court House Square or to grant such sum to the Spire Center for the Performing Arts, Inc., for purposes of the restoration, rehabilitation, and preservation of such property's historic facade, and further, that the Select Board, on behalf of the Town, is authorized to acquire an Historic Preservation Restriction on the historic façade of said property pursuant to M.G.L. c.44B §12 and G.L. c.184 §§31-33, or to take any other action relative thereto.

#### COMMUNITY PRESERVATION COMMITTEE

ARTICLE 9C: CPC- Purchase of Open Space- off Stephens Lane  
To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, for open space and recreational purposes pursuant to G.L. c. 44B on such terms and conditions as the Select Board deems appropriate and to accept the deed to the Town of Plymouth, of a fee simple interest or less in the land being a portion of lots 38C and 38A comprising 0.64 acres more or less, shown on Assessors' Map 23 , located off Stephens Lane in Plymouth, described more particularly in a deed recorded with the Plymouth County Registry of Deeds in Book 37999, Page 150, such land to be held under the care, custody, management and control of the Conservation Commission; and to appropriate \$30,000.00 for the acquisition of said land and other costs associated therewith from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, and/or borrow said total sum pursuant to G.L. c. 44B, §11 or G.L. c. 44, §7 or any other enabling authority; and further to authorize the Select Board to grant a conservation restriction in said property in accordance with G.L. c. 44B, §12 meeting the requirements of G.L. c. 184, §§31-33; and to authorize appropriate Town officials to file on behalf of the Town any and all applications deemed necessary for grants and reimbursements from the Commonwealth of Massachusetts deemed necessary under G.L. c. 132A, §11 and to authorize them to enter into all agreements and execute all instruments as may be necessary on behalf of the Town to effect said purchase; or take any other action relative thereto.

#### COMMUNITY PRESERVATION COMMITTEE



#### ARTICLE 9D: CPC- Historical Preservation- 1857 Plymouth Foundry/Marina

To see if the Town will vote to appropriate from Community Preservation Fund receipts, transfer from Community Preservation available funds and/or borrow \$733,201 or any other sum, to grant to Safe Harbor Marinas, LLC for the restoration, rehabilitation, and preservation of the historic façade, roof and interior of the 1857 Plymouth Foundry, known as the Marina, and further, that the Select Board, on behalf of the Town, is authorized to acquire an Historic Preservation Restriction on the historic façade, roof and interior of said property pursuant to M.G.L. c.44B §12 and G.L. c.184 §§31-33, or to take any other action relative thereto. COMMUNITY PRESERVATION COMMITTEE

#### ARTICLE 10: Zoning Bylaw

To see if the Town will vote to amend the Zoning Bylaw, Section 203-1, Lot Regulations, to expand to the Airport (AP), Mixed Commerce (MC), Highway Commercial (HC) and Cedarville Village Enterprise (CVED) Districts where more than one principal Building may be erected on a Lot following a determination by the Planning Board that the entire Lot and all Structures thereon are planned and designed as a unified complex as well as amend any other definitions, procedures, and provisions for said installations, the full text of this amendment being on file at the Office of Planning and Development at Town Hall during normal business hours and is posted on the Town's website, or take any other action relative thereto.. PLANNING BOARD

#### ARTICLE 11: Zoning Bylaw

To see if the Town will vote to amend the Zoning Bylaw "Use Table" by changing the designation in such table of certain prohibited and special permit uses to allowed uses and, further, by changing certain prohibited uses to uses requiring a special permit, as well as amend any other definitions, procedures, and provisions for said installations, the full text of this amendment being on file at the Office of Planning and Development at Town Hall during normal business hours and is posted on the Town's website; or take any other action relative thereto.



PLANNING BOARD

ARTICLE 12: Amend Center for Active Living Revolving Fund.  
To see if the Town will vote to amend the “Council on Aging Meals on Wheels” Revolving Fund approved at the 2022 Spring Town Meeting by revising the row by the same name in the chart set forth in Chapter 143, Section 5 of the Town Bylaws by adding the underlined and italicized text as follows:

<u>A</u> Revolving Fund	<u>B</u> Department, Board, Committee, Agency or Officer Authorized to spend from the Fund	<u>C</u> Fees, Charges or other Receipts Credited to Fund	<u>D</u> Program or Activity Expenses Payable from Fund	<u>E</u> Fiscal Years
<u>CAL Café</u> <u>Nutrition</u> <u>and Council</u> On Aging Meals on Wheels <u>Donation</u> <u>Fund</u>	Director of Elder Affairs-COA	Those identified as relating to <u>the</u> <u>CAL Café</u> <u>Nutritional</u> <u>Program</u> <u>and</u> donations for the Council on Aging Meals on Wheels Program.	This fund shall be for <u>CAL Café</u> <u>revenue</u> <u>sources,</u> <u>expenses,</u> <u>supplies,</u> <u>salaries</u> <u>and</u> <u>staffing, as</u> <u>well as</u> <u>donation</u> payments to Old Colony Elder Services for meals.	Fiscal Year 2023 and subsequent years

Or take any action relative thereto:  
CENTER FOR ACTIVE LIVING

ARTICLE 13: Retirement Board COLA

To see if the Town will vote in accordance with G.L. c.32, §103(h), as amended by section 19 of Chapter 188 of the Acts of 2010, to approve the Plymouth Retirement Board’s increase in the maximum base amount on which the Cost-of-Living Adjustment (COLA) is calculated from \$14,000.00 to \$16,000.00, or take any other action relative thereto.

PLYMOUTH RETIREMENT BOARD

ARTICLE 14: Nor’easter Storm Funding

To see if the Town will vote to raise and appropriate or transfer from available funds an amount of money to pay for the outstanding costs of the October 2021 Nor'easter storm, or take any other action relative thereto.

SELECT BOARD

ARTICLE 15: Establish Speed Limit.

To see if the Town will vote to accept the provisions of G.L. c. 90, §17C, to, in the interests of public safety, establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway; or take any other action relative thereto.

SELECT BOARD

ARTICLE 16: Bylaw Amendment.

To see if the Town will vote to amend the Town’s General Bylaws, Chapter 132, Plastic Bag Ban, §132-1, Definitions, by deleting the definition of a “Reusable Carryout Bag” in its entirety and inserting in place thereof the following revised definition:

The term “Reusable Carryout Bag” shall mean:

A bag that: (1) is sewn with handles that are stitched and not heat fused; (2) is manufactured for multiple reuse; (3) can be washed or disinfected by hand or machine; and, (4) is made of either (a) natural fibers (such as cotton, hemp, linen or other woven or non-woven fibers); or (b) durable, non-toxic plastic other than polyvinyl chloride that is generally considered a food-grade material and is no less than 4 mils thick.

Or take any other action relative thereto.

PLYMOUTH OPEN SPACE COMMITTEE

ARTICLE 17: WITHDRAWN

ARTICLE 18: WITHDRAWN

ARTICLE 19: Increased Parking Fines

To see if the Town will vote to authorize the Select Board to petition the Massachusetts General Court for special legislation, substantially as set forth below, in regards to the increase of certain maximum fines for motor vehicle parking violations; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or take any other action relative thereto.

AN ACT RELATIVE TO THE INCREASE OF CERTAIN  
MAXIMUM FINES FOR MOTOR VEHICLE PARKING  
VIOLATIONS IN THE TOWN OF PLYMOUTH

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The select board of the town of Plymouth may establish fines in amounts up to those in section 2 to help address and regulate the significant number of resident and visitor cars parking in the town of Plymouth for the purpose of properly maintaining the unique

historical characteristics of the town while also protecting use of its ocean beaches, ponds, and passive recreation areas.

SECTION 2. Notwithstanding the provisions of section 20A 1/2 of chapter 90 of the General Laws, section 21 of chapter 40, or of any other general or special law to the contrary, the select board of the town of Plymouth, or the town manager as its designee, may, establish, by rule or regulation, a schedule of fines for time restriction and other parking violations within parking districts in town that require a beach sticker, which fines shall not exceed \$150, if paid within 21 days, not more than \$200 if paid after 21 days but before the parking clerk reports to the registrar as provided in said section 20A 1/2 of said chapter 90 and not more than \$250 if paid after the violation has been reported to the registrar. Such schedule may be adopted only after a public hearing for which notice is provided on a prominent place on the town website for at least two weeks.

SECTION 3. This act shall take effect upon its passage.

SELECT BOARD

ARTICLE 20: WITHDRAWN

ARTICLE 21: WITHDRAWN

ARTICLE 22: Citizens Petition

To see if the Town will vote to present the Home Rule petition set forth below to the General Court, that the Town's representatives in the General Court be requested to immediately introduce legislation as set forth below and ask that the General Court enact such legislation; further that the General Court may make constructive changes in the text hereof as may be necessary or advisable to accomplish the intent of this proposed legislation in order to secure its passage

"AN ACT concerning horse racing within the town of Plymouth  
Be it enacted in the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The purpose of this legislation is to ensure that the citizens of Plymouth have the opportunity to decide whether horse racing shall be licensed in their town.

SECTION 2. For purposes of this act, "horse racing" shall mean every meeting where horses are raced and where any form of betting or wagering on the speed or ability of horses shall be permitted.

SECTION 3. Notwithstanding the provisions of M.G.L. c. 128A, section 13A, M.G.L. c. 271, section 33, nor any other general or special law to the contrary, there shall be no license granted by the Massachusetts Gaming Commission nor any other state or local Commission or agency, for horse racing within the Town of Plymouth, unless or until the Select Board shall approve such location, after published notice and public hearing, and a majority of the registered voters of the Town of Plymouth, voting on the described location relative to granting such license have voted in the affirmative within the same calendar year as such approval by the Plymouth Select Board and further that the location for such horse racing be approved at a town meeting.

SECTION 4. This act shall take effect upon its passage. "  
or otherwise act thereon.

BY PETITION: Kathryn Holmes, et al

And you are hereby required to serve this warrant in the manner prescribed by vote of the Town by posting notice thereof fourteen (14) days at least before such meeting in the Town Hall, in the Town's Libraries and posted on the Town's website, and make return thereof with your doings thereon at the time and places above mentioned.

Given under our hands this \_\_\_\_\_th day of September 2022.

Approved as to Legal Form  
Town Counsel

SELECT BOARD  
Betty Cavacco, Chairman  
Richard Quintal, Vice Chairman  
John Mahoney



Harry Helm  
Charlie Bletzer

Plymouth, ss.

Pursuant to the foregoing Warrant, I have this day notified and warned the Inhabitants of Plymouth qualified to vote in elections and Town affairs to meet at Plymouth North High School at 41 Obery Street in Plymouth, MA on Saturday, the Fifteenth day of October 2022, at 8:00 a.m. to conduct the Annual Business Meeting of the Town of Plymouth, by posting copies of this Warrant in the Town Office Building seven days at least before such meeting.

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Signature  
Town Clerk

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Date & Time  
Posted

## **FALL TOWN MEETING**

**October 15, 2022**

Moderator Steven Trifletti welcomed Town Meeting Members to the meeting. Pledge of Allegiance was led by Town Meeting Member Leonard Vaz. Town Meeting Member Nancy Davis performed the National Anthem. Lastly, Town Meeting Member Robert Trostel presented an invocation.

Moderator Trifletti introduced Select Board Chair for her opening remarks. Kevin Canty, Chair of the Advisory & Finance Committee delivered opening remarks to the Town Meeting Members. Lastly, Assistant Moderator Nichole Manfredi reminded Town Meeting Members on the use of the automated voting clickers.

Moderator Trifletti introduced Kare Buechs as the Second Assistant Moderator. Ms. Buechs was located in the room for Town Meeting Members wishing to wear masks. He also introduced Town Counsel Mark Reich from KP Law. Moderator Trifletti recognized PACTV, Option Technologies Inc and Police Officer on duty for Town Meeting. He reminded Town Meeting Members the Town Clerk has the records of attendance and absences of Town Meeting Members. It was also noted, written materials for Town Meeting have been provided. Lastly, Moderator Trifletti reminded Town Meeting Members of some of the rules for voting, motions, point of orders and debates.

Due to no objections, Moderator Trifletti waived the reading of the constable's return of service and reading of Warrant.

At 8:18 am, Moderator Trifletti called the meeting to order having met a quorum of 108 Town Meeting Members.

Mr. Canty moves that adjourned sessions of this Fall Town Meeting be held on Saturday, October 29, 2022, at 8:00 AM.

**On a roll call vote, the motion passed with 114 yes, 2 no, and 3 abstentions**

## **MOTION ARTICLE 1: Withdrawn**

### **Motions Article 2A: Supplemental Budget – General Fund**

#### **Motion Sub-Committee Report A**

Mr. Canty moves that the Town vote to amend the votes taken under Article 7A Sub-Committee Report A by decreasing the original appropriation by \$339,750 (Items 1-15), for the purposes as listed in the Articles 2A & 2B FY23 Budget Amendments report attached to these motions; and further to decrease by \$339,750 the amount raised from the 2023 Tax Levy.

**A&F Recommendation: Approval (\$99,009) (9-0-1)**

The Advisory & Finance Committee recommends Town Meeting approve Article 2A. Approval of this article will decrease the FY23 General Fund Operating Budget by (\$99,009) as detailed in the materials.

Al DiNardo, Precinct 17, moved to amend Article 2A Sub-Committee A, by increasing Line 4 Town Manager, All Other Expenses by the amount of \$1.00 and to meet this appropriation said amount shall be transferred from Free Cash.

Mr. DiNardo further amended this motion to the amount of \$1.00; due to changes of town administration (TM and BOS) so this memorializes TM having access to Town Counsel.

**On a roll call vote, motion to amend the amount to 399,749 passed with 63 yes; 55 no; 2 abstentions**

**On a roll call vote, amended motion in the amount of \$399,749 passed with 118 yes; 6 no 0 abstentions**

#### **Motion Sub-Committee Report B**

Mr. Canty moves that the Town vote to amend the votes taken under Article 7A Sub-Committee Report B by decreasing the original appropriation by \$383,259 (Items 16-30), for the purposes as listed in the Articles 2A & 2B FY23 Budget Amendments report attached to these motions; and further to decrease by \$383,259 the amount raised from the 2023 Tax Levy.

**On a roll call vote, motion in the amount of \$383,259 passed with 119 yes, 1 no, 0 abstentions**

**Motion Sub-Committee Report C**

Mr. Canty moves that the Town vote to amend the votes taken under Article 7A Sub-Committee Report C by increasing the original appropriation by \$75,000 (Items 31-42), for the purposes as listed in the Articles 2A & 2B FY23 Budget Amendments report attached to these motions; and further to increase by \$75,000 the amount raised from the 2023 Tax Levy.

**On a roll call vote, motion in the amount of \$75,000 passed with 124 yes, 0 no, 0 abstentions**

**Motion Sub-Committee Report D**

Mr. Canty moves that the Town vote to amend the votes taken under Article 7A Sub-Committee Report D by increasing the original appropriation by \$549,000 (Items 43-47), for the purposes as listed in the Articles 2A & 2B FY23 Budget Amendments report attached to these motions; and further to increase by \$549,000 the amount raised from the 2023 Tax Levy.

**On a roll call vote, motion in the amount of \$529,000 passed with 121 yes, 2 no, 1 abstention**

**See chart below:**

Article 2A Supplemental Motions to Motions 7A as originally moved by Mr. Canty	FY2023 Original Budget	FY2023 Proposed Changes Fall Town Meeting Article 2A	FY2023 Proposed Revised Budget
Sub-Committee A (#1 thru #15)	\$ 15,556,345.00	\$ (339,750.00)	\$ 15,216,595.00
Sub-Committee B (#16 thru #30)	\$ 83,599,976.00	\$ (383,259.00)	\$ 83,216,717.00
Sub-Committee C (#31 thru #42)	\$ 30,464,525.00	\$ 75,000.00	\$ 30,539,525.00
Sub-Committee D (#43 thru #47)	\$ 12,053,191.00	\$ 549,000.00	\$ 12,602,191.00
Sub-Committee E (#48 thru #65)	\$ 4,839,381.00		\$ 4,839,381.00
Sub-Committee F (#66 thru #69)	\$ 109,693,353.00		\$ 109,693,353.00
Total General Fund Operating Budget (Item #1-69)	\$ 256,206,771.00	\$ (99,009.00)	\$ 256,107,762.00

Article 2A (2022 ATM- Article 7A) - Funding Table			
Title V Loan Program - Debt Service	\$ 173,001.00		\$ 173,001.00
Title V Loan Program - Administration	\$ 31,052.00		\$ 31,052.00
State Boat Ramp Revolving	\$ 3,292.00		\$ 3,292.00
Recreation Revolving	\$ 32,576.00		\$ 32,576.00
Memorial Hall Revolving	\$ 11,601.00		\$ 11,601.00
Plymouth Beach Revolving	\$ 10,816.00		\$ 10,816.00
Fire Safety & Prevention Revolving	\$ 8,835.00		\$ 8,835.00
Fire Alarm Maintenance Revolving	\$ 10,773.00		\$ 10,773.00
Cemetery Perpetual Care	\$ 35,000.00		\$ 35,000.00
Municipal Waterways	\$ 130,000.00		\$ 130,000.00
Municipal Waterways - Debt	\$ 83,512.00		\$ 83,512.00
Pavement Management Debt Fund (2/3rds Vote Required)	\$ 832,550.00		\$ 832,550.00
Stabilization Fund (2/3rds Vote Required)	\$ 1,789,594.00		\$ 1,789,594.00
Free Cash	\$ 2,636,403.00		\$ 2,636,403.00
Free Cash for OPEB Fund	\$ 500,000.00		\$ 500,000.00
Less Total Transfers:	\$ 6,289,005.00	\$ -	\$ 6,289,005.00
To be raised by the 2023 Tax Levy: (General Fund revenues & other sources)	\$ 249,917,766.00	\$ (99,009.00)	\$ 249,818,757.00

## MOTIONS ARTICLE 2B: Supplemental Budget – Enterprise Fund

### MOTION Sub-Committee Report G – Water Budget

Mr. Canty moves to amend the votes taken under Article 7B by increasing the amount appropriated for Water Budget, Other Expenditures, Line #71 by \$38,000 and by decreasing the amount appropriated for Water Budget, Water Enterprise Debt, Line #72 by \$117,500 as detailed below and on the attached Articles 2A & 2B FY23 Budget Amendments report, and further to decrease the amount raised by Water Receipts by \$79,500 to fund the Water Enterprise Fund.

A & F Recommendation: Approval \$602,804 Unanimous (10-0-0)



The Advisory & Finance Committee recommends Town Meeting approve Article 2B. Approval of this article will increase the FY23 Enterprise Fund Operating Budget by \$602,804.00 as detailed in the materials.

Motions 7B (2022 ATM-ARTICLE 7B) Water Budget as originally moved by Mr. Canty	FY2023 Original Budget	FY2023 Proposed Changes Fall Town Meeting	FY2023 Proposed Revised Budget
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ARTICLE 2B Supplemental Motions - Sub-Committee G

Personal Services (Line #70)	\$ 1,542,938		\$ 1,542,938
All Other Expenses (Line # 71)	\$ 1,281,123	\$ 38,000	\$ 1,319,123
Debt Service (Line #72)	\$ 2,305,436	\$ (117,500)	\$ 2,187,936
Transfer to OPEB Trust (Line #73)	\$ 13,060		\$ 13,060
Appropriated for Direct Costs	\$ 5,142,557	\$ (79,500)	\$ 5,063,057

On a roll call vote, motion in the amount of \$79,500 passed with 124 yes, 1 no, 0 abstention

MOTION Sub-Committee Report G – Sewer Budget

Mr. Canty moves to amend the votes taken under Article 7C by decreasing the amount appropriated for Sewer Budget by \$989,696 as detailed below and on the attached Articles 2A & 2B FY23 Budget Amendments report and further to decrease the amount raised by Sewer Receipts by \$989,696 to fund the Sewer Enterprise Fund.

Motions 7C (2022 ATM-ARTICLE 7C) Sewer Budget as originally moved by Mr. Canty	FY2023 Original Budget	FY2023 Proposed Changes Fall Town Meeting	FY2023 Proposed Revised Budget
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ARTICLE 2B - Supplemental Motions - Sub Committee G

Appropriated for Direct Costs (Item 77)	\$ 8,124,779.00	\$ 10,304	\$ 8,135,083.00
Typographical Error	\$ 1,000,000.00	\$ (1,000,000.00)	\$ -
Indirect Costs	\$ 438,991.00		\$ 438,991.00
Total Fund Expense	9,563,770.00	\$ (989,696)	8,574,074.00
Less Total Transfers:	55,705.27		55,705.27
To be Raised by Sewer Receipts	9,508,064.73	\$ (989,696)	8,518,368.73

**On a roll call vote, motion in the amount of \$989,696 passed with 121 yes, 1 no, 0 abstention**

**MOTION Sub-Committee Report G – Solid Waste Budget**

Mr. Canty moves to amend the votes taken under Article 7D by increasing the amount appropriated for Solid Waste Budget, Solid Waste Other Expenditures, Line #80 by \$17,000 as detailed below and on the attached Articles 2A & 2B FY23 Budget Amendments report, and further to increase the Solid Waste Receipts by \$17,000 to fund the Solid Waste Enterprise Fund.

Motions 7D (2022 ATM-ARTICLE 7D) Solid Waste Budget as originally moved by Mr. Canty		FY2023 Original Budget	FY2023 Proposed Changes Fall Town Meeting	FY2023 Proposed Revised Budget
ARTICLE 2B Supplemental Motions - Sub-Committee G				
Personal Services	(Line #79)	\$ 291,057		\$ 291,057
All Other Expenses	(Line # 80)	\$ 521,770	\$ 17,000	\$ 538,770
Debt Service	(Line #81)	\$ -		\$ -
Transfer to OPEB Trust	(Line #82)	\$ 2,192		\$ 2,192
Appropriated for Direct Costs		\$ 815,019	\$ 17,000	\$ 832,019

**On a roll call vote, motion in the amount of \$17,000 passed with 126 yes, 0 no, 1 abstention**

**MOTION Sub-Committee Report G – Airport Budget**

Mr. Canty moves to amend the votes taken under Article 7E by increasing the amount appropriated for Airport Budget, Airport Personal Services, Line #83 by \$25,000 and by increasing the amount appropriated for Airport Budget, Airport Other Expenditures, Line #84 by \$630,000 as detailed below and on the attached Articles 2A & 2B FY23 Budget Amendments report, and further to increase the Airport Receipts by \$655,000 to fund the Airport Enterprise Fund.

Motions 7E (2022 ATM-ARTICLE 7E) Airport Budget as originally moved by Mr. Canty	FY2023 Original Budget	FY2023 Proposed Changes Fall Town Meeting	FY2023 Proposed Revised Budget
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**ARTICLE 2B - Supplemental Motions - Sub-Committee G**

Personal Services (Line #83)	\$ 646,490	\$ 25,000	\$ 671,490
All Other Expenses (Line #84)	\$ 2,197,550	\$ 630,000	\$ 2,827,550
Debt Service (Line #85)	\$ 39,650		\$ 39,650
Transfer to OPEB Trust (Line #86)	\$ 5,498		\$ 5,498
Appropriated for Direct Costs	\$ 2,889,188	\$ 655,000	\$ 3,544,188

**On a roll call vote, motion in the amount of \$655,000 passed with 116 yes, 3 no, 4 abstentions**

**MOTION ARTICLE 3: Unpaid Bills of a Prior Year**

Mr. Canty moves that the Town appropriate the sum of \$17,060.25, by transferring \$525 from the FY23 Town Clerk Budget, All Other Expenses, by transferring \$7,705 from the FY23 Community Preservation Budget, Administrative Expenses, and by transferring \$8,830.25 from the FY23 Department of Public Works Budget, Personal Services, to pay certain unpaid bills of a prior year as follows:

Department	Vendor	Description	Amount Due
Clerk	LHS Associates	(3) Memory Cards & Keys	\$525.00
CPC	Brenner Signs	1749 Court House Carved Sign	\$2,374.00
CPC	Brenner Signs	Banners: Center Hill, Hedge House, Harlow House & Spire Center	\$5,331.00
DPW, Police, Memorial Hall & Pine Hills Fire	Power Equipment Company	Generator Service	\$2,995.50
DPW	Carpet Remnant Warehouse	Carpet for Visitor Information Center	\$99.00
DPW	Gone Green Electric	LED Lighting/DPW	\$835.75
DPW Highway	Evolution Liquids LLC	Salt Brine for Winter 21/22	\$4,900.00
<b>Total Unpaid Bills FY2022</b>			<b>\$17,060.25</b>

**A & F Recommendation:** Approval \$17,060.25 Unanimous (10-0-0)  
The Advisory & Finance Committee recommends Town Meeting approve Article 3. Approval of this article will authorize the Finance Department to process the outstanding invoices from FY2022 as detailed in the materials.

**On a roll call vote, motion for \$17,060.25 passed with 124 yes, 1 no, 0 abstentions**

**MOTION ARTICLE 4 A1-A8 Capital Recommendations**

Mr. Canty moves that the Town appropriate the sum of \$1,198,668 to pay costs of various capital projects as shown below, including all costs incidental or related thereto, and that to meet this appropriation \$1,072,128 shall be transferred from free cash and \$126,540 shall be transferred from the Environmental Affairs Fund.

Item	Project Description	Amount	Funding Source
A1	Store Pond Dam Inspection	\$ 7,550.00	Environmental Affairs Fund
A2	Jenney Arms House Pond Dam Inspection	\$ 5,450.00	Environmental Affairs Fund
A3	WITHDRAWN		
A4	Age & Dementia Assessment	\$ 40,000.00	Free Cash
A5	Jenney Pond Bypass Project	\$ 113,540.00	Environmental Affairs Fund
A6	Replace and Equip 2008 Pumping Engine	\$ 907,588.00	Free Cash
A7	Casercracker Recording Replacement	\$ 37,040.00	Free Cash
A8	Website Upgrade & 311 System	\$ 87,500.00	Free Cash
	<b>Total for Article 4 A1-A8 Items</b>	<b>\$ 1,198,668.00</b>	

A & F Recommendation: Approval \$13,874,487 Unanimous (11-0-0)  
The Advisory & Finance Committee recommends Town Meeting approve the Article 4 Capital appropriations listed in the materials.

**Motion Article 4 A1 – Store Pond Dam Inspection**

**On a roll call vote, motion in the amount of \$7,550 passed with 123 yes, 1 no, 1 abstention**

**Motion Article 4 A2 – Jenney Arms House Pond Dam Inspection**

**On a roll call vote, motion in the amount of \$5,450 passed with 119 yes, 0 no, 3 abstentions**

**Motion Article 4 A4 – Age & Dementia Assessment**

**On a roll call vote, motion in the amount of \$40,000 passed with 117 yes, 5 no, 3 abstentions**

**Motion Article 4 A5 – Jenney Pond Bypass Project**

**On a roll call vote, motion of \$113,540 passed with 119 yes, 1 no, 2 abstentions**



**Motion Article 4 A6 – Replace and Equip 2008 Pumping Engine**

On motion of Jeff DeLappe, it was moved to question. On a roll call vote, motion fails with 81 yes, 41 no, 0 abstentions

**On a roll call vote, motion for \$907,588 passed with 115 yes, 9 no, 1 abstention**

**Motion Article 4 A7 – Cascracker Recording Replacement**

**On a roll call vote, motion for \$37,040 passed with 124 yes, 2 no, 2 abstentions**

**Motion Article 4 A8 – Website Upgrade & 311 System**

**On a roll call vote, motion of \$87,500 passed with 117 yes, 3 no, 2 abstentions**

**MOTION ARTICLE 4-B1 MOTION: Town Boat Ramp Reconstruction.**

Mr. Canty moves that the Town appropriates the sum of \$1,651,516 to pay costs of the Town Boat Ramp reconstruction, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

Upon motion of Jeff DeLappe, it was moved to question. On a roll call vote, motions failed with a vote of 72 yes, 52 no, 0 abs

**On a roll call vote, motion of \$1,651,516 passed by 2/3 with 115 yes, 8 no, 2 abstentions**

Moderator Trifletti recessed Town Meeting at 10:14 am for 15 minutes

Moderator Trifletti reconvened Town Meeting at 10:29 am



**MOTION ARTICLE 4-B2 MOTION: Replace and Equip 1996 75' Ladder (Quint).**

Mr. Canty moves that the Town appropriates the sum of \$1,496,853 to pay costs of replacing and equipping a 1996 75' Ladder Truck (Quint), and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

Upon motion of Everett Malaguti, it was moved to amend the motion by changing the method of funding from borrowing to a transfer from free cash

**On a roll call vote, amendment to change the method of funding failed with 19 yes, 109 no, 1 abstention**

**On a roll call vote, motion to borrow \$1,496,853 passed by 2/3 majority with 122 yes, 5 no, 1 abstention**

**MOTION ARTICLE 4-B3 MOTION: Manomet Pipe Zone Upgrade.**

Mr. Canty moves that the Town appropriates the sum of \$9,512,950 to pay costs of upgrades to the Manomet Pipe Zone, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer or other Town official, with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project.

**On a roll call vote, motion to borrow \$9,512,950 passed by 2/3 majority with 123 yes, 3 no, 1 abstention**

**MOTION ARTICLE 5: Pavement Management Stabilization Fund**

Mr. Canty moves that the Town vote to authorize the Select Board to appropriate \$1,498,012.70 to the Pavement Management Plan Debt Stabilization Fund, as authorized by the provisions of G.L. c. 40, §5B as amended, and that to meet this appropriation transfer such sum of money from Free Cash.

A & F Recommendation: Approval \$1,498,012.70 Unanimous (10-0-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 5. Approval this article will authorize the Town to transfer \$1,498,012.70 from Free Cash to the Pavement Management Plan Debt Stabilization Fund for future use as it relates to road repair, maintenance, and/or construction in the Town. This amount is the excess of actual Motor Vehicle Excise receipts over the amount budgeted for FY22. The current balance in the fund is \$3,544,398.04. As with all Stabilization Funds, a 2/3rds vote of Town Meeting would be required for any future withdrawals from the stabilization fund.

**On a roll call vote, motion to transfer \$1,498,012.70 passed with 124 yes, 0 no, 1 abstention**

**MOTION ARTICLE 6: Elderly and Disabled Taxation Fund**

Mr. Canty moves that the Town vote to accept the provisions G.L. c. 60, §3D, which authorizes the Select Board to establish an elderly and disabled taxation fund whereby taxpayers can voluntarily contribute to the fund to defray the costs of real estate taxes of elderly and disabled persons of low income, and further, to create a Taxation Aid Committee as specified in the article to develop rules and regulations for the program and to administer the fund.

A & F Recommendation: Approval (9-2-2)

The Advisory & Finance Committee recommends Town Meeting approve Article 6. Approval of this article will authorize the establishment of an elderly and disabled taxation fund, for the purpose

of defraying real estate taxes of elderly and disabled persons of low income, and the creation of a Taxation Aid Committee to develop rules and regulations for the program and to administer the fund. Accepting the provisions of the statute would give Plymouth taxpayers the option to voluntarily elect to donate into the fund, above the amount they would otherwise owe on their tax bill, to contribute to the fund. All funds collected would be deposited to an interest-bearing account under the custody of the Town Treasurer.

Upon motion of Jeff DeLappe, it was moved to question. Motion passed by 2/3 majority with 90 yes, 32 no, 1 abstention

**On a roll call vote, motion to establish an Elderly and Disabled Taxation Fund passed with 108 yes, 16, no 3 abstentions**

**MOTION ARTICLE 7: Withdrawn**

**MOTION ARTICLE 8: Property Acquisition off State Road**  
Mr. Canty moves that the Town authorize the Select Board to acquire by purchase for fire station and public safety purposes and/or general municipal purposes, upon such terms and conditions as the Select Board deems to be in the best interest of the Town, the fee or lesser interest in a portion of property shown on Plymouth Assessor's Map as Parcel 048-000-006F-000 and described in Book 2122, Page 188 in the Plymouth County Registry of Deeds, and to accept the deed to the Town of Plymouth of land located off State Road, the approximate area of which portion is shown on the plan entitled Plan of Land #811 & #827 State Road as on file with Plymouth Department of Public Works, Engineering Division, and the Town Clerk, said interest in land to be held under the care, custody, management, and control of the Select Board; and to authorize the Select Board, on behalf of the Town, to enter into all agreements and execute any and all instruments as may be necessary to effectuate said acquisition; and further, to fund such acquisition, including all costs incidental or related thereto, \$90,000 shall be transferred from the appropriation made by the vote taken under Article 5 of the April 2, 2022 Special Town Meeting to undertake such acquisition.

A & F Recommendation: Approval \$90,000 Unanimous (13-0-0)  
The Advisory & Finance Committee recommends Town Meeting approve Article 8. Approval of this article will authorize the Select Board to purchase an abutting parcel shown on the plan entitled “Plan of Land #811 & #827 State Road, Plymouth Mass.” to accommodate the construction of a new driveway on the north side of the fire station and to make all necessary improvements to accommodate the project as it progresses. If approved, the acquisition will be fully funded from money previously authorized for this project in Article 5 of the April 2022 Special Town Meeting.

**On roll call vote, motion to acquire property passed by 2/3 majority with 124 yes, 0 no, 0 abstentions**

**MOTION ARTICLE 9A: CPC – Purchase Open Space – off Carver Road**

Mr. Canty moves that the Town vote to authorize the Board of Selectmen to acquire by purchase for open space and recreational purposes, pursuant to the Community Preservation Program, and to accept the deed to the Town of Plymouth of land off Carver Road, in Plymouth, described more particularly in the deed recorded with the Plymouth County Registry of Deeds in Book 56776, Page 338, as further shown on Assessor’s Map 107 as Lots 9A, 20F-1, 20F-2, 20F-3, 22, 23-4, 24A, and 63-10, comprising 99.5 acres, more or less, such land to be held under the care, custody and control of the Conservation Commission; and further, to appropriate \$900,000 to undertake such acquisition; and to meet this appropriate \$634,449 shall be transferred from the Reserve for Open Space Fund balance and \$265,551 shall be transferred from the Community Preservation Act Fund Budgeted Reserve Fund balance; and further to authorize the Board of Selectmen to grant a conservation restriction in said property in accordance with G.L.c.44B, Section 12 meeting the requirements of G.L. c. 184, §§31-33; and to authorize appropriate Town officials to file on behalf of the Town any and all applications deemed necessary for grants and reimbursements from the Commonwealth of Massachusetts deemed necessary under G.L. c. 132A, §11, and to authorize appropriate Town officials to enter into all agreements and execute any and all



instruments as may be necessary on behalf of the Town to effect said purchase.

Community Preservation Committee Recommendation: Approval  
A&F Recommendation: Approval \$900,000 (10-1-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 9A. Approval of this article will authorize the Town to purchase 99.5 acres of land, which directly abuts and surrounds the Darby Pond Well area, providing further protection to the Town's Zone I and Zone II Wellhead Protection Area. This area is a significant source of drinking water for Plymouth's residents. In addition to protecting the aquifer, this acquisition will protect rare, unique and endangered plant and wildlife that have made their homes there and preserve this large tract of land for passive recreation use by the public.

**On a roll call vote, motion to acquire property passed by 2/3 majority with 123 yes, 1 no, 3 abstentions**

**MOTION ARTICLE 9B: CPC – Historical Preservation – Spire Center.**

Mr. Canty moves that the Town appropriates the sum of \$3,600,000 for the restoration, rehabilitation, and preservation of the 1884 historic façade of the Spire Building located in Court House Square or to grant such sum to the Spire Center for the Performing Arts, Inc., for the purposes of restoration, rehabilitation, and preservation of such property's historic facade, and for the payment of all costs incidental or related thereto, that the Select Board, on behalf of the Town, is authorized to acquire an Historic Preservation Restriction on the historic façade of said property pursuant to G.L. c.44B, §12 and G.L. c.184, §§31-33; and that to meet this appropriation, \$2,231,705 shall be transferred from the Community Preservation Act Fund Budgeted Reserve Fund balance, \$712,563 shall be transferred from the Community Preservation Act Fund Undesignated Fund balance, and \$55,732 shall be transferred from the Premium Fund for Projects, and further the Treasurer, with the approval of the Select Board, is authorized to borrow \$600,000, and to issue bonds or notes of the Town



therefor; under and pursuant to M.G.L. c.44 and/or c.44B or pursuant to any other enabling authority.

Community Preservation Committee Recommendation: Approval  
A & F Recommendation: Approval \$3,600,000 Unanimous (11-0-0)  
The Advisory & Finance Committee recommends Town Meeting approve Article 9B. Approval of this article will authorize a grant to the Greater Plymouth Performing Arts Center, the nonprofit organization that operates the venue pursuant to a 100-year lease agreement it has with the Town, for the historical restoration of the façade of the 1884 building that houses the Spire Center for the Performing Arts located in the heart of downtown Plymouth.

Upon motion of Richard Serkey, it was moved to question. On a roll call vote, motion passed by 2/3 with 97 yes, 25 no, 0 abstentions

**On a roll call vote, motion for \$3,600,000 passed by 2/3 majority with 123 yes, 2 no, 1 abstention**

Moderator Trifletti recesses Town Meeting at 12:16 pm for lunch  
Moderator Trifletti reconvenes Town Meeting at 1:16 pm

### **MOTION ARTICLE 9C: CPC – Purchase Open Space – off Stephens Lane**

Mr. Canty moves that the Town vote to authorize the Board of Selectmen to acquire by purchase for open space and recreational purposes, pursuant to the Community Preservation Program, and to accept the deed to the Town of Plymouth of land being a portion of lots 38C and 38A comprising 0.64 acres more or less, shown on Assessors' Map 23 , located off Stephens Lane in Plymouth, described more particularly in a deed recorded with the Plymouth County Registry of Deeds in Book 37999, Page 150, such land to be held under the care, custody and control of the Conservation Commission; and further, to appropriate \$30,000 for the acquisition of said land and other costs associated therewith; and to meet this appropriate \$30,000 shall be transferred from the Community Preservation Act Fund Budgeted Reserve Fund balance; and further to authorize the Board of Selectmen

to grant a conservation restriction in said property in accordance with G.L.c.44B, Section 12 meeting the requirements of G.L. c. 184, §§31-33; and to authorize appropriate Town officials to file on behalf of the Town any and all applications deemed necessary for grants and reimbursements from the Commonwealth of Massachusetts deemed necessary under G.L. c. 132A, §11, and to authorize appropriate Town officials to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said purchase.

Community Preservation Committee Recommendation: Approval

A & F Recommendation: Approval \$30,000 Unanimous (11-0-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 9C. Approval of this article will authorize the Town to purchase this ½ acre parcel off Stephens Lane. This parcel directly abuts the Town's Stephens Field Complex and would serve to expand the open and recreational space of the complex consistent with the Stephens Field Park Master Plan.

**On a roll call vote, motion for \$30,000 passed with 90 yes, 24 no, 1 abstention**

#### **MOTION ARTICLE 9D: CPC – Historical Preservation – 1897 Plymouth Foundry/Marina.**

Mr. Canty moves that the Town appropriates the sum of \$733,201 to grant to Safe Harbor Marinas, LLC for the restoration, rehabilitation, and preservation of the historic façade, roof and interior of the 1857 Plymouth Foundry, known as the Marina, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, \$667,332 shall be transferred from the Community Preservation Act Fund Reserve for Historic Resources Fund balance and \$65,869 shall be transferred from the Community Preservation Act Fund Undesignated Fund balance; and further, that the Select Board, on behalf of the Town, is authorized to acquire an Historic Preservation Restriction on the historic façade, roof and interior of said property pursuant to G.L. c.44B, §12 and G.L. c.184, §§31-33.

Community Preservation Committee Recommendation: Approval  
A & F Recommendation: Approval \$733,201 Unanimous (11-0-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 9D. Approval of this article will authorize a grant to Safe Harbors for the historical restoration of the façade, Cupola and interior of the 1857 Plymouth Foundry, known as the Marina, located on Water and Union Streets. The renovations would include public restrooms, a much-needed addition to this area of the waterfront. If this article is approved by Town Meeting, the CPC is hopeful that Safe Harbors Marinas, LLC, the present owners of the building will agree to have this work undertaken on this historic structure. Safe Harbors had planned to demolish the building, but the Town’s demolition delay bylaw gave the area residents and CPC time to put this counterproposal together.

**On a roll call vote, motion for \$733,291 passed with 113 yes, 8 no, 1 abstention**

**MOTION ARTICLE 10: Zoning Bylaw – Unified Complex**

Mr. Canty moves that the Town vote to amend its Zoning Bylaw, Section 203-1, Lot Regulations in accordance with the “FINAL REPORT OF THE PLANNING BOARD ON THE PROPOSED AMENDMENT TO THE ZONING BYLAW” as it relates to expanding the locations where this provision can be applied.

Planning Board Recommendation: Approval  
A & F Recommendation: Approval Unanimous (12-0-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 10. Approval of this article will amend the Zoning Bylaw, Section 203-1, Lot Regulations to expand the locations where unified complexes are allowed to include the Airport District, Mixed Commercial District, Highway Commercial District, and the Cedarville Village Enterprise District. This would permit a single lot to contain multiple smaller structures and encourage the use of these areas by a greater number of potential businesses that may wish to operate in these areas. This amendment applies only to structures and is intended to responsibly maximize commercial development on the Town’s limited remaining industrial land.

**On a roll call vote, motion to approve zoning bylaw change for Unified Complex passed by 2/3 majority with 101 yes, 15 no, 1 abstention**

**MOTION ARTICLE 11: Zoning Bylaw – Amend Use Table**

Mr. Canty moves that the Town vote to amend its Zoning Bylaw, Use Table, in accordance with the “FINAL REPORT OF THE PLANNING BOARD ON THE PROPOSED AMENDMENT TO THE ZONING BYLAW” as it relates to expanding the range of lower intensity commercial uses permitted in Plymouth’s commercial and industrial zoning districts.

Planning	Board	Recommendation:	Approval
A & F Recommendation: Approval Unanimous (12-0-0)			

The Advisory & Finance Committee recommends Town Meeting approve Article 11. Approval of this article will amend the Zoning Bylaw Use Table to change the designation of some currently Prohibited and Special Permit uses to make them Allowed uses and to change some other currently Prohibited uses into uses requiring a Special Permit. The intent of this amendment is to expand the range of lower intensity commercial uses permitted in Plymouth’s commercial and industrial zoning districts.

Upon motion by Kenneth Stone, it was moved to amend the proposed amendment to the Zoning Bylaw Use Table, E. Industrial, in the row labeled “Heavy Equipment Sale & Service” by deleting “Y” as proposed therein for the LI commercial district(s) and retaining “SP” as appears in the current Zoning Bylaw Use Table, thereby permitting Heavy Equipment Sale & Service to be allowed only by special permit in the Light Industry district(s).

Upon motion of Don Williams, it was moved to question the amendment. On a roll call vote, motion passed by 2/3 majority with 105 yes, 2 no, 1 abs

**On a roll call vote, amendment to retain SP for Heavy Equipment Sale and Service passed with 93 yes, 19 no, 2 abstentions**



On a roll call vote, amended motion to Amend Use Table passed by 2/3 majority with 83 yes, 29 no, 0 abstentions

MOTION ARTICLE 12: Amend Council on Aging Meals on Wheels Revolving Fund

Mr. Canty moves that the Town vote to amend the “Council on Aging Meals on Wheels” Revolving Fund approved at the 2022 Spring Town Meeting by revising the row by the same name in the chart set forth in Chapter 143, Section 5 of the Town Bylaws by adding the underlined and italicized text as follows:

<u>A</u> Revolving Fund	<u>B</u> Department, Board, Committee, Agency or Officer Authorized to spend from the Fund	<u>C</u> Fees, Charges or other Receipts Credited to Fund	<u>D</u> Program or Activity Expenses Payable from Fund	<u>E</u> Fiscal Years
<u>CAL Café</u> <u>Nutrition and</u> Council On Aging Meals on Wheels <u>Donation Fund</u>	Director of Elder Affairs-COA	Those identified as relating to <u>the</u> <u>CAL Café</u> <u>Nutritional</u> <u>Program and</u> donations for the Council on Aging Meals on Wheels Program.	This fund shall be for <u>CAL Café</u> <u>revenue</u> <u>sources,</u> <u>expenses,</u> <u>supplies,</u> <u>salaries</u> <u>and</u> <u>staffing, as</u> <u>well as</u> <u>donation</u> payments to Old Colony Elder Services for meals.	Fiscal Year 2023 and subsequent years

A & F Recommendation: Approval Unanimous (10-0-0)  
The Advisory & Finance Committee recommends Town Meeting approve Article 12. Approval of this article will amend the Council on



Aging Meals on Wheels revolving fund to include the CAL Café Nutrition programs’ contractual services and other related expenses and revenues in the revolving fund.

**On a roll call vote, motion to amend COA revolving fund passed unanimously with 111 yes, 0 no 1 abstention**

**MOTION ARTICLE 13: Retirement Board COLA**

Mr. Canty moves that the Town vote to increase the current cost of living (COLA) base for retirees from \$14,000 to \$16,000 annually in accordance with G.L. c.32, §103(h), as amended by section 19 of Chapter 188 of the Acts of 2010.

A & F Recommendation: Approval Unanimous (13-0-0)  
The Advisory & Finance Committee recommends Town Meeting approve Article 13. Approval of this article will increase the current cost of living (COLA) base for retirees from \$14,000 to \$16,000. This is the maximum base amount on which these retirees’ COLA is calculated. This base has not seen an increase since 2011.

**On a roll call vote, motion to increase COLA passed with 109 yes, 3 no, 2 abstentions**

**MOTION ARTICLE 14: Nor’easter Storm Funding**

Mr. Canty moves that the Town appropriate the sum of \$130,050.19 to pay costs of emergency expenditures resulting from the October 2021 Nor’easter Storm and that to meet this appropriation \$130,050.19 shall be transferred from Free Cash.

A & F Recommendation: Approval \$130,050.19 Unanimous (10-0-0)  
The Advisory & Finance Committee recommends Town Meeting approve Article 14. Approval of this article will authorize the transfer of \$130,050.19 from Free Cash to the General Fund to cover emergency expenditures resulting from the October 2021 Nor’easter that struck Plymouth causing extensive power line, tree and roadway damages. Unfortunately, these expenses were not FEMA reimbursable and must be paid by the Town.

**On a roll call vote, motion for \$130,050.19 passed unanimously with 111 yes, 0 no, 0 abstentions**

**MOTION ARTICLE 15: Establish Speed Limit**

Mr. Canty moves that the Town vote to accept the **provisions of G.L. c. 90, §17C, to**, in the interests of public safety, establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district, in the town of Plymouth, on any way that is not a state highway.

A & F Recommendation: Approval (7-5-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 15. Approval of this article will authorize the Select Board to establish a 25 mile per hour speed limit on roadways inside thickly settled or business districts in the Town on any road that is not a state highway that does not currently have a posted speed limit. If approved by Town Meeting, this would permit the Select Board to vote to lower the speed limit on any individual roads in thickly settled or business districts that do not already have a posted speed limit, should they choose to do so. Any change to the speed limit would be communicated to residents by the posting of speed limit signs on the impacted road.

**On a roll call vote, motion to accept MGL C 90 §17C passed with 61 yes, 52 no, 1 abstention**

**MOTION ARTICLE 16: Amend Bylaw Plastic Bag Ban – Definitions**

Mr. Canty moves that the Town vote to amend the Town's General Bylaws, Chapter 132, Plastic Bag Ban, §132-1, Definitions, as written in the article.

A & F Recommendation: Approval (10-2-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 16. Approval of this article will amend Bylaw CH.132-1 by changing the definition of Reusable Carryout Bag to further

discourage large retailers and supermarkets in Plymouth from distributing disposable plastic shopping bags. The original plastic bag bylaw has been largely successful, but recently some stores have been distributing thicker multiple use plastic bags to customers at no charge. It is believed that this removes the incentive to reuse these bags, thereby defeating the purpose of the ban. This new definition strengthens the ban and preserves its original intent, which was to reduce plastic bag litter and encourage customers to bring their own reusable bags into stores.

**On a roll call vote, motion to amend General Bylaw passed with 99 yes, 15 no, 1 abstention**

**MOTION ARTICLE 17: Withdrawn**

**MOTION ARTICLE 18: Withdrawn**

**MOTION ARTICLE 19: Increased Parking Fines**

Ms. Cavacco moves that the Town vote to authorize the Select Board to petition the Massachusetts General Court for special legislation, as contained in the article, in regards to the increase of certain maximum fines for motor vehicle parking violations; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

Select Board Chairperson Cavacco recommended this motion.

**A&F Recommendation: Not Recommended Unanimous (0-12-1)**

The Advisory & Finance Committee recommends that Town Meeting does not approve Article 19. The Committee felt that the article language presented to us was too broad. The Town cited illegal parking in the White Horse Beach area, and also at places such as Morton Park and Fresh Pond as the justification for raising the ceiling for parking fines. However, the language that came before the Committee would

have permitted the raising of parking fines anywhere in Town, not just in these problematic areas. The Committee felt the Town should narrow the scope of the article to target only these problematic areas. Some Committee members also felt that the dollar amounts of the increased fine ceilings were excessive and unfriendly to visitors of Plymouth. After the Advisory & Finance Committee’s deliberations and negative recommendation on the original article language, the Select Board voted to change the bylaw to specify “within parking districts in town that require a beach sticker.” The proposed dollar amounts of the increased fine ceilings remains unchanged from when it was presented to the Committee.

Upon motion of Jeff DePage, it was moved to question. With a roll call vote, motion failed 2/3 majority with 61 yes, 47 no, 0 abstentions.

Upon motion of Geraldine Williams, it was moved to question. With a roll call vote, motion passed by 2/3 majority with 84 yes, 22 no, 0 abstentions.

Upon motion of Matthew Tavares, quorum was questioned.

Moderator Trifletti recessed Town Meeting at 4:21 pm for 30 minutes

Moderator Trifletti reconvened Town Meeting at 4:51 pm

Motion to determine quorum passed with 108 votes

**On a roll call vote, motion for special legislation passed with 56 yes, 52 no, 1 abstention**

**MOTION ARTICLE 20: Withdrawn**

**MOTION ARTICLE 21: Withdrawn**

**MOTION ARTICLE 22: Petitioned: Restrict Horse Racing**

Mr. Canty moves that the Town vote to present the Home Rule petition, as contained in the article, to the General Court, that the Town's



representatives in the General Court be requested to immediately introduce legislation and ask that the General Court enact such legislation; further that the General Court may make constructive changes in the text hereof as may be necessary or advisable to accomplish the intent of this proposed legislation in order to secure its passage.

A & F Recommendation: Approval (9-1-1)  
The Advisory & Finance Committee recommends Town Meeting approve Article 22. Approval of this article will authorize the Select Board to petition the General Court for Special Legislation that would require any entity seeking to open and operate a horse racing facility in Plymouth to get the approval of Plymouth's registered voters, the Select Board, and Town Meeting before it could do so. Some members of the Committee pointed out that this legislation is somewhat redundant, since the Town can already pass zoning bylaws to prohibit or restrict horse racing in Plymouth. However, most of the Committee felt that further safeguards were desirable nevertheless.

**On a roll call vote, motion to recommend Special Legislation passed by majority with 102 yes, 5 no, 1 abstention**

**Upon motion of Kevin Canty, it was moved to adjourn and dissolve Town Meeting. On a roll call motion to adjourn at 5:20 pm passes unanimously with 102 yes, 0 no 0 abstentions**



**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

**WARRANT FOR 2022 STATE ELECTION**

**SS.**  
To the Constables of the Town of Plymouth MA

**GREETINGS:**  
In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at:

- |             |  |
|-------------|--|
| Precinct 1  | Hedge School, 258 Standish Avenue                          |
| Precinct 2  | Cold Spring School, 25 Alden Street                        |
| Precinct 3  | School Administration Building, 11 Lincoln Street          |
| Precinct 4  | Plymouth North High School, 41 Obery Street                |
| Precinct 5  | Town Hall, 26 Court Street                                 |
| Precinct 6  | Manomet Elementary School, 70 Manomet Point Rd             |
| Precinct 7  | Indian Brook School, 1181 State Road                       |
| Precinct 8  | Cedarville Fire Station, 2209 State Road                   |
| Precinct 9  | South Elementary School, 178 Bourne Road                   |
| Precinct 10 | Federal Furnace School, 860 Federal Furnace Road           |
| Precinct 11 | Plymouth Airport, 246 South Meadow Road                    |
| Precinct 12 | South Middle School, 488 Long Pond Road                    |
| Precinct 13 | West Elementary School, 170 Plympton Road                  |
| Precinct 14 | Indian Brook School, 1181 State Road                       |
| Precinct 15 | Plymouth South High School, 490 Long Pond Road             |
| Precinct 16 | South Middle School, 488 Long Pond Road                    |
| Precinct 17 | South Elementary School, 178 Bourne Road                   |
| Precinct 18 | Plymouth Community Intermediate School, 117 Long Pond Road |

On **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2022**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

Governor and Lieutenant Governor	For This Commonwealth
Attorney General	For This Commonwealth
Secretary Of State	For This Commonwealth
Treasurer	For This Commonwealth
Auditor	For This Commonwealth
Representative In Congress	Ninth District
Councillor	First District
Senator In General Court	Plymouth & Barnstable District
Representative In General Court	First And Twelfth Plymouth District
District Attorney	Plymouth District
Sheriff	Plymouth County
County Commissioners	Plymouth County

**QUESTION 1: PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the two houses on June 12, 2019 (yeas 147 – nays 48); and again on June 9, 2021 (yeas 159 – nays 41)?

**SUMMARY**

This proposed constitutional amendment would establish an additional 4% state income tax on that portion of annual taxable income in excess of \$1 million. This income level would be adjusted annually, by the same method used for federal income-tax brackets, to reflect increases in the cost of living. Revenues from this tax would be used, subject to appropriation by the state Legislature, for public education, public colleges and universities; and for the repair and maintenance of roads, bridges, and public transportation. The proposed amendment would apply to tax years beginning on or after January 1, 2023.

**A YES VOTE** would amend the state Constitution to impose an additional 4% tax on that portion of incomes over one million dollars

to be used, subject to appropriation by the state Legislature, on education and transportation.

A **NO VOTE** would make no change in the state Constitution relative to income tax.

**QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

**SUMMARY**

This proposed law would direct the Commissioner of the Massachusetts Division of Insurance to approve or disapprove the rates of dental benefit plans and would require that a dental insurance carrier meet an annual aggregate medical loss ratio for its covered dental benefit plans of 83 percent. The medical loss ratio would measure the amount of premium dollars a dental insurance carrier spends on its members' dental expenses and quality improvements, as opposed to administrative expenses. If a carrier's annual aggregate medical loss ratio is less than 83 percent, the carrier would be required to refund the excess premiums to its covered individuals and groups. The proposed law would allow the Commissioner to waive or adjust the refunds only if it is determined that issuing refunds would result in financial impairment for the carrier.

The proposed law would apply to dental benefit plans regardless of whether they are issued directly by a carrier, through the connector, or through an intermediary. The proposed law would not apply to dental benefit plans issued, delivered, or renewed to a self-insured group or where the carrier is acting as a third-party administrator.

The proposed law would require the carriers offering dental benefit plans to submit information about their current and projected medical loss ratio, administrative expenses, and other financial information to the Commissioner. Each carrier would be required to submit an annual comprehensive financial statement to the Division of Insurance,

itemized by market group size and line of business. A carrier that also provides administrative services to one or more self-insured groups would also be required to file an appendix to their annual financial statement with information about its self-insured business. The proposed law would impose a late penalty on a carrier that does not file its annual report on or before April 1.

The Division would be required to make the submitted data public, to issue an annual summary to certain legislative committees, and to exchange the data with the Health Policy Commission. The Commissioner would be required to adopt standards requiring the registration of persons or entities not otherwise licensed or registered by the Commissioner and criteria for the standardized reporting and uniform allocation methodologies among carriers.

The proposed law would allow the Commissioner to approve dental benefit policies for the purpose of being offered to individuals or groups. The Commissioner would be required to adopt regulations to determine eligibility criteria.

The proposed law would require carriers to file group product base rates and any changes to group rating factors that are to be effective on January 1 of each year on or before July 1 of the preceding year. The Commissioner would be required to disapprove any proposed changes to base rates that are excessive, inadequate, or unreasonable in relation to the benefits charged. The Commissioner would also be required to disapprove any change to group rating factors that is discriminatory or not actuarially sound.

The proposed law sets forth criteria that, if met, would require the Commissioner to presumptively disapprove a carrier's rate, including if the aggregate medical loss ratio for all dental benefit plans offered by a carrier is less than 83 percent.

The proposed law would establish procedures to be followed if a proposed rate is presumptively disapproved or if the Commissioner disapproves a rate.



The proposed law would require the Division to hold a hearing if a carrier reports a risk-based capital ratio on a combined entity basis that exceeds 700 percent in its annual report.

The proposed law would require the Commissioner to promulgate regulations consistent with its provisions by October 1, 2023. The proposed law would apply to all dental benefit plans issued, made effective, delivered, or renewed on or after January 1, 2024.

**A YES VOTE** would regulate dental insurance rates, including by requiring companies to spend at least 83% of premiums on member dental expenses and quality improvements instead of administrative expenses, and by making other changes to dental insurance regulations.

**A NO VOTE** would make no change in the law relative to the regulations that apply to dental insurance companies.

**QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**  
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

**SUMMARY**  
This proposed law would increase the statewide limits on the combined number of licenses for the sale of alcoholic beverages for off-premises consumption (including licenses for “all alcoholic beverages” and for “wines and malt beverages”) that any one retailer could own or control: from 9 to 12 licenses in 2023; to 15 licenses in 2027; and to 18 licenses in 2031.

Beginning in 2023, the proposed law would set a maximum number of “all alcoholic beverages” licenses that any one retailer could own or control at 7 licenses unless a retailer currently holds more than 7 such licenses.

The proposed law would require retailers to conduct the sale of alcoholic beverages for off-premises consumption through face-to-face



transactions and would prohibit automated or self-checkout sales of alcoholic beverages by such retailers.

The proposed law would alter the calculation of the fine that the Alcoholic Beverages Control Commission may accept in lieu of suspending any license issued under the State Liquor Control Act. The proposed law would modify the formula for calculating such fee from being based on the gross profits on the sale of alcoholic beverages to being based on the gross profits on all retail sales.

The proposed law would also add out-of-state motor vehicle licenses to the list of the forms of identification that any holder of a license issued under the State Liquor Control Act, or their agent or employee, may choose to reasonably rely on for proof of a person's identity and age.

**A YES VOTE** would increase the number of licenses a retailer could have for the sale of alcoholic beverages to be consumed off premises, limit the number of “all-alcoholic beverages” licenses that a retailer could acquire, restrict use of self-checkout, and require retailers to accept customers’ out-of-state identification.

**A NO VOTE** would make no change in the laws governing the retail sale of alcoholic beverages.

#### **QUESTION 4: REFERENDUM ON AN EXISTING LAW**

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on May 26, 2022?

#### **SUMMARY**

This law allows Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a standard driver's license or learner's permit if they meet all the other qualifications for a standard license or learner's permit, including a road test and insurance, and provide proof of their identity, date of birth, and residency. The law provides that, when processing an application for such a license or learner's permit or motor vehicle registration, the registrar of motor

vehicles may not ask about or create a record of the citizenship or immigration status of the applicant, except as otherwise required by law. This law does not allow people who cannot provide proof of lawful presence in the United States to obtain a REAL ID.

To prove identity and date of birth, the law requires an applicant to present at least two documents, one from each of the following categories: (1) a valid unexpired foreign passport or a valid unexpired Consular Identification document; and (2) a valid unexpired driver's license from any United States state or territory, an original or certified copy of a birth certificate, a valid unexpired foreign national identification card, a valid unexpired foreign driver's license, or a marriage certificate or divorce decree issued by any state or territory of the United States. One of the documents presented by an applicant must include a photograph and one must include a date of birth. Any documents not in English must be accompanied by a certified translation. The registrar may review any documents issued by another country to determine whether they may be used as proof of identity or date of birth.

The law requires that applicants for a driver's license or learner's permit shall attest, under the pains and penalties of perjury, that their license has not been suspended or revoked in any other state, country, or jurisdiction.

The law specifies that information provided by or relating to any applicant or license-holder will not be a public record and shall not be disclosed, except as required by federal law or as authorized by Attorney General regulations, and except for purposes of motor vehicle insurance.

The law directs the registrar of motor vehicles to make regulations regarding the documents required of United States citizens and others who provide proof of lawful presence with their license application.

The law also requires the registrar and the Secretary of the Commonwealth to establish procedures and regulations to ensure that

an applicant for a standard driver's license or learner's permit who does not provide proof of lawful presence will not be automatically registered to vote.

The law takes effect on July 1, 2023.

**A YES VOTE** would keep in place the law, which would allow Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a driver's license or permit if they meet the other requirements for doing so.

**A NO VOTE** would repeal this law.

Approved as to Legal Form  
Town Counsel

**SELECT BOARD**  
Betty Cavacco, Chairman  
Richard J Quintal, Jr., Vice Chairman  
Harry Helm  
Charlie Bletzer  
John Mahoney

Plymouth, ss.

Pursuant to the foregoing Warrant, I have this day warned the Inhabitants of Plymouth qualified to vote in elections to meet in Precinct 1 (Hedge School, 258 Standish Avenue), Precinct 2 (Cold Spring School, 25 Alden Street), Precinct 3 (School Administration Building, 11 Lincoln Street), Precinct 4 (Plymouth North High School, 41 Obery Street), Precinct 5 (Town Hall, 26 Court Street) Precinct 6 (Manomet Elementary School, 70 Manomet Point Road) Precinct 7 (Indian Brook School, 1181 State Road), Precinct 8 (Cedarville Fire Station, 2209 State Road), Precinct 9 (South Elementary School, 178 Bourne Road), Precinct 10 (Federal Furnace School, 860 Federal Furnace Road), Precinct 11 (Plymouth Airport, 246 South Meadow Road), Precinct 12 (South Middle School, 488 Long Pond Road), Precinct 13 (West Elementary School, 170 Plympton Road), Precinct 14 (Indian Brook School, 1181 State Road), Precinct 15 (Plymouth

South High School, 490 Long Pond Road), Precinct 16 (South Middle School, 488 Long Pond Road), Precinct 17 (South Elementary School, 178 Bourne Road), Precinct 18( Plymouth Community Intermediate School, 117 Long Pond Road) in said Plymouth to cast their votes for Town Officers between the hours of Seven O' Clock in the forenoon and Eight O' Clock in the afternoon on Tuesday, the eight day of November, 2022, by posting copies of this Warrant in the Town Hall, in the Town's libraries, and posted on the Town's website, seven days at least before such meeting.

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Signature	Date
Town Clerk	Posted

**The Commonwealth of Massachusetts  
William Francis Galvin, Secretary of the Commonwealth  
Elections Division**

Return of Votes - STATE ELECTION November 08, 2022

**PLYMOUTH**

Total Number of Persons Who Voted in the  
STATE ELECTION 29266



Office Name: GOVERNOR AND LIEUTENANT GOVERNOR  
 District Name: 0001 STATEWIDE  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	DIEHL AND ALLEN	12565	REPUBLICAN
2	HEALEY AND DRISCOLL	16065	DEMOCRAT
3	REED AND EVERETT	412	LIBERTARIAN

All Others	29
Blanks	195
Total Votes Cast	29266

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Office Name: ATTORNEY GENERAL  
 District Name: 0001 STATEWIDE  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	ANDREA JOY CAMPBELL	14819	DEMOCRAT
2	JAMES R. McMAHON, III	13955	REPUBLICAN

All Others	7
Blanks	485
Total Votes Cast	29266

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Office Name: SECRETARY OF STATE  
 District Name: 0001 STATEWIDE  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	WILLIAM FRANCIS GALVIN	17824	DEMOCRAT
2	RAYLA CAMPBELL	10622	REPUBLICAN

Office Name: SECRETARY OF STATE  
 District Name: 0001 STATEWIDE  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
3	JUAN SANCHEZ	490	GREEN-RAINBOW

All Others	5
Blanks	325
Total Votes Cast	29266

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Office Name: TREASURER  
 District Name: 0001 STATEWIDE  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	DEBORAH B. GOLDBERG	18394	DEMOCRAT
2	CRISTINA CRAWFORD	7524	LIBERTARIAN

All Others	112
Blanks	3236
Total Votes Cast	29266

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Office Name: AUDITOR  
 District Name: 0001 STATEWIDE  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	ANTHONY AMORE	12920	REPUBLICAN
2	DIANA DiZOGGIO	13147	DEMOCRAT
3	GLORIA A. CABALLERO-ROCA	468	GREEN-RAINBOW
4	DOMINIC GIANNONE, III	759	WORKERS PARTY

Office Name: AUDITOR  
 District Name: 0001 STATEWIDE  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
5	DANIEL WERNER RIEK	745	LIBERTARIAN

All Others	10
Blanks	1217
Total Votes Cast	29266

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Office Name: REPRESENTATIVE IN CONGRESS  
 District Name: 0010 NINTH DISTRICT  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	BILL KEATING	16217	DEMOCRAT
2	JESSE G. BROWN	12522	REPUBLICAN

All Others	5
Blanks	522
Total Votes Cast	29266

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Office Name: COUNCILLOR  
 District Name: 0012 FIRST DISTRICT  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	JOSEPH C. FERREIRA	19579	DEMOCRAT

All Others	522
Blanks	9165
Total Votes Cast	29266

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Office Name: SENATOR IN GENERAL COURT  
 District Name: 0047 PLYMOUTH & BARNSTABLE DISTRICT  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	SUSAN LYNN MORAN	15813	DEMOCRAT
2	KARI MacRAE	12607	REPUBLICAN

All Others	4
Blanks	842
Total Votes Cast	29266

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Office Name: DISTRICT ATTORNEY  
 District Name: 0229 PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	TIMOTHY J. CRUZ	18072	REPUBLICAN

Office Name: DISTRICT ATTORNEY  
District Name: 0229 PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
2	RAHSAAN HALL	10525	DEMOCRAT

All Others 9  
Blanks 660  
Total Votes Cast 29266

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Office Name: SHERIFF  
District Name: 0242 PLYMOUTH COUNTY  
Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	JOSEPH DANIEL McDONALD, JF	21394	REPUBLICAN

All Others 392  
Blanks 7480  
Total Votes Cast 29266

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Office Name: COUNTY COMMISSIONER  
District Name: 0242 PLYMOUTH COUNTY  
Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
1	SANDRA M. WRIGHT	14864	REPUBLICAN



Office Name: COUNTY COMMISSIONER  
 District Name: 0242 PLYMOUTH COUNTY  
 Town Name: 239 PLYMOUTH

	Candidates	Votes	Party:
2	ALEX A. BEZANSON	13105	DEMOCRAT

All Others	13
Blanks	1284
Total Votes Cast	29266

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#### Offices Requiring Ward and Precinct Breakdown

Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 04

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	840	REPUBLICAN
2	STEPHEN MICHAEL PALMER	560	DEMOCRAT

All Others	1
Blanks	57
Total Votes Cast	1458

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 06

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	985	REPUBLICAN
2	STEPHEN MICHAEL PALMER	757	DEMOCRAT

All Others	2
Blanks	52
Total Votes Cast	1796

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 07

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	782	REPUBLICAN

Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 07

	Candidates	Votes	Party:
2	STEPHEN MICHAEL PALMER	738	DEMOCRAT

All Others	0
Blanks	37
Total Votes Cast	1557

\*\*\*\*\*

Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0172 FIRST PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 08

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	1049	REPUBLICAN
2	STEPHEN MICHAEL PALMER	738	DEMOCRAT

All Others	0
Blanks	46
Total Votes Cast	1833

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Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0172 FIRST PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 09

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	814	REPUBLICAN

Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 09

	Candidates	Votes	Party:
2	STEPHEN MICHAEL PALMER	556	DEMOCRAT

All Others	1
Blanks	27
Total Votes Cast	1398

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 10

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	1022	REPUBLICAN
2	STEPHEN MICHAEL PALMER	580	DEMOCRAT
	All Others	4	
	Blanks	25	
	Total Votes Cast	1631	

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 11

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	1044	REPUBLICAN

Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 11

	Candidates	Votes	Party:
2	STEPHEN MICHAEL PALMER	659	DEMOCRAT

All Others	1
Blanks	62
Total Votes Cast	1766

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 12

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	772	REPUBLICAN
2	STEPHEN MICHAEL PALMER	518	DEMOCRAT

All Others	0
Blanks	25
Total Votes Cast	1315

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 14

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	1017	REPUBLICAN



Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0172 FIRST PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 14

	Candidates	Votes	Party:
2	STEPHEN MICHAEL PALMER	673	DEMOCRAT

All Others 1  
Blanks 41  
Total Votes Cast 1732

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Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0172 FIRST PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 15

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	1366	REPUBLICAN
2	STEPHEN MICHAEL PALMER	1179	DEMOCRAT

All Others 4  
Blanks 85  
Total Votes Cast 2634

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Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0172 FIRST PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 16

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	1165	REPUBLICAN

Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0172 FIRST PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 16

	Candidates	Votes	Party:
2	STEPHEN MICHAEL PALMER	902	DEMOCRAT

All Others	2
Blanks	58
Total Votes Cast	2127

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 17

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	915	REPUBLICAN
2	STEPHEN MICHAEL PALMER	843	DEMOCRAT

All Others 1  
 Blanks 47  
 Total Votes Cast 1806

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 18

	Candidates	Votes	Party:
1	MATHEW J. MURATORE	699	REPUBLICAN

Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0172 FIRST PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 18

	Candidates	Votes	Party:
2	STEPHEN MICHAEL PALMER	418	DEMOCRAT

All Others	2
Blanks	26
Total Votes Cast	1145

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0183 TWELFTH PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 01

	Candidates	Votes	Party:
1	KATHLEEN R. LaNATRA	604	DEMOCRAT
2	ERIC J. MESCHINO	410	REPUBLICAN
3	CHARLES F. McCOY, JR.	40	UNENROLLED

All Others	1
Blanks	22
Total Votes Cast	1077

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Office Name: REPRESENTATIVE IN GENERAL COURT  
 District Name: 0183 TWELFTH PLYMOUTH DISTRICT  
 Town Name: 239 PLYMOUTH Ward: 0 Precinct: 02

	Candidates	Votes	Party:
1	KATHLEEN R. LaNATRA	776	DEMOCRAT
2	ERIC J. MESCHINO	518	REPUBLICAN

	Candidates	Votes	Party:
3	CHARLES F. McCOY, JR.	41	UNENROLLED

All Others	0
Blanks	40
Total Votes Cast	1375

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Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0183 TWELFTH PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 03

	Candidates	Votes	Party:
1	KATHLEEN R. LaNATRA	854	DEMOCRAT
2	ERIC J. MESCHINO	488	REPUBLICAN
3	CHARLES F. McCOY, JR.	55	UNENROLLED

Office Name: REPRESENTATIVE IN GENERAL COURT  
District Name: 0183 TWELFTH PLYMOUTH DISTRICT  
Town Name: 239 PLYMOUTH Ward: 0 Precinct: 05

	Candidates	Votes	Party:
1	KATHLEEN R. LaNATRA	773	DEMOCRAT
2	ERIC J. MESCHINO	618	REPUBLICAN

	Candidates	Votes	Party:
3	CHARLES F. McCOY, JR.	41	UNENROLLED



All Others	0
Blanks	48
Total Votes Cast	1480

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Office Name:	REPRESENTATIVE IN GENERAL COURT		
District Name:	0183	TWELFTH PLYMOUTH DISTRICT	
Town Name:	239	PLYMOUTH	Ward: 0 Precinct: 13

	Candidates	Votes	Party:
1	KATHLEEN R. LaNATRA	873	DEMOCRAT
2	ERIC J. MESCHINO	726	REPUBLICAN
3	CHARLES F. McCOY, JR.	40	UNENROLLED

All Others	0
Blanks	46
Total Votes Cast	1685

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Town Name: 0239 PLYMOUTH

Question 1

ADDITIONAL TAX ON INCOME OVER 1 MILLION DOLLARS

Yes	12990	No	15542	Blank	734	Total	29266
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Question 2

PET I: DENTAL BENEFITS (LAW)

Yes	19614	No	8795	Blank	857	Total	29266
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Question 3

PET D: ALCOHOL RETAIL REFORM (LAW)

Yes	11914	No	16248	Blank	1104	Total	29266
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Question 4

REF: REPEAL DRIVER'S LICENSE LAW

Yes	12702	No	15786	Blank	778	Total	29266
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## **TOWN MANAGER AND SELECT BOARD**

The Town Manager and the Select Board is pleased to submit its annual report for 2022 to Plymouth residents. The Board is comprised of five elected residents who set policy and oversee the management of municipal functions of the Town. In May 2022, John T. Mahoney Jr. was elected to a three-year term, replacing Patrick J. Flaherty. The Board elected Betty A. Cavacco as Chair and Richard J. Quintal Jr. as Vice Chair. Charlie Bletzer was elected in May 2022. Harry Helm was on the Board in 2022 as well.

The Year 2022 was a pivotal turning point for the Town regarding the COVID-19 pandemic. The State of Emergency in the Commonwealth due to the outbreak of COVID-19, which was issued on March 10, 2020, and was lifted on June 15, 2022. In 2022, there was a resumption of pre-pandemic activity, with a focus on the deployment of the American Rescue Plan Act (ARPA) funds for several significant large-scale infrastructure and public works projects.

The Saturday, April 2, 2022, Annual and Special Town Meetings occurred remotely. The Saturday, June 21, 2022 Special Town Meeting occurred remotely. The Saturday, October 15, 2022, Fall Town Meeting occurred in-person, multiple rooms had access to participate in the full meeting at Plymouth North High School. Boards and committees chose to hold their meetings remotely, in-person, or in a hybrid format.

### **Changes in Leadership & Administration**

The Town of Plymouth experienced significant administrative staffing transitions in the Year 2022. At the start of 2022, Acting Town Manager, Lee Hartmann facilitated the transition to the new Town Manager, Derek Brindisi. Mr. Brindisi began his role on March 14, 2022. Mr. Brindisi previously worked as the Town Manager in Upton, Massachusetts for nearly five years before he

accepted the role as Town Manager. Previous to his tenure in the Town of Upton, Mr. Brindisi was the Assistant Town Manager for two years in the Town of Plymouth.

In March 2022, the Town Clerk, Pearl Sears passed away. The Acting Town Clerk was Lawrence Pizer. In July 2022, Kelly McElreath, began her role in the Town of Plymouth as the Town Clerk. Prior to her role in the Town, Ms. McElreath was the Town Clerk in the Town of Upton for over 25 years.

In April 2022, Neil Foley began in his role as Fire Chief for the Town of Plymouth. Chief Foley has served the Town in several capacities over his tenure since 2006. His predecessor, Ed Bradley retired in 2022. Former Chief Bradley worked for the Town of Plymouth since 1977.

In April 2022, Brad Brothers began his role in the Town of Plymouth as Assistant Town Manager. Prior to his role in the Town, Mr. Brothers was the School Business Administrator at Plymouth Public Schools.

In April 2022, Marie Brinkmann retired from her role as the Human Resources Director. In May 2022, Silvio Genao, began his role as the Town's Human Resources Director. Prior to his role in the Town, Mr. Genao worked as the DPW Director in the Town of Eastham. Prior to his role in Eastham, Mr. Genao worked as the Assistant DPW Director in the Town of Plymouth.

In July 2022, Mark Reil began his role as the Town's first Climate Resiliency and Sustainability Planner. The implementation of the position was approved during a recent Town Meeting. The Town Manager's goal for the position was to leverage State grant opportunities (Municipal Vulnerabilities Program, Green Communities Program etc.) to bolster the efforts to mitigate the effects of climate change in the Town.

In July 2022, Anthony Senesi began his role in the Town Manager's Office as the Assistant to the Select Board/Town Manager. Mr. Senesi's responsibilities included overhauling the Town's overall communications strategy whilst providing administrative responsibilities within the Town Manager's Office.

The Select Board appointed Reservitz & Bergeron & Associates as the Town's first in-house Town Counsel. Reservitz & Bergeron now have an office at Town Hall and work on an as needed basis for legal services for the Town. Hiring in-house Town Counsel was needed based on the Town's size and need for legal services.

### **Select Board Goals and Priorities**

The Select Board instructed the Town Manager, Derek Brindisi to oversee the execution of the FY2023 Goals and Priorities. Two Select Board meetings in the Summer of 2022 were dedicated to drafting the framework of the priorities. The Town Manager met with Department Heads to further outline specific goals for FY2023. The Town Manager met with each individual Department Head to imbed the Town's goals into their future performance reviews. The Select Board enacted the FY2023 Goals and Priorities on August 16, 2022. The FY2023 Select Board Goals and Priorities mark the first comprehensive implementation strategy in recent memory.

### **American Rescue Plan Act (ARPA)**

One significant strategy to accomplish several of the Select Board Goals and Priorities was to utilize American Rescue Plan Act (ARPA) funding the Town received from the Federal government. Municipalities across the nation are the beneficiaries of a significant influx of federal funds via ARPA. The goal of the funding is to offset the negative health and economic impacts caused by the COVID-19 pandemic. In 2022, the Board endorses each allocation of funds. The Town Manager's Office in collaboration with the Finance Department, determined the funding priorities for major projects across the Town. Before



December 31, 2022, the Select Board authorized \$13,334,430 of ARPA funds to be utilized for major project investments. The authorizations include the Airport Wastewater Treatment Plant Upgrades, Water Street Interceptor Project, Water Street Pump Station Flood Barrier Wall, Restroom Trailer that is ADA Accessible, purchasing of Town Electric Vehicles, Jenney Pond Dam, and the revitalization of the Allerton Street Park.

### **Sustainability & Climate Initiatives**

As described in the FY2023 Select Board Goals and Priorities, the Town has taken significant steps to prioritize sustainability initiatives. As stated previously, the Town hired its first Climate Resiliency and Sustainability Planner in 2022. In 2022, Mr. Reil spearheaded the electrification of the Town's vehicle fleet, by purchasing electric vehicles through ARPA funds. Mr. Reil in collaboration with the Patrick Farah, Energy Officer, submitted the Green Communities Designation and Grant Program application. The Green Communities program is facilitated by the Commonwealth of Massachusetts to find and implement clean energy solutions to reduce costs and strengthen the local economy. The Town of Plymouth anticipates drafting the Town's first Climate Action Plan in 2023.

### **Public Engagement & Communications**

There are numerous FY2023 Select Board Goals and Priorities that relate to the Town's ongoing strategy to enhance communications with members of the public.

At 2022 Fall Town Meeting, the representative body voted to approve the funding for a 311 System and the Town Website Redesign. Immediately, the Town Manager's Office, in partnership with the Informational Technology Department began implementation. The Town anticipates that by May 2023, the 311 System (SeeClickFix), and upgraded Town Website will be live, and available to the public.

The Town Manager's Office is currently in the process of developing a comprehensive social media policy for all Town departments to abide by. The Town Manager's Office created an Instagram page and LinkedIn page to engage and reach a broader demographic of social media users. The Town Manager's Office created branded material, which includes consistent font, colors, and the Town seal.

### **Review Town Policies**

One of the Goals & Priorities of the Select Board is to update all Town policies. The Town Manager's Office, in partnership with affiliated departments have updated the following policies, Meeting, Agenda, & Minutes Submission Procedure; Town Meeting Warrant Article Process; Vacancies on Boards, Commissions, and Committees; Special One Day License; Display of Flags on Town Flag Poles. The Select Board revoked the following policies that are outdated or irrelevant; Blood Donation Policy, Code of Conduct, Community Cleanliness, Town Wharf Fueling Policy, and Web Ad Policy.

## TOWN CLERK

The mission of the Plymouth Town Clerk's Department is to maintain and produce the records of the Town of Plymouth and to provide copies of them for internal and external use. The Clerk's office preserves vital records, agendas and minutes from town boards, committees, and commissions, business certificates, and dog licensing records among others. It works closely with the Board of Voting Registrars to maintain lists of town residents and to conduct local and state elections. The Clerk's office utilizes transparency, efficiency, and a high level of customer service in its work serving current and former citizens of Plymouth, the other offices of town government, offices in county, state and national government, and researchers around the world.

2022 was a transition year for the Plymouth's Town Clerk's office. We were deeply saddened by the sudden death of the Town Clerk Pearl Sears in March, 2022. To continue operations, Anna Meisner began to serve as Acting Town Clerk and former Town Clerk, Larry Pizer, returned as a consultant to assist the office with operations. During this transition time, the staff efficiently conducted the Annual Town Election in May where 162 Town Meeting Members were elected due to the re-districting of the Town after the 2020 Federal Census.

Acting Town Clerk Anna Meisner retired as of June 30. The staff thanks Anna for her hard work in the Clerk's office. In July, Kelly A. McElreath was officially sworn in as the Town Clerk in Plymouth. Kelly's experience included 21 years as the Town Clerk in Upton MA.

The office was quite busy from July through November preparing and conducting the fall elections. Postcards were mailed to all voters in July to give them the opportunity to request a vote by mail ballot for the September Primary and the November State Election. Many voters in Plymouth decided to vote by mail. The staff also

prepared for one week of in person early voting for the September primary (including weekends) and two weeks of in person early voting for the November State Election. Lastly, election day saw many more voters come to vote for each election.

Statistics for each election:

September 6, 2022, State Primary: 12,206 voters out of 49,494 registered voters for 25%.

To include: 5,958 Vote by Mail ballots  
325 In person Early Voting

November 8, 2022, State Election: 29,266 voters out of 49,894 registered voters for 59%

To include: 11,844 Vote by Mail ballots  
2,251 In person Early Voting

The office worked hard during these elections to implement changes such as using Poll Pads to check in voters and advanced processing in order to conduct elections in an efficient manner.

When the election season ended, the office staff worked hard to begin planning for dog licensing, census mailing and other functions of the Town Clerk office.

The Town Clerk's office responsibilities include but not limited to the following: officer of record in accepting lawsuits against the Town; prepares and certifies Town Meeting minutes; Submits bylaws passed by Town Meeting to the Attorney General for approval; Record keeping of all campaign finance reports of elected officials as well as Conflict of Interest statements from town officials. Delivers the oath to newly appointed officials.

During the year, the Town Clerk's Office processed the following:

1302	Birth Certificates
406	Marriage Intentions
1012	Death Certificates
7696	Dog Licenses
366	Business Certificates
424	Shellfish licenses



## **PLYMOUTH AIRPORT COMMISSION**

**PART I: MISSION STATEMENT.** The Mission of the Plymouth Airport Commission is to develop, operate and maintain the Plymouth Municipal Airport in a safe, efficient and fiscally responsible manner that promotes general aviation, stimulates the economy, and supports the local community.

**PART II: NARRATIVE STATEMENT.** The Plymouth Airport Commission's primary goal is to operate the Plymouth Airport in the safest manner possible, adhering to all appropriate federal, state, local regulations and in a manner that is environmentally responsible for the users and our neighbors.

The Plymouth Airport is an essential cog in the National Air Transportation System and is one of 34 public-use airports in Massachusetts that collectively generate substantial economic activity for the Commonwealth resulting in over 128,000 jobs. The Plymouth Airport has been an integral part of the Town of Plymouth since 1934 and continues to be an important gateway for commerce allowing visitors easy access to all that Plymouth and that the surrounding communities have to offer.

The Plymouth Airport is home to more than one hundred and sixty aircraft. Most of these aircraft are smaller, single and twin-engine aircraft; however, there are also a number of corporate/business jets and helicopters. The seating capacity of the aircraft based at the Plymouth Airport ranges from 1 to about 12 passengers. Annual activity level is estimated to be approximately sixty thousand aircraft movements and has been very steady for the last several years.

The Plymouth Airport is proud to be the location of over thirty businesses that combined employs more than two hundred and fifty people. These businesses operate primarily from the 62 plus

privately constructed buildings located on airport property which contributes considerably to the Plymouth tax base. The types of businesses range from flight schools, aircraft charter, aircraft management and maintenance facilities to law enforcement and medical air ambulance. Indeed, many of the aircraft utilizing the Plymouth Airport contribute to the health, safety and security of our local communities. For example, Boston Med Flight operates an average of five to six flights per day responding to the emergency medical needs of the residents of Plymouth and Carver as well as other communities in Southeastern Massachusetts. Plymouth Airport is also very fortunate to be a headquarters for the Massachusetts State Police Air Wing who work closely with other local, state and federal law enforcement agencies to aid in search and rescue operations as well as flying anti-terrorism and security missions with their small fleet of helicopters and have just acquired a new Cessna Grand Caravan for surveillance use. Cape Cod Community College's Aviation Maintenance and Technology program is completely up and running at the Airport. They have now graduated 15 classes from the 18 month program and most of the students are now employed at aircraft maintenance shops and airlines across the country. Cape Cod Community College has been a great addition to the community and is bringing great, useful and professional training to the area. The Pilgrim Squadron of the Civil Air Patrol (CAP), an auxiliary of the United States Air Force, is based at the Plymouth Airport and they aid in search and rescue missions and their cadets are extremely active in volunteering at numerous community events throughout the Town.

After 27 years of dedicated service to the Plymouth Airport, Airport Manager Thomas Maher, retired from the Town of Plymouth. Tom enjoyed every minute that he was able to spend working for the Plymouth Airport Commission and for what he and the Commission were able to accomplish in his time at the airport. The Commission appointed Matthew Cardillo, the airport's assistant manager of 7 years, to be the new Airport Manager.

The Airport Commission also works to operate the airport in an environmentally sensitive and responsible manner with the protection and preservation of the local environment being an essential concern. The Commission started the process of updating their Airport Master Plan in 2022 and looks to finish that update in early 2023. The Master Plan has not been updated since 2011 and per the FAA recommendations of updating the Master Plan every 10 years, the airport commission felt that it was time to update their plan. The Airport's Master Plan, which looks at current airport infrastructure, facilities and services as well as future activity projections, and a comprehensive environmental study will be conducted as one of the many steps toward implementing the infrastructure improvements agreed upon between the Airport Commission, airport users and neighbors that will enhance the safety at the airport as well as address noise concerns. A proactive noise abatement program is in effect at the Plymouth Airport which focuses upon educating both based and transient pilots on the locations of noise sensitive areas as well as offering suggestions for minimizing aircraft noise. The Airport Commission will continue to encourage public participation by informing and consulting with residents and businesses throughout the region regarding the master planning process, airport improvements and community events.

The Plymouth Airport is maintained and operated by a small, but highly motivated, professional staff and along with the Airport Commission they work diligently to operate the Plymouth Municipal Airport in a safe and efficient manner so that it may continue to be a valuable asset for the Town of Plymouth. The Airport Commission offers an open invitation to Plymouth and Carver residents to visit and tour their local airport. Contact the Airport Manager at 508-746-2020 to schedule a tour or with any concerns, suggestions or questions. For more information regarding the Airport, please visit us at [pymairport.com](http://pymairport.com).

## PROCUREMENT DIVISION

The mission of the Procurement Division is to procure goods and services on behalf of the Town in an efficient, ethical, and impartial manner while ensuring compliance with the Massachusetts General Laws related to procurement.

The Town's centralized purchasing system contracts for standard services and supplies used by all departments and divisions, except the School Department, thereby, taking advantage of the low prices obtained through bulk purchasing. The Procurement Division is responsible for all activities related to acquiring these services and supplies for all departments/divisions. This responsibility includes oversight of soliciting, opening, and evaluating bids and proposals, recommendation of contract award(s) to the Town Manager, and contract development and execution. This division ensures that contracting practices are in compliance with the Massachusetts General Laws.

The Procurement Division is also liaison to the Building Committee, Designer Selection Board, and Capital Improvements Committee.

In 2022 the Procurement Division solicited bids for twenty-five (25) projects and processed the resulting contracts. Notable bids in 2022 include the Water Street Pump Station flood barrier wall, the Water Street sewer interceptor replacement, and renovations to West Plymouth Fire Station #2. Procurement processed in excess of seventy (70) non-bid contracts in addition to change orders and contract amendments for existing contracts. Approximately four thousand (4,000) purchase orders were issued for goods and services. A multitude of projects are ongoing and we continue to support all departments to ensure that public funds are spent as cost effectively as possible.



Please visit the Procurement website at [www.plymouth-ma.gov/procurement-division](http://www.plymouth-ma.gov/procurement-division) to view past bids, current bids, and results.



The mission of the Finance department is to process the payroll and accounts payable for the Town's employees and vendors, account for all financial and budget transactions of the town and report on them to the Departments, Boards, Committees, Public, Department of Revenue and the Auditors.

Included in my report this year are the following reports:

1. Combined Balance Sheet and Account Groups— All Funds
2. Combined Statement of Revenues, Expenses and Reconciliation of Fund Equities  
    – All Funds
3. Combined Statement of Assets, Liabilities and Fund Equities – Enterprise Funds
4. Combined Statement of Revenues, Expenses and Reconciliation of Fund Equities  
    – Enterprise Funds
5. General Fund – Budget versus Actual Revenue – State & Local Receipts
6. Changes in Long Term Debt – All Funds
7. Changes in Short Term Debt – All Funds
8. Changes in Authorized & Unissued Debt – All Funds
9. Ten Year History of Financial Information
10. Meals Tax Fund Update
11. Budget Report for all Budgeted Funds (General - Town, CPA, Enterprise & General - School)

Town of Plymouth  
Combined Balance Sheet - All Fund Types and Account Groups  
as of June 30, 2022

**ASSETS**

Cash and cash equivalents

Investments

Receivables:

Personal property taxes

Real estate taxes

Allowance for abatements and exemptions

Tax liens

Deferred taxes

Motor vehicle excise

Other excises

User fees

Utility liens added to taxes

Departmental

Special assessments

Due from other governments

Other receivables

Foreclosures/Possessions

Prepays

Due to/from other funds

Working deposit

Inventory

Fixed assets, net of accumulated depreciation

Amounts to be provided - payment of bonds

Amounts to be provided - vacation/sick leave

**Total Assets**

**LIABILITIES AND FUND EQUITY**

Liabilities:

Warrants payable

Accounts payable

Accrued payroll

Withholdings

Accrued claims payable

Due to/from other funds

Due to other governments

Other liabilities

Deferred revenue:

Real and personal property taxes

Tax liens

Deferred taxes

**Town of Plymouth**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**as of June 30, 2022**

Foreclosures/Possessions	1,623,225	3,150	20,783	45	1,647,202
Motor vehicle excise	2,102,620				2,102,620
Other excises	75,137				75,137
User fees			335,025		335,025
Utility liens added to taxes			5,562		5,562
Departmental	115,591				115,591
Special assessments		490,354	1,191,706		1,682,060
Due from other governments			181,954		181,954
Other receivables			38,317		38,317
Deposits receivable			178,550		-
Revenue Collected in Advance of FY	68,531				178,550
Tailings					68,531
IBNR					2,757,000
Agency Funds					1,887,475
Notes payable		286,010	4,055,000		1,887,475
Bonds payable					4,341,010
Vacation and sick leave liability					204,538,039
<b>Total Liabilities</b>	<u>8,369,705</u>	<u>1,448,150</u>	<u>2,647,205</u>	<u>1,941,833</u>	<u>225,826,656</u>
Fund Equity:					
Reserved for encumbrances	5,692,253	533,426	1,904,165		8,129,844
Reserved for expenditures	7,125,793		1,328,367		8,454,160
Reserved for continuing appropriations	5,362,554	2,225,690	3,237,615		10,825,858
Reserved for petty cash			50		50
Reserved for appropriation deficit	(130,050)				(130,050)
Reserved for snow and ice deficit	(845,248)				(845,248)
Reserved for COVID-19 deficit					-
Reserved for debt service			1,750,074		1,750,074
Reserved for premiums		377,715			377,715
Reserved for working deposit					0
Undesignated fund balance	18,625,528	36,929,091	1,455,455	44,646,703	112,762,940
Unreserved retained earnings			7,565,532		7,565,532
Investment in capital assets					0
Total Fund Equity	<u>35,830,829</u>	<u>40,065,922</u>	<u>15,785,803</u>	<u>44,646,703</u>	<u>148,890,876</u>
				0	
<b>Total Liabilities and Fund Equity</b>	<u>44,200,534</u>	<u>41,514,072</u>	<u>18,433,008</u>	<u>46,588,537</u>	<u>374,717,532</u>

**TOWN OF PLYMOUTH, MASSACHUSETTS**  
**Combined Statement of Revenues, Expenditures and Reconciliation of Fund Equity - All Funds**  
**For the Year Ended June 30, 2022**

	General		Special	Capital	Trust & Agency Funds (Including Internal Service Funds)		Enterprise	TOTALS
			Revenue	Projects			Funds	(Memorandum Only)
Revenues								
Property taxes and payments in lieu	193,295,736		3,053,138					196,348,874
Excise, Meals & Hotel Taxes	12,201,325		3,371,603					15,572,928
Licenses and permits	4,806,346							4,806,346
Penalties and interest	938,723		30,917			8,025,084	228,486	1,167,209
Investment income	244,020						81,346	8,381,367
Fines and forfeitures	222,363						575	222,938
Betterments and assessments			182,881				163,998	346,879
Charges for services	1,787,219						16,271,978	18,059,197
Contributions and donations			420,808			238,720		659,528
Departmental and other	2,495,142		5,333,920			2,630,831	4,796,279	15,256,173
Intergovernmental	36,159,383		36,746,504	3,209,782		19,013	93,004	76,227,686
Total revenues	252,150,258		49,139,771	3,209,782		10,913,648	21,635,665	337,049,124
Expenditures								
Current:								
General government	11,950,305		3,802,557	935,061		1,046,682	1,480,585	19,215,190
Public safety	29,742,682		1,376,942			71,250		31,190,874
Education	106,255,838		14,918,771			52,500		121,227,108
Public works	11,078,762		2,975,361	7,893,061			13,071,095	35,018,279
Human services	1,425,549		252,070					1,677,619
Culture and recreation	2,832,722		1,040,622					3,873,343
Pension and fringe benefits	25,986,496					48,977,771		74,964,267
State and county assessments	9,746,073							9,746,073
Debt service	16,145,120		851,935				5,319,277	22,316,332
Total expenditures	215,163,546		25,218,258	8,828,122		50,148,203	19,870,957	319,729,085
Revenues over (under) expenditures	36,986,713		23,921,513	(5,618,341)		(39,234,554)	1,764,708	17,820,039
Other financing sources (uses)								
Transfers in from other funds	5,907,966			96,144		42,963,914	633,232	49,601,256
Bond Proceeds & Other Financing Sources								
Transfers out to other funds	(43,554,783)		(2,624,868)	(110,896)		(1,039,116)	(2,271,593)	(49,601,256)
Total other financing sources (uses)	(37,646,817)		(2,624,868)	(14,752)		41,924,798	(1,638,361)	0
Revenues and other financing sources (under) expenditures and other financing uses	(660,104)		21,296,645	(5,633,092)		2,690,244	126,347	17,820,039
Fund equity, beginning of year	36,490,934		18,769,277	7,088,547		53,062,623	15,659,456	131,070,837
Fund equity, beginning of year (Adjustment)								
Fund equity, end of year	\$ 35,830,829	\$ 40,065,922	\$ 1,455,455	\$ 15,785,803	\$ 55,752,867	\$ 15,785,803	\$ 15,785,803	\$ 148,890,876

**TOWN OF PLYMOUTH**  
**Combining Statement of Assets, Liabilities and Fund Equity - Proprietary Funds**  
as of June 30, 2022

	ENTERPRISE FUNDS					Total Enterprise Funds
	Sewer Enterprise	Water Enterprise	Airport Enterprise	Solid Waste Enterprise	Cable Access Enterprise	
<b>ASSETS</b>						
Cash & Investments	8,239,873	6,034,879	739,782	1,557,618	84,249	16,656,402
Due from other governments	181,954					181,954
Utility billings, liens & interest	213,987	144,773				358,760
Department & other receivable	1,206,621	8,152		21,119		1,235,892
Prepaid Expenses						-
Deposits						-
Total Assets	\$ 9,842,435	\$ 6,187,805	\$ 739,782	\$ 1,578,737	\$ 84,249	\$ 18,433,008
<b>LIABILITIES &amp; FUND EQUITY</b>						
<b>Liabilities:</b>						
Accounts payable & other liabilities	362,888	211,958	24,507	91,536	1,160	692,049
Claims payable						-
Deferred revenue	1,420,608	152,925		21,119		1,594,652
Deferred revenue - Next Years	181,954			178,550		360,504
Total Liabilities	\$ 1,965,450	\$ 364,883	\$ 24,507	\$ 291,205	\$ 1,160	\$ 2,647,205
<b>Fund Equity:</b>						
Reserved for continuing appropriations	610,718	2,122,536	67,313	5,380		2,805,948
Reserved for expenditures	753,414	466,353				1,219,767
Reserved for encumbrances	1,215,241	634,389	49,156	437,048		2,335,833
Reserved for petty cash			50			50
Unreserved:						
Undesignated	3,547,538	2,599,643	490,156	845,104	83,089	7,565,531
Designated for Special Purpose	1,750,074		108,600			1,750,074
Designated for expenditures						108,600
Designated for appropriation deficit						-
Total Fund Equity	\$ 7,876,985	\$ 5,822,932	\$ 715,275	\$ 1,287,532	\$ 83,089	\$ 15,785,803
Total Liabilities and Fund Equity	\$ 9,842,435	\$ 6,187,805	\$ 739,782	\$ 1,578,737	\$ 84,249	\$ 18,433,008



**TOWN OF PLYMOUTH, MASSACHUSETTS**  
**Combining Statement of Revenues, Expenditures and Reconciliation of Fund Equity - Proprietary Funds**  
**For the Year Ended June 30, 2022**

	ENTERPRISE FUNDS					Total Enterprise Funds
	Sewer Enterprise	Water Enterprise	Airport Enterprise	Solid Waste Enterprise	Cable Access Enterprise	
<b>Revenues</b>						
Penalties and interest	56,402	172,084				228,486
Investment income	39,721	37,540	1,129	2,955		81,346
Fines and forfeitures				575		575
Betterments and assessments	159,427	4,571				163,998
Charges for services	7,101,577	5,896,093	2,626,479	647,828		16,271,978
Departmental and other	1,902,775	521,958	449,247	433,489	1,488,810	4,796,279
Intergovernmental	3,804		82,000	7,200		93,004
Total revenues	9,263,706	6,632,246	3,158,856	1,092,047	1,488,810	21,635,665
<b>Expenditures</b>						
Current:						
General Government					1,480,585	1,480,585
Public Works - S & W	283,636	1,305,687	587,179	236,420		2,412,921
Public Works - Other Exps	4,399,961	1,089,234	2,018,113	452,095		7,959,403
Public Works - Capital Outlay	957,126	855,725	137,600	748,320		2,698,771
Debt service	3,037,850	2,240,527	40,900	-	-	5,319,277
Total expenditures	8,678,572	5,491,174	2,783,792	1,436,834	1,480,585	19,870,957
Revenues over (under) expenditures	585,134	1,141,073	375,064	(344,787)	8,225	1,764,708
<b>Other financing sources (uses)</b>						
Transfers in from other funds	6,588	36,194	155,825	434,625	-	633,232
Transfers out to other funds	(368,741)	(1,293,345)	(311,720)	(297,787)	-	(2,271,593)
Total other financing sources (uses)	(362,153)	(1,257,151)	(155,895)	136,838	-	(1,638,361)
Revenues and other financing sources (under) expenditures and other financing uses	222,981	(116,078)	219,169	(207,949)	8,225	126,347
<b>Fund equity, beginning of year</b>	7,654,004	5,939,000	496,106	1,495,481	74,865	15,659,456
<b>BOY Reclassification Adjustments</b>	-	-	-	-	-	-
<b>Fund equity, end of year</b>	\$ 7,876,985	\$ 5,822,922	\$ 715,275	\$ 1,287,532	\$ 83,090	\$ 15,785,803

**Town of Plymouth**  
**Budget vs. Actual - State and Local Revenue**  
**Fiscal Year 2022**

	Budget	Actual	Difference	%
<b>FROM THE COMMONWEALTH</b>				
Veteran's Benefits	\$ 467,125.00	\$ 400,852.00	\$ (66,273.00)	85.81%
Exemptions	\$ 431,985.00	\$ 969,929.00	\$ 537,944.00	224.53%
State Owned Land	\$ 821,180.00	\$ 821,180.00	\$ -	100.00%
Chapter 70	\$ 26,600,787.00	\$ 26,600,787.00	\$ -	100.00%
Charter School Reimbursement	\$ 714,083.00	\$ 839,359.00	\$ 125,276.00	117.54%
General Municipal Aid	\$ 4,306,537.00	\$ 4,306,537.00	\$ -	100.00%
<b>Total from the Commonwealth</b>	<b>\$ 33,341,697.00</b>	<b>\$ 33,938,644.00</b>	<b>\$ 596,947.00</b>	<b>101.79%</b>
<b>FROM LOCAL RECEIPTS</b>				
Motor Vehicle Excise	\$ 9,144,000.00	\$ 10,642,012.70	\$ 1,498,012.70	116.38%
Other Excise (Hotel, Boat & Trailer)	\$ 1,480,000.00	\$ 1,601,562.42	\$ 121,562.42	108.21%
Penalties/Interest on Taxes	\$ 903,000.00	\$ 938,723.29	\$ 35,723.29	103.96%
Payment In Lieu of Taxes	\$ 73,080.00	\$ 76,322.79	\$ 3,242.79	104.44%
Fees	\$ 652,000.00	\$ 706,771.36	\$ 54,771.36	108.40%
Rentals	\$ 850,000.00	\$ 906,772.75	\$ 56,772.75	106.68%
Departmental Revenue - School (Medicaid Reimb, Transportation & P-Card Rebate)	\$ 220,000.00	\$ 898,908.34	\$ 678,908.34	408.59%
Departmental Revenue - Cemeteries	\$ 80,000.00	\$ 97,850.00	\$ 17,850.00	122.31%
Departmental Revenue - Crematory	\$ 323,000.00	\$ 390,103.87	\$ 67,103.87	120.78%
Departmental Revenue - Recreation	\$ 203,000.00	\$ 312,585.25	\$ 109,585.25	153.98%
Other Departmental Revenue	\$ 475,000.00	\$ 460,807.42	\$ (14,192.58)	97.01%
Licenses and Permits	\$ 2,800,000.00	\$ 4,764,096.13	\$ 1,964,096.13	170.15%
Fines and Forfeits	\$ 274,000.00	\$ 274,321.75	\$ 321.75	100.12%
Investment Income	\$ 190,000.00	\$ 244,019.82	\$ 54,019.82	128.43%
Other Miscellaneous Income	\$ 1,366,681.00	\$ 2,167,919.59	\$ 801,238.59	158.63%
Other Miscellaneous Income - Non-recurring		\$ 746,069.47	\$ 746,069.47	
<b>Total Local Receipts</b>	<b>\$ 19,033,761.00</b>	<b>\$ 25,228,846.95</b>	<b>\$ 6,195,085.95</b>	<b>132.55%</b>
<b>GRAND TOTAL - STATE &amp; LOCAL RECEIPTS</b>	<b>\$ 52,375,458.00</b>	<b>\$ 59,167,490.95</b>	<b>\$ 6,792,032.95</b>	<b>112.97%</b>

TOWN OF PLYMOUTH, MASSACHUSETTS  
Changes in Long-Term Debt  
FY 2022

Purpose	Description	Type	Inside / Outside	Fund	Balance July 1, 2021	Additions	(Principal Payments)	(Principal Subsidy)	Balance June 30, 2022	Interest & Admin Fees Paid
\$77,770,000 GOB 5/4/2017	Airport Hanger Purchase (\$440,000)	Buildings	Inside	Airport	350,000.00	-	(25,000.00)	-	325,000.00	15,900.00
				<b>Airport Total</b>	<b>350,000.00</b>	<b>-</b>	<b>(25,000.00)</b>	<b>-</b>	<b>325,000.00</b>	<b>15,900.00</b>
\$41,070 GOB 6/9/2021	Memorial Meeting House Façade Rehab (\$815,466)	Buildings	Inside	CPA	815,466.00	-	(815,466.00)	-	-	36,469.45
				<b>CPA Total</b>	<b>815,466.00</b>	<b>-</b>	<b>(815,466.00)</b>	<b>-</b>	<b>-</b>	<b>36,469.45</b>
\$77,770,000 GOB 5/4/2017	Salt Shed Repairs	Buildings	Inside	GF	125,000.00	-	(25,000.00)	-	100,000.00	6,250.00
\$35,914 GOB 5/15/2009, 3.728%	169 CAMELOT	Buildings	Inside	GF	847,515.00	-	(116,000.00)	(50,015.00)	681,500.00	30,778.00
\$35,914 GOB 5/15/2009, 3.728%	CREMATORY \$775,000 SENIOR CNTR DEBT EXCLUSION \$199M (\$10M)	Buildings	Inside	GF	296,700.00	-	(39,100.00)	(14,450.00)	243,150.00	10,633.50
\$41,595 GOB 5/11/2011, 3.956%	EOC OPERATIONS	Buildings	Inside	GF	4,974,824.00	-	(374,824.00)	-	4,600,000.00	184,739.63
\$41,595 GOB 5/11/2011, 3.956%	CNTR \$500K	Buildings	Inside	GF	211,250.00	-	(21,250.00)	-	190,000.00	9,268.68
	<b>Municipal Center</b>									
\$77,770,000 GOB 5/4/2017	Design & Construction (\$31,010,000)	Buildings	Inside	GF	28,690,000.00	-	(650,000.00)	-	28,040,000.00	1,142,093.76
\$35,180 GOB 6/13/19 2.429%	Parking Deck \$2,995M Library Roofs, Chillers,	Buildings	Inside	GF	2,885,000.00	-	(55,000.00)	-	2,830,000.00	101,050.00
\$35,180 GOB 6/13/19 2.429%	Ducts	Buildings	Inside	GF	2,280,000.00	-	(130,000.00)	-	2,150,000.00	94,000.00
\$41,070 GOB 6/9/2021	Ducts	Buildings	Inside	GF	241,386.64	-	(16,386.64)	-	225,000.00	8,201.46
\$41,070 GOB 6/9/2021	N. Plymouth Fire Station \$6.5M	Buildings	Inside	GF	6,507,822.42	-	(332,822.42)	-	6,175,000.00	206,742.92
\$41,070 GOB 6/9/2021	Maritime Facility Construction \$3.152M	Buildings	Inside	GF	3,152,805.08	-	(162,805.08)	-	2,990,000.00	100,750.45
\$77,770,000 GOB 5/4/2017	Ten Wheeler (\$185,000)	Equipment	Inside	GF	35,000.00	-	(35,000.00)	-	-	1,750.00
\$43,265 GOB 5/7/2015, 3.1616%	Fire Truck \$560K	Equipment	Inside	GF	220,000.00	-	(55,000.00)	-	165,000.00	8,800.00
\$43,265 GOB 5/7/2015, 3.1616%	Fire Brush Breaker \$405K	Equipment	Inside	GF	160,000.00	-	(40,000.00)	-	120,000.00	6,400.00
\$35,914 GOB 5/15/2009, 3.728%	FIRE TRUCKS \$1,193,000	Equipment	Inside	GF	50,775.00	-	(44,450.00)	(6,325.00)	-	1,778.00
\$35,914 GOB 5/15/2009, 3.728%	1976 PUMPING ENGINE \$445,000	Equipment	Inside	GF	61,900.00	-	(28,950.00)	(4,200.00)	28,750.00	2,314.00
\$35,914 GOB 5/15/2009, 3.728%	REPLACE ENGINE 8 \$475,000	Equipment	Inside	GF	61,850.00	-	(28,950.00)	(4,000.00)	28,900.00	2,308.00

TOWN OF PLYMOUTH, MASSACHUSETTS  
Changes in Long-Term Debt  
FY 2022

Purpose	Description	Type	Inside / Outside	Fund	Balance July 1, 2021	Additions	(Principal Payments)	(Principal Subsidy)	Balance June 30, 2022	Interest & Admin Fees Paid
		Dept	Inside	GF	310,000.00		(40,000.00)		270,000.00	15,500.00
\$35,180 GOB 6/13/19 2.429%	Fire Engine \$390K	Equipment	Inside	GF	310,000.00		(40,000.00)		270,000.00	15,500.00
	Pumping Engine #4	Dept	Inside	GF	675,000.00		(70,000.00)		605,000.00	29,606.11
\$41,070 GOB 6/9/2021	\$675,000	Equipment	Inside	GF	675,000.00		(70,000.00)		605,000.00	29,606.11
	Crematory Retort	Dept	Inside	GF	40,000.00		(20,000.00)		20,000.00	2,000.00
\$24,474,000 GOB 5/7/2013, 2.525%	\$200K	Equipment	Inside	GF	40,000.00		(20,000.00)		20,000.00	2,000.00
	Seawall Repairs \$300K	Other	Inside	GF	60,000.00		(30,000.00)		30,000.00	3,000.00
\$24,474,000 GOB 5/7/2013, 2.525%	T-Wharf (\$590,000)	Other	Inside	GF	470,000.00		(30,000.00)		440,000.00	19,875.00
\$777,770,000 GOB 5/4/2017	School Street		Inside	GF	470,000.00		(30,000.00)		440,000.00	19,875.00
	Retaining Wall	Other	Inside	GF	10,000.00		(10,000.00)		-	500.00
\$77,770,000 GOB 5/4/2017	(\$55,000)	Other	Inside	GF	10,000.00		(10,000.00)		-	500.00
	Town Center Sidewalk		Inside	GF	320,000.00		(30,000.00)		290,000.00	15,000.00
\$777,770,000 GOB 5/4/2017	Rehabilitation (\$440,000)	Other	Inside	GF	320,000.00		(30,000.00)		290,000.00	15,000.00
	Waterfront		Inside	GF	770,000.00		(70,000.00)		700,000.00	35,700.00
\$77,770,000 GOB 5/4/2017	Promenade Design (\$1,055,000)	Other	Inside	GF	770,000.00		(70,000.00)		700,000.00	35,700.00
	Water St Promenade		Inside	GF	2,425,000.00		(225,000.00)		2,200,000.00	112,450.00
\$777,770,000 GOB 5/4/2017	Construction - South Phase (\$3,325,000)	Other	Inside	GF	2,425,000.00		(225,000.00)		2,200,000.00	112,450.00
	Traffic Signal		Inside	GF	200,000.00		(20,000.00)		180,000.00	9,500.00
\$77,770,000 GOB 5/4/2017	Installation (\$310,000)	Other	Inside	GF	200,000.00		(20,000.00)		180,000.00	9,500.00
	T Wharf Construction		Inside	GF	1,000,000.00		(45,000.00)		955,000.00	40,762.50
\$777,770,000 GOB 5/4/2017	(\$1,150,000)	Other	Inside	GF	1,000,000.00		(45,000.00)		955,000.00	40,762.50
	Beach Restoration		Inside	GF	10,000.00		(5,000.00)		5,000.00	500.00
\$777,770,000 GOB 5/4/2017	(\$30,000)	Other	Inside	GF	10,000.00		(5,000.00)		5,000.00	500.00
	MWPAT, 2.5% - 5.25%, due 2024		Outside	GF	30,000.00		(10,000.00)		20,000.00	
	Title V 3		Outside	GF	60,000.00		(10,000.00)		50,000.00	
MWPAT,	Title V 4	Other	Outside	GF	60,000.00		(10,000.00)		50,000.00	
	Title V 5		Outside	GF	70,000.00		(10,000.00)		60,000.00	
MWPAT,		Other	Outside	GF	70,000.00		(10,000.00)		60,000.00	
	DPW IMP#4 1,300,000		Inside	GF	127,075.00		(23,900.00)		94,100.00	4,720.00
\$35,914 GOB 5/15/2009, 3.228%	(\$1,027,000)	Other	Inside	GF	127,075.00		(23,900.00)		94,100.00	4,720.00
	DPW IMP #5 1,300,000		Inside	GF	115,675.00		(14,650.00)		95,100.00	4,158.00
\$35,914 GOB 5/15/2009, 3.228%	(\$1,079,000)	Other	Inside	GF	115,675.00		(14,650.00)		95,100.00	4,158.00
	DPW IMP #6		Inside	GF	201,100.00		(24,400.00)		167,150.00	7,191.00
\$35,914 GOB 5/15/2009, 3.228%	\$1,300,000	Other	Inside	GF	201,100.00		(24,400.00)		167,150.00	7,191.00
	DPW IMP #7		Inside	GF	201,100.00		(24,400.00)		167,150.00	7,191.00
\$35,914 GOB 5/15/2009, 3.228%	\$1,300,000	Other	Inside	GF	201,100.00		(24,400.00)		167,150.00	7,191.00
	RENOVATE SIEVER		Inside	GF	30,980.00		(14,500.00)		14,250.00	1,158.00
\$35,914 GOB 5/15/2009, 3.228%	FIELD \$213,290	Other	Inside	GF	30,980.00		(14,500.00)		14,250.00	1,158.00

TOWN OF PLYMOUTH, MASSACHUSETTS  
Changes in Long-Term Debt  
FY 2022

Purpose	Description	Type	Inside / Outside	Fund	Balance July 1, 2021	Additions	(Principal Payments)	(Principal Subsidy)	Balance June 30, 2022	Interest & Admin Fees Paid
	DPW IMP#8									
\$35,914 G0B 5/15/2009, 3.228%		Other	Inside	GF	216,200.00		(29,350.00)	(10,650.00)	176,200.00	7,754.00
MA EOEPA Dams & Seawalls	Plymco Dam Removal	Other	Outside	GF	529,788.62		(36,537.16)		493,251.46	
MWPAT, Series 16, due 2023	Title V 6	Other	Outside	GF	40,239.99		(20,105.00)	0.01	20,135.00	
MWPAT, Series 17B, due 2028	Title V 7	Other	Outside	GF	93,331.00		(13,333.00)		79,998.00	
\$41,595 G0B 5/11/2011, 3.956%	DAM REMOVAL \$200K	Other	Inside	GF	84,000.00		(4,000.00)		80,000.00	3,711.94
MWPAT, Series 17B, due 2028	Title V 8	Other	Outside	GF	93,331.00		(13,333.00)		79,998.00	
MWPAT, Series 17B, due 2028	Title V 9	Other	Outside	GF	186,664.00		(26,667.00)		159,997.00	
	Water Street Culvert									
\$24,474,000 G0B 5/7/2013, 2.525%	Bridge Planning \$250K	Other	Inside	GF	50,000.00		(25,000.00)		25,000.00	2,500.00
\$43,265 G0B 5/7/2015, 3.1616%	Water Street Bridge & Culvert \$1.7M	Other	Inside	GF	1,190,000.00		(85,000.00)		1,105,000.00	45,028.75
	Ryder Way Land									
\$43,265 G0B 5/7/2015, 3.1616%	Acquisition \$305K	Other	Inside	GF	210,000.00		(15,000.00)		195,000.00	7,846.25
	Water Street Bridge									
\$24,474,000 G0B 5/7/2013, 2.525%	\$100K	Other	Inside	GF	35,000.00		(5,000.00)		30,000.00	1,500.00
MCWT, Series 20, due 2037	Title V 10	Other	Outside	GF	240,000.00		(15,000.00)	(30,000.00)	195,000.00	
MCWT, Series 18, due 2035	Title V 11	Other	Outside	GF	219,854.00		(13,725.00)	30,000.00	236,629.00	5,371.86
	Police Station									
	Methane Mitigation									
\$43,265 G0B 5/7/2015, 3.1616%	\$1.635M	Other	Inside	GF	1,125,000.00		(85,000.00)		1,040,000.00	42,580.00
MCWT, Series 18, due 2040	Title V 12	Other	Outside	GF	183,644.00		(8,446.00)		175,198.00	3,857.55
MCWT, Series 23, due 2040	Title V 13	Other	Outside	GF	200,000.00		(8,089.99)	(0.01)	191,910.00	2,314.43
	RENOVATE SIEVER									
\$35,914 G0B 5/15/2009, 3.228%	FIELD \$256,278 & Forges \$94,425	Other	Inside	GF	36,150.00		(19,400.00)	(2,300.00)	14,450.00	1,346.00
	Road Pave (Public)									
\$35,180 G0B 6/13/19 2.429%	\$3.5M	Other	Inside	GF	3,000,000.00		(250,000.00)		2,750,000.00	140,000.00
	Road Pave (Private)									
\$35,180 G0B 6/13/19 2.429%	\$1.5M	Other	Inside	GF	1,300,000.00		(100,000.00)		1,200,000.00	59,000.00
	Newfield St Bridge									
\$35,180 G0B 6/13/19 2.429%	\$3.2M	Other	Inside	GF	2,880,000.00		(160,000.00)		2,720,000.00	118,400.00
	Newfield St Bridge									
\$41,070 G0B 6/9/2021	\$194,115	Other	Inside	GF	194,115.09		(24,115.09)		170,000.00	8,547.09
	Road Pavement Pres									
\$41,070 G0B 6/9/2021	Plan Ph2-1 \$251K	Other	Inside	GF	251,167.36		(21,167.36)		230,000.00	9,756.93
	Road Pavement Pres									
\$41,070 G0B 6/9/2021	Plan Ph2-2 \$2575M	Other	Inside	GF	2,575,000.00		(175,000.00)		2,400,000.00	93,871.94
	Rehab PIV Beach									
\$41,070 G0B 6/9/2021	Seawall \$1,055M	Other	Inside	GF	1,055,860.95		(110,860.95)		945,000.00	46,281.28
	Hedge Rd Culvert									
\$41,070 G0B 6/9/2021	Relocation \$107K	Other	Inside	GF	107,000.00		(27,000.00)		80,000.00	4,785.28



TOWN OF PLYMOUTH, MASSACHUSETTS  
Changes in Long-Term Debt  
FY 2022

Purpose	Description	Type	Inside/ Outside	Fund	Balance July 1, 2021	Additions	(Principal Payments)	(Principal Subsidy)	Balance June 30, 2022	Interest & Admin Fees Paid
	Market St Bridge Repair & Railing									
\$41,070 GOB 6/9/2021	\$126,185	Other	Inside	GF	126,185.94		(16,185.94)		110,000.00	5,553.87
	Plymouth Harbor Dredging \$2.463M									
\$41,070 GOB 6/9/2021		Other	Inside	GF	2,463,128.96		(88,128.96)		2,375,000.00	70,163.75
	Beach Restoration (\$40,000)									
\$41,070 GOB 6/9/2021		Other	Inside	GF	40,000.00		(10,000.00)		30,000.00	1,788.89
	PCIS HVAC 3,000,000									
\$35,914 GOB 5/15/2009, 3,228%	(\$2,838,034)	School All Other	Inside	GF	977,650.00		(148,350.00)	(67,000.00)	712,300.00	34,426.00
	PSHS ROOF 1,600,000									
\$35,914 GOB 5/15/2009, 3,228%	(\$194,000)	School All Other	Inside	GF	60,600.00		(9,700.00)	(3,900.00)	47,000.00	2,224.00
	WEST SCHOOL HVAC									
\$34,474,000 GOB 5/7/2013, 2.525%	(\$1.3M)	School All Other	Inside	GF	595,000.00		(85,000.00)		510,000.00	25,500.00
\$35,914 GOB 5/15/2009, 3,228%		School All Other	Inside	GF	176,600.00		(24,150.00)	(10,400.00)	142,050.00	6,414.00
	PCIS HVAC 8,000,000									
\$35,914 GOB 5/15/2009, 3,228%		School All Other	Inside	GF	2,966,255.00		(405,900.00)	(175,305.00)	2,385,050.00	107,710.50
	BUTLER BUILDING HVAC \$125,000									
\$35,914 GOB 5/15/2009, 3,228%		School All Other	Inside	GF	25,400.00		(4,800.00)	(1,750.00)	18,850.00	946.00
\$35,914 GOB 5/15/2009, 3,228%		School All Other	Inside	GF	25,400.00		(4,800.00)	(1,800.00)	18,800.00	944.00
	DOORS \$86,400									
\$35,914 GOB 5/15/2009, 3,228%		School All Other	Inside	GF	176,600.00		(24,150.00)	(10,400.00)	142,050.00	6,414.00
	SCHOOL BLDG REPAIR \$510,651									
\$24,474,000 GOB 5/7/2013, 2.525%		School All Other	Inside	GF	595,000.00		(85,000.00)		510,000.00	25,500.00
	Indian Brook HVAC									
\$24,474,000 GOB 5/7/2013, 2.525%	\$5,6M	School All Other	Inside	GF	2,590,000.00		(370,000.00)		2,220,000.00	111,000.00
	PSMS Building Repairs									
\$24,474,000 GOB 5/7/2013, 2.525%	\$2,560M	School All Other	Inside	GF	1,190,000.00		(170,000.00)		1,020,000.00	51,000.00
	PSMS Building Repairs									
\$43,265 GOB 5/7/2015, 3.1616%	\$361,877	School All Other	Inside	GF	240,000.00		(20,000.00)		220,000.00	9,095.00
	School Window Replacement \$184K									
\$24,474,000 GOB 5/7/2013, 2.525%		School All Other	Inside	GF	30,000.00		(15,000.00)		15,000.00	1,500.00
	School Bathroom Remodeling \$157K									
\$24,474,000 GOB 5/7/2013, 2.525%		School All Other	Inside	GF	30,000.00		(15,000.00)		15,000.00	1,500.00
	Federal Furnace HVAC									
\$43,265 GOB 5/7/2015, 3.1616%	\$5,770M	School All Other	Inside	GF	3,935,000.00		(305,000.00)		3,630,000.00	149,775.00
	South High School									
\$35,180 GOB 6/13/19 2.429%	\$5,005M	School Buildings	Outside	GF	4,585,000.00		(210,000.00)		4,375,000.00	179,550.00
	PNHS DEBT									
	EXCLUSION \$199M									
\$24,474,000 GOB 5/7/2013, 2.525%	(\$11,125M)	School Buildings	Outside	GF	7,565,000.00		(445,000.00)		7,120,000.00	277,568.78
	PNHS DEBT									
	EXCLUSION \$199M									
\$41,595 GOB 5/11/2011, 3.956%	(\$28M)	School Buildings	Outside	GF	13,920,000.00		(1,055,000.00)		12,865,000.00	516,770.56



TOWN OF PLYMOUTH, MASSACHUSETTS  
Changes in Long-Term Debt  
FY 2022

Purpose	Description	Type	Inside / Outside	Fund	Balance July 1, 2021	Additions	(Principal Payments)	(Principal Subsidy)	Balance June 30, 2022	Interest & Admin Fees Paid
\$77,770,000 GOB 5/4/2017	Water Meter Replacement Program (\$3,570,000)	Water	Outside	Water	2,090,000.00		(370,000.00)		1,720,000.00	104,500.00
\$77,770,000 GOB 5/4/2017	Replace Water Mains - Stafford & Towns Streets (\$745,000)	Water	Outside	Water	585,000.00		(40,000.00)		545,000.00	24,831.26
\$35,914 GOB 5/15/2009, 3.228%	N. PLYMOUTH WELL \$750,000 (\$56,849)	Water	Outside	Water	50.00			(50.00)	-	
\$35,914 GOB 5/15/2009, 3.228%	BRADFORD WELL \$600,000	Water	Outside	Water	241,300.00		(29,300.00)	(11,450.00)	200,550.00	8,629.00
\$41,070 GOB 6/9/2021	REPLACE LOUT POND WELL \$1M (\$900K)	Water	Outside	Water	396,700.00		(46,400.00)	(1,900.00)	348,400.00	17,218.19
\$41,070 GOB 6/9/2021	WANNOS POND Well	Water	Outside	Water	512,175.00		(110,800.00)	(7,725.00)	393,650.00	22,020.18
\$35,914 GOB 5/15/2009, 3.228%	BRADFORD FILTERS \$3M	Water	Outside	Water	1,200,350.00		(147,250.00)	(57,500.00)	995,600.00	42,925.00
\$43,265 GOB 5/7/2015, 3.1616%	Water Main Replacement \$2,652,137	Water	Outside	Water	1,840,000.00		(135,000.00)		1,705,000.00	69,667.50
\$77,770,000 GOB 5/4/2017	Water Main Replacement (\$90,000)	Water	Outside	Water	70,000.00		(5,000.00)		65,000.00	3,031.26
\$77,770,000 GOB 5/4/2017	Samoset Water Tank Restoration 1 (\$620,000)	Water	Outside	Water	335,000.00		(70,000.00)		265,000.00	16,750.00
\$35,180 GOB 6/13/19 2.429%	Forges Fld Well \$5.4M Water System Exp	Water	Outside	Water	4,870,000.00		(275,000.00)		4,595,000.00	200,300.00
\$35,180 GOB 6/13/19 2.429%	\$1.6M Taylor Ave Water Mains	Water	Outside	Water	1,440,000.00		(80,000.00)		1,360,000.00	59,200.00
\$35,180 GOB 6/13/19 2.429%	Stafford Water Storage Tank Rest \$1.455M	Water	Outside	Water	1,530,000.00		(85,000.00)		1,445,000.00	62,900.00
\$41,070 GOB 6/9/2021		Water	Outside	Water	1,455,000.00		(150,000.00)		1,305,000.00	63,773.89
	Water Total			Water Total	16,565,575.00	-	(1,543,750.00)	(78,625.00)	14,943,200.00	695,746.28
	Grand Total			Grand Total	219,470,386.35	-	(14,271,327.91)	(661,019.64)	204,538,038.80	8,042,536.18

TOWN OF PLYMOUTH, MASSACHUSETTS  
Short-Term Debt  
FY 2022

Type	Purpose	Dept	Funding Source	MUNIS Fund #	Inside / Outside	Type	Balance July 1, 2021	New BANS Issued	Retirements / Pay Downs /		BAN Rolled into Bond Issue	Balance June 30, 2022	Interest Paid
									Premium Funded				
BAN	Beach Nourishment	427	GF	3405	Inside	Other	-	20,000.00				20,000.00	
BAN	Plymouth Harbor Dredging	527	GF	3405	Inside	Other	-	1,300,000.00				1,300,000.00	
BAN	Fire Station Renovations Program	220	GF	3410	Inside	Buildings	-	600,000.00				600,000.00	
BAN	Fire Station #2 West Plymouth	220	GF	3410	Inside	Buildings	-	1,000,000.00				1,000,000.00	
BAN	Federal Furnace Roof	300	GF	3430	Inside	School Buildings	-	100,000.00				100,000.00	
BAN	West Elementary Roof	300	GF	3430	Inside	School Buildings	-	100,000.00				100,000.00	
BAN	Indian Brook Elementary Roof	300	GF	3430	Inside	School Buildings	-	120,000.00				120,000.00	
	<b>GF Total</b>						-	<b>3,240,000.00</b>	-	-	-	<b>3,240,000.00</b>	-
BAN	Collection System Rehab Cordage Gravity Interceptor	440	Sewer	6002	Inside	Sewer	-	325,000.00				325,000.00	
BAN	Relocation	440	Sewer	6002	Outside	Sewer	-	90,000.00				90,000.00	
	<b>Sewer Total</b>						-	<b>415,000.00</b>	-	-	-	<b>415,000.00</b>	-
BAN	Title V (14) Interim Loan	181	Title V	2707	Inside	Sewer	71,150.00	214,860.00				286,010.00	
	<b>Title V Total</b>						<b>71,150.00</b>	<b>214,860.00</b>	-	-	-	<b>286,010.00</b>	-
BAN	Manomet Pipe Zone Upgrades	450	Water	6102	Outside	Water	-	400,000.00				400,000.00	
	<b>Water Total</b>						-	<b>400,000.00</b>	-	-	-	<b>400,000.00</b>	-
	<b>Grand Total</b>						<b>71,150.00</b>	<b>4,269,860.00</b>	-	-	-	<b>4,341,010.00</b>	-

TOWN OF PLYMOUTH, MASSACHUSETTS  
Schedule of Authorized and Unissued Debt  
FY 2022

Purpose	Date	Funding Source	Inside / Outside	CPF #	MUNIS FUND #	Article	Authorization	7/1/2021	Additions	BONDS Issued	Premium Received	Rescissions / MSBA Reimb.	Bond / Premium Received	6/30/2022
Sewer Treatment Plant Upgrade	4/2/2022 STM	Airport	Inside	6502	9104	Art 4B1			2,250,000					2,250,000
<b>Airport Total</b>														<b>2,250,000</b>
<b>General Society of</b>														
Mayflower Descendants - National Memorial	10/21/2018	CPA	Inside	2710	9106	Art 9D	1,990,000	40,000					(40,000)	-
Meeting House Town Square	4/11/2015 ATM	CPA	Inside	2710	9106	Art 16B	2,000,000	1,800,000	2,950,000					4,750,000
Stephen's Field Renovation Project	4/2/2022 ATM	CPA	Inside	2710	9106	Art 16B			2,201,000					2,201,000
Jenney Pond Dredging								<b>1,840,000</b>	<b>5,151,000</b>	<b>-</b>	<b>(40,000)</b>			<b>6,951,000</b>
<b>CPA Total</b>														
Fire Station #5 Renovation	4/2/2022 STM	GF	Inside	0012	9101	Art 5			9,100,000					9,100,000
MCWT Title V Loan Program #14	10/19/2019	GF	Inside	2707	9101	Art 11			300,000					300,000
MCWT Title V Loan Program #15	4/3/2021	GF	Inside	2707	9101	Art 15			300,000					300,000
Beach Nourishment	6/10/1996	GF	Inside	3405	9101	10	3,200,000	2,506,000						2,506,000
DMEA - Plymouth Harbor Dredging	4/3/2021	GF	Inside	3405	9101	Art 9B1			2,600,000					2,600,000
Rehab Plymouth Beach Revetment	10/15/2016 FATM	GF	Inside	3405	9101	Art 4E	815,000	815,000				(815,000)		-
<b>Library Roof / Chillers / Ducts / Drains</b>														
	4/1/2017 ATM & 4/7/2018 STM & 10/21/2018 FATM					Art 9BC & Art17 & Art 5	2,042,077	155,077				(155,077)		-
School Street Retaining Wall	4/11/2015 ATM	GF	Inside	3405	9101	Art 9B1	1,250,000	988,000					(988,000)	-
Newfield St. Bridge Construction	4/2/2016 ATM	GF	Inside	3405	9101	Art 9B2	3,400,000	5,000					(5,000)	-
Court/Cherry Traffic Signal Improvements	4/2/2022 ATM	GF	Inside	3405	9101	Art 9B2			2,700,000					2,700,000





TOWN OF PLYMOUTH, MASSACHUSETTS  
Schedule of Authorized and Unissued Debt  
FY 2022

Purpose	Date	Funding Source	Inside / Outside	CPF #	MUNIS FUND #	Article	Authorization	7/1/2021	Additions	BONDS Issued	Premium Received	Rescissions / MSBA Reimb. / Bond	6/30/2022
Grand Total								20,531,433	52,743,600	-	(4,885,077)		68,389,956

Town Hall / Courthouse Fund - Meals Tax (2600) - Special Act Voted 2014 Chapter 363									
Month Collected by Restaurants	Month Collected by Mass DOR	Fiscal Year	Received by Town	Meals Tax Amount (Cumulative in Total)	Interest		Appropriated at Town Meeting for Town Hall Project	Cumulative Running Balance	Description of Appropriation Purpose
					Earned on Fund (Cumulative in Total)				
Jun-21	Jul-21	2022			123.27		(1,191,426.00)	619,001.54	Art 7A Debt Service Budget
Jul-21	Aug-21	2022			119.75			619,121.29	
Aug-21	Sep-21	2022	9/30/2021	544,335.22	110.25			1,163,566.76	
Sep-21	Oct-21	2022			115.59			1,163,682.35	
Oct-21	Nov-21	2022			122.73			1,163,805.08	
Nov-21	Dec-21	2022	12/31/2021	563,320.90	156.11			1,727,282.09	
Dec-21	Jan-22	2022			167.05			1,727,449.14	
Jan-22	Feb-22	2022			168.50			1,727,617.64	
Feb-22	Mar-22	2022	3/31/2022	373,387.42	380.56			2,101,385.62	
Mar-22	Apr-22	2022			580.21			2,101,965.83	
Apr-22	May-22	2022			1,108.69			2,103,074.52	
May-22	Jun-22	2022	6/30/2022	392,341.38	1,563.89			2,496,979.79	
Jun-22	Jul-22	2023			2,206.88			2,499,186.67	
Jul-22	Aug-22	2023			2,946.88			2,502,133.55	
Aug-22	Sep-22	2023	9/28/2022	565,406.04	3,208.80			3,070,748.39	
Sub-totals				12,002,434.02	134,419.37	(9,066,105.00)			

## Ten Year History of Financial Information

Fiscal Year	Tax Rate	Total Property Value	Total Property Tax Revenue	Debt Exclusion	New Growth
			Raised		
2013	\$14.43	\$8,612,224,368	\$124,274,398	\$3,068,996	\$1,238,810
2014	\$15.13	\$8,602,771,227	\$130,159,929	\$3,879,110	\$1,544,707
2015	\$15.54	\$8,908,873,083	\$138,443,888	\$3,835,776	\$3,461,708
2016	\$16.27	\$9,128,500,223	\$148,520,699	\$5,948,147	\$2,871,139
2017	\$16.58	\$9,476,832,775	\$157,125,887	\$5,975,823	\$3,289,658
2018	\$16.46	\$10,108,110,771	\$166,379,503	\$7,976,950	\$3,502,085
2019	\$16.54	\$10,565,749,378	\$174,757,495	\$7,985,660	\$3,870,663
2020	\$16.35	\$11,220,996,817	\$183,463,298	\$8,066,208	\$4,423,590
2021	\$16.16	\$11,781,914,784	\$190,395,743	\$7,841,843	\$4,482,655
2022	\$15.43	\$12,575,525,606	\$194,040,360	\$7,281,445	\$4,008,394

Fiscal Year	Excess Levy Capacity	Stabilization Fund Balance	Certified Free Cash	General Fund Budget	Actual State Aid - Cherry Sheet
2013	\$9,152,556	\$8,733,473	\$5,583,455	\$161,317,782	\$28,136,606
2014	\$8,880,795	\$8,830,522	\$7,183,390	\$167,752,920	\$29,377,239
2015	\$7,394,250	\$9,040,818	\$4,184,129	\$178,258,834	\$29,664,468
2016	\$5,870,712	\$9,673,476	\$7,583,971	\$189,102,186	\$29,907,544
2017	\$4,273,743	\$10,018,653	\$5,145,208	\$197,769,405	\$30,377,935
2018	\$4,408,934	\$10,055,441	\$5,686,497	\$210,279,320	\$31,640,598
2019	\$3,870,663	\$10,835,131	\$10,236,076	\$219,764,609	\$33,222,720
2020	\$4,062,142	\$11,448,337	\$10,127,293	\$229,681,169	\$33,361,882
2021	\$5,744,209	\$12,386,907	\$19,713,396	\$236,010,205	\$32,839,009
2022	\$10,255,040	\$12,269,388	\$14,895,506	\$240,605,161	\$33,440,129

Fiscal Year	Water Retained Earnings	Sewer Retained Earnings	Solid Waste Retained Earnings	Airport Retained Earnings	Cable Access Retained Earnings
2013	\$1,442,097	\$1,548,852	\$434,404	\$315,767	
2014	\$894,461	\$770,832	\$228,050	\$3,227	
2015	\$984,514	\$769,624	\$454,126	\$117,480	
2016	\$1,830,871	\$342,541	\$800,160	\$124,948	
2017	\$2,479,779	\$679,870	\$1,127,555	\$42,787	
2018	\$2,742,808	\$1,286,622	\$1,202,498	\$179,317	
2019	\$2,870,192	\$1,855,842	\$1,184,771	\$22,252	\$52,847
2020	\$2,301,653	\$2,155,887	\$851,141	\$116,334	\$63,874
2021	\$2,325,481	\$4,283,723	\$531,124	\$132,546	\$74,865
2022	\$2,599,643	\$3,547,538	\$845,104	\$490,156	\$83,089

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>114 TOWN MODERATOR</b>							
00101145 TOWN MODERATOR WAGES	4,000.00	.00	4,000.00	3,999.92	.00	.08	100.0%
00101146 TOWN MODERATOR EXPENSES	15,100.00	7,680.00	22,780.00	21,343.34	.00	1,436.66	93.7%
TOTAL TOWN MODERATOR	19,100.00	7,680.00	26,780.00	25,343.26	.00	1,436.74	94.6%
<b>115 CHARTER COMMISSION</b>							
00101155 CHARTER COMMISSION - SA	.00	12,362.88	12,362.88	12,362.88	.00	.00	100.0%
00101156 CHARTER COMMISSION - EX	.00	6,044.83	6,044.83	6,000.00	.00	44.83	99.3%
TOTAL CHARTER COMMISSION	.00	18,407.71	18,407.71	18,362.88	.00	44.83	99.8%
<b>123 TOWN MANAGER</b>							
00101235 TOWN MANAGER WAGES	694,051.00	92,146.61	786,197.61	786,197.61	.00	.00	100.0%
00101236 TOWN MANAGER OPERATING	730,425.00	2,981.71	733,406.71	472,462.57	33,746.90	227,197.24	69.0%
TOTAL TOWN MANAGER	1,424,476.00	95,128.32	1,519,604.32	1,258,660.18	33,746.90	227,197.24	85.0%
<b>129 SALARY RESERVE FUND</b>							
00101296 SALARY RESERVE TRANSFER	998,826.00	335,027.91	1,333,853.91	60,727.16	.00	1,273,126.75	4.6%
TOTAL SALARY RESERVE FUND	998,826.00	335,027.91	1,333,853.91	60,727.16	.00	1,273,126.75	4.6%
<b>132 FINCOMM RESERVE FUND</b>							
00101326 ADVISORY FINANCE COMMIT	150,000.00	-150,000.00	.00	.00	.00	.00	.0%
TOTAL FINCOMM RESERVE FUND	150,000.00	-150,000.00	.00	.00	.00	.00	.0%
<b>133 FINANCE AND ACCOUNTING</b>							



## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00101335 FINANCE AND ACCOUNTING	568,483.00	37,449.79	605,932.79	605,932.79	.00	.00	100.0%
00101336 FINANCE ACCOUNTING OPE	134,045.00	-7,680.00	126,365.00	122,787.63	80.00	3,497.37	97.2%
TOTAL FINANCE AND ACCOUNTING	702,528.00	29,769.79	732,297.79	728,720.42	80.00	3,497.37	99.5%
<b>138 PROCUREMENT</b>							
00101385 PROCUREMENT WAGES	166,896.00	476.71	167,372.71	167,372.71	.00	.00	100.0%
00101386 PROCUREMENT OPERATING	317,922.00	17,689.37	335,611.37	287,933.01	9,610.44	38,067.92	88.7%
TOTAL PROCUREMENT	484,818.00	18,166.08	502,984.08	455,305.72	9,610.44	38,067.92	92.4%
<b>141 ASSESSING</b>							
00101415 ASSESSING WAGES	511,860.00	.00	511,860.00	425,029.75	.00	86,830.25	83.0%
00101416 ASSESSING OPERATING	78,945.00	16,836.75	95,781.75	74,319.25	15,000.00	6,462.50	93.3%
TOTAL ASSESSING	590,805.00	16,836.75	607,641.75	499,349.00	15,000.00	93,292.75	84.6%
<b>146 TREASURER AND COLLECTOR</b>							
00101465 TREASURERCOLLECTOR WAGE	602,415.00	45,792.00	648,207.00	581,644.24	.00	66,562.76	89.7%
00101466 TREASURERCOLLECTOR OPER	115,560.00	30,682.00	146,242.00	86,210.74	1,000.00	59,031.26	59.6%
TOTAL TREASURER AND COLLECTOR	717,975.00	76,474.00	794,449.00	667,854.98	1,000.00	125,594.02	84.2%
<b>152 HUMAN RESOURCES</b>							
00101525 HUMAN RESOURCES WAGES	272,465.00	.00	272,465.00	270,364.07	.00	2,100.93	99.2%
00101526 HUMAN RESOURCES OPERATT	214,550.00	-23,500.00	191,050.00	113,305.00	6,564.00	71,181.00	62.7%
TOTAL HUMAN RESOURCES	487,015.00	-23,500.00	463,515.00	383,669.07	6,564.00	73,281.93	84.2%
<b>155 INFORMATION TECHNOLOGY</b>							

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00101555 INFORMATION TECH WAGES	653,579.00	.00	653,579.00	581,791.26	.00	71,787.74	89.0%
00101556 INFORMATION TECH OPERAT	1,155,867.00	52,440.37	1,208,307.37	1,005,805.86	12,405.16	190,096.35	84.3%
TOTAL INFORMATION TECHNOLOGY	1,809,446.00	52,440.37	1,861,886.37	1,587,597.12	12,405.16	261,884.09	85.9%
<b>158 TAX TITLE AND FORCLOSURE</b>							
00101586 TAX TITLE AND FORCLOSUR	296,000.00	-35,000.00	261,000.00	141,374.65	.00	119,625.35	54.2%
TOTAL TAX TITLE AND FORCLOSURE	296,000.00	-35,000.00	261,000.00	141,374.65	.00	119,625.35	54.2%
<b>161 TOWN CLERK</b>							
00101615 TOWN CLERK WAGES	346,347.00	17,534.00	363,881.00	362,535.75	.00	1,345.25	99.6%
00101616 TOWN CLERK OPERATING	202,943.00	58,370.40	261,313.40	250,205.12	7,066.22	4,042.06	98.5%
00101618 TOWN CLERK DEPT EQUIPME	7,296.00	.00	7,296.00	7,296.00	.00	.00	100.0%
TOTAL TOWN CLERK	556,586.00	75,904.40	632,490.40	620,036.87	7,066.22	5,387.31	99.1%
<b>175 PLANNING &amp; DEVELOPMENT</b>							
00101755 PLAN DEVELOPMENT WAGES	643,567.00	8,602.92	652,169.92	652,169.92	.00	.00	100.0%
00101756 PLAN DEVELOPMENT OPERAT	181,322.00	14,279.50	195,601.50	187,994.26	2,436.94	5,170.30	97.4%
TOTAL PLANNING & DEVELOPMENT	824,889.00	22,882.42	847,771.42	840,164.18	2,436.94	5,170.30	99.4%
<b>189 REDEVELOPMENT AUTHORITY</b>							
00101896 REDEV AUTHORITY OPERATI	22,510.00	.00	22,510.00	22,510.00	.00	.00	100.0%
TOTAL REDEVELOPMENT AUTHORITY	22,510.00	.00	22,510.00	22,510.00	.00	.00	100.0%
<b>210 POLICE</b>							

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00102105 POLICE WAGE	12,749,746.00	2,721.00	12,752,467.00	12,160,585.48	.00	591,881.52	95.4%
00102106 POLICE OPERATING	573,094.00	36,865.76	609,959.76	518,405.12	36,627.57	54,927.07	91.0%
00102108 POLICE DEPT EQUIPMENT	430,600.00	38,711.88	469,311.88	465,613.01	3,600.00	98.87	100.0%
TOTAL POLICE	13,753,440.00	78,298.64	13,831,738.64	13,144,603.61	40,227.57	646,907.46	95.3%
<b>220 FIRE</b>							
00102205 FIRE WAGES	13,330,885.00	225,115.00	13,556,000.00	13,352,215.01	.00	203,784.99	98.5%
00102206 FIRE OPERATING	412,196.00	141,526.96	553,722.96	477,240.78	71,614.60	4,867.58	99.1%
00102208 FIRE DEPT EQUIPMENT	156,242.00	54,694.13	210,936.13	137,782.26	46,778.24	26,375.63	87.5%
TOTAL FIRE	13,899,323.00	421,336.09	14,320,659.09	13,967,238.05	118,392.84	235,028.20	98.4%
<b>241 BUILDING AND ZONING</b>							
00102415 BUILDING AND ZONING WAG	811,733.00	.00	811,733.00	721,047.29	.00	90,685.71	88.8%
00102416 BUILDING AND ZONING OPE	11,165.00	.00	11,165.00	5,498.81	640.00	5,026.19	55.0%
TOTAL BUILDING AND ZONING	822,898.00	.00	822,898.00	726,546.10	640.00	95,711.90	88.4%
<b>291 EMERGENCY MANAGEMENT</b>							
00102916 EMERGENCY MGT OPERATING	59,900.00	14,090.71	73,990.71	54,407.95	15,230.00	4,352.76	94.1%
TOTAL EMERGENCY MANAGEMENT	59,900.00	14,090.71	73,990.71	54,407.95	15,230.00	4,352.76	94.1%
<b>292 ANIMAL CONTROL</b>							
00102925 ANIMAL CONTROL WAGES	167,829.00	-3,407.80	164,421.20	164,421.20	.00	.00	100.0%
00102926 ANIMAL CONTROL OPERATIN	6,800.00	.00	6,800.00	6,447.70	178.00	174.30	97.4%
TOTAL ANIMAL CONTROL	174,629.00	-3,407.80	171,221.20	170,868.90	178.00	174.30	99.9%
<b>295 HARBOR MASTER</b>							

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT



### FY 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00102955 HARBOR MASTER WAGES	405,269.00	8,092.05	413,361.05	413,361.55	.00	- .50	100.0%
00102956 HARBOR MASTER OPERATING	41,500.00	9,315.12	50,815.12	47,786.39	1,469.02	1,559.71	96.9%
00102957 FUEL & UTILITY - HARBOR	19,000.00	1,569.75	20,569.75	17,902.01	1,247.59	1,420.15	93.1%
00102958 HARBOR MASTER DEPT EQUI	26,350.00	16,110.00	42,460.00	13,585.51	12,000.00	16,874.49	60.3%
TOTAL HARBOR MASTER	492,119.00	35,086.92	527,205.92	492,635.46	14,716.61	19,853.85	96.2%
<b>390 MEDICAID PROGRAM-SCHL REVOLV</b>							
00103905 MEDICAID PROGRAM SALARI	256,158.00	.00	256,158.00	252,293.73	.00	3,864.27	98.5%
00103906 MEDICAID PROGRAM EXPEN	53,900.00	50,354.02	104,254.02	39,185.01	40,003.75	25,065.26	76.0%
TOTAL MEDICAID PROGRAM-SCHL RE	310,058.00	50,354.02	360,412.02	291,478.74	40,003.75	28,929.53	92.0%
<b>391 OUT OF DISTRICT TRANSPORTATION</b>							
00103915 OUT OF DISTRICT TRANSPO	33,840.00	.00	33,840.00	33,823.25	.00	16.75	100.0%
TOTAL OUT OF DISTRICT TRANSPOR	33,840.00	.00	33,840.00	33,823.25	.00	16.75	100.0%
<b>411 DPW ENGINEERING</b>							
00104115 ENGINEERING WAGES	523,553.00	-40,000.00	483,553.00	436,094.41	.00	47,458.59	90.2%
00104116 ENGINEERING OPERATING	53,862.00	1,500.00	55,362.00	51,515.12	.00	3,846.88	95.5%
00104118 ENGINEERING DEPT EQUIPM	17,075.00	.00	17,075.00	16,804.91	.00	270.09	98.4%
TOTAL DPW ENGINEERING	624,490.00	-38,500.00	585,990.00	534,414.44	.00	51,575.56	91.2%
<b>420 DPW HIGHWAY</b>							
00104205 HIGHWAY WAGES	1,864,673.00	-16,694.00	1,847,979.00	1,621,847.72	.00	226,131.28	87.8%
00104206 HIGHWAY OPERATING	210,570.00	29,073.95	239,643.95	197,193.08	23,165.00	19,285.87	92.0%
00104207 FUEL & UTILITY - HIGHWA	36,180.00	.00	36,180.00	29,302.55	.00	6,877.45	81.0%
00104208 HIGHWAY DEPT EQUIPMENT	43,913.00	.00	43,913.00	28,387.16	.00	15,525.84	64.6%
TOTAL DPW HIGHWAY	2,155,336.00	12,379.95	2,167,715.95	1,876,730.51	23,165.00	267,820.44	87.6%
<b>421 DPW ADMINISTRATION</b>							



## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00104215 DPW ADMINISTRATION WAGE	640,618.00	875.78	641,493.78	577,165.33	1,119.60	63,208.85	90.1%
00104216 DPW ADMINISTRATION OPER	16,131.00	220.00	16,351.00	12,253.17	1,200.00	2,897.83	82.3%
TOTAL DPW ADMINISTRATION	656,749.00	1,095.78	657,844.78	589,418.50	2,319.60	66,106.68	90.0%
<b>422 BUILDING MAINTENANCE</b>							
00104225 MAINTENANCE WAGES	852,680.00	-80,705.35	771,974.65	770,837.06	.00	1,137.59	99.9%
00104226 MAINTENANCE OPERATING	947,272.00	220,522.99	1,167,794.99	1,060,752.77	94,048.00	12,994.22	98.9%
00104227 FUEL & UTILITY - BLDG M	1,373,700.00	-15,078.26	1,358,621.74	1,328,379.01	5,042.64	25,200.09	98.1%
TOTAL BUILDING MAINTENANCE	3,173,652.00	124,739.38	3,298,391.38	3,159,968.84	99,090.64	39,331.90	98.8%
<b>423 DPW SNOW AND ICE</b>							
00104235 SNOW AND ICE WAGES	109,250.00	73,800.00	183,050.00	335,496.38	.00	-152,446.38	183.3%
00104236 SNOW AND ICE OPERATING	520,000.00	.00	520,000.00	1,212,801.77	.00	-692,801.77	233.2%
TOTAL DPW SNOW AND ICE	629,250.00	73,800.00	703,050.00	1,548,298.15	.00	-845,248.15	220.2%
<b>425 FLEET MAINTENANCE</b>							
00104255 FLEET MAINTENANCE	412,739.00	10,455.67	423,194.67	423,194.67	.00	.00	100.0%
00104256 FLEET MAINTENANCE	458,990.00	6,862.89	464,952.89	441,896.17	6,777.96	16,278.76	96.5%
00104257 FUEL & UTILITY - FLEET	560,700.00	215,619.65	776,319.65	773,130.80	.00	3,188.85	99.6%
00104258 FLEET MAINT DEPT EQUIPM	46,500.00	.00	46,500.00	20,234.27	10,301.73	15,964.00	65.7%
TOTAL FLEET MAINTENANCE	1,478,029.00	232,938.21	1,710,967.21	1,658,455.91	17,079.69	35,431.61	97.9%
<b>427 NATURAL RESOURCES</b>							
00104275 NATURAL RESOURCES WAGES	527,362.00	14,777.14	542,139.14	542,139.14	.00	.00	100.0%
00104276 NATURAL RESOURCES OPERA	84,840.00	12,975.91	97,815.91	85,604.03	1,373.57	10,838.31	88.9%
TOTAL NATURAL RESOURCES	612,202.00	27,753.05	639,955.05	627,743.17	1,373.57	10,838.31	98.3%
<b>433 SOLID WASTE OPERATIONS</b>							



# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT



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ACCOUNTS FOR: 0010	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00104335	TOWN/SCHOOL SW SAL/WAGE	66,832.00	5,959.00	72,791.00	71,072.24	.00	1,718.76	97.6%
00104336	TOWN/SCHOOL SW EXPENSES	188,250.00	.00	188,250.00	151,807.00	.00	36,443.00	80.6%
	TOTAL SOLID WASTE OPERATIONS	255,082.00	5,959.00	261,041.00	222,879.24	.00	38,161.76	85.4%
<b>490 CREMATORY</b>								
00104905	CREMATORY WAGES	172,418.00	7,163.00	179,581.00	179,194.58	.00	386.42	99.8%
00104906	CREMATORY OPERATING	44,600.00	.00	44,600.00	30,502.34	1,995.00	12,102.66	72.9%
	TOTAL CREMATORY	217,018.00	7,163.00	224,181.00	209,696.92	1,995.00	12,489.08	94.4%
<b>491 CEMETERY</b>								
00104915	CEMETERY WAGES	437,177.00	42,755.00	479,932.00	434,602.05	.00	45,329.95	90.6%
00104916	CEMETERY OPERATING	82,831.00	23,100.00	105,931.00	49,420.25	8,300.00	48,210.75	54.5%
00104918	CEMETERY DEPT EQUIPMENT	18,585.00	.00	18,585.00	18,513.25	.00	71.75	99.6%
	TOTAL CEMETERY	538,593.00	65,855.00	604,448.00	502,535.55	8,300.00	93,612.45	84.5%
<b>492 PARKS AND FORESTRY</b>								
00104925	PARKS & FORESTRY WAGES	1,044,176.00	26,918.00	1,071,094.00	1,062,426.24	.00	8,667.76	99.2%
00104926	PARKS & FORESTRY OPERAT	249,978.00	5,258.00	255,236.00	241,331.85	8,609.21	5,294.94	97.9%
	TOTAL PARKS AND FORESTRY	1,294,154.00	32,176.00	1,326,330.00	1,303,758.09	8,609.21	13,962.70	98.9%
<b>510 PUBLIC HEALTH</b>								
00105105	PUBLIC HEALTH WAGES	283,986.00	.00	283,986.00	275,680.25	.00	8,305.75	97.1%
00105106	PUBLIC HEALTH OPERATING	82,900.00	-3,240.00	79,660.00	63,575.00	5,076.00	11,009.00	86.2%
	TOTAL PUBLIC HEALTH	366,886.00	-3,240.00	363,646.00	339,255.25	5,076.00	19,314.75	94.7%

**541 CENTER FOR ACTIVE LIVING**

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ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00105415 CENTER FOR ACTIVE LIVIN	423,135.00	1,020.00	424,155.00	393,315.60	.00	30,839.40	92.7%
00105416 CENTER FOR ACTIVE LIV O	122,875.00	.00	122,875.00	115,128.12	.00	7,746.88	93.7%
00105418 CENTER FOR ACTIVE LIVIN	7,752.00	.00	7,752.00	7,752.00	.00	.00	100.0%
TOTAL CENTER FOR ACTIVE LIVING	553,762.00	1,020.00	554,782.00	516,195.72	.00	38,586.28	93.0%
<b>543 VETERANS SERVICES</b>							
00105435 VETERANS WAGES	128,633.00	2,597.15	131,230.15	131,230.15	.00	.00	100.0%
00105436 VETERANS OPERATING	662,530.00	-90,000.00	572,530.00	420,137.22	10,000.00	142,392.78	75.1%
TOTAL VETERANS SERVICES	791,163.00	-87,402.85	703,760.15	551,367.37	10,000.00	142,392.78	79.8%
<b>549 DISABILITIES</b>							
00105496 DISABILITIES	200.00	.00	200.00	.00	.00	200.00	.0%
TOTAL DISABILITIES	200.00	.00	200.00	.00	.00	200.00	.0%
<b>610 LIBRARY</b>							
00106105 LIBRARY WAGES	1,260,979.00	88,882.00	1,349,861.00	1,348,071.16	.00	1,789.84	99.9%
00106106 LIBRARY OPERATING	537,417.00	10,661.80	548,078.80	536,983.42	.00	11,095.38	98.0%
TOTAL LIBRARY	1,798,396.00	99,543.80	1,897,939.80	1,885,054.58	.00	12,885.22	99.3%
<b>630 RECREATION</b>							
00106305 RECREATION WAGES	562,475.00	.00	562,475.00	472,677.35	.00	89,797.65	84.0%
00106306 RECREATION OPERATING	21,262.00	1,775.78	23,037.78	20,953.25	405.96	1,678.57	92.7%
00106308 RECREATION DEPT EQUIPME	3,850.00	.00	3,850.00	3,746.04	.00	103.96	97.3%
TOTAL RECREATION	587,587.00	1,775.78	589,362.78	497,376.64	405.96	91,580.18	84.5%
<b>695 1749 COURT HOUSE</b>							



# TOWN OF PLYMOUTH

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00106955	1749 COURT HOUSE WAGES	16,875.00	.00	16,875.00	10,233.27	.00	6,641.73	60.6%
00106956	1749 COURT HOUSE OPERAT	6,000.00	.00	6,000.00	5,483.03	33.37	483.60	91.9%
	TOTAL 1749 COURT HOUSE	22,875.00	.00	22,875.00	15,716.30	33.37	7,125.33	68.9%
710 LONG TERM PRINCIPAL								
10710001	INSIDE LIMIT BUILDINGS	1,550,177.00	-1,811.00	1,548,366.00	1,548,364.14	.00	1.86	100.0%
10710002	INSIDE LIMIT DEPT EQUIP	392,350.00	.00	392,350.00	392,350.00	.00	.00	100.0%
10710003	INSIDE LIMIT SCHOOL BUI	94,700.00	.00	94,700.00	94,700.00	.00	.00	100.0%
10710004	INSIDE LIMIT SCHOOL OTH	1,592,150.00	.00	1,592,150.00	1,592,150.00	.00	.00	100.0%
10710007	INSIDE LIMIT ALL OTHER	2,155,337.00	-183,540.00	1,971,797.00	1,971,794.45	.00	2.55	100.0%
10710009	DEBT EXCLUSION DEBT PRI	4,335,000.00	-90,176.00	4,244,824.00	4,244,824.00	.00	.00	100.0%
10710016	OUTSIDE LIMIT SOLID WAS	4,800.00	.00	4,800.00	4,800.00	.00	.00	100.0%
	TOTAL LONG TERM PRINCIPAL	10,124,514.00	-275,527.00	9,848,987.00	9,848,982.59	.00	4.41	100.0%
750 LONG TERM INTEREST								
10750001	INSIDE LIMIT BUILDINGS	1,703,314.00	6,463.00	1,709,777.00	1,709,768.77	.00	8.23	100.0%
10750002	INSIDE LIMIT DEPT EQUIP	64,100.00	9,357.00	73,457.00	73,456.11	.00	.89	100.0%
10750003	INSIDE LIMIT SCHOOL BUI	27,724.00	.00	27,724.00	27,724.00	.00	.00	100.0%
10750004	INSIDE LIMIT SCHOOL OTH	506,228.00	.00	506,228.00	506,224.50	.00	3.50	100.0%
10750007	INSIDE LIMIT OTHER	997,636.00	-54,041.00	943,595.00	941,365.31	.00	2,229.69	99.8%
10750009	DEBT EXCLUSION DEBT INT	3,459,964.00	-423,339.00	3,036,625.00	3,036,620.19	.00	4.81	100.0%
10750016	OUTSIDE LIMIT SOLID WAS	572.00	.00	572.00	572.00	.00	.00	100.0%
	TOTAL LONG TERM INTEREST	6,759,538.00	-461,560.00	6,297,978.00	6,295,730.88	.00	2,247.12	100.0%
752 SHORT TERM INTEREST								
10752002	BOND ANTICIPATION NOTE	48,221.00	.00	48,221.00	.00	.00	48,221.00	.0%
	TOTAL SHORT TERM INTEREST	48,221.00	.00	48,221.00	.00	.00	48,221.00	.0%
753 MISC INTEREST								

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00107536 MISC INTEREST OPERATING	5,000.00	.00	5,000.00	406.80	.00	4,593.20	8.1%
TOTAL MISC INTEREST	5,000.00	.00	5,000.00	406.80	.00	4,593.20	8.1%
<b>755 BOND ISSUANCE COSTS</b>							
00107556 BOND ISSUANCE COSTS	25,000.00	.00	25,000.00	10,746.00	2,800.00	11,454.00	54.2%
TOTAL BOND ISSUANCE COSTS	25,000.00	.00	25,000.00	10,746.00	2,800.00	11,454.00	54.2%
<b>820 STATE ASSESSMENTS</b>							
00108209 STATE ASSESSMENTS	.00	9,780,606.00	9,780,606.00	9,518,373.00	.00	262,233.00	97.3%
TOTAL STATE ASSESSMENTS	.00	9,780,606.00	9,780,606.00	9,518,373.00	.00	262,233.00	97.3%
<b>830 COUNTY ASSESSMENTS</b>							
00108309 COUNTY ASSESSMENTS	.00	227,700.00	227,700.00	227,699.39	.00	.61	100.0%
TOTAL COUNTY ASSESSMENTS	.00	227,700.00	227,700.00	227,699.39	.00	.61	100.0%
<b>910 MEMBER BENEFITS</b>							
10910152 TOWN BENEFITS	2,844,882.00	183,371.50	3,028,253.50	2,926,396.56	113,205.75	-11,348.81	100.4%
10910300 SCHOOL BENEFITS	5,363,910.00	40,004.00	5,403,914.00	5,241,152.18	29,638.65	133,123.17	97.5%
TOTAL MEMBER BENEFITS	8,208,792.00	223,375.50	8,432,167.50	8,167,548.74	142,844.40	121,774.36	98.6%
<b>911 PENSION CONTRIBUTIONS</b>							
10911152 PENSION CONTRIBUTIONS	11,867,955.00	.00	11,867,955.00	11,866,955.00	.00	1,000.00	100.0%
10911300 PENSION CONTRIBUTIONS S	4,335,173.00	.00	4,335,173.00	4,335,173.00	.00	.00	100.0%
TOTAL PENSION CONTRIBUTIONS	16,203,128.00	.00	16,203,128.00	16,202,128.00	.00	1,000.00	100.0%



# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT



FOR 2022 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<b>913 UNEMPLOYMENT COMPENSATION</b>									
00109136	UNEMPLOYMENT TRUST EXPE	225,000.00	.00	225,000.00	225,000.00	.00	.00	100.0%	
	TOTAL UNEMPLOYMENT COMPENSATIO	225,000.00	.00	225,000.00	225,000.00	.00	.00	100.0%	
<b>914 MEMBER INSURANCE</b>									
10914152	TOWN MEMBER INSURANCE	13,731,104.00	.00	13,731,104.00	13,683,745.55	.00	47,358.45	99.7%	
10914300	SCHOOL MEMBER INSURANCE	23,956,442.00	.00	23,956,442.00	23,469,297.75	.00	487,144.25	98.0%	
	TOTAL MEMBER INSURANCE	37,687,546.00	.00	37,687,546.00	37,153,043.30	.00	534,502.70	98.6%	
<b>915 OPEB TRUST FUNDING</b>									
00109156	OPEB TRUST FUNDING	1,109,956.00	.00	1,109,956.00	1,109,956.00	.00	.00	100.0%	
	TOTAL OPEB TRUST FUNDING	1,109,956.00	.00	1,109,956.00	1,109,956.00	.00	.00	100.0%	
<b>916 COMPENSATED ABSENCES</b>									
00109166	COMPENSATED ABSENCES	125,000.00	.00	125,000.00	125,000.00	.00	.00	100.0%	
	TOTAL COMPENSATED ABSENCES	125,000.00	.00	125,000.00	125,000.00	.00	.00	100.0%	
<b>940 CH 44 SEC 31 EMERGENCY</b>									
00109409	CH 44 SEC 31 EMERGENCY	.00	.00	.00	130,050.15	.00	-130,050.15	100.0%	
	TOTAL CH 44 SEC 31 EMERGENCY	.00	.00	.00	130,050.15	.00	-130,050.15	100.0%	
<b>945 TOWN INSURANCE</b>									



# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00109456 TOWN INSURANCE	1,807,083.00	-135,325.00	1,671,758.00	1,606,073.10	29,802.00	35,882.90	97.9%
TOTAL TOWN INSURANCE	1,807,083.00	-135,325.00	1,671,758.00	1,606,073.10	29,802.00	35,882.90	97.9%
<b>990 TRANSFERS</b>							
00109909 GENERAL FUND	.00	4,679,207.00	4,679,207.00	4,881,057.00	.00	-201,850.00	104.3%
TOTAL TRANSFERS	.00	4,679,207.00	4,679,207.00	4,881,057.00	.00	-201,850.00	104.3%
TOTAL GENERAL FUND	136,715,383.00	15,731,508.93	152,446,891.93	147,731,937.68	670,192.87	4,044,761.38	97.3%

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT



FOR 2022 12									
ACCOUNTS FOR: 2700	COMMUNITY PRESERVATION	ACT FUN	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>185 COMMUNITY PRESERVATION</b>									
27001856	CPA FUND OPERATING		140,613.00	6,938.00	147,551.00	54,782.12	17,000.00	75,768.88	48.6%
TOTAL COMMUNITY PRESERVATION			140,613.00	6,938.00	147,551.00	54,782.12	17,000.00	75,768.88	48.6%
<b>710 LONG TERM PRINCIPAL</b>									
27710007	INSIDE LIMIT ALL OTHER		.00	815,466.00	815,466.00	815,466.00	.00	.00	100.0%
TOTAL LONG TERM PRINCIPAL			.00	815,466.00	815,466.00	815,466.00	.00	.00	100.0%
<b>750 LONG TERM INTEREST</b>									
27750007	INSIDE LIMIT ALL OTHER		.00	36,470.00	36,470.00	36,469.45	.00	.55	100.0%
TOTAL LONG TERM INTEREST			.00	36,470.00	36,470.00	36,469.45	.00	.55	100.0%
<b>752 SHORT TERM INTEREST</b>									
27752004	OTHER SHORT TERM DEBT		45,000.00	-45,000.00	.00	.00	.00	.00	.0%
TOTAL SHORT TERM INTEREST			45,000.00	-45,000.00	.00	.00	.00	.00	.0%
TOTAL COMMUNITY PRESERVATION A			185,613.00	813,874.00	999,487.00	906,717.57	17,000.00	75,769.43	92.4%

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT

FOR 2022 12									
ACCOUNTS FOR:	SEWER ENTERPRISE OPERATING	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	PCT USED
<b>6001</b>	<b>SEWER</b>								
<b>440</b>	<b>SEWER</b>								
60014405	SEWER SALARY & WAGES	313,823.00	6,588.00	320,411.00	283,635.81	.00	36,775.19	88.5%	88.5%
60014406	SEWER OPERATING EXPENSE	4,641,753.00	170,975.35	4,812,728.35	4,399,961.05	326,542.85	86,224.45	98.2%	98.2%
60014408	SEWER DEPT EQUIPMENT	5,346.00	.00	5,346.00	4,723.78	.00	622.22	88.4%	88.4%
6001IND	SEWER INDIRECTS	366,739.00	.00	366,739.00	366,739.00	.00	.00	100.0%	100.0%
	TOTAL SEWER	5,327,661.00	177,563.35	5,505,224.35	5,055,059.64	326,542.85	123,621.86	97.8%	97.8%
<b>710</b>	<b>LONG TERM PRINCIPAL</b>								
60710005	INSIDE LIMIT SEWER	2,050,370.00	-11,762.00	2,038,608.00	2,038,129.32	.00	478.68	100.0%	100.0%
	TOTAL LONG TERM PRINCIPAL	2,050,370.00	-11,762.00	2,038,608.00	2,038,129.32	.00	478.68	100.0%	100.0%
<b>750</b>	<b>LONG TERM INTEREST</b>								
60750005	INSIDE LIMIT SEWER	1,122,213.00	-124,691.00	997,522.00	998,689.57	.00	-1,167.57	100.1%	100.1%
	TOTAL LONG TERM INTEREST	1,122,213.00	-124,691.00	997,522.00	998,689.57	.00	-1,167.57	100.1%	100.1%
<b>752</b>	<b>SHORT TERM INTEREST</b>								
60752002	BOND ANTICIPATION INTER	30,000.00	-30,000.00	.00	.00	.00	.00	.0%	.0%
	TOTAL SHORT TERM INTEREST	30,000.00	-30,000.00	.00	.00	.00	.00	.0%	.0%
<b>755</b>	<b>BOND ISSUANCE COSTS</b>								
60017556	SEWER ENTERPRISE BOND I	15,000.00	.00	15,000.00	1,030.75	.00	13,969.25	6.9%	6.9%
	TOTAL BOND ISSUANCE COSTS	15,000.00	.00	15,000.00	1,030.75	.00	13,969.25	6.9%	6.9%
<b>915</b>	<b>OPEB TRUST FUNDING</b>								

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT



FOR 2022 12

ACCOUNTS FOR: 6001	SEWER ENTERPRISE OPERATING	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60019156	OPEB TRUST FUNDING	2,002.00	.00	2,002.00	2,002.00	.00	.00	100.0%
	TOTAL OPEB TRUST FUNDING	2,002.00	.00	2,002.00	2,002.00	.00	.00	100.0%
	TOTAL SEWER ENTERPRISE OPERATI	8,547,246.00	11,110.35	8,558,356.35	8,094,911.28	326,542.85	136,902.22	98.4%

## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR:	ORIGINAL	TRANSFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
6101 WATER ENTERPRISE FUND - OPERAT	APPROP	ADJUSTMT'S	BUDGET			BUDGET	USED
<b>450 WATER</b>							
61014505 WATER SALARY & WAGES	1,373,889.00	36,194.00	1,410,083.00	1,305,687.34	.00	104,395.66	92.6%
61014506 WATER OPERATING EXPENSE	1,281,123.00	4,431.21	1,285,554.21	1,089,233.74	3,562.81	192,757.66	85.0%
6101IND WATER INDIRECT COSTS	1,276,599.00	.00	1,276,599.00	1,276,599.00	.00	.00	100.0%
TOTAL WATER	3,931,611.00	40,625.21	3,972,236.21	3,671,520.08	3,562.81	297,153.32	92.5%
<b>710 LONG TERM-PRINCIPAL</b>							
61710017 OUTSIDE LIMIT WATER	1,496,000.00	47,750.00	1,543,750.00	1,543,750.00	.00	.00	100.0%
TOTAL LONG TERM PRINCIPAL	1,496,000.00	47,750.00	1,543,750.00	1,543,750.00	.00	.00	100.0%
<b>750 LONG TERM-INTEREST</b>							
61750017 OUTSIDE LIMIT WATER	692,928.00	2,824.00	695,752.00	695,746.28	.00	5.72	100.0%
TOTAL LONG TERM INTEREST	692,928.00	2,824.00	695,752.00	695,746.28	.00	5.72	100.0%
<b>752 SHORT TERM-INTEREST</b>							
61752002 BOND ANTICIPATION INTER	153,000.00	-153,000.00	.00	.00	.00	.00	.0%
TOTAL SHORT TERM INTEREST	153,000.00	-153,000.00	.00	.00	.00	.00	.0%
<b>755 BOND ISSUANCE COSTS</b>							
61017556 WATER ENTERPRISE FUND	10,000.00	.00	10,000.00	1,030.75	.00	8,969.25	10.3%
TOTAL BOND ISSUANCE COSTS	10,000.00	.00	10,000.00	1,030.75	.00	8,969.25	10.3%
<b>915 OPEB TRUST FUNDING</b>							



TOWN OF PLYMOUTH

FY22 BUDGET REPORT



FOR 2022 12										
ACCOUNTS FOR:	WATER	ENTERPRISE FUND -	OPERAT	ORIGINAL APPROP	TRANSFRS/ ADJUSTM	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6101										
61019156	OPEB TRUST FUNDING			16,746.00	.00	16,746.00	16,746.00	.00	.00	100.0%
TOTAL	OPEB TRUST FUNDING			16,746.00	.00	16,746.00	16,746.00	.00	.00	100.0%
TOTAL	WATER ENTERPRISE FUND -			6,300,285.00	-61,800.79	6,238,484.21	5,928,793.11	3,562.81	306,128.29	95.1%

# TOWN OF PLYMOUTH

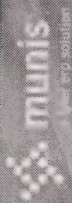
## FY22 BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: 6501	AIRPORT ENTERPRISE FUND - OPER	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>482 AIRPORT</b>								
65014825 AIRPORT SALARY & WAGES	538,368.44		53,709.72	592,078.16	587,178.60	.00	4,899.56	99.2%
65014826 AIRPORT OPERATING EXPEN	1,882,975.00		126,433.30	2,009,408.30	2,018,113.25	135.50	-8,840.45	100.4%
6501IND AIRPORT INDIRECT COSTS	212,432.00		.00	212,432.00	212,432.00	.00	.00	100.0%
TOTAL AIRPORT	2,633,775.44		180,143.02	2,813,918.46	2,817,723.85	135.50	-3,940.89	100.1%
<b>710 LONG TERM PRINCIPAL</b>								
65710001 LONG TERM PRINCIPAL	25,000.00		.00	25,000.00	25,000.00	.00	.00	100.0%
TOTAL LONG TERM PRINCIPAL	25,000.00		.00	25,000.00	25,000.00	.00	.00	100.0%
<b>750 LONG TERM INTEREST</b>								
65750001 LONG TERM INTEREST	15,900.00		.00	15,900.00	15,900.00	.00	.00	100.0%
TOTAL LONG TERM INTEREST	15,900.00		.00	15,900.00	15,900.00	.00	.00	100.0%
<b>915 OPEB TRUST FUNDING</b>								
65019156 OPEB TRUST FUNDING	3,144.00		.00	3,144.00	3,144.00	.00	.00	100.0%
TOTAL OPEB TRUST FUNDING	3,144.00		.00	3,144.00	3,144.00	.00	.00	100.0%
<b>990 TRANSFERS</b>								
65019909 AIRPORT OPERATING - TRA	.00		23,933.00	23,933.00	23,933.00	.00	.00	100.0%
TOTAL TRANSFERS	.00		23,933.00	23,933.00	23,933.00	.00	.00	100.0%
TOTAL AIRPORT ENTERPRISE FUND	2,677,819.44		204,076.02	2,881,895.46	2,885,700.85	135.50	-3,940.89	100.1%

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT



FOR 2022 12									
ACCOUNTS FOR:	SOLID WASTE ENTERPRISE FUND -	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<b>433 SOLID WASTE OPERATIONS</b>									
66014335 SOLID WASTE SALARY & WA	249,564.00		5,180.00	254,744.00	236,419.59	.00	18,324.41	92.8%	
66014336 SOLID WASTE OPERATING E	484,973.00		1,828.99	486,801.99	452,094.51	624.88	34,082.60	93.0%	
66014338 SOLID WASTE DEPT EQUIPM	11,900.00		.00	11,900.00	.00	.00	11,900.00	.0%	
660LIND SOLID WASTE INDIRECT COS	295,376.00		.00	295,376.00	295,376.00	.00	.00	100.0%	
TOTAL SOLID WASTE OPERATIONS	1,041,813.00		7,008.99	1,048,821.99	983,890.10	624.88	64,307.01	93.9%	
<b>915 OPEB TRUST FUNDING</b>									
66019156 OPEB TRUST FUNDING	2,411.00		.00	2,411.00	2,411.00	.00	.00	100.0%	
TOTAL OPEB TRUST FUNDING	2,411.00		.00	2,411.00	2,411.00	.00	.00	100.0%	
TOTAL SOLID WASTE ENTERPRISE F	1,044,224.00		7,008.99	1,051,232.99	986,301.10	624.88	64,307.01	93.9%	

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT

FOR 2022 12										
ACCOUNTS FOR:				ORIGINAL	TRANSFRS/	REVISED			AVAILABLE	PCT
6801	CABLE	PUBLIC ACCESS	ENTERPRISE	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
123 TOWN MANAGER										
68011236	CABLE	PUBLIC ACCESS	ENT	1,590,000.00	-15,000.00	1,575,000.00	1,480,585.38	.00	94,414.62	94.0%
68011238	CABLE	ENTERPRISE	DEPT E	.00	15,000.00	15,000.00	.00	.00	15,000.00	.0%
TOTAL TOWN MANAGER				1,590,000.00	.00	1,590,000.00	1,480,585.38	.00	109,414.62	93.1%
TOTAL CABLE PUBLIC ACCESS ENTE				1,590,000.00	.00	1,590,000.00	1,480,585.38	.00	109,414.62	93.1%

# TOWN OF PLYMOUTH

## FY22 BUDGET REPORT



FOR 2022 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	157,060,570.44	16,705,777.50	173,766,347.94	168,014,946.97	1,018,058.91	4,733,342.06	97.3%

\*\* END OF REPORT - Generated by KATIE DAYIE \*\*



FY22 BUDGET REPORT

FOR 2022 12

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
301 PLYMOUTH EARLY CHILDHOOD C	1,694,220.00	27,605.67	1,721,825.67	1,721,825.67	.00	.00	100.0%
305 COLD SPRING ELEMENTARY SCH	2,106,847.00	-119,453.06	1,987,393.94	1,966,995.40	20,398.54	.00	100.0%
306 FEDERAL FURNACE ELEM SCHOOL	4,014,165.00	-150,967.84	3,863,197.16	3,841,830.43	21,366.73	.00	100.0%
307 HEDGE ELEMENTARY SCHOOL	1,837,932.00	4,123.69	1,881,055.69	1,859,610.75	21,464.94	.00	100.0%
308 INDIAN BROOK ELEMENTARY SC	4,921,423.00	66,227.62	4,987,650.62	4,966,591.03	21,059.59	.00	100.0%
309 MANOMET ELEMENTARY SCHOOL	2,670,708.00	-98,614.53	2,572,093.47	2,550,749.77	21,343.70	.00	100.0%
310 NATHANIEL MORTON ELEM SCH	4,826,329.00	-18,512.86	4,807,816.14	4,780,585.01	27,231.13	.00	100.0%
312 SOUTH ELEMENTARY SCHOOL	5,299,158.00	126,408.22	5,425,566.22	5,403,384.95	22,181.27	.00	100.0%
314 WEST ELEMENTARY SCHOOL	3,541,255.00	74,921.94	3,616,176.94	3,592,056.03	24,120.91	.00	100.0%
319 DW ELEMENTARY	717,471.00	-175,702.32	541,768.68	541,768.68	.00	.00	100.0%
321 PLYMOUTH COMMUNITY INTRM S	9,747,373.00	-180,477.83	9,566,895.17	9,566,235.60	659.57	.00	100.0%
322 PLYMOUTH SOUTH MIDDLE SCH	7,261,562.00	-8,278.52	7,253,283.48	7,252,656.74	626.74	.00	100.0%
331 PLYMOUTH NORTH HIGH SCHOOL	12,343,451.00	118,309.14	12,461,760.14	12,442,190.53	19,569.61	.00	100.0%
332 PLYMOUTH SOUTH HIGH SCHOOL	8,420,871.00	14,337.70	8,435,208.70	8,434,873.25	335.45	.00	100.0%
333 PLYMOUTH SOUTH VOCATIONAL	4,813,273.00	103,394.46	4,916,667.46	4,909,051.46	7,616.00	.00	100.0%
334 PLYMOUTH NORTH VOCATIONAL	686,979.00	-105,810.17	581,168.83	581,168.83	.00	.00	100.0%
335 HARBOR ACADEMY	468,877.00	44,494.98	513,371.98	513,371.98	.00	.00	100.0%
336 REGIONAL VOC./TECH SCHL TU	171,248.00	46,076.08	217,324.08	217,324.08	.00	.00	100.0%
347 DW VISUAL AND PERFORMING A	250,776.00	113,765.38	364,541.38	330,785.97	33,755.41	.00	100.0%
348 DW STUDENT SUPPORT SERVICE	1,339,741.00	513,656.49	1,853,397.49	1,818,522.00	26,301.14	8,574.65	99.9%
350 DW UNDISTRIBUTED	132,019.00	632,628.68	764,647.68	710,566.68	23,442.06	30,638.94	96.0%
351 DW ACCOUNTABILITY & MEASUR	276,177.00	-14,728.95	261,448.05	261,448.05	.00	.00	100.0%
352 DW EDUCATIONAL TECHNOLOGY	791,722.00	-298,472.17	493,249.83	478,031.83	15,218.00	.00	100.0%
353 DW SPECIAL EDUCATION SERVI	10,171,012.00	669,088.49	10,840,100.49	10,797,121.97	42,978.52	.00	100.0%
354 DW COORDINATORS' SERVICES	600,999.00	1,648.00	602,647.00	602,319.57	327.43	.00	100.0%
355 DW CENTRAL ADMINISTRATION	1,957,194.00	-125,464.92	1,831,729.08	1,830,375.29	1,023.79	.00	100.0%
356 DW CURRICULUM & PROF DVLPM	523,454.00	12,420.32	535,874.32	510,426.68	22,288.22	3,159.42	99.4%
357 DW HUMAN RESOURCES	154,450.00	-42,541.88	111,908.12	110,359.37	1,548.75	.00	100.0%
358 DW BUSINESS SERV & OPERATI	6,787,146.00	557,177.34	7,344,863.34	7,220,023.77	124,839.57	.00	100.0%
359 DW FACILITIES DEPARTMENT	2,337,088.00	340,589.54	2,677,677.54	2,264,181.63	413,495.91	.00	100.0%
362 TECHNOLOGY CENTER	1,387,635.00	152,431.27	1,540,066.27	1,333,404.60	206,661.67	.00	100.0%
363 SOLAR RENEWABLE ENERGY	1,202,778.00	-285,694.85	917,083.15	863,206.13	53,877.02	.00	100.0%
371 CHARTER SCHOOLS - RISING T	434,445.00	12,047.00	446,492.00	446,492.00	.00	.00	100.0%

GRAND TOTAL 103,889,778.00 2,046,192.11 105,935,970.11 104,719,865.73 1,173,731.67 42,372.71 100.0%

The mission of the Assessing Division is to value all property fairly and equitably; to educate our customers about the rules and regulations which we must abide by; to work as a team; to treat all customers the same, with professionalism and respect.

The Board of Assessors consists of five appointed members, James Sullivan- Chairman, Richard Finnegan – Vice Chairman, Michael Hourahan, Richard Nowlan, and Donna Randles.

We welcomed Evon Loranger and Anthony Gallerani to the positions of Inspector/Lister. We wish everyone the best of luck in their new positions.

It is the responsibility of the office to maintain real and personal property values each year. The Assessing Department successfully completed the Fiscal 2023 quintennial revaluation to reflect the values in the local real estate market for the calendar year 2021.

The office staff has worked diligently to meet all deadlines and to assist and serve the residents of the Town of Plymouth. The office continues to update the Assessors’ page of the town web site to serve the public better.

FY2023 values are used in the following data. The tax rate for FY2023 is \$13.71 per thousand dollars in value.

FISCAL 2023 ANNUAL DATA

CLASSIFICATION	ASSESSED VALUE	% OF TOTAL
Residential	12,759,935,641	85 %
Open Space	0	0 %
Commercial	1,206,582,327	8 %
Industrial	463,511,300	3 %
Personal Property	526,184,049	4 %

## **DIVISION OF TREASURY & COLLECTIONS**

### **2022**

It is the mission of this office to serve the public in a professional manner while maintaining positive cash flow to the Town. The Division of Treasury and Collections is responsible for collecting real estate, personal property and excise taxes as well as fees for water and sewer use, issuing municipal lien certificates and collection of PILOT's (Payment in lieu of taxes) as well as the sale of beach stickers, transfer station passes, boat ramp stickers, and mooring and dockage and waterways fees. The Division of Treasury and Collections deposits and reports cash receipts. Funds are released when properly authorized. The Division of Treasury and Collections receives and provides for the custody of the Town's cash with strict consideration to safety, liquidity, and earnings. The Treasurer borrows funds for authorized projects only as needed and at the least possible cost to the Town. The Division of Treasury and Collections maintains and pursues the collection of delinquent taxes in a manner that is sensitive to the needs of the individual and the community.

The Treasury and Collections Division is comprised of twelve full-time positions and one part-time position. The full-time positions are the Treasurer/Collector, Assistant Treasurer, Assistant Collector, Cash Manager, six Collector Clerks, two Treasury Clerks and a part-time Administrative Assistant. Two of the full-time positions are new this year and were added to assist with the increased growth of the community in providing faster response times with the high call volume demand, payment processing, and increased number of requests for processing of Municipal Lien Certificates which resulted from the "hot" real estate market. In addition, the division has been coordinating with vendors to provide new technologies for several town departments which will provide customers with access to more online services.

This past year saw a lot of changes in staffing and promotions from within the department all of which are a result of the retirement of Pamela L. Borgatti, Treasurer/Collector who served the Town for twenty-three years, twenty-two of which had been with the Finance Department, serving fourteen years as the Budget Analyst and the last eight years as Treasurer/Collector. Upon her retirement, Ms. Borgatti accepted the part-time position as the Administrative Assistant benefiting both the Town and Division to retain her institutional knowledge. This retirement created an opportunity for many promotions within the division. First and foremost, Patricia Meachen the former Assistant Treasurer was appointed to a new role as the Treasurer/Collector. Ms. Meachen has been with the Town for fifteen years, all of which have been in the Treasurer/Collector's Office. Second, this left a vacancy in the department for the Assistant Treasurer position, to which the former Cash Manager, Hayley Stevenson was appointed. Ms. Stevenson was initially hired as a seasonal employee nine years ago assisting during the peak season of beach sticker and transfer station sales. Ms. Stevenson demonstrated exceptional customer service skills and work ethic and was hired to fill a vacant position in the Treasurer/Collector's Office at the end of her second season. The third vacancy was for the position of Cash Manager. Isabella Provo who also previously worked in the department for approximately 2 ½ years as an Administrative Assistant was promoted to Cash Manager after demonstrating a great work ethic in addition to her many other positive attributes.

The Treasury and Collections Division recorded a total of \$358,175,512.81 in receipts and \$337,078,548.02 disbursements during fiscal year 2022. The needs of the Town were maintained without the use of any borrowing in anticipation of revenue. All funds were continually invested in various short-term instruments except for the Town's Trust Funds which, by statute, can be invested in longer-term instruments.



The largest committed revenue source of the Town is the real estate and personal property tax. The committed amount for fiscal 2022 was \$193,200,709.98. As of June 30, 2022, 99.41% of the amount committed had been collected. The office continues with an aggressive collection policy as allowed by law. Liens and court action are used when necessary for real estate and personal property taxes. Delinquent tax liens at the beginning of the fiscal year were 108 units valued at \$807,357.70. Additional taxes in the amount of \$203,343.82 were added to the existing liens and new liens were recorded representing an additional 144 properties in the amount of \$390,192.64. By the end of the fiscal year, collections on these liens left a remaining balance of \$947,622.72 representing 112 liens. For the collection of excise tax, the Registry of Motor Vehicles is notified, and individuals are flagged for non-renewal of licenses and registrations due to delinquency.



## Plymouth Fire Department Town Report 2022

The Mission of the Plymouth Fire Department is to protect the general public's life and property in the most efficient manner by reducing the effects of fire emergencies, medical emergencies, hazardous material incidents, special rescue emergencies and natural disasters. The Department will continue to train and provide proactive, highly trained professional emergency responders for the residents and guests of the Town of Plymouth.

### Significant Incidents and Major Events during 2022

January saw Plymouth hit with blizzard conditions that challenged crews and caused town-wide power outages. The summer heat wave and drought conditions impacted the Department operations and personnel. Brush fire responses increased by 43 percent compared to the previous four-year average. The Long Pond Road brush fire created difficult conditions over challenging terrain and required daily spot checks to keep from reignition. The Department responded to several residential fires that incurred large property losses, thankfully no lives were lost. Training was also impacted as crews were restricted from conducting water flow training on engine and ladder apparatus when the implemented water restrictions. Over the year, the Department responded to well over 400 COVID-19 related calls for help. Total responses increased by 23 percent from last year and 43 percent compared to the previous four-year average and is now our busiest year on record.

The Department has started its renovations and reconstruction on its West Plymouth Station. The Manomet Station renovation is scheduled to begin in 2023. A history of deferred maintenance and non-compliant fire service facilities have spurred the Town to commit to major upgrades and reconstruction of fire stations.

## Personnel

### Salute to Retirees

Fire Chief Edward Bradley

Appointed as a Firefighter January 2, 1977

Retired April 12, 2022 with over 45 years of Service

Captain Mark Stoddart

Appointed as a Firefighter April 16, 1986

Retired October 8, 2022 with over 35 years of Service

Captain Paul Alden

Appointed as a Firefighter July 19, 1992

Retired December 1, 2022 with over 30 years of Service

Firefighter Scott Saba

Appointed as a Firefighter November 20, 2006

Retired September 30, 2022 with over 15 years of Service

Firefighter Brendan Beane

Appointed as a Firefighter January 2, 2018

Retired July 28, 2022 with 4 years of Service

*They performed their duties with pride and distinction during  
years of dedicated service to the citizens of Plymouth*

### Personnel Received Promotions in 2022

Deputy Chief Neil Foley

Promoted to the rank of Fire Chief 04-12-2022

Battlion Chief Jerome Hart

Promoted to the rank of Deputy Chief 03-23-2022

Captain Jeffrey DeLappe  
Promoted to the rank of Battalion Chief 10-12-2022

Lieutenant Joshua Soell  
Promoted to the rank of Fire Captain 05-04-2022

Firefighter Patrick Larivee  
Promoted to the rank of Fire Lieutenant 10-30-2022

Firefighter Jason Phair  
Promoted to the rank of Fire Lieutenant 05-05-2022

Firefighter Carl Santino  
Promoted to the rank of Fire Lieutenant 05-27-2022

#### New Firefighters

Kyle McElroy appointed as Firefighter 12-05-2022

Sean McManus appointed as Firefighter 12-05-2022

Matthew Duggan appointed as Firefighter 12-05-2022

Scott LaPlante appointed as Firefighter 12-05-2022

Andrew Moss appointed as Firefighter 12-05-2022

#### New Equipment

New Maintenance Pickup C8

New Station Breathing Air Compressor and Cascade System  
(75% FEMA Grant)

Forcible Entry Door Training Prop

**Fire Department Resources, Apparatus & Equipment**

7 Fire Stations staffed by 139 uniformed members, 6 civilian employees and another 2 civilian employees in the Emergency Management Division.

- 10 Pumper Engines
- 3 Aerial Ladders
- 1 Rescue Truck
- 9 Brush Breakers (Forest Fire Trucks)
- 3 Tankers
- 1 Military high water/off road vehicle
- 7 boats (1 Marine firefighting unit, 6 rescue boats)
- 2 Lighting Unit –trailer
- 1 Spill Control Unit
- 2 containment boom trailers
- 1 MDU – Mass Decontamination Unit
- 1 Fire Safety Education House Trailer
- 1 Dive Team Trailer Unit
- 1 ATV unit (off-road emergency response, patient transport)
- 3 Command & Staff vehicles

The Fire Department responded to 12,376 emergencies, which resulted in 13,890 fire apparatus responses involving 40,402 personnel responses. Mutual Aid given to nearby towns, 21 responses.

Total Responses	12,376 incidents
Fire Related	3,863 31%
EMS Related	8,510 69%

**Assessed Real Property Value protected by the Plymouth Fire  
Department**

According to the Assessor’s Office Plymouth has over \$14.9 Billion in Real Property, including dwellings, business property, vehicles, boats and marine vessels, etc... Property Loss in Plymouth due to fire in 2022 was reported at \$2,814,200. Without the prompt response of highly trained personnel and well-maintained equipment, fires would intensify, resulting in greater property loss, higher claims and risk ratings culminating in increased insurance premiums.

**2022 Additional Department Emergency Response Statistics**

Type Response	Number of Responses
---------------	---------------------------



100-Fire, other	2
111-Building fire	34
112-Fires in structure other than in a building	2
113-Cooking fire, confined to container	19
114-Chimney or flue fire, confined to chimney or flue	4
116-Fuel burner/boiler malfunction, fire confined	6
118-Trash or rubbish fire, contained	1
121-Fire in mobile home used as fixed residence	1
123-Fire in portable building, fixed location	0
130-Mobile property (vehicle) fire, other	0
131-Passenger vehicle fire	24
132-Road freight or transport vehicle fire	1
134-Water vehicle fire	3
138-Off-road vehicle or heavy equipment fire	1
140-Natural vegetation fire, other	64
141-Forest, woods or wildland fire	18
142-Brush or brush-and-grass mixture fire	25
143-Grass fire	6
150- Outside rubbish fire, other	1
151-Outside rubbish, trash or waste fire	9
154-Dumpster or other outside trash receptacle fire	8
160-Special outside fire, other	3
162-Outside equipment fire	2
163-Outside gas or vapor combustion explosion	1
240 Explosion, no fire	1
251-Excessive heat, scorch burns with no ignition	9
300-Rescue, EMS incident, other	3
311-Medical assist, assist EMS crew	7,869
320-Emergency medical service incident, other	3
321-EMS call, excluding vehicle accident with injury	4
322-Motor vehicle accident with injuries	260
323-Motor vehicle/pedestrian accident (MV Ped)	19
324-Motor vehicle accident with no injuries.	313

331-Lock-in (if lock out , use 511 )	11
341 Search for person on land	2
342-Search for person in water	1
351-Extrication of victim(s) from building/structure	1
352-Extrication of victim(s) from vehicle	5
353-Removal of victim(s) from stalled elevator	13
360- Water & ice related rescue, other	0
361-Swimming/recreational water areas rescue	1
364- Surf rescue	0
365-Watercraft rescue	5
381-Rescue or EMS standby	2
400-Hazardous condition, other	0
410-Combustible/flammable gas/liquid condition, other	0
411-Gasoline or other flammable liquid spill	14
412-Gas leak (natural gas or LPG)	64
413-Oil or other combustible liquid spill	71
421-Chemical hazard (no spill or leak)	3
422-Chemical spill or leak	2
424-Carbon monoxide incident	68
440-Electrical wiring/equipment problem, other	23
441-Heat from short circuit (wiring), defective/worn	6
442-Overheated motor	9
443-Breakdown of light ballast	1
444-Power line down	37
445-Arcing, shorted electrical equipment	60
460-Accident, potential accident, other	2
462- Aircraft Standby	0
463-Vehicle accident, general cleanup	8
471 Explosive, bomb removal	1
481-Attempted burning, illegal action, other	1
500-Service Call, other	7
510-Person in distress, other	15

511-Lock-out	55
512-Ring or jewelry removal	21
520-Water problem, other	7
522-Water or steam leak	47
531-Smoke or odor removal	36
541-Animal problem	2
542-Animal rescue	6
550-Public service assistance, other	215
551-Assist police or other governmental agency	38
552-Police matter	54
553-Public service	84
554-Assist invalid	456
555-Defective elevator, no occupants	1
561-Unauthorized burning	127
571-Cover assignment, standby, move up	11
600-Good intent call, other	28
611-Dispatched & canceled en route	189
621-Wrong location	10
622-No incident found on arrival at dispatch address	363
631-Authorized controlled burning	9
641-Vicinity alarm (incident in other location)	1
650-Steam, or other gas mistaken for smoke, other	2
651-Smoke scare, odor of smoke	16
652-Steam, vapor, fog or dust thought to be smoke	6
653-Smoke from barbecue, tar kettle	1
661-EMS call, party transported by non-fire agency	2
671-HazMat release investigation w/no HazMat	33
700-False alarm or false call, other	20
710-Malicious, mischievous false call, other	4
711-Municipal alarm system, malicious false alarm	24
712-Direct tie to FD, malicious false alarm	3
713-Telephone, malicious false alarm	1
714-Central station, malicious false alarm	4

715-Local alarm system, malicious false alarm	2
721-Bomb scare – no bomb	2
730-System malfunction, other	42
731-Sprinkler activation due to malfunction	22
732- Extinguishing system activation due to malfunction	0
733-Smoke detector activation due to malfunction	437
734-Heat detector activation due to malfunction	14
735-Alarm system sounded due to malfunction	202
736-CO detector activation due to malfunction	75
740-Unintentional transmission of alarm, other	68
741-Sprinkler activation, no fire - unintentional	18
742-Extinguishing system activation	0
743-Smoke detector activation, no fire - unintentional	207
744-Detector activation, no fire - unintentional	71
745-Alarm system activation, no fire - unintentional	195
746-Carbon monoxide detector activation, no CO	31
812-Flood assessment	1
813-Wind storm, tornado/hurricane assessment	0
814-Lightning strike (no fire)	12
911-Citizen complaint	5

## **2022 Emergency Medical Care Statistics**

The Town's contract ambulance, Brewster Ambulance Service working alongside and housed in 4 out of the 7 fire Stations; responded to 8120 medical emergencies with 7751 patients being transported to medical facilities for further treatment..

Sick Person	1589
Falls	1250
Pyschiatric/Behavioral	748
Breathing problem	715
Person down/ Unknown	483
Unconscious/Fainting	476
Chest pain (non-traumatic)	455
Traffic/Transportation Incident	413
Abdominal pain/problems	300
Heart problems	265
Convulsions/Seizure	254
Stroke/CVA	209
Hemorrhage/Laceration	170
Traumatic injury	143
Overdose/Poisoning/Ingestion	129
Back pain (non-traumatic)	114
Diabetic problems	104
Allergic reactions	71
Headache	43
Assault/Sexual Assaults/Stun gun	36
Cardiac arrest/Death	28
Choking	26
Fire	20
Pregnancy/Childbirth/Miscarriage	16



Eye problem/Injury	10
Animal bites/Attack	9
Heat/Cold Exposure	8
Assist	5
Burns/Explosion	4
Discharge	4
Carbon Monoxide/Hazmat/Inhalation	3
Drowning/Diving/SCUBA accident	3
Pandemic	3
Stab/Gunshot wound/Penetrating trauma	3
Automated crash notification	1
Unknown	8
Detail	1
Medflight	1
<b>TOTAL</b>	8120
<b>Call Types:</b> Advanced Life Support	4822
Basic Life Support	3298

## **FIRE PREVENTION and CODE ENFORCEMENT** **DIVISION**

The Fire Prevention and Code Enforcement Division consists of a Battalion Chief, Captain, Lieutenant, and office administrative assistant.

The Fire Prevention and Code Enforcement Division consists of a Battalion Chief, Captain, Lieutenant, and two office administrative assistants.

### **Mission Statement**

The Division's responsibility is to promote public safety by limiting fire occurrence, identifying conditions that may lead to

ignition, and abating hazards that jeopardize life safety. Our goal is to provide a fire-safe home, work, and school environment. This goal is primarily accomplished through public fire safety education, enforcement of the Commonwealth's fire codes and regulations, Town by-laws and through inspections, plan review, and permitting.

### Fire Prevention Through Code Enforcement

Fire prevention through code enforcement is the future of the fire department. As the effectiveness of fire preventative code methodology increases, actual building fires will decrease, which is the goal of the fire prevention division and the fire department. However, the history of code enforcement has shown that without inspectors to enforce these codes strictly, building owners, occupiers, and builders motivated by economic reasoning and a lack of comprehension of the hazards involved will often skirt these fire-preventing codes when enforcement is lacking. For the above reason, the growth of the fire prevention division, with an increase in code enforcement personnel, is a critical consideration for the fire department's future.

### Alternative Energy

Recently there has been a significant increase in the installation of Energy Storage Systems (ESS). These systems present a significant hazard to both homeowners and firefighters. There are two primary directions of concern with these systems. The first is the situation where there is a building fire where the ESS is not the ignition source but becomes involved in the fire, and the second is a building fire where mechanical damage or an electrical malfunction of the ESS is, in fact, the source. The primary issue for both situations is that the lithium in these batteries does not respond to fire extinguishment in the same manner as the ordinary combustibles from which one- and two-family dwellings are constructed. There are many factors to consider; however, the following are the most critical in reference

to enforcement, considering that the installation companies continuously violate these requirements.

Over the past year, it has become abundantly clear that if fire prevention/code enforcement does not explicitly enforce these requirements, the installation of these systems may not comply with the most updated safety codes. As a result of this situation, since September 2022, fire prevention/code enforcement has strictly enforced the requirements for installing these units. The goal has been strict compliance with 2021 NFPA 1, Chapter 52 and 2020 NFPA 855, Chapter 15, officially adopted on December 9, 2022, by the Board of Fire Prevention, Regulations 527 CMR 1.00, the Massachusetts Comprehensive Fire Safety Code.

#### Fire Prevention Division Personnel Addition

The spring town meeting included the addition of a second office administrative assistant to assist with the ongoing growth and construction in the Town of Plymouth. Sybille Hooley has assumed this position and will be responsible for assisting in all facets of the Division. This new position will also include incorporating a new wide town-wide permitting program that will assist the town in reaching its goal of being 100% paper free. She will also be instrumental in facilitating the move of the Fire Prevention Division to its new location in the Inspectional Services Office at the town office building at 26 Court Street.

#### Training and Continuing Education

Fire Inspectors attend monthly continuing education seminars via video conferencing and in-person classes sponsored by the Fire Prevention Association of Massachusetts. Current fire codes and safety issues are shared among the Fire Inspectors along with updates from the State Fire Marshal Office. They also attend continuing education training courses at the Massachusetts Fire Academy in Stow, MA.

## Construction Plan Review and Permits

The fire department reviews construction plans to ensure that adequate fire protection systems are installed and maintained to all applicable codes and regulations. They consist of smoke and carbon monoxide detection systems, sprinkler systems, Bi-Directional Antennae (BDA) radio signal boosting systems, Fire Department access, and Life Safety compliance for residential and commercial properties. Fire Prevention Division personnel inspect completed projects before approving occupancy.

Many existing properties have undergone renovation and alteration to accommodate new businesses. Fire Prevention Division personnel conducted inspections to ensure compliance and safe occupancy.

Commercial and residential projects continued at a high level in the Town of Plymouth. Numerous commercial and multi-occupancy residential projects have been or are nearing completion. New projects continue to be submitted for review and permitting as needed.

New commercial projects included:

Several large multi-residential buildings, including.

- Botuzzo in Pinehill's 180 units
- The Oasis at Home Depot Plaza 320 units
- The Walk at colony Place 320 units
- The Hanover in Pinehill's 220 units?
- Redbrook Apartments in the Redbrook development 160 units?
- A new medical office building in Home Depot plaza
- Beth Israel Deaconess Hospital continues renovating to upgrade its facilities and support systems.
- Paul Francis Way workforce housing project

- Crumbl Cookie
- Sweet Frog
- Nova Trampoline Park
- There have been numerous new restaurants opened throughout town.
  - La Braia 98 Water Street
  - La Bamba 14 Sandwich

### Inspections

In addition to new construction, it is also the responsibility of the Fire Prevention Division to conduct statutory annual inspections at all schools, nursing facilities, hospitals, clinical institutions, Plymouth County Correctional Facility, MCI-Forestry Camp, group homes, daycare centers, and other facilities licensed by the Department of Public Health and Department of Public Welfare. We issue compliance certification for smoke & CO detectors for the sale of any residential units. Division Officers conduct inspections of oil-fired equipment, including all above and underground tank installations and removals and installations of propane tanks, self-service gas stations, and hood suppression systems. These officers also oversee the department's mercantile inspection program, which assures that the everyday operation of the business is conducted safely for the residents and visitors of the Town of Plymouth.

### Code Enforcement

Complaints received from concerned citizens, observations made by department personnel during routine inspections, and emergency responses initiate investigations by fire inspectors to determine if a fire hazard or code violation exists and to bring about compliance through education as a first resort. If an owner or tenant refuses to comply or bring conditions into compliance with fire or life safety codes, a fine will be assessed using non-criminal citations. Further non-compliance can result in complaints filed via the court system.



During 2022, the fire prevention division responded to numerous calls for issues such as violation of open burning regulations, failure to install or maintain fire protection systems, blocked fire exits, and improper storage of flammables and combustibles. For the above situations, fire inspectors issued citations and conducted follow-up inspections.

### Fire Investigation

Investigating the origin and cause of a fire is vital to determine whether the fire is accidental or intentional, the result of a malicious or criminal human act, design flaw or equipment malfunction, carelessness, or poor practice. By finding the circumstances responsible for the ignition of the fire, we can reduce future occurrences of fire loss by changing behavior through education, altering product design or operation, or promulgating new ordinances to bring about code compliance.

Smoke and carbon monoxide detectors save lives and are required by law, and as always, we stress the importance of possessing and maintaining these devices in homes. The trend for voluntary installation of residential fire sprinkler systems is a logical choice during new construction as it adds only a fraction of the square foot cost to the project. Residential fire sprinklers enhance life safety by reacting quickly to the heat of a fire while it is still in the beginning stage and relatively small. Fire sprinklers allow occupants to exit safely and are a proven lifesaver. An added benefit is that they control fire and reduce property damage.

### Public Fire and Life Safety Education

The main goal of the SAFE (Student Awareness of Fire Education) program is to educate students in grades K-12, the public, and the elderly about crucial fire and life safety behaviors to reduce fires and the likelihood of injury or death. Funding for this program revolves around an annual grant application submitted to the Massachusetts Department of Fire Services. This

year, the Fire Prevention office received a grant for \$6848.00 in support of our SAFE program. Our SAFE program provides a full range of presentations reaching out not only to schools but also to senior citizens through monthly meetings set up with the Council on Aging and Safety Fairs at Mobile home parks. The Fire Prevention office also received a grant for the Senior Safe Program totaling \$3826.00. Coordinated by the Council on Aging staff, several in-home inspections by our Fire Prevention Lieutenant have been performed, along with over a dozen public school visits. Video conferencing is also used to reach schools and seniors for continued SAFE education.

The SAFE grant supports our fire station open house events, educating the public at health fairs, festivals, and community events. Fire Safety and Fall Prevention educational programs are also offered via video conferencing to seniors, Boy's and Girl's organizations, and other community organizations. Fire Prevention Week was observed at the Plymouth Public library with a one-day fire apparatus display and educational demonstration.

Contests for fire prevention calendar artwork, conducted in concert with the State Fire Marshal and the Fire Prevention Division, saw students from Plymouth South Middle School win scholarships for the fire prevention calendar.

Specially trained firefighters present lessons on topics such as Learn Not to Burn, to Prepare and Practicing Home Fire Escape Drills, Electrical Safety, Ice and Cold-Water Emergencies, Smoke and Carbon Monoxide Alarms, and Home Safety Inspections.

## SAFE 2022 Activities

### Sr SAFE

- Conducted six visits to CAL, giving talks and discussions on fire safety topics

- in person safety presentation to a private men and women group's 4 times
- in-person presentations at Sawyers Reach for Sr Fire and Condo Safety training
- Installed multiple smoke/co combos
- Installed multiple Photoelectric smoke alarms
- Installed multiple CO detectors
- Installed 2 hearing impaired smoke alarms
- 21 separate Center for Active Living visits reaching 360 seniors
- 17 individual school visits reaching over 2000 students

#### Jr SAFE

- -Visited seven preschools with fire engines and FF with gear
- -Visited 6 out of 7 Elementary schools going into grades K-2 teaching first exposure to fire safety
- -Visited children making strides (2) an autism school - "touch a truck" and a fire drill
- -Attended "touch a truck" events at Walmart, YMCA, 2 Clements, Halloween on Main Street,
- -Attended a career fair MMA
- -Touch a truck and fire safety at the community fair
- -Fire prevention event at the Plymouth Public Library visit reaching 500 people
- -Attended event at the family resource center
- -Plymouth South High SADD event for homecoming

## **2022 Fire Prevention Statistics**

Inspections

Acceptance Testing

All Commercial and Residential Fire Alarm/Sprinkler/BDA

Quarterly Inspections

Hospitals/Medical 4

Nursing Homes 16

Schools/Day Cares 14

Annual Inspections

Hotels/Motels 18

Liquor License Establishments 139

Group homes 2

Day Care Centers 8

Churches 7

Fueling Facilities 18

Permits Issued

Plan Review 96

Fuel Storage 57

UG Fuel Storage Tanks Removed 39

Smoke Detectors New Construction & Resale 1347

Oil Burner Equipment 122

Oil Tank installation 131

Fire Alarm systems 65

Hood Suppression 2

Sprinkler 65

ESS Systems 53

Propane Tanks 303

Black Powder storage 2

Cut & Weld 26

Un-vented heaters 3

Propane Cylinder exchange sites 7

Temporary Propane Storage 41

Alcohol License 139

Bon Fire	10
Waste oil tank	30
Dumpster	10
Marine Fuel Facilities	3
Master Box	250
Fireworks	1
Canon and mortar firing	2
Residential Burn Permits	945
Agricultural Burn Permit	14
Total Permits & Inspections	3989

### **Apparatus repair division**

The mission of the Apparatus Repair Division is to properly supply and maintain all of the department's emergency apparatus while ensuring compliance with National Fire Protection Agency, Federal Motor Vehicle Safety Standards, and Massachusetts General Laws to provide safer equipment for departmental personnel and the community.

The Apparatus Repair division is staffed by three employees trained and certified as Emergency Vehicle Technicians. They are responsible for performing preventative maintenance, complex electronic control troubleshooting, comprehensive inspections, and general repairs of all types and sizes of apparatus. In addition to general heavy duty truck powertrain components strong knowledge of fire pumps, hydraulics, aerial ladder systems, and multiplex electronic systems are required to maintain such specialized apparatus.

The staff maintains over 50 specialized devices, such as pumping engines, aerial ladder trucks, brush-breakers, rescue trucks, support trailers, marine response units, and command vehicles. In addition to the large fleet approximately 50 small engines, rescue tools, boats, trailers, generators, and specialty fire-fighting tools. Responses to active fire scenes take place for emergency repairs



and technical assistance to render operational professionalism. During the year annual third-party non-destructive testing of the aerial devices, ground ladders, and fleet inspection of all vehicles to comply with local and federal agencies takes place under their supervision.

The staff is thoroughly involved in the technical design and specification development of new apparatus, safety updates, pre-delivery inspection, final vehicle acceptance testing, and operational training for departmental personnel. The division is a cooperative technical education participant with the Plymouth School Department for education of students preparing to enter the automotive field. The apparatus technicians attend monthly training seminars and mandatory annual re-certification testing throughout the year.

Apparatus maintenance and repairs are steadily increasing due to growth of the community.

## 2022 Fire Alarm Division Report

### **Superintendent of Fire Alarm**

*The Municipal Fire Alarm System continues to grow with new commercial developments. New alarms are tied into the system at no cost to the taxpayer and utilize existing circuits or radio boxes.*

Zachary J. Lynch Superintendent of Fire Alarm

#### New Boxes 2022

Box 22 Plymouth Fire Department Station 2, 240 Samoset Street

Box 181 Oasis Club House, 20 Oasis Drive

Box 2554 Sawyer's Reach, 1 Mariner's Way

Box 2557 Sawyer's Reach, 41 Plaza Way

Box 4234 Red Brook Apartments, 202 Wareham Road

Box 781 Cordage Park, 65 Cordage Park Circle

Box 7812 Cordage Park, 36 Cordage Park Circle

Box 7832 Harborwalk, 6 Loring Boulevard

#### Incidents Reported through the Municipal System 2022

2/19/2022 Box 38 Court Street at Park Avenue; Medical  
Emergency

2/22/2022 Box 1538 Plymouth County Correctional Facility, 26  
Long Pond Road; Overheated equipment

11/4/2022 Box 1534 Plymouth Public Library 132 Court Street;  
Overheated equipment

12/22/2022 Box 1223 BID Plymouth 6 Coles Lane, Electrical  
problem with a water heater.

#### Projects for 2022

I wish to thank all members of the Fire Department for their assistance on many of these projects. The following projects listed below were some of the larger projects. Several smaller projects and day-to-day maintenance activities ensure proper operation of the municipal fire alarm system and communications system.

- Completion of the renovations of the Fire Alarm Shop
- Remove equipment and set up temporary communications equipment at Station 2 during construction project.
- Plan, and design communications and fire alarm equipment for Station 2 addition and remodel
- Painting of the Fire Alarm Pedestals in North Plymouth and Colony Place

#### **Training and Safety Division**

The Mission of the Training Division is for the development, implementation, design, delivery and documentation of educational programs involving all members of the department. Training programs are intended to improve the firefighter's capabilities while performing emergency duties such as, emergency medical services, rescue and hazardous material response, as well as meeting the requirements and objectives of Federal and State agencies.

This responsibility includes needs assessment, curriculum development, and scheduling and records management. Courses on supervisory development, new products and apparatus and other specialized training are conducted on an as-needed basis. Minimum training standards are established by Local, State and Federal agencies. Training takes on a variety of forms, from self-study to mandatory department training. All training done by the Firefighter must be documented as required by law. This documentation provides the legal verification for training completed.

The Training Division is responsible for the managing the wide range of training related documents, reports and records necessary for maintaining required certification for the department's emergency response personnel. It ensures the department's training meets, OSHA, NFPA and ISO requirements as well as all State and federal regulations. This responsibility requires the Training Officer to work with State agencies including The Office of Emergency Medical Services and the Division of Fire Services. The Training Division constantly evaluates and coordinates training with other divisions within the department.

The Training Officer coordinates and schedules Department's In-house Drills. The purpose of this drill packages is to review basic suppression and EMS materials that aid personnel with maintaining knowledge of specific topics. This training is delivered to personnel by the company officers. The Officer coordinates training of members on new equipment and implementation of procedures for new equipment and constantly evaluates and coordination training with other divisions within the department.

In addition to this in-service training, the Training Officer also serves as the department's drill instructor for all newly hired firefighters. This recruit-training program introduces all probationary firefighters to the basic skills necessary to survive and function in the hostile environment of a structure or forest

fire. This program prepares the individual to meet the standards set by the NFPA for certification for Firefighter 1 and 2. The Training Officer is also the Department's Safety Officer. The Safety Officer's duties include responding to fires and hazardous incidents to oversee Scene Safety. The Training Officer also serves as the department's state mandated Infection Control Officer and is the Department's liaison to the Jordan hospital. The Infection Control Officer is responsible to enforce policies and procedures established under State Department of Health and Federal Guidelines to ensure department members' health safety and tracking and documenting any exposures and injuries that occurred while on duty as required by State and Federal regulations.

### Recruit Training For New Hires

In 2022 the Training Division had one training class. This class was for 5 new hires and was six weeks in length. These classes get the new recruit ready to operate as a probationary firefighter until his or her Mass Fire Academy slot opens up. This course not only tests new recruits physically, but mentally. The new recruits learn nomenclature of all firefighting gear and tools, but also hands on practical evolutions in Search and Rescue, Vehicle Extrication, First Aid, CPR and First Responder qualifications. Recruits are taught Wildland Fire Operations and a Chainsaw Safety Course we have developed with State Fire Warden and his Class2 Sawyers. The Division ensures the recruits go through a Safe Boating Course with the Mass Environmental Police and get certified to operate on ponds and coastal waters. With the rapidly expanding urban interface happening in the town due to rapid grown and building, the danger of forest fires encroaching on neighborhoods has become a reality. For 2022, the Training Division has teamed up with The State Fire Warden to offer Wildland Fire classes ending with a Red Card Certification for wildland firefighting. The Wildland Course is a 40 plus hour online module with tests and two in person day classes. Firefighters then must do in the field training on all aspects



covered in Wildland S-103,S-130,S-190 and L-180 National Fire Academy Standard. Firefighters may then proceed to the Pack Test which is a timed march with a weighted pack to receive their RED Card which allows them to be qualified to work any Wildland Fire Nationwide. We had over 30 firefighters complete this course.

The head of the Training Division is also in charge of the Underwater Recovery Unit. This team consists of over 30 members, Divers, Tenders, and Support personnel. Each member has gone through rigorous training and certifications through Lifeguard Systems Public Safety Diving. The team members have International Certifications in Public Safety Diving/Tending, Moving Water Operations, Underwater Vehicle Extrication, Black Water, Full Face Mask and Drysuit Certified as well as Ice Diving Search and Recovery. The Underwater Recovery Unit also has a Side Scan Sonar Team that utilizes the Edgetech 4125 Side Scan Sonar for body recovery or evidence location. The Team has worked alongside of mutual aid towns, The Mass State Police, Plymouth County Tech Rescue, Barnstable County Tech Rescue, Plymouth Police and Mass Environmental Police as well as the Coast Guard and Harbormaster of Plymouth and mutual aid towns. This year the Underwater recover Unit conducted multiple missions from evidence recovery for Police to area sweeps in ponds in Myles Standish with State Fire Wardens for hazard mitigation before swimming season. This year we recovered a 20ft long rotted water tank in a swimming area and removed it with help from the State Fire Wardens crew. The Team also conducts yearly joint training with The Mass Environmental Police utilizing side scan sonar and the new R.O.V. (Remote operated vehicle) with sonar capabilities. The cross training with these departments enhances the proficiency and safety factor tenfold during any mutual aid calls.



The Safety Officer aspect of this division comes into play at multiple building fires where we respond and set up D-Con, Re-Hab as well as Scene Safety (Exterior/Interior) armed with Thermal Imaging and Multi Gas Meters. Safety has also participated in controlled detonations with the Mass State Police Bomb Squad.

Training and Safety Division has implemented Mass Fire Academy instructors to conduct briefings on Cancer in the Fire Services to all department personnel. This is to combat the enormously high rates of occupational cancer. D-Con protocols are now implemented during and after fires and any event where firefighters may be exposed to toxins. Personnel have been issued new helmets with washable liners to comply with Cancer Protocols as well as particulate hoods.

Due to the tragic events of today's world with mass shootings, all personnel have had training in gunshot wounds and tourniquets as well as the use of ballistic vests and headgear. The new ACCURAD Radiation detection meters were deployed on apparatus. The new Fire Academy Courses we have booked are Fire Instructor I, Fire Instructor II, Fire Officer I, Fire Officer II, and the Driver Simulator. This training will be held in house. The Training division has been taking crews to newly constructed apartment complexes with walk throughs for reference in the event of a fire in any of these structures. Department personnel have also been doing walkthroughs of the Pilgrim Nuclear Power Plant which is being disassembled by HOLTEC.

### **Office of Emergency Management**

The Mission of the Plymouth Office of Emergency Management is to coordinate efforts to prevent, mitigate, prepare, respond, and recover from local emergencies and disasters. This is accomplished by working with Town Departments and other partnerships to ensure plans, resources, and procedures are

developed and maintained to safeguard the public against community vulnerabilities and the effects of these hazards.

2022 continued to bring unprecedented challenges for the Emergency Management Division. That staff wants to take opportunity to share with the community for what has been a very successful year. The year began with record setting snow fall during Storm Kenan, January 28th-30th. This storm created a great deal of weather-related hazards, resulting in the need to open a shelter for our residents at Plymouth North High School, providing rides to and from when needed for the residents that couldn't provide their own transportation. The effects of this storm were felt by the Emergency Management Division for the months to follow, working with other Town Departments, MEMA, and FEMA in order to apply for and be awarded a successful reimbursement from the Federal Government based on the emergency work performed by Town employees.

The Emergency Management Division continued to support the Town during the Covid-19 pandemic and endemic phases. Throughout 2022, the Division has been supplying Town departments and residents with over 60,000 at-home test kits, as well as issuing out Personal Protective Equipment and face masks to departments and residents that requested.

In preparation for the 3rd and 4th of July celebrations, the Emergency Management Division supported the Police and Fire Departments with planning, along with other State and Federal agencies to ensure the public's safety during these annual events. Both events were extremely successful.

For the annual Thanksgiving Parade, the Emergency Management Division was involved in the planning and preparations, partnering with the Emergency Managers from the 102nd Civil Engineer Squadron from the Air National Guard.

The 102nd provided communications support by supplying high level equipment to the Town for use in case of emergency.

Massachusetts Emergency Management Agency (MEMA) continued to utilize the training space available at the Emergency Operations Center (EOC) by hosting and instructing 5 different courses, instructing over 65 members/residents/students in various topics throughout the year. The United States Coast Guard utilized the EOC in September to conduct a Full Scale Exercise, which included over 70 members of the USCG, local fire departments and other agencies. With the growing need to properly train, educate, communicate, and respond to events, the Emergency Management Division has begun the process of upgrading the Audio/Visual capabilities in both the main training room and the Conference Room. This allows full teleconferencing and remote capabilities, greatly enhancing the functions that can be provided from our Staff. The Audio/Visual upgrade will be completed in 2023.

The Emergency Management Division took the lead when homeless migrant families were brought to Plymouth with minimal advance notice. Although an outside agency was charged with providing shelter to these families, the Emergency Management Division coordinated efforts to provide donation collections and deliveries. As the numbers of families increased, the Town residents continued with their generous donations to ensure that no family was without basic necessities, including toiletries, diapers, sanitary products, clothes, coats, etc.

In closing, the Emergency Management Division is finalizing updates to the Town's Comprehensive Emergency Management Plan and Continuity of Operations Plan and would like to thank the residents of Plymouth for their support throughout 2022.

## **HUMAN RESOURCES**

Developing and maintaining a talented, qualified, motivated, and diverse workforce is the cornerstone to providing the public services that make Plymouth a great community. The goal of the Human Resources Department is to ensure that the Town of Plymouth is in the best position possible to provide the highest quality of services to our residents and businesses by strategically investing in the main pillar of our organization: its people.

A large public organization such as the Town of Plymouth, with employees providing a multitude of services stationed across multiple locations, faces a lot of challenges in its quest to attain its goals. Developing a sense of teamwork and camaraderie, ensuring personnel-related legal requirements are met, recruiting the correct candidates in a challenging market, managing risk and protecting our workers, as well as assisting our large active workforce and retirees are some of the elements that we strive to improve on a day-to-day basis.

In 2022, our department achieved this by developing and recommending sound policies and cost-efficient administrative functions that make our organization a desirable place to work and an engaged member of our community. This included leveraging technology to reduce the time employees need to complete certain transactions while remaining available to assist if necessary, reviewing and improving our injury-on-duty services for our public safety employees and retirees, and the creation of a town-wide Employee Engagement Committee that helped organize events and team-building activities that connected employees across all work locations and bring us our community closer together. organizing

### **Employees**

A total of thirty-three (33) employees were promoted during this past year across Town departments. Fifty (50) employees either



retired or resigned and sixty-five (65) new employees were hired. New hires included fifteen (15) Police Officers and four (4) Firefighters.

STATISTICAL INFORMATION ON TOWN EMPLOYEES			
	2020	2021	2022
Active Employees*	539	553	570
Seasonal & Temporary Employees	177	141	173
New Hires*	40	58	65
Number of Retired/Terminated/Resigned Employees*	64	62	50
Number of Promoted Employees*	28	39	33

**Injured Employees and MGL Chapter 41 Section 100B Retirees**

A total of ninety-two (92) employees were injured while performing their duties in service to the Town in 2022, sixty-two (62) School employees and thirty (30) Town employees.

In addition, thirteen (13) Firefighters and twenty-six (26) Police Officers were injured on duty during 2022. Fifty-seven (57) Police and Firefighter retirees were covered for medical expenses due to injuries incurred while they were active employees.

**Unemployment Compensation**

In 2022, fifty-seven (57) claims were filed for unemployment benefits. Ten (10) were Town employees and forty-seven (47) were School employees.



## Group Health Insurance

Health insurance costs have continued to rise nationally. There are three thousand three hundred and thirty-four (3,334) subscribers on the health insurance plans. The Town self funds its health and dental plans, which are rated on the Town of Plymouth's subscribers claims experience.

The Department deals with educating employees and retirees on using their health care more effectively, creating more informed health care choices for employees, reducing absenteeism, and developing other measures of individual performance, effectiveness, and success. It is the intent of the department to re-engage the Wellness Committee in order to continue offering exciting and successful programs to help better the Health and Wellness of our Town employees.

<b>STATISICAL INFORMATION ON EMPLOYEE/RETIREE MEMBER BENEFITS*</b>			
	2020	2021	2022
Blue Choice Enrollments	1595	1594	1594
Blue Care Elect Enrollments	100	100	98
Access Blue NE Saver	N/A	10	9
Medex III w/OBRA Enrollments	917	932	914
Managed Blue Enrollments	640	669	719
BCBS Dental Enrollments	2668	2718	2744
LTD Insurance Enrollments	504	506	489

Life Insurance Enrollments	2051	2014	2054
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\*Town and School combined

### The Future

We will continue our progress in 2023 by leveraging our existing partnerships to provide more targeted professional training across our organization, working with our public safety departments to implement safety guidelines in our buildings, implementing employee recognition programs, using a total rewards approach review of our compensation and benefits package, and developing employee policies that rewards performance and provide accountability for our managers.

### Acknowledgements

The Human Resources Department will continually strive for excellence and in doing so will work diligently to anticipate demands and prepare to meet them with all the resources available.

I would like to thank the staff of the Human Resources Department for their work and dedication: Annikka Burchill and Jaclyn Gurney who expediently assist our department in all personnel matters including Workers Compensation, Retired on Disability and Injury on Duty for Public Safety Employees, Job Postings, Interviews, Background Checks, On-Boarding, Administration of Benefits for active Town employees and retirees, Safety-Sensitive Driver requirements, Assisting the Town of Plymouth with adherence to Laws and Regulations regarding personnel, etc. You continue to set a great example of professionalism and are the reason why we provide an excellent service to the Town of Plymouth.

Finally, I would like to thank the community for your continued support of your Human Resources Department. Our progress in these endeavors can only happen with your support.

Respectfully submitted,

Silvio Genao, IPMA-CP  
Director of Human Resources

**Information Technology Department**  
**(Formerly Information Technology Division)**  
**(Formerly Data Processing Division)**

The mission of the Information Technology Department (ITD) is to support the Town's business mission by delivering enterprise class technology services to all Town departments. The role of the ITD in Town operations has evolved rapidly since the mid-1990s: the explosive growth of reliance on technology in all facets of municipal government services has transformed what was once considered a relatively minor business division to that of an enterprise-level, strategic asset. Every Town department and division – including Public Safety, Public Works and Public Schools – now rely extensively on IT to deliver high-quality services to the citizens of Plymouth.

**Goals & Guiding Principles**

- Investments in IT applications and infrastructure provide town managers with tools to more effectively observe and manage the financial, physical, and human resources of the Town, as well as increase productivity. Our goal is to implement technologies that 1) support other departments' goal of delivering better services to the public and 2) maximize the value of every dollar of IT spend.
- Promote cloud-first approach to new system acquisitions and upgrades
- To support and maintain a municipal area network connecting all town and school buildings.

## **2022 Accomplishments**

- Added Air-Gap technology to the Town's offsite immutable repository.
- The migration from our PBX-based phone systems to a cloud-based, hosted Unified Communications solution is on-going. This initiative took a back seat over the past year.
- We continue to increase and diversify our internet bandwidth as needs are ever growing.
- We continued to expand our GIS mapping of the town's infrastructure.
- We continue to monitor and support critical network and server services.
- We continued to enhance the Town of Plymouth's presence on the World Wide Web. The Town's web address is [www.plymouth-ma.gov](http://www.plymouth-ma.gov).

## **2022 Staff Changes**

GIS/Applications Manager, Tony Martel, retired after 20+ years of service with the Town. We wish him and his family well, as they start their new lives' in South Carolina.

Retired GIS/Applications Manager George Dunbar continues to assist and fill in critical gaps in GIS work and training.

On a sad note, Helen Claire Soares, the Town's first Data Processing Manager passed away April 16, 2022. Claire worked for the town for 28 years, before retiring in 2000.



## **2023 Objectives**

- Continue the implementation of the IT Strategic Plan. The full report can be found on the Town's website under the IT department page (<https://www.plymouth-ma.gov/information-technology>)
- Continue migration to the new Unified Communications solution. Public Safety, library and CAL are next in the que.
- Continue the cross-training of all IT Techs and provide support redundancy across all departments.
- Enhance employee training. Our focus this year will continue to be Information Security Awareness and Office 365.
- Improve the Town's investment in the fiber network. This asset has delivered incredible value and performance to the Town since it was first constructed in 2006 we are at maximum capacity in most areas of coverage and are looking to add to this asset.
- Migrate current dispatch operations to Sheriff.
- Implement 311 system for Citizens Request Management
- Improve web site functionality via updated design.
- Install Way Finding Kiosks in Town Hall.

**2022 ANNUAL REPORT  
BUILDING & ZONING DEPARTMENT  
SEALER OF WEIGHTS AND MEASURES**

The Building Department is responsible for ensuring that buildings are constructed and repaired safely, and structures and land are used properly. The Department issues zoning, building, electrical, gas and plumbing permits that allow for the construction, reconstruction, repair, alteration and demolition of structures as well as the installation of equipment. The Sealer of Weights and Measures ensures that the public receives a just weight or measure for goods purchased in Town. The Department annually inspects restaurants, lodgings and other places of assembly. The Building & Zoning Department enforces the Commonwealth of Massachusetts Building Code and the Plymouth By-Laws. The purpose of the Department is to ensure a safe public and private environment for the residents.

In 2022 building permits were issued for 619 new single-family dwelling units including apartments. Additionally, there were 23 permits issued for new commercial structures. Residential alteration, additions, decks, energy conservation, three season rooms, basement remodels, replacement windows/doors, siding and roofing, insulation, swimming pools, signs, woodstoves, antenna cabinets, awnings, fences, sheds, retaining walls, trenches, commercial alterations and additions, demolitions, zoning, plumbing, electrical, gas and solar installs totaled 11,629 permits bringing the total permits to 11,976. The office issued 425 Certificates of Occupancy, 10 Temporary Certificates of Occupancy, and 422 Certificates of Completion in 2022. Department personnel conducted 16,983 inspections.

**ALTERATION PERMITS ISSUED IN 2022**

<b>MONTH</b>	<b>NUMBER OF PERMITS</b>	<b>ESTIMATED CONSTRUCTION COST</b>
January	172	\$6,522,427.00
February	166	\$5,289,264.00
March	227	\$7,315,382.00
April	213	\$6,043,998.00
May	266	\$9,042,085.00
June	207	\$8,015,310.00
July	205	\$7,459,407.00
August	234	\$7,017,677.00
September	178	\$16,825,066.00
October	217	\$9,339,360.00
November	238	\$7,231,065.00
December	235	\$9,086,049.00
<b>TOTALS</b>	<b>2558</b>	<b>\$99,187,090.00</b>

# PERMITS ISSUED FOR NEW CONSTRUCTION 2022

## Permits Issued from January 01, 2022 To December 31, 2022

	No. Issued	Est Cost	Fees Paid to Date
<b>NEW CONSTRUCTION</b>			
NEW SINGLE FAMILY DETACHED	179	\$70,341,447	607,422.00
NEW SINGLE FAMILY ATTACHED	140	\$28,288,006	289,519.00
NEW 5+ FAMILY	5	\$64,280,000	330,649.95
RES - FOUNDATION	5	\$895,240	1,787.70
POOLHOUSE	3	\$250,000	652.80
MOBILE HOME	2	\$70,000	2,513.00
COMMUNICATIONS TOWER	1	\$500,000	0.00
ANTENNA CABINET	1	\$28,500	500.00
DETACHED GARAGE/CARPORT	24	\$1,800,000	18,662.10
SHED	11	\$146,706	954.20
RESIDENTIAL IN-GROUND POOL	33	\$2,379,459	3,300.00
RESIDENTIAL ABOVE-GROUND POOL	10	\$170,050	1,000.00
FENCE	1	\$2,500	75.00
RES- RETAINING WALL	4	\$103,000	500.00
TRENCH	8		250.00
COMMERCIAL TRENCH	9		450.00
COMMERCIAL - NEW STRUCTURE	9	\$16,284,730	88,041.75
COM - NEW HOTEL/MOTEL	1		10,406.55
COM - NEW PARKING GARAGE	8	\$2,750,000	11,123.95
COM - ACCESSORY STRUCTURE	5	\$1,816,886	1,391.30
COM- RETAINING WALL	5	\$993,797	900.00
COM - INGROUND POOL	2	\$424,861	400.00
TEMP TRAILER	1	\$22,000	100.00
TEMPORARY TENT	31	\$3,917	3,790.00
RESIDENTIAL TENT	19		760.00
SIGN	84	\$422,611	3,360.00
DEMO - ALL STRUCTURES - RESIDENTIAL	27	\$351,000	9,908.40
COM - DEMO ALL STRUCTURES	8	\$315,400	16,522.40
<b>TOTAL NEW CONSTRUCTION PERMITS</b>	<b>636</b>	<b>\$192,640,110</b>	<b>\$1,404,940.10</b>
<b>CERTIFICATE OF OCCUPANCY</b>			
NEW SINGLE FAMILY DETACHED	233		0.00
NEW SINGLE FAMILY ATTACHED	163		0.00
NEW 5+ FAMILY	3		0.00
MOBILE HOME	2		0.00
RESIDENTIAL ADDITION/ALTERATION/CONVERSION	2		0.00
COMMERCIAL - NEW STRUCTURE	6		0.00
COMMERCIAL FIT OUT BUILDING	7		0.00
COM - NEW PARKING GARAGE	6		0.00
COMMERCIAL ADDITION/ALTERATION/CONVERSION	3		0.00
<b>TOTAL CERTIFICATE OF OCCUPANCY PERMITS</b>	<b>425</b>		
<b>TEMP CERTIFICATE OF OCCUPANCY</b>			
NEW SINGLE FAMILY DETACHED	4		0.00
NEW 5+ FAMILY	4		0.00
COMMERCIAL - NEW STRUCTURE	1		0.00
COMMERCIAL ADDITION/ALTERATION/CONVERSION	1		0.00
<b>TOTAL TEMP CERTIFICATE OF OCCUPANCY PERM</b>	<b>10</b>		
<b>ALTERATIONS</b>			

	No. Issued	Est Cost	Fees Paid to Date
RESIDENTIAL ADDITION/ALTERATION/CONVERSION	522	\$32,423,104	140,033.96
RESIDENTIAL ADDITION OF DECK OR FARMER'S PORCH	158	\$2,297,490	16,335.10
RESIDENTIAL SIDING	194	\$9,685,841	4,850.00
RESIDENTIAL ROOFING	317	\$7,148,702	7,875.00
RES - INSULATION	544	\$2,104,197	13,575.00
RESIDENTIAL ROOFING & SIDING COMBINATION	13	\$478,916	520.00
RESIDENTIAL REPLACEMENT WINDOWS	305	\$4,463,349	12,170.00
RESIDENTIAL WOODSTOVE	76	\$349,537	3,000.00
RESIDENTIAL SOLAR PANELS	262	\$7,535,677	36,840.30
COMMERCIAL SOLAR PANELS	6	\$1,506,594	28,009.60
ANTENNA CABINET	23	\$1,344,000	10,700.00
SHED	1	\$12,000	75.00
COMMERCIAL FIT OUT BUILDING	13	\$2,937,500	21,651.95
COMMERCIAL ADDITION/ALTERATION/CONVERSION	60	\$19,201,459	79,644.80
COMMERCIAL SIDING	5	\$64,950	500.00
COMMERCIAL ROOFING	31	\$2,272,699	3,000.00
COM - ROOFING & SIDING	1	\$120,000	175.00
COM - REPLACEMENT WINDOWS	8	\$215,100	700.00
COMMERCIAL DECK OR FARMER'S PORCH	10	\$4,591,076	2,025.20
COM- RETAINING WALL	1	\$350,000	225.00
AWNING	2	\$8,000	250.00
<b>TOTAL ALTERATIONS PERMITS</b>	<b>2,552</b>	<b>\$99,110,191</b>	<b>\$382,155.91</b>
<b>TOTAL WIRING PERMITS</b>	<b>2,599</b>		<b>\$401,410.70</b>
<b>TOTAL ZONING PERMITS</b>	<b>1,670</b>		<b>\$42,165.00</b>
<b>TOTAL PLUMBING/GAS PERMITS</b>	<b>2,460</b>		<b>\$384,000.20</b>
<b>Grand Total</b>	<b>11,976</b>		<b>\$2,614,671.91</b>

MONTH	NUMBER OF PERMITS	ESTIMATED CONSTRUCTION COST
January	73	\$18,929,935.00
February	26	\$6,366,062.00
March	80	\$16,113,615.00
April	49	\$8,749,952.00
May	50	\$14,834,281.00
June	88	\$22,126,996.00



July	51	\$66,228,473.00
August	62	\$10,403,235.00
September	43	\$3,376,140.00
October	49	\$7,277,193.00
November	40	\$15,720,186.00
December	25	\$2,514,042.00
<b>TOTALS</b>	<b>636</b>	<b>\$192,640,110.00</b>

### **Plymouth Sealer of Weights & Measures**

Pasquale Mazzola - Sealer of Weights & Measures (Part time - 19 hours per week)

Massachusetts Public Law 58 states - the function of the weights & measures official to safeguard the entire public (customers & owners) whom he or she serves in all matters involving the commercial determination of quantity, to see that whenever merchandise is bought or sold by weight or measure, a just weight or measure is delivered, and that fraud, carelessness and misrepresentation in all quantity aspects of such transactions are eliminated.

Total number of inspection - 185

Total number of devices inspected – 1,065

Scales - 387

Pharm.wts. - 235

Oil truck meters - 27

Gasoline meters - 410

Rack meters -6

Total price verification – 6

Total number of fines - 0

Total number of complaints handled - 2

Total fees collected - \$49,438.00

The Plymouth Public Health Department supports the health and overall well-being of its residents and visitors and assures the public that their health and welfare are at or above an optimal standard. Together with the Board of Health, the Department establishes rules, regulations, and policy to prevent, promote and protect the health of Plymouth's residents and its visitors. It is the mission of the Public Health Department to promote healthy living, prevent disease and injury and to ensure a healthy Plymouth population.

The Department enforces important aspects of Massachusetts General Law Chapter 111: Public Health including the Health Code for infectious/communicable disease surveillance, Housing Code for healthy housing, State Sanitary Code for camps and swimming pools, and Title 5 for septic tanks and private wells. The Department offers the highest level of customer service to all residents and visitors both in person or via phone or email. The Department collaborated with the Public Records department to expedite septic information requests resulting in positive feedback from all users.

The Plymouth Public Health Department (PHD) continued to be very busy in 2022. COVID was still very much the frontrunner of global concerns. The year began with a sharp increase in COVID cases, thought to be attributed to the holiday season. The PHD worked diligently with the state to keep up with the evolving guidelines for vaccination requirements, mask guidelines, and isolation protocols. In February, home test kits became widely available, thus resulting in a sharp drop off in COVID cases being reported. Beginning in April, the Department was able to review COVID trends by samplings of wastewater through Biobot Analytics. The Town also received free test kits that were made available to Plymouth residents through a multitude of departments.

Plymouth was awarded a Public Health Excellence Grant to be shared with Carver, Plympton, Kingston, and Wareham. Director, Karen Keane and Board of Health Chair, Barry Potvin worked with the health departments of these towns to develop a strategic plan for shared services. The grant is over \$900,000, to be dispersed over a three-year period. Discussions included hiring an epidemiologist, a health inspector, social worker, and public health nurse. The positions will be shared throughout the 5 towns.

Cyanobacteria made its appearance in several of Plymouth's ponds. Together with the Department of Marine and Environmental Affairs (DMEA), the departments worked quickly to ensure residents were notified of advisories issued as well as regular testing to be able to lift those advisories as soon as possible. The two departments also cooperated in educating residents of health concerns of cyanobacteria for both humans and animals as well as some of the potential causes of toxic algae blooms. The significant drought experienced by most of the state also added to the development and duration of cyanobacteria blooms.

The PHD welcomed Dana Burke as its new administrative assistant. Dana came to the department from Inspectional Services. As the two departments often overlap in permitting, Dana was able to bring her knowledge to the department, creating a seamless transition.

#### Public Health Department Numbers:

January 1 – December 31, 2022		
PERMIT/LICENSE TYPE	TOTAL	MONEY RECEIVED
ABANDONMENTS	2	\$ -
BODY ART FACILITY	9	\$ 1,450.00
BODY ART OPERATOR	30	\$ 3,000.00
BODY WORK ESTABLISHMENT	2	\$ 300.00

BODYWORK THERAPIST	5	\$ 650.00
CAMP/CABIN	17	\$ 850.00
CATERING LICENSE	43	\$ 6,450.00
CATERING/ONE DAY PERMIT	75	\$ 2,620.00
FARMERS MARKET	34	\$ 1,700.00
FINAL BACKFILL INSPECTION	244	\$ 25,450.00
FOOD 16 WEEK	3	\$ 150.00
FOOD EST PLAN REVIEW	15	\$ 2,100.00
FOOD SERVICE EST	281	\$ 81,125.00
FROZEN DESSERTS	91	\$ 4,550.00
FUNERAL DIRECTOR	8	\$ 1,200.00
GARBAGE/RUBBISH REMOVERS	6	\$ 5,600.00
HOTEL/MOTEL	12	\$ 1,200.00
METHYL ALCOHOL	1	\$ 1.00
MILK AND OLEO	191	\$ 4,425.00
MISC FEES/FUNDS	0	\$ -
MOBILE FOOD	45	\$ 4,500.00
MOBILE HOME PARK	7	\$ 700.00
MOBILE PARK EXCISE FEES	57	\$ 126,362.00
PERC TEST	211	\$ 73,900.00
PRE-RENTAL INSPECTIONS	12	\$ 900.00
PUBLIC SWIMMING POOL	64	\$ 11,500.00
RESIDENTIAL KITCHEN	14	\$ 2,800.00
RETAIL MARKET	124	\$ 27,450.00
RETAIL PLAN REVIEW	0	\$ -
SALE OF TOBACCO	54	\$ 10,800.00
SEPTIC HAULER PERMIT	40	\$ 20,800.00
SEPTIC INSTALLER	127	\$ 28,575.00
SEPTIC PLAN	344	\$ 92,019.00
STABLES GENERAL	36	\$ 1,440.00
TANNING FACILITY	4	\$ 500.00
TITLE 5 INSPECTION FILING FEE	430	\$ 24,240.00
VIOLATIONS	16	\$ 21,050.00
WELL PERMIT	39	\$ 3,900.00
<b>TOTALS</b>	<b>2,693</b>	<b>\$ 594,257.00</b>



2022 Totals	
Pumping Records	5471
Burial Permits Released and Maintained	838
Food inspections / investigations / reporting	671
Septic System Final Inspection and Perc Tests Conducted	381
Pool/Camp/Tattoo Inspections	48
<b>COMPLAINTS</b>	
Animals*	5
Bed Bugs*	1
Food*	15
Rodent Complaints*	8
Rooster Complaints*	11
Trash Complaints*	27
Wastewater Complaints*	13
Hotels/Motels*	1
Environmental*	10
Odors*	4
Housing*	31
Pool*	1
Tobacco Violations***	20
Other**	10

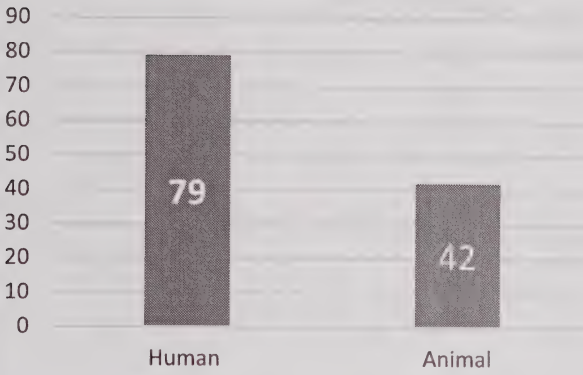
*\*Complaints were resolved by investigations and working with residents, homeowners, neighbors, landlords and businesses.*

*\*\*Complaints received that were directed to appropriate departments, but Health Department remained point of contact*

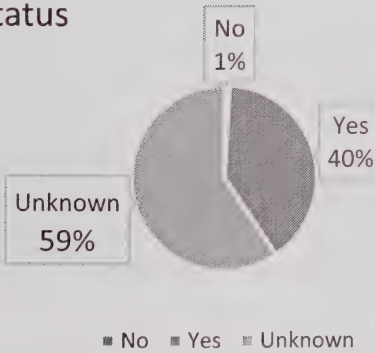
*\*\*\*Tobacco compliance audits conducted by Cape Cod Regional Tobacco Control Program (CCRTCP). Several sites had multiple violations*



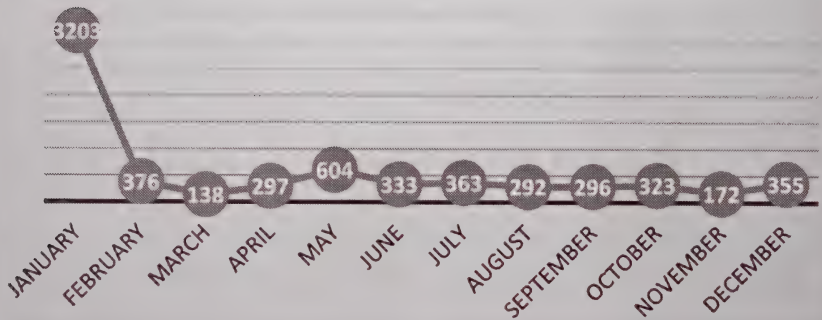
### Exposed to Animal Bite



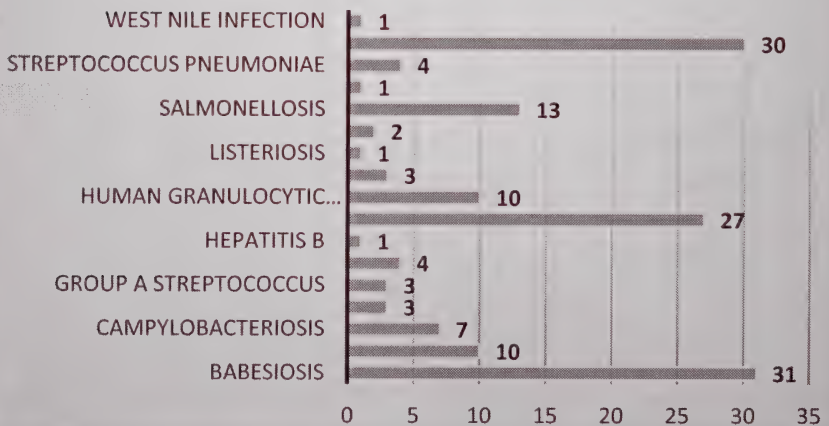
### Vaccination Status



## Confirmed/Reported COVID Cases 2022



## 2022 Confirmed Diseases\*



## DEPARTMENT OF PLANNING AND DEVELOPMENT

Environmental protection, community housing, and economic development are the cornerstones of the Department of Planning and Development. The mission of the department is to enhance the Town's living, working and natural communities by balancing private property rights with the protection of our historic and natural resources. The department will strive to develop long and short-term plans that will balance growth and preservation as well as enable Plymouth to "Grow Smarter in its Fifth Century" consistent with these visions:

- *Ensure that the Town of Plymouth will continue to be a beautiful, maturing community with vibrant and pleasant village centers, a preserved and enhanced historic heritage, long stretches of accessible coastline, integrated areas of commerce and compact (low impact) housing, and vast, connected areas of open space set aside for preservation, outdoor activities, and appreciation of nature.*
- *Maintain Plymouth's outstanding visual character, defined by clean ponds, rivers, wetlands, coastline, and forests.*
- *Encourage economic prosperity through abundant opportunities for desirable business investment, employment, shopping, tourism, arts and culture, housing choice, and entrepreneurship.*
- *Encourage a range of housing opportunities that supports a diverse population with a range of household incomes.*
- *Support a range of energy efficiency initiatives for residents, businesses and government uses.*

This department, in concert with the Planning Board, Select Board, Conservation Commission and various other boards and committees coordinates and administers policies, actions and local

development controls consistent with the Town's long-range planning vision in a fair and equitable manner.

The year 2022 continued to present an unusual challenge for Boards, Committees and Staff as the Covid-19 Pandemic continued, booster vaccinations became available, and new strains were identified. Some meetings and public hearings were held in person while others were held via Zoom (an online, video conferencing portal) or with a hybrid option, a combination of in person and Zoom. The Planning Department thanks all their customers for their patience during these challenging times.

On a sad note, the Planning Board lost a long-time member Paul McAlduff who passed away on September 23, 2022. Mr. McAlduff served on the Planning Board beginning as an alternate in 2001 and being appointed as a member in 2003. His dedication to the Town of Plymouth was also evident through his volunteer participation on the Building and Construction Committee, Community Preservation Committee, Cedarville Steering Committee and as a Town Meeting Representative.

Scott Hokanson was jointly appointed by the Select Board and the Planning Board to fill the vacancy left by Mr. McAlduff's passing. Steven Bolotin was re-elected to the Planning Board. Tim Grandy serves as Chair with Steven Bolotin as Vice Chair, Frank Mand, Clerk, Scott Hokanson, Clerk Pro-Tem and Birgitta Kuehn, Member. James Bennette was appointed as the alternate member.

This department seeks to balance the overall public good with individual rights and interests. The professional support staff provides reliable guidance and assistance to boards, agencies, citizens, and other town departments. This department serves as staff support for sixteen local committees throughout the year, consisting of over 100 volunteer members.

The responsibility of this consolidated department includes supervision and coordination of town agencies related to subdivision control, land acquisition, conservation, redevelopment and revitalization, zoning appeals, historic preservation, affordable housing, and economic development.

The Planning Board reviewed several plans in the year 2022. The results of the Planning Board’s actions (not including the Pinehills Development and AD Makepeace’s Redbrook Development) include the following:

**Residential:** One new subdivision was created with 48 residential units

**Form A Lots (Approval Not Required):** 33 plans were reviewed creating 10 new lots

**Town Meeting Action:**

Spring Town Meeting held April 2, 2022 remotely via Zoom:

Article 17. To see if the Town will vote to amend its Zoning Bylaws by repealing the existing Section 203-3, Signs, and replacing it with a new Section 203-3, Signs, which includes amended sections as follows:

- A. Intent;
- B. Definitions applicable to signs ;
- C. Prohibited Signs and Appurtenances including billboards, moving signs, non-municipal signs on public property, certain types of illumination and animated signs;
- D. General Regulations applicable to all signs, unless exempted, including the number, type, maximum area, size, location and lighting of allowed signs according to zoning district;



- E. Special Regulations applicable to filling stations, uses or activities above the first floor and iconographic signs;
- F. Pre-existing Signs;
- G. Special Permit for Master Planned Signage; and
- H. Maintenance;

*(Article passed at Town Meeting and approved by the Attorney General.)*

Spring Special Town Meeting held April 2, 2022 remotely via Zoom:

Article 14. To see if the Town will vote to amend the Official Zoning Map #1 to rezone Lots 22-80, 22-81, 22-82, 22-83 and 22-84 on Assessors' Map 106 from Airport (AP) to Medium Lot Residential (R25) or take any other action relative thereto.

*(Article passed at Town Meeting and approved by the Attorney General.)*

Fall Town Meeting held October 15, 2022 remotely via Zoom:

Article 10. To see if the Town will vote to amend the Zoning Bylaw Section 203-1 Lot Regulations, to expand to the Airport (AP), Mixed Commerce (MC), Highway Commercial (HC) and Cedarville Village Enterprise (CVED) Districts where more than one principal Building may be erected on a Lot following a determination by the Planning Board that the entire Lot and all Structures thereon are planned and designed as a unified complex as well as amend any other definitions, procedures, and provisions for said installations, or take any other action relative thereto.

*(Article passed at Town Meeting and pending approval by the Attorney General)*

Article 11. T to see if the Town will vote to amend the Zoning Bylaw "Use Table" by changing the designation of certain prohibited and special permit uses to allowed uses and certain prohibited uses to uses requiring a special permit as well as amend

any other definitions, procedures, and provisions for said installations, or take any other action relative thereto.

*(Article passed at Town Meeting and pending approval by the Attorney General)*

### Public Art Initiatives

- Public Art Initiatives-

\*Four of the 8 utility box wraps were completed and installed at Pilgrim Memorial State Park with 4 more to be installed in 2023 at Cold Springs Elementary School, 1749 Courthouse, and two in Manomet. Funding for these 8 boxes is from Visitor Services Board (VSB) and the Community Preservation Committee (CPC).

\*Public Art funding from the VSB, Massachusetts Cultural Council (MCC) and the Plymouth Bay Cultural District (PBCD) provided another spring Yarn Pop art installation “By the Sea” at Pilgrim Hall Museum, the Hedge House, the Center for Active Living (CAL), the Plymouth Library and other areas around town.

\*Twenty Adirondack Chairs were purchased (funded by VSB) for a 2023 event and auction. Chairs were sanded and primed by local company, Michael Greene Painting. A Call for Artists went out in January 2023 for the 2023 initiative: installation and chair auction at the end of season.

\*P&D Dept. coordinated the installation and media coverage (OCM) of Plymouth North High School students and CAL members 4 ceramic totem poles created on the front plaza of the 1820 Courthouse for the summer/fall season, and then moved into the townhall glass lobby for the winter months of 2022-23.

\*Raining Poetry images “painted” on the downtown sidewalks as part of The Commonwealth of Poetry program.

- Cultural & Art Events and Projects- Robin Carver, Town Planner is Liaison to the Plymouth Bay Cultural District

(PBCD), who works with the Plymouth Center for the Arts (PCA), The Chamber, and community assets on further initiatives that include growing awareness of our businesses and cultural arts and history.

\*The Commonwealth of Poetry campaign (funded by MCC and PBCD) included cross-generational poetry writing workshops with Plymouth high school students and members of the CAL led by our Plymouth Poet Laurette, Stephan Delbos. In May, a culmination event at the PNHS performing arts center included a poetry reading of created works and music performances by the school acapella groups and the CAL choral group.

\*In April, the PBCD sponsored and organized musicians to perform at the annual Herring Run Festival.

\*In August, our PorchFest music festival in conjunction with the Waterfront Festival took place,

\*In October, Halloween on Main Street annual event provided fun for the community.

- Planning staff continues to work with DPW to secure funding and coordinate ongoing installation of celebration lighting throughout Downtown Plymouth / Waterfront and North Plymouth Village.
- The removal of old wayfinding structures and installation of six new kiosks and maps created were completed in 2022. These wayfinding structures were a joint effort of Economic Development, DPW, SeePlymouth, CPC and the Chamber of Commerce, with partial funding by the VSB.
- Working with the Planning Board on the Town of Plymouth Master Plan update and process.

### Energy Initiatives:

The Town of Plymouth continues to implement energy/cost saving strategies wherever possible which included the following:

- EV station usage increased from 2021, with a monthly average of 205 unique drivers utilizing Plymouth's charging infrastructure.

Usage data as follows:

- a) Greenhouse Gas (GHG) Savings:
  - a) January through December 2022: 49.7 Metric Tons
  - b) Program Start (May 2013) through December 2022: 135.6 Metric Tons
- b) Sessions:
  - a) January through December 2021: 6,391
  - b) Program Start through December 2021: 25826
- c) Energy Used:
  - a) January through December 2022: 70 MWh
  - b) Program Start through December 2021: 243.2 MWh
- Plymouth's Community Choice Power Supply Program is a municipal aggregation program which, in accordance with Massachusetts law (M.G.L. c. 164, § 134), enables local government to combine the purchasing power of its residents and businesses so that it can provide them with an alternative electricity supply. This program can provide stability within the supply portion of electric bills and may offer a savings over the utility's basic service supply rate. Please note that savings is not guaranteed; the aggregation rate may not always be lower than the basic service rate provided by the utility. The goal of the Aggregation Plan is to deliver savings over the life of the program against Eversource's Basic Rate Service.

Update of the Community Choice Power Program (Municipal Aggregation) is as follows:

- a) Plymouth residents and small business owners have realized a cost savings of over \$23,000,000 since program inception on October 2017, through 4<sup>th</sup> Quarter 2022.



- b) The three-year contract with Dynegy Energy Services of Dallas, TX will expire on October 1<sup>st</sup>, 2023 as Plymouth's Community Choice Power Supplier and will provide residents and businesses with price stability and low-cost supplier rates. The contracted standard rate is \$0.09807/kWh.
  - c) A Green Energy Supply Program Option continues to be offered for residents interested in utilizing 100% renewable wind power for their electricity. This green energy option will help residents further reduce carbon emissions at an additional cost of \$0.0009/kWh (total green program cost \$0.09897/kWh) which equates to an average of \$0.56/month or \$6.72/year. Customers wishing to participate in the optional program must "opt-in" by calling Dynegy directly at (866) 220-5696.
  - d) Plymouth residential and business customers can compare their supplier options on the Energy Switch website ([energyswitchma.gov](http://energyswitchma.gov)), developed by the MA Department of Public Utilities. Plymouth Rate Payers are encouraged to periodically visit this website to determine their best electric supply pricing options.
- Solar Renewable Energy Credit Program: The Municipality began receiving Solar Net-Metering Credits in FY2015, through a partnership with the School Department. Contracts were signed to purchase solar energy at a reduced cost which offset the Town's electric utility bills. Based on the Town's Consultant (Titan Energy), solar credit savings totaled \$265,580.00 for Fiscal Year 2022 and \$91,412.00 for (partial) Fiscal Year 2023.
  - Plymouth currently leases approximately 2,500 Cobra-head style streetlights from the utility (Eversource) found along both public and privately held roads. In addition, the Town owns



over 250 decorative lights located primarily within the greater Downtown and North Plymouth Village Centers. The Energy Officer has been assisting DPW over the past 9 years in processing resident streetlight repair requests. These issues range from inoperable lights, damaged fixtures as well as requests for new streetlight installations. Staff has processed over **365** streetlight repair inquiries since 2014, with **92** streetlight repair requests processed in 2022 alone.

- Plymouth’s 14-year pursuit of becoming designated as a Green Community was finally realized in December 2022. The Green Communities Designation and Grant program, administered by the MA Department of Energy Resources, “provides grants, technical assistance, and local support to help municipalities reduce energy use and costs by implementing clean energy projects in municipal buildings, facilities, and schools.”

The following five criteria must be met to qualify for Green Community designation:

**1. As-of-Right Siting**

Adopt as-of-right siting for renewable/ alternative energy generation, research and development, or manufacturing.

✓ **Status: DONE**

**2. Expedited Permitting**

Adopt expedited application and permitting process for the above – twelve-month timeline between permit application and final approval.

✓ **Status: DONE**

**3. Energy Baseline and 20% Energy Reduction Plan**

Create and adopt an Energy Reduction Plan to reduce municipal energy use by 20% over five years.

✓ **Status: DONE**

**4. Fuel-Efficient Vehicle Purchasing Policy**

Purchase only fuel-efficient municipal vehicles whenever such vehicles are commercially available and practicable.

✓ **Status: DONE**

### **5. Stretch Energy Code Adoption**

Adopt the Stretch Energy Code, which applies only to new residential construction or new commercial buildings with >40,000 sq. ft. of conditioned space or >100,000 sq. ft. of non-conditioned space.

✓ **Status: DONE**

Plymouth's initial designation award included a one-time grant of \$270,000.00 to be allocated for specific energy-saving equipment installation/retrofit within Municipal or School infrastructure. A working group was created in late December 2022 to review shovel-ready projects that would qualify under the State's grant criteria.

### **Pinehills Development**

Despite the continuing supply chain and labor challenges caused by the continuing COVID-19 pandemic, home sales at The Pinehills in 2022 remained strong with a total of 67 new homes sales resulting in an estimated \$63 million in new assessed property value for Plymouth. Three new residential neighborhoods were permitted, and construction begun on roads and utilities: Bentgrass Mist condominium home neighborhood; Outlook East condominium home neighborhood and Owls Nest single family home neighborhood. The Vista Point neighborhood and the Briarwood neighborhood were completed. New home building continued in the condominium neighborhoods of Veridian and Tinker's Bluff, in the Symington Woods townhome neighborhood and in various custom home neighborhoods throughout The Pinehills. Bozzuto Development in partnership with Pinehills continued construction on the new mixed use commercial multi-family apartment neighborhood located in the

heart of the Village Green. Construction began on the second Hanover Company commercial multi-family neighborhood located off Pinehills Drive on Station Drive. Despite the on-going challenges on business activity due to the COVID-19 pandemic, a total of 199 homes sales were completed in 2022, including both new homes and re-sales.

The Village Green hosted a full season of the Mayflower Brewery Beer Garden and Pop-up Arts Markets on Sundays and holidays from Memorial Day through mid-October. “Jingle All the Way” the holiday event was hosted at The Village Green in December with more than 2000 in attendance. We welcomed to The Village Green a new gift shop – Daisies. The Village Sports Club – new owners of the former Village Racket and Fitness were welcomed in the spring of 2022. The Rye Tavern hosted a Farmers Market on the lawn on Mondays from May through October.

The courses at Pinehills Golf Club continue to be ranked at the top for public golf courses in New England. In 2022 Golfer’s Choice ranked the Jones Course and Nicklaus Course at Pinehills Golf Club the #2 and # 3 public courses in Massachusetts. Tournaments and banquet activities remained strong, and the Club continues to welcome over 60,000 golfers annually.

Redbrook

As of December 2022, 771 (includes the rental community) families have purchased or leased a home at Redbrook, the new South Plymouth Village developed by the A.D. Makepeace Company.

Redbrook Apartments opened in the summer of 2019 and are 98% leased. In 2022, we added an additional 104 apartments, and we are 20% leased. The developer – a joint venture of the A.D. Makepeace Company and Campanelli of Braintree – worked with the town’s Redevelopment Authority to implement an affordable housing component for the apartments. The success of this award-

winning luxury apartment complex has prompted evaluation of a second phase coming soon.

During the pandemic, we took a survey to see what the community members wanted and delivered their top FIVE wishes in 2022: a General Store, a bakery, a place to get coffee, a restaurant: Trails End Bistro, and a place to get ice-cream: Wicked Chill. The above businesses are all owned and operated by Town of Plymouth residents, including one from the Redbrook Community.

In 2022, we broke ground on our second restaurant Black Lantern Tavern which is scheduled to open in 2023. The Black Lantern Tavern will be open for lunch and dinner with a full bar and outdoor seating. The Black Lantern Tavern is also owned and operated by a Plymouth resident.

In addition to convenience items, the commercial center known as the Village Green includes a full-service YMCA with a new outdoor pool that opened in the Summer of 2022, a commercial building containing a health center by Beth Israel Lahey, Long Pond Physical Therapy, and a Rockland Trust residential lending office.

The Redbrook Community offers various builders with a wide range of single-family homes, townhomes, duplexes, and multi-family options. The Redbrook builder partners consist of The Valle Group of East Falmouth, Whitman Homes of Canton, EJ Pontiff of Duxbury, Barefoot Cottages of Mattapoisett, and The Stable Companies of Nashua, NH.

As part of Redbrook's commitment to the Town the company has completed significant traffic mitigation at various locations listed below.

- Plymouth South Elementary Ballfield
- Clark Road and Long Pong Road Intersection Improvements
- Bourne Road & Halfway Pond Road Realignment
- Long Pond Road and Ship Pond Road Intersection Improvements
- Wareham Road reconstruction, to date about 6,000 linear feet has been reconstructed to meet current Town and State requirements.

The engineering for Halfway Pond Road, Long Pond Road, and Bloody Pond Road Intersection is nearing completion and we are

working to obtain permission from private landowners with project impacts, the goal is to begin construction in summer of 2023.

In accordance with the Master Plan Special Permit approved by the Planning Board, approximately one quarter of the 1,800-acre site will be developed, in a village consisting of 1,175 homes in a broad mix of styles and price points. The remainder will be preserved in its natural state. At buildout, which will occur over a decade, Redbrook will include 1,175 homes, all within easy walking distance of the village center with some 60,000 square feet of commercial space and a full-service YMCA. The community features over 1,000 acres of preserved forest, with walking trails, kayak launches, ponds for fishing, swimming and more. At buildout, annual town revenues will exceed \$14 million.



## Conservation Commission

The mission of the Conservation Commission is to protect wetlands and resources in the Town of Plymouth through acquisition, management, education, and regulation; to act as a liaison between the public and other governmental agencies in protecting our natural resources, and to become an educational resource for the public and Town agencies both through a library of literature and through the collective knowledge of the Conservation Commission staff and members.

A healthy natural environment improves quality of life, property values, and tourism. The citizens of Plymouth have a right to air, land, and water free of poisons and safe for passive and active recreation. But people also have a right to improve their property, sometimes resulting in jobs and a stronger tax base for the Town. A rich, healthy web of wildlife can withstand the rigors imposed upon it by the rapid pace of development now underway in Plymouth. The laws protecting the environment and the rights of the developer are complex, and the knowledge of what makes a healthy environment is equally complex. The Conservation Commission is set up to administer the Wetlands Protection Act and other local, state, and Federal laws to ensure that development protects and enhances Plymouth's natural environment, rather than destroying it.

The Plymouth Conservation Commission (The Commission) consists of seven volunteer members appointed by the Board of Selectmen and assisted by our full-time Conservation Planner, Richard J. Vacca, JD, Administrative Assistant, Michele Rowe.

The Commission is charged with several duties including the protection of inland and coastal natural resources, and the acquisition of land for management. Benefits provided to the town,

afford protection of our clean water supplies, protection from storm damage, flood damage control, the promotion of wildlife diversity, and recreational opportunities. It must also follow its mandate under the Town of Plymouth Wetlands Protection By-law, and the Massachusetts General Laws, Chapter 131 s40 *et seq.* The Commission holds public hearings on Tuesday nights, as scheduled.

The Massachusetts Wetlands Protection Act and the Plymouth Wetland Protection By-law protect the functions, characteristics and biodiversity of wetland resource areas by regulating a 100-foot-wide buffer zone around these sensitive areas, a 200-foot River Front Zone and a 100-foot buffer around vernal pools. The Plymouth Conservation Commission wants homeowners to enjoy their property and can provide guidance and counsel for creating an attractive natural setting for a human home in an environmentally responsible manner.

Pursuant to its mandate, the Commission acted on 67 Notices of Intent applications (permit requests for activity within areas subject to Commission jurisdiction) and 28 Requests for Determination of Applicability applications (to determine whether a proposed activity is likely to impact a resource area). Other opinions and decisions were made as requested. Occasionally enforcement orders were issued and fines were levied and collected.

In 2022, the Conservation Commission accepted two (2) land acquisitions under its Care and Custody.

At the Spring Annual Town Meeting held on October 15, 2022, under Article 9C, Town Meeting voted to acquire under Care and Custody of the Conservation Commission a Map 107 as Lots 9A,20F-2,20F-3,22,23-4,24A and 63-10 comprising 99.5 acres +/-

located off Carver Road, for the purpose of maintaining protected open space.

and;

At the Spring Annual Town Meeting held on October 15, 2022, under Article 9A, Town Meeting voted to acquire under Care and Custody of the Conservation Commission a portion of lots 38C and 38A comprising 0.64 acres +/- located off Stephens Lane, for the purpose of maintaining protected open space.

The Conservation Commission wishes to thank all the individuals who helped with the acquisition of these properties.

## Office of Community Development 2022 Annual Town Report

The function of the Office of Community Development (OCD) is to apply for and oversee the expenditure of Community Development Block Grant (CDBG) Funds and provide and implement activities that benefit low to moderate income residents including Housing and Economic Development Services. The mission of the Office of Community Development is to provide education, leadership, policies, and programs to expand and preserve safe and Affordable housing opportunities primarily to benefit low to moderate income residents of the Town of Plymouth by providing Affordable Housing, Economic opportunities, and a suitable living environment.

During the past year, the Office of Community Development completed projects. Of those projects **8** were Rehab, **8** Title V, and **6** Down Payment Assistance 0% deferred loans to first time homebuyers, **5** of those were funded by the Affordable Housing Trust to deed restricted developments and **1** funded by CDBG. Funding of these projects resulted in the creation of work throughout the year for numerous local contractors and tradesman such as: carpenters, plumbers, electricians, roofers, painters, and engineers, and Title V Contractors. This also increased business for suppliers of various construction supplies. The Town of Plymouth Office of Community Development project numbers are lower than previous years due to the COVID-19 Pandemic. The Office of Community Development did receive a special allocation of Community Development Block Grant Funds to be used to prevent, prepare, and respond to the pandemic. This allocation was authorized by the Coronavirus Aid, Relief and Economic Securities Act (CARES Act), Public Law 116-136. These funds were allocated to a program targeting Small Businesses located in Plymouth that were negatively affected by the pandemic.

To date there have been a total of **81 businesses** that have received funds which a total disbursements of **\$656,500**.

## **COMMUNITY DEVELOPMENT BLOCK GRANT AFFORDABLE HOUSING**

**Housing Rehab Program** is the mainstay for the Office of Community Development. This program provides relief for low to moderate income homeowners who cannot afford to maintain their homes in a code compliant manner and/or have been faced with an emergency such as a septic or heating system failure or Lead Hazards.

The Office of Community Development received **11** applications for loans of which **8** were approved, **1** withdrew and **2** were denied due to income qualifications. Approximately **677** homes have been brought up to code since 1987 using Housing Rehab funds. Overall, more than **20,057** low to moderate income residents have benefited directly from this program.

**Down Payment Assistance Program** for low to moderate income first-time homebuyers purchasing in the Town of Plymouth. These funds are loans that are deferred at 0% which allowed buyers who are ready to purchase but required assistance with closing costs and/or down payment.

**Acquisition and Rehabilitation** was just added to the Action Plan 2 years ago, in 2021 there have been no Rehabilitation or Acquisitions projects completed to date.

**Public Services and Public Facilities (Accessibility)** is also covered under the CDBG funding helps to improve the quality of life for low to moderate income persons through support for vital social services providers and facilities; and enhance the quality of life through the provision of better public facilities and infrastructure improvements like ADA compliance. None of these accessibility programs have been completed to date, just a Town wide ADA study was completed in 2021.



## **MICROENTERPRISE SMALL BUSINESS LOAN PROGRAM**

During the past **13** years, the Office of Community Development has made **34** loans with amounts ranging from 1OK to SOK depending on the business plan and need. Two- thirds of the loans have been made to start-ups and the remainder to existing businesses. During this 13-year period, the Program's delinquency rate has been low with only 2 non-performing loans. The concept of Micro-Credit for Micro-Enterprises is an effective Community and Economic Development tool. To date, **88** local jobs have been created/retained through the **Microenterprise Loan Program**. There were **2** Microenterprise loans this past year.

The Town of Plymouth Microenterprise Assistance Loan Program is funded by The Community Development Block Grant. All business sectors - including industry, retail, services, agriculture, and tourism are eligible for the program. All start-up businesses and existing businesses must be in Plymouth. Encouraging the development of local businesses by providing Microenterprise loans which results in the creation of jobs.

Most importantly these funds create and maintain existing jobs for low to moderate income individuals. A positive and supportive business environment is an important catalyst for economic growth in the community.

## **TITLE V SEPTIC LOAN PROGRAM**

This program gives access to funds for homeowners with somewhat higher incomes and no credit requirements so that Septic systems can be repaired/replaced. It is a loan that is paid back through the tax bill. The Office of Community Development administers this program for the Town of Plymouth. This Title V program provides an affordable funding source for this critical community issue. Applications are available in the Office of Community Development.

The Office of Community Development will continue to provide the community with its current services and programs while seeking new ways to expand and provide additional programs for the benefit of low to moderate income residents of Plymouth.

## **Zoning Board of Appeals**

**The Plymouth Zoning Board of Appeals (ZBA) consists of seven Plymouth residents who volunteer their time and expertise and meet at least twice a month. During 2022 the Board met 21 times. The five regular members are appointed by the Board of Selectmen for 3-year overlapping terms, the two alternate members are appointed on an annual basis. The ZBA considers petitions filed under the Plymouth Zoning By-Laws and the Massachusetts General Laws Chapter 40A and 40B of the Zoning Act as well as appeals of determinations made by the Director of Inspectional Services. The By-Law and Massachusetts General Laws along with the facts presented by the petitioner are considered in rendering the decisions.**

The ZBA is a permit granting authority that takes into consideration recommendations by various boards, committees, and departments before rendering a decision to grant or deny a petition.

In 2022 the Board received 35 filings requesting Variances and/or Special Permits for both major and minor projects.

Some of the notable filings in 2022 were:

The Board approved Special Permits for a four-story storage facility at 27 West Cherry Street.

Special Permits were approved by the Board to allow the relocation of Rountree Hyundai from Court Street to a new state of the art facility at 299 Cherry Street.

The Board approved Special Permits for renovations and expansion of the West Plymouth Fire Station at the intersection of Samoset Street and Carver Road.

Beth Israel Deaconess Hospital – Plymouth Inc. and Jordan Health Systems Inc. were granted Special Permits for a 7, 022 sq. ft. single-story modular addition for 25 new patient observation beds.

Special Permits were granted to expand the previously permitted storage facility in the “Shaw’s Supermarket” building on Pilgrim Hill Road to encompass the entire building.

The Board granted Special Permits for a 198-unit elderly housing apartment complex with a parking garage off Colony Place.

## MANOMET VILLAGE STEERING COMMITTEE

Established in 1990 by Town Meeting, the Manomet Village Steering Committee (“MVSC”) continues to advocate for village interests and support the goals and objectives of the Manomet Village Master Plan.

During the year 2022 there were new election of officers: Alice A Baker as Chairman, Lou Cabana vice Chair, Nancy Kenyon as Clerk, existing members are David Golden, Jeannette Kelly, Ed Alusow, and Bill Arienti gives a full member committee of seven. Meetings generally were virtually zoom and posted accordingly; any variations were posted.

The Manomet Village Steering Committee thanks the Plymouth Police and Plymouth Fire Depts. for assisting during 2022, when contacted or requested they were quick to respond and/or attend a MVSC meeting to allow the public access to discuss the July 3<sup>rd</sup>, 2022, events.

During 2022 the MVSC was pleased to have a new beautiful Comfort Station at White Horse Beach and maintained on a regular bases.

Regarding the new road signs as a gift from the Southeastern Pine Barrens Alliance the Manomet Village Steering Committee was so please to design the information and submit to the designer for acceptance. The MVSC chose locations for the new signs to be displayed on State Road. Signs read “Welcome to Manomet Village Coastal Pine Barrens” “Together we can protect our Coastal Pine Barrens” along with a Q code.

The MVSC had a meeting with Patrick Farah Planning and Development, regarding Mayflower Plaza State Rd Manomet, the use of Electric Vehicle Charging Station which was installed years ago by the Town of Plymouth, and now the lot has been sold. There are concerns of the FEES for public to use EV charging stations.

MVSC has concerns regarding HOLTEC’s attempt to discharge one (1) million barrels of contaminated plan to dump in our bay for health reasons, these chemical compounds have been linked to cancer, and



prolonged exposure, inhalation, or ingestion is ill advised. Also will be inflicted on our community's public image.

Meetings regarding major flooding on Taylor Ave during rain storms and concerns of flooding around their homes have worsened since the sidewalks were replaced by berms that are not high enough. Flooding concerns from residents of personal and private properties flooding extremely badly. A meeting at town hall with residents and DPW Director Johnathan Beder regarding these concerns of never seeing flooding this bad since the Taylor Ave Reconstruction. Johnathan will reach out to DOT and address the plans from the reconstruction, also will address any issues that are the town's responsibility and fix. Residents were very pleased that DPW Director Johnathan Beder will address these issues.

MVSC meeting regarding street lighting and safety concerns. Discussions regarding the process for better lighting and safety issues the MVSC will continue to meet regarding this matter.

The Manomet Village Steering Committee assisted the Plymouth Police Dept. in an event for chief Flynn and officers of the Plymouth Police Dept. for a "Cup of Coffee" at Stowell's Café on State Rd.

Purpose for residents to meet with officers to ask questions, voice concerns and get to know the officers in our community.

The Manomet Village Steering Committee continues to work to implement the Master Plan and to accomplish our goals and meet on a regular basis each month as well as upon special request and encourages the public's attendance and participation.

## PLYMOUTH CENTER STEERING COMMITTEE

The Plymouth Center Steering Committee (PCSC) is a seven-member volunteer committee: six members are appointed by the Planning Board and one is appointed by the Select Board with all serving three year staggered terms. The PCSC acts as an advisory to the Planning Board and hears petitions from applicants with proposals within the jurisdiction of the committee's boundaries. A map illustrating the boundaries covered by this Committee is shown below.

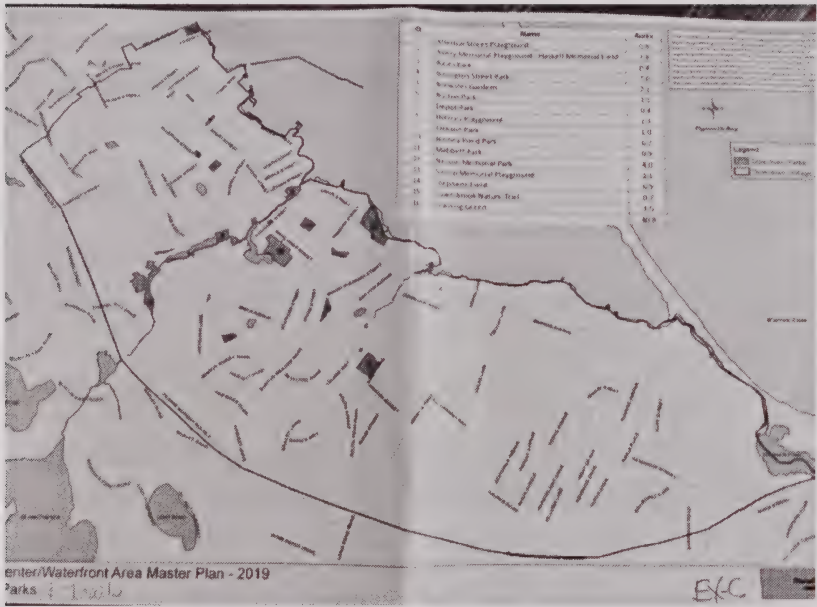
The PCSC usually meets the first Wednesday of the month at 7:00 p.m., in a meeting room at Town Hall, however, this calendar year, 2022, was an exception. Meetings did not occur every month. Our Committee met March 2 (Zoom), and April 6, May 4, June 1, July 13, September 7, December 7 in the Shallop Room at Town Hall. All meetings are open to the public and are listed on the Town's website. There is a Master Plan which was updated by the Plymouth Center Steering Committee in 2019: it is on file with the Planning Board and available to the public.

When vacancies on the Plymouth Center Steering Committee occur, the Planning Board notifies the public of those vacancies. During 2022 there were two re-appointments by the Planning Board: Evelyn Strawn and Clare Montanari were re-appointed; and the Select Board re-appointed John Morse. Also during the year Gary Didio resigned and Jessica McHugh was appointed to fill his unexpired term.

The PCSC encourages the public to attend meetings and encourages suggestions.

Clare Montanari, Chairperson  
Jerry Sirrico, Vice Chairperson  
Evelyn Strawn, Clerk  
John Morse

Andrea Melville  
Carol Roupelian  
Jessica McHugh



## Visitor Services Board

The Visitor Services Board (VSB) serves as an advisory board to the Town Manager and Board of Selectmen. The seven-member board is charged with the management of the Town Promotions (tourism) Fund which is funded wholly by a percentage of Plymouth's Room Occupancy Tax. The Visitor Services Board awards funds and grants for promotional and marketing materials, information delivery, events, activities, and Public Improvements to maximize the quality of Plymouth's tourism industry for the benefit of residents and visitors alike.

The Visitor Services Board receives administrative support through the Department of Planning and Development and the Office of Economic Development.

The Visitor Services Board continues to work cooperatively with town departments, the local business community and event organizers to sustain, improve and promote Plymouth as a tourist destination. The Visitor Services Board works closely with the Board of Selectmen, the Chamber of Commerce, Office of Economic Development, See Plymouth, and the Plymouth County Convention and Visitors Board.

The Visitor Services Board, through the Town Promotions Fund Grant Program, helped to finance a wide range of events in 2022. The support of these events, through the Grant Program, include matching fund requirements on the part of the organizer and are an integral part of enhancing Plymouth as a destination to encourage overnight stays; thus, increasing the Town Promotions Fund through the local room occupancy tax collected\*. These variety of events usually run throughout the year and some include multiple days.

The Board continues its relationship with See Plymouth, ([www.seeplymouth.com](http://www.seeplymouth.com)) who holds a three-year Town Promotion contract. The contract is for promoting the Town of Plymouth as a tourist destination through a variety of advertising campaigns; including a website and distribution of promotional materials (Cape Cod Guide Magazine, Fall Television WCVB, and International Trade



Shows.) The town's contribution, through the Town Promotion Fund, represents just 20% of See Plymouth's total annual budget. (See Plymouth provides the remainder of its annual budget through memberships and other matching funding sources including State and Federal dollars to maximize Plymouth's promotional options.)

See Plymouth also maintains the Visitor Information Center located at 130 Water Street, where tourists receive a personal welcome and can obtain brochures and maps as well as purchase tickets for Plymouth's museums, water and land tours and other attractions. The Visitor Center also includes public restroom facilities in the building, available during the Center's operating hours. Visitors can also directly access lodging availability through dedicated phone lines to each property. Through the Visitor Center and administrative office, See Plymouth staff tracks the number of inquiries as well as the number of "hits" to the website, and guest visits; providing valuable statistical and comparative information to determine target markets for promotional initiatives.

Through the Visitor Services Board, the Town of Plymouth's Promotions Fund continues to augment Plymouth's public improvements by working with the Director of Public Works and the Director of Parks and Forestry in the furtherance of the Town's goals, including, but not limited to holiday decorations, lighting, art installations, and miscellaneous public improvement projects. The Visitor Services Board, at the request of the Board of Selectmen, contributes matching funds to the Distinguished Visitor Committee and has a representative on the Committee.

The Visitor Services Board is committed to continue the advisory work regarding the Town of Plymouth's Promotions Fund; exercising every opportunity to encourage and support matching funds, and organizations' collaborations to the further the mission of promoting Plymouth.



*NOTE:*

*\*Fiscal Year Promotions Fund budget is based on 45% of TOTAL 6% local occupancy tax collected from prior calendar year.*

*The 2022 calendar receipts (assigned to FY23) collected through the 6% hotel occupancy tax increased by 117% from the previous 2021 calendar year (assigned to FY22)*



### WEST PLYMOUTH STEERING COMMITTEE

The Planning Board appoints the West Plymouth Steering Committee (WPSC). The Committee's mission is to review all special permit projects proposed by developers for West Plymouth and then make recommendations to the Planning Board. The WPSC is charged with executing periodic updates of their Master Plan and, on an on-going basis, promoting the implementation of their Master Plan. In 2022, the WPSC reviewed the projects listed below and forwarded their recommendations to the Planning Board for consideration by the Zoning Board:

#### WPSC Projects Reviewed 2022

1. St. Kateri Tekakwitha Parish Church New Educational Bldg. – This parish submitted a proposal to construct a new educational building on their property located at 126 South Meadow Road.
2. New Commercial Parking Garage, 33 Aldrin Road – Due to Covid considerations, several catering businesses needed to improve their parking accommodations with a new garage.

3. Self-Storage Facility on 27 West Cherry Street –The project involves the conversion of a 3.83 parcel which has an existing single-story residence into a 111,736 sf self-storage facility. Significant open space will be maintained.
4. Roundtree Hyundai, Plymouth, 0 Cherry Street - This project wanted to establish a new facility in Plymouth on a 5-acre parcel to allow growth for their electric car business.
5. W. Plymouth Fire Station Expansion – The station, at 240 Samoset Street, was built in 1975 and needs various improvements to meet current standards in order to maintain service to the Town. This involves improving the waterline/utilities and upgrades to the living and working quarters.
6. Colony Place Active Living Development – Claremont Plymouth LLC proposed 193 residences in an apartment building plus five duplex buildings on this 9-acre site. The WPSC recommended disapproval due to the proposed density and the access layout.
7. Colony Place Active Living Development – A new proposal was submitted. The duplexes were eliminated, and access points were improved. The main building was moved back from the road. The revised project was approved.
8. Castle Self Storage Expansion, 20 Pilgrim Hill Road – Developers requested an expansion of the storage at the former Shaw's to allow full storage within the building. The original project granted to Tom Ford received a

Special Permit in November of 2020 for storage in one half the building. The WPSC did not review this proposal again but rather stayed with the conditions of the previous approval.

9. North Easton Savings Bank Development at Cranberry Crescent – AccuBranch would like to build a new bank at 3 Commerce Way to expand their existing business in Plymouth. Development here is part of Master Plan for Cranberry Crescent.

Burger King Repurposing – Convenient MD/Urgent Care/Starbucks – work has started on project.



### West Plymouth Village Update

Route 80 Sidewalks Approved by Town Meeting – Working with the Dept. of Public Works, the WPSC pursued petitioner's article 19 and received the required 2/3 vote at the annual spring town meeting. The project involves construction of sidewalks along Route 80 (Plympton Road) from Commerce Way to Kristin Road. This project is a scaled down version of the one started in 2019. The construction of sidewalks here is a top priority of the WPSC due to the enormous growth in West Plymouth causing heavy

traffic and safety concerns for this country road. The project was heavily supported by town boards and committees as they saw the necessity of improving public safety. The project is under review with the MA Highway Dept. and is at the 25% approval level. Surveying took place this summer. Completion of the project is anticipated the summer of 2023.

#### Survey work along Route 80



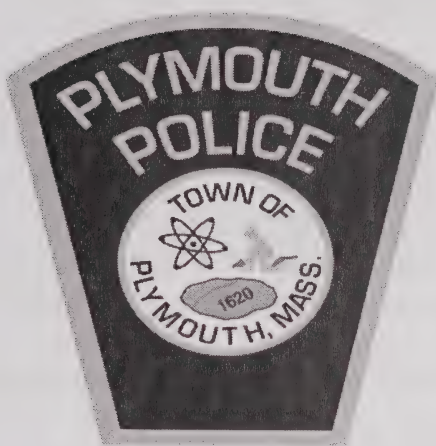
West Plymouth Village Beautification Projects -The WPSC voted to undertake garden projects in various locations to beautify town properties and to encourage others to develop their own gardens. The Board secured \$25,000 for this purpose. The Board worked with the DPW, Superintendent of Schools as well as the Principals of West Elementary and Federal Furnace Schools. Coordination has been underway with the Fire Department Chief. The building is presently under reconstruction with completion anticipated in September or October in 2023. Bid packages for



quotations will be requested including those to perform the necessary work on the two schools this spring.

Example of proposed garden at Fire Station





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### **Plymouth Police Department Mission Statement**

The sworn members and support staff of the Plymouth Police Department are dedicated to the service and protection of all who visit, work, and live in the town of Plymouth. Our mission is to safeguard the public trust bestowed upon us, protect life and property, and uphold the law. We are committed to accomplish our mission with devotion, honesty, and equality to all.

### **Vision Statement**

Committed to excellence we will strive to exceed the expectations of our community. This commitment requires strong leadership, professionalism, self-discipline, and employee training and development. Together this will allow for the continued delivery of exceptional police services and the preservation of public trust.

“No one is compelled to choose the profession of a police officer, but having chosen it, everyone is obliged to live up to the standard of its requirements.” – President Calvin Coolidge

## Values

1. Human Life. The preservation of human life is our highest priority.
2. Fairness. We will treat everyone with dignity and respect in an unbiased manner.
3. Integrity. We will do what is right without exception.
4. Accountability. We take responsibility for our actions.
5. Professionalism. We will display the characteristics and qualities that are expected of our profession and our community.
6. Loyalty. We are faithful to the organization, profession, and the community.

## Accreditation

The Plymouth Police Department is fully accredited by the Massachusetts Police Accreditation Commission. We continue to meet over 300 mandatory and optional standards to achieve this prestigious award. This continuing accreditation demonstrates our department's ongoing commitment to delivering an exemplary level of Police service in our community.



For information about the department, locate links and information for other public service agencies and providers, learn valuable safety tips, and get updates on local events, traffic issues and road closures please visit our website at <https://plymouthpolice.com>.

# **Department Roster**

## **Command Staff**

Chief Dana Flynn	Captain Kevin Manuel
Captain James LeBretton	Captain Jason Higgins

## **Administration**

Lieutenant Stephen Tavekelian – Prosecution  
Lieutenant Marc Manfredi – Training  
Lieutenant Michael Glowka – Detectives  
Lieutenant Raymond Reid – Operations  
Sergeant Benjamin Dexter – Records

## **Support Staff**

Marlene Cavanaugh – Business Manager  
Marsha Bruillard – Firearms/Details  
Nancy Dillon – Administrative Assistant  
Theresa Begley – Records Clerk  
Lori Nash – Records Clerk

## **Shift Commanders**

Lieutenant Martin Mason	Lieutenant Dennis Reimer
Lieutenant Marc Higgins	Lieutenant George Driscoll

## **Patrol Supervisors**

Sergeant Scott Vecchi	Sergeant Robert Ferguson
Sergeant Christopher Butler	Sergeant Timothy Macmillan
Sergeant Stephen Gibbons	Sergeant David Lis
Sergeant Andrew Carney	Sergeant Craig Provo
Sergeant Donald Reddington	Sergeant Keith Larson
Sergeant Ryan Croak	

## **Detective Unit**

Sergeant Anthony DiAngelo	Detective Carl Ditmars
Detective James Mason	Detective James Lopes
Detective Kurt Saunders	Detective David Nelson
Detective Brian Pierce	Detective Michael Webber
Detective Sean Ketterer	Detective Gregory Smith
Detective David Ross	Detective Robert Shaw
Detective Seth Johnson	

## **Street Crimes Unit**

Daniel Heard	Thomas DeLaura	Charles DeLaura
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## **School Resource Officers**

Alex Smolinsky	Travis Eliason	James Keegan
Sean Ireland	Karl Roth	Patrick Wetterberg
Johnathan Scharath		

## **Patrol Officers**

Stephen McLaughlin	Michael Kane	Cory Perkins
Thomas Souza	Edwin Fein	Cory Ketterer
Kelsey Gailes	Matthew Montanari	Dennis Ward
Eric DeCelle	Anthony Grasso	Andrew Whelan
Gary Coyer	Robin Hale	Joseph Linscott
Matthew Cassford*	Melissa Preston	Joshua Smith
Christopher McElman	Matthew DiGiantommaso*	
Ryan Antonson	Paul Garvin	Cory Caraher
Kevin Beane*	Aaron Volkringer	William McCassie
Dillon Mansfield	Casey Kilcup*	Jeremy Roussell
Kevin Ciavarra	Eric Mitchell	Daniel Ford*
Robert Hackett	Andrew Barry	Joshua Kierstead
Cory Villano*	Gregory Lapollo	Thomas Foley
Scott MacDonald	Luke Whalen*	Matthew Hines
Theresa Best	Kaitlyn Burchill	
Maxwell Sweeney*	Jonathan Demontigny	
William Leonard	Zachary Sweeney	Connor Flynn*
Rian Torrance	James Burke	Patrick Hick



Adrian Halpin\*  
Donald Berger  
Paul Reissfelder  
Samantha Pelrine\*  
Nicholas Anderson  
Michael Curley  
Steven Thomas\*  
\*Appointed 2022

Kyle Kreitzer  
Marc Liddell\*  
Dylan Oxsen  
Aaron Wallace  
Connor Rossi  
Brendan Rix  
Dana Reissfelder\*

Derek George  
Walter Peterson  
  
Joie Grassi\*  
Cameron Fleming  
Zachary Bennett\*

### **Dispatchers**

Kevin Forge  
Caitlin Breen  
Michael Walsh  
\*Appointed 2022

Karen Ottino  
Jill Larson  
Christopher Keenan  
Nicholas Quinlan  
Gabriella Francioso  
Jacob Jenkins\*

### **Maintenance**

Parker Coady

John Palm

### **Special Police Officers**

Used for both security and traffic issues, the Police Department allows retired Police Officers to obtain a “Special” Police Officer status. Special Officers have the same authority as full-time officers and must maintain their training and certification through the MPTC and POST.

Antonio Gomes  
Timothy O’Hara

Arthur Fernandes  
Paul Caraher  
Patrick Cappella

Brain Stas  
Alan Maughan

### **2022 Promotions**

Lieutenant Michael Glowka – 5/29/22

Sergeant Ryan Croak – 5/29/22

### **2022 Retirees**

Officer David Feurtado – 3/4/22, 19 years of service

Officer Daniel Comeau – 4/7/22, 22 years of service

Officer Thomas Kelley – 4/23/22, 12 years of service  
Sergeant John Bonasera – 6/27/22, 20 years of service

## **Resignations**

Officer Richard Guevermont – 2/11/22  
Officer Katherine Ayers – 3/6/22  
Dispatcher David Sullivan – 4/9/22  
Officer Daniel Palmer – 5/3/22  
Detective Sean O'Neill – 5/10/22  
Officer William Alzened – 7/14/22  
Officer Zachary Kierstead – 12/1/22  
Dispatcher Christopher Keenan – 12/31/22

## **Remembering Those We Lost in 2022**

Retired Officer Kenneth Baker – 6/10/22

*“Blessed are the Peacemakers.”*

## **Accreditation**

In 2022, led by Captain James LeBretton and Sergeant Robert Ferguson, we completed the assessment process to retain our recognition as an accredited Police Department by the Massachusetts Police Accreditation Commission. This triennial evaluation ensures we continue to comply with over 300 mandatory and optional standards to maintain this prestigious award. This continuing accreditation demonstrates our department's ongoing commitment to delivering an exemplary level of Police service in our community.



### **Detective Division**

The Detective Division is tasked with conducting investigations ranging from misdemeanor crimes to serious felonies. Casework is generated by a combination of response to assist patrol officers, self-generated investigations, and referrals from other agencies.

### **Narcotics Division**

The Narcotics Division is a specialized unit within the Detective Division that is responsible for investigative response to illicit drug activity. The Detectives assigned to this unit are highly trained and work closely with our local, state, and federal partners to alleviate the production, trafficking, and abuse of drugs.

### **Prosecution Division**

The Prosecution Division is responsible for preparing and prosecuting criminal cases for the Department. After an arrest is made or a criminal complaint filed by the Patrol or Detective Divisions, the cases are presented in court by the Prosecutor at either a hearing or initial arraignment.

### **Records Division**

The Records Division is the custodian of all police reports. They process, maintain, and preserve all documentation produced by the officers and other members of the department, and provides customer service and support to residents and other law enforcement agencies.

### **Training Division**

The Training Division is tasked with the development and instruction of all in-house training and coordination of all mandated annual training, including Firearms, Taser, Use of Force and De-escalation. We continue to enroll Supervisors in the FBI-LEEDA (Law Enforcement Executive Development Association) courses. This three-course series is designed to prepare law enforcement leaders with the goal of enhancing their leadership skills.

### **Community Partnership**

The Plymouth Police Department is committed to maintaining our partnership with the community. The needs of the community guide our efforts both in law enforcement and outreach. Some examples of our community partnership practices include “Park and walk” patrols, Coffee with a Cop, High Five Fridays, Shop with a Cop, Stuff a Cruiser Food Drive, Stuff a Cruiser Toy Drive, Annual Turkey Drive, and No Shave November.



## **Co-Response Program**

In response to an increase in mental health related calls, the Plymouth Police Department partnered with Child and Family Services to bring a mental health clinician on board and establish a Co-Response Program. This program puts a licensed clinician in a patrol vehicle with on-duty Officers to respond in real-time to calls for service involving persons experiencing a mental health related crisis. The team can provide immediate treatment options. Officers assigned to the program have received certification in crisis intervention. Since the program's inception in April, through the end of 2022, the clinician responded to 229 calls for service.



## **Detail Office**

The Detail Office administered and billed over \$1,604,357.00 resulting in \$89,205.00 of surcharge revenue for the Town of Plymouth.



## **Firearms Licensing**

In 2022, the Plymouth Police Department processed 1,166 firearms license applications, generating a fee total of \$100,200.00 of which \$25,100.00 was returned to the Town.

## **Grant Activity**

The Plymouth Police Department is committed to finding new revenue sources through awarded grants to support our agency's efforts without causing additional financial burden to the citizens. This past year the Plymouth Police Department was awarded the following grants:

- 911 Support Incentive Grant - \$214,538.00
- 911 Training Grant - \$13,373.60
- JAG Grant - \$18,685.00
- MIIA Flex Grant - \$4,996.30
- EOPSS Earmark - \$47,000.00

## **Homeland Security**

The Plymouth Police Department continues to collaborate with other local police, county, state, and federal agencies to ensure the Town of Plymouth is safe and secure from all hazards. We remain committed to work with HOLTEC International, owners of the Pilgrim Nuclear Power Station, during the decommissioning process.

## **K-9 Unit**

K-9 Oakley has joined the Department and is specially trained in drug detection and tracking lost and missing persons.

## **Marine Unit**

The Department's Marine Unit patrols Plymouth Harbor, Plymouth Bay, and the coastline of our community to ensure the safety of

boaters, fisherman, and beachgoers. The unit continues to participate in joint regional exercises and training events including MetroLEC's Maritime Special Response training.

## **Metropolitan Law Enforcement Council** **(MetroLEC)**

The Department supports and participates in the regional Metropolitan Law Enforcement Council. METROLEC is a consortium of local police departments that pool personnel and resources which provides participating agencies access to the following specially units:

- Canine Unit (K9)
- Computer Crime Unit (CCU)
- Crisis Negotiation Team (CNT)
- Maritime Special Response Unit (MSRU)
- Mobile Operations Motorcycle Unit (MOP)
- Regional Response Team (RRT)
- Special Weapons & Tactics (SWAT)
- Tactical Mountain Bike Unit (TMBU)
- Critical Incident Stress Management (CISM)

## **Mountain Bike Unit**

The Mountain Bike Unit patrols the downtown business district and waterfront areas, public parks, and other locations not accessible to conventional police cruisers. They assist greatly in our community partnerships with residents, business owners, and the countless visitors to "America's Hometown" each year.

## **Mounted Unit**

The mounted unit patrols in the Downtown, Waterfront and areas of the Town that are not easily accessible to conventional vehicles. The unit also provides support for special events and community outreach. All Mounted Unit Officers go through extensive specialized training ranging from basic equitation, to mounted patrol procedures. The Mounted Unit's main duties are patrol, crowd control, and search and rescue.

## **Plymouth County Outreach**

A total of 385 incidents were referred to Plymouth County Outreach in 2022. Of those, 11 were fatal events and 97 were non-fatal events. 277 were at risk referrals, mostly for alcohol intoxication. According to PCO data sourced from CIMS, Naloxone was administered 54 times resulting in 52 “saves.” PCO is currently tabulating the number of attempted and successful follow-ups resulting from these entries which should be available within a few weeks.

## **School Resource Officers (SROs)**

The Plymouth Police Department, in collaboration with the Plymouth School Department has assigned six officers to police our schools. The SRO program is designed to provide mentoring and a positive role model to students and to offer school administrators and staff with a liaison for law enforcement resources and expertise to maintain a safe school environment.

## **Senior Citizen Services**

The Department holds monthly coffee hours at the Center for Active Living. Each month we discuss topics that are important to the community as well as those focused on the senior population. We often fill in assisting delivering meals on wheels which gives us an opportunity to connect with some who are unable to attend our monthly gatherings.

We, and the Plymouth County Sheriff’s Department continue to partner in offering senior residents of our community the opportunity to participate in the “*Are You OK?*” program. This is a computerized telephone calling system that makes daily calls seniors to check on their well-being. The Department, also in conjunction with the Plymouth County Sheriff’s Department, actively participates in programs to help find those members of our community who are prone to wandering by utilizing a private personal tracking systems.

## **Call Information**

The total number of calls for service in 2022 was 41,559. Of those, 12,478 were self-initiated by officers and 29,081 calls were the result of a dispatch. Dispatch time stamps set the average response time for all call types was 5.11 minutes, with officers spending an average of 10.91 minutes on scene. Note these averages include administrative calls.

Not including the month of December, July was the busiest month with 10.9% calls and February was the quietest, with 7.6% calls. The hours between Midnight and 8 AM accounted for 31.0% of all logged calls, 8 AM to 4 PM accounted for 37.8%, and 4 PM to Midnight accounted for 31.2% of all calls.

## **Crime and Arrest Data**

The department logged 4,080 reportable NIBRS offenses in 2022. Of these, 1,056 were felonies.

The department made 725 arrests and booked one person for protective custody. The highest percentage of arrests occurred on Saturdays (128/17.7%) followed by Tuesdays (118/16.3%), and the fewest occurring on Thursdays (81/11.2%). Arrests between the hours of Midnight and 8 AM numbered 102 (14.1%), between the hours of 8 AM and 4 PM numbered 218 (30.1%), and between the hours of 4 PM and Midnight numbered 405 (55.9%).

## **Accidents and Citations**

Calls for Motor Vehicle Accidents, including call types involving fatalities and pedestrians, numbered 1,346. A total of 780 RMV police crash report forms were completed by officers, documenting 311 injuries, eight involving bicyclists, and two fatalities. The two fatalities occurred in separate incidents on January 19<sup>th</sup> and February 21<sup>st</sup>, Plymouth's first fatal collisions since 2019.

State Road logged the largest number of crash reports (75/9.6%) followed by Samoset Street (66/8.5%), Long Pond Road (53/6.8%), and Court Street (50/6.4%). No other single street logged more than 32 crash reports, which was Colony Place and includes parking lot collisions.

Officers issued 299 citations for violations, both operational (e.g., failure to yield) and administrative (e.g., expired registration), resulting from motor vehicle crashes.

Overall, officers issued 3,598 citations for 4,216 offenses. A total of 873 E-Citations were issued, accounting for 24.2% of all citations.

A total of \$48,270 in fines were issued. This calculates to an average of \$122.51 per civil citation and \$101.19 per civil motor vehicle infraction.

## Department Statistics

Total calls for service:	41,559
Total NIBRS offenses:	4,080
Total felonies:	1,056
Total arrests:	725

Total traffic citations:	3,597
Total traffic citation offenses:	4,216
Total traffic citation fines:	\$48,270

**The following data reflects the National Information-Based Reporting System totals (NIBRS) for 2022.**

### Offenses

Murder and Non-Negligent Manslaughter	0
Negligent Manslaughter	0
Justifiable Homicide	0
Kidnapping/Abduction	2
Forcible Rape	21
Forcible Sodomy	4
Sexual Assault With an Object	5
Forcible Fondling	22



Robbery	8
Aggravated Assault	226
Simple Assault	419
Intimidation	135
Arson	2
Extortion/Blackmail	6
Burglary/Breaking and Entering	71
Pocket-Picking	0
Purse-Snatching	2
Shoplifting	208
Theft from Building	23
Theft from Motor Vehicle	28
Theft of Motor Vehicle Parts	5
All Other Larceny	249
Motor Vehicle Theft	32
Counterfeiting/Forgery	33
False Pretenses/Swindle/Confidence Game	107
Credit Card/Automatic Teller	20
Impersonation	67
Welfare Fraud	6
Wire Fraud	6
Identity Theft	9
Hacking/Computer Invasion	1
Embezzlement	0
Stolen Property Offenses	25
Destruction/Damage/Vandalize Property	406
Drug/Narcotic Violations	121
Incest	1
Statutory Rape	6
Pornography/Obscene Material	28
Betting/Wagering	0
Operating/Promoting/Assisting Gambling	0
Sports Tampering	0
Prostitution	0
Assisting or Promoting Prostitution	0
Purchasing Prostitution	0
Bribery	1

Weapon Laws Violations	50
Human Trafficking, Commercial Sex Acts	0
Human Trafficking, Involuntary Servitude	0
Animal Cruelty	2
Bad Checks	6
Disorderly Conduct	106
Driving Under the Influence	115
Drunkenness	4
Family Offenses, Nonviolent	11
Liquor Law Violations	29
Peeping Tom	0
Runaway	0
Trespass of Real Property	56
All Other Offenses	370
<u>Traffic, Town By-Law Offenses</u>	<u>1026</u>
<b>Total Occurrences/Count</b>	<b>4,080</b>

## **DEPARTMENT OF PUBLIC WORKS**

### **ADMINISTRATION**

Jonathan L. Beder – Director

Sheila J. Sgarzi, PE – Assistant Director

Jodie Volta – Office Manager

#### **MISSION:**

The Department of Public Works (DPW) aims to enhance the quality of life and provide uninterrupted, effective and efficient municipal services to the residents of Plymouth. The DPW is comprised of eleven Divisions, including Administration, Cemetery, Crematory, Engineering, Facility Maintenance, Fleet Maintenance, Parks & Forestry, Sewer, Solid Waste and Water. The Divisions work together to meet the needs of the community through the operation, maintenance, design and construction of infrastructure in Plymouth.

The Town's municipal infrastructure is an important asset to the community and must be properly cared for. The services provided by the DPW are instrumental to daily life and necessary to sustain Plymouth's future. The DPW takes pride in the day-to-day and long-term management, maintenance, and operation of the Town's infrastructure, and aims to provide uninterrupted, sustainable services to the community.

The year 2022 brought about continued challenges related to COVID-19, including ongoing health and safety protocols, as well as labor shortages, supply chain interruptions and construction delays. In addition to providing daily operational services to the community, the DPW was able to secure American Rescue Plan Act (ARPA) and other grant funding for a number of projects, and also advance the design and construction of Capital Improvement projects, including the implementation of the Town's Annual Road Paving Program, the design of the Bartlett Road Bridge, initiation of construction of the Water Street Sewer Pump Station Flood Barrier Wall and the Water Street Sewer Interceptor Replacement and the design of the Manomet Pressure Zone Water Main Upgrades. Additionally, the DPW completed a feasibility study for the proposed renovation and construction of a Public Works Facility at 159 and 169 Camelot Drive. The proposed facility

includes a new administration building, renovations to the existing garage, a new salt shed and vehicle wash bay, indoor vehicle storage space and improved employee facilities. The feasibility study proposed a fiscally responsible, phased construction approach that would allow for the upgrades and renovations to be implemented over time while maintaining the day-to-day operations of the DPW. The DPW looks forward to advancing the project forward in the coming years.

Additional details of the activities, challenges and accomplishments of 2022 can be found in Annual Reports prepared by each of the DPW Divisions.

## **DEPARTMENT OF PUBLIC WORKS ENGINEERING**

Sheila J. Sgarzi, PE – Town Engineer/Assistant Director of Public Works

Linda Callahan – Administrative Assistant

Richard Bosse, PE – Civil Engineer

James Downey, EIT – Transportation Engineer

Scott Ludwig, PLS – Town Surveyor

Kendra Martin, PE – Water & Wastewater Engineer

William Sylvia, III – Survey & GIS Technician

### **MISSION:**

The mission of the Engineering Division is to provide quality engineering services and technical support for the Town of Plymouth, its residents, agents, and providers and to establish an atmosphere of courtesy, efficiency and dedication, while maintaining a professional work environment that fosters personal excellence, leadership and growth.

The Engineering Division's role includes managing the Town's infrastructure through engineering review and design services, surveying, construction administration and oversight, maintenance of the Town's Geographic Information System (GIS) and implementation of the Town's Street Opening Permit program. The Division strives to provide the best possible service to the residents of Plymouth.

In 2022, for the third year in a row, the Engineering Division remained down two full-time positions. At full staffing levels, the Engineering Division consists of eight positions, including the Town Engineer, Town Surveyor, Civil Engineer, Transportation Engineer, Water & Wastewater Engineer, Survey & GIS Technician, Civil Engineer Technician and an Administrative Assistant. In late June, the Engineering Division welcomed Scott Ludwig to the role of Town Surveyor. Prior to Scott's arrival, the position of Town Surveyor had



remained vacant for over two years. Scott's experience, knowledge and professionalism have already proven invaluable to the Engineering Division. In July 2022, the Town Engineer position was vacated as Sheila Sgarzi officially moved onto the role of Assistant Director of Public Works, after concurrently serving as Acting Assistant Director of Public Works and Town Engineer for eight months. As Assistant Director of Public Works, Sheila continued to fill the essential duties of the Town Engineer throughout the remainder of 2022. The position of Civil Engineer Technician remained unfilled in 2022, for the second year in a row.

As in 2021, construction projects were once again impacted by delays attributed to supply chain interruptions, material availability, rising costs and labor shortages. Despite these obstacles, the Engineering Division managed to log another productive year. The following is a summary of the Engineering Division's activities in 2022:

## **A. Grants**

In 2022 the Plymouth Engineering Division received three separate Massachusetts Department of Transportation (MassDOT) Shared Street and Spaces grants, totaling \$273,761.54. The Engineering Division, in collaboration with the Town's Grant Writer and Stantec Engineering, developed and submitted one project request and two equipment requests, totaling \$273,761.54. MassDOT approved and funded 100% of the costs for all three projects.

### **1. Speed Management & Pedestrian Safety through Traffic Calming Measures – \$197,261.54**

This project involves the construction and installation of roadway, sidewalk, crosswalk and signal improvements at two densely populated, school-based locations: (1) Standish Avenue at Alden Street; and (2) Sandwich Street at Nathaniel Morton Elementary School and the Town's historic Training

Green. By implementing varying combinations of roadway diets through expanded curbing, new crosswalk signals and improved signage visibility, and realigned crosswalks at each identified location, the intention is to reduce vehicular speeds, improve pedestrian safety, and prevent accidents at these high-volume roadway locations that have been identified as areas of concern.

**2. Speed Management Equipment along Key Plymouth Roads – \$48,500**

This equipment grant provides the Town with four fixed radar feedback signs, four mobile radar feedback signs, and one handheld Lidar gun. The fixed signs will be installed (in pairs) on Samoset Street at Marc Drive and on Clark Road, near The Pinehills. The mobile signs will be used in various neighborhoods throughout Town to address resident concerns, similar to the Police Department's radar trailers. All of these new feedback signs, both fixed and mobile, will be capable of collecting data on traffic speeds and volumes.

**3. Speed Management Response along Summer Street – \$28,000**

This equipment grant funds the purchase of one solar crosswalk beacon and two additional fixed radar feedback signs for the downtown portion of Summer Street. The crosswalk beacon will be installed on Summer Street, at Newfield Street (near the Holmes Playground and Spring Hill apartment complex), while the pair of fixed radar signs will be installed on Summer Street, just west of Oak Street.

**B. Roadway Paving**

The Engineering Division provided design guidance, survey layout, project administration and oversight associated with the paving of approximately 3 miles of accepted and 1 mile of

unaccepted roads, chipseal of approximately 3.25 miles of unaccepted roads and crackseal of approximately 11.2 miles of accepted roads and 15.2 miles of unaccepted roads in Plymouth. The 2022 Roadway Paving Program involved milling, pulverizing and overlaying existing roadways and associated sidewalk and drainage improvements, as necessary.

The following roads were paved in 2022:

1. Billington Street: Westerly Road to Summer Street, binder course
2. Cherry Street: Commerce Way to Prestige Way
3. Commerce Way: MassDOT layout to Cherry Street
4. Court Street: Kingston Town line to Hedge Road, Castle Street to Hamilton Street
5. Elliot Lane
6. Hemlock Avenue: Hilltop Avenue to Pearl Street
7. Hilltop Avenue
8. Murray Street
9. Pearl Street
10. Pine Street: Hilltop Avenue to Pearl Street
11. Sycamore Terrace: Hilltop Avenue to Pearl Street
12. Teaberry Circle
13. Turnberry Drive
14. Valley Road

The following roads we chipsealed in 2022:

Beatrice Avenue

1. Derek Drive
2. Desiderata Drive
3. Dickson Drive
4. Jessica Way
5. Jonathan Circle
6. Kayla Circle
7. Freeman Drive
8. Freeman Circle

9. Perseverance Path
10. Persistence Cove
11. Zion Place

The following roads were crack sealed in 2022:

1. Allen Drive (accepted)
2. Alvin Road (accepted)
3. Bournehurst Drive (accepted)
4. Bradford Terrace (accepted)
5. Brookside Avenue (accepted)
6. Cabot Circle (accepted)
7. Cape View Drive (accepted)
8. Carver Road (accepted)
9. Chilton Street (accepted)
10. Clark Road (accepted)
11. Cliff Street (accepted)
12. Clyfton Street (accepted)
13. Coles Lane (accepted)
14. Davis Street (accepted)
15. Forges Field Road (accepted)
16. George Street (accepted)
17. Highland Place (accepted)
18. Knapp Terrace (accepted)
19. Lewis Street (accepted)
20. Manomet Beach Boulevard (accepted)
21. Morton Park Road (accepted)
22. Nelson Street (accepted)
23. Old Sandwich Road (accepted)
24. Pilgrim Hill Road (accepted)
25. Prence Road (accepted)
26. Rocky Hill Road (accepted)
27. Russell Avenue (accepted)
28. Stephens Street (accepted)
29. Stoddard Street (accepted)
30. Vernon Street (accepted)

31. White Island Pond Road (accepted)
32. Windsor Drive (accepted)
33. Winthrop Road (accepted)
34. Allen Drive (unaccepted)
35. Amos Hill Lane (unaccepted)
36. Ashley Street (unaccepted)
37. Bancrofts Landing (unaccepted)
38. Bay Terrace (unaccepted)
39. Beatrice Avenue (unaccepted)
40. Birch Street (unaccepted)
41. Bishop Street (unaccepted)
42. Bog View Road (unaccepted)
43. Bogside Drive (unaccepted)
44. Bradford Terrace (unaccepted)
45. Bradlee Lane (unaccepted)
46. Brown Bear Circle (unaccepted)
47. Bruce Road (unaccepted)
48. Bulrush Lane (unaccepted)
49. Burgess Road (unaccepted)
50. Cabernet Lane (unaccepted)
51. Cedar Oak Drive (unaccepted)
52. Chardonnay Lane (unaccepted)
53. Cherry Street Court (unaccepted)
54. Clarissa Joseph Road (unaccepted)
55. Coolidge Lane (unaccepted)
56. Cranberry Lane (unaccepted)
57. Crescent Road (unaccepted)
58. Derek Drive (unaccepted)
59. Eagle Drive (unaccepted)
60. East Coast Road (unaccepted)
61. Fabyan Road (unaccepted)
62. Farnham Drive (unaccepted)
63. Freeman Circle (unaccepted)
64. Freeman Drive (unaccepted)
65. Garabaldi Street (unaccepted)



66. Good Omen Lane (unaccepted)
67. Grasshopper Lane (unaccepted)
68. Graystone Drive (unaccepted)
69. Hayden Ridge (unaccepted)
70. Hiawatha Road (unaccepted)
71. Hollis Road (unaccepted)
72. Ice House Road (unaccepted)
73. Jessica Way (unaccepted)
74. Jonathan Circle (unaccepted)
75. Kayla Circle (unaccepted)
76. Kim Circle (unaccepted)
77. Kingfisher Lane (unaccepted)
78. Lake Shore Avenue (unaccepted)
79. Lois Street (unaccepted)
80. Lookout Point Road (unaccepted)
81. Melix Avenue (West) (unaccepted)
82. Millennium Drive (unaccepted)
83. Minuteman Lane (unaccepted)
84. Nautical Way (unaccepted)
85. Off Cherry Street (unaccepted)
86. Old Long Pond Road (unaccepted)
87. Palmer Trail (unaccepted)
88. Paulette Terrace (unaccepted)
89. Perseverance Path (unaccepted)
90. Persistence Cove (unaccepted)
91. Pheasant Avenue (unaccepted)
92. Pike Road (unaccepted)
93. Plymouth Rock Terrace (unaccepted)
94. Provincetown View Road (unaccepted)
95. River Farm Road (unaccepted)
96. Rollingwood Lane (unaccepted)
97. Ryan's Way (unaccepted)
98. Shaw Court (unaccepted)
99. Shore Road (unaccepted)
100. Silver Birch Avenue (unaccepted)

- 101. South Wind Drive (unaccepted)
- 102. Sweet Amanda's Way (unaccepted)
- 103. Tamarack Road (unaccepted)
- 104. Thompson Circle (unaccepted)
- 105. Upland Road (unaccepted)
- 106. Vineyard Way (unaccepted)
- 107. Wamsutta Avenue (unaccepted)
- 108. Watercourse Place (unaccepted)
- 109. Whitmar Circle (unaccepted)
- 110. Wild Wind Lane (unaccepted)
- 111. Wildflower Lane (unaccepted)
- 112. Windsong Drive (unaccepted)
- 113. Worcester Street (unaccepted)
- 114. Zions Place (unaccepted)

### C. Drainage

The Engineering Division provided existing conditions survey, design, construction inspection and project administration associated with the construction of precast catch basins, associated pipes, leaching structures, water quality swales and roadway regrading for the following drainage improvement projects:

- 1 **Ash Street and Juniper Street:** The Engineering Division provided survey, design and construction oversight of new drainage piping and recharge system on Ash Street and Juniper Street. Drainage construction was completed in 2022. Final paving is planned for 2023.
- 2 **Bettencourt Road:** The Engineering Division provided survey and design of drainage upgrades to alleviate runoff issues in the vicinity of 189 Bettencourt Road. Construction was completed in 2022 by the Plymouth Highway Division.

- 3 **Black Cat Road:** The Engineering Division provided survey, design and construction oversight of a new drainage system on Black Cat Road to alleviate flooding and runoff issues in the vicinity of 120 Black Cat Road. Construction was completed in 2022.
- 4 **Dartmouth Road:** The Engineering Division provided survey, design and construction oversight to replace the drainage system located within an easement at 46 Dartmouth Road. Construction was completed in 2022.
- 5 **Davenport Road:** The Engineering Division provided survey and design of a proposed drainage system on Davenport Road. Construction is anticipated to commence in 2023.
- 6 **Ellisville Road:** The Engineering Division provided survey, design and construction oversight of drainage upgrades to alleviate runoff issues in the vicinity of 170 Ellisville Road. Construction was completed in 2022 by the Plymouth Highway Division.
- 7 **Hilldale Road:** The Engineering Division provided survey and design for a proposed drainage system on Hilldale Road. Construction is anticipated to commence in 2023.
- 8 **Kristin Road:** The Engineering Division provided survey, design and construction oversight of a new drainage system to alleviate flooding issues on Kristin Road at Plympton Road. Construction was completed in 2022.
- 9 **Lady Slipper Drive:** The Engineering Division provided survey, design and construction oversight of drainage upgrades to alleviate flooding on Lady Slipper Drive. Construction was completed in 2022.

- 10 Samoset Avenue:** The Engineering Division provided survey and design for a proposed drainage system on Samoset Avenue. Construction is anticipated to commence in 2023.
- 11 Seven Hills Road:** The Engineering Division provided survey, design and construction oversight of drainage upgrades to alleviate flooding and runoff issues in the vicinity of 39 Seven Hills Road. Construction was completed in 2022.
- 12 Summer Street Drainage Improvements:** The Engineering Division provided survey, design and construction oversight of drainage improvements on Summer Street. Construction was completed in 2022.
- 13 Valley Road:** The Engineering Division provided survey, design and construction oversight of a new drainage system on Valley Road. Construction was completed in 2022.

#### **D. Sidewalks**

In 2022 the Engineering Division provided project administration, coordination and construction inspection for the following sidewalk improvement projects:

- 1. Billington Street Sidewalk Improvements – Complete Streets \$398,395.25:** In 2021 the Engineering Division was awarded a \$398,395.25 grant from MassDOT through its Complete Streets Funding Program for sidewalk improvements along Billington Street. The project included the installation of ADA compliant sidewalks along Billington Street to close the 700-foot sidewalk gap between downtown Plymouth and Morton Park. The project also includes drainage upgrades and roadway resurfacing along Billington Street. The Engineering Division completed the survey and design in-house.

Construction commenced in 2022 and is expected to be completed in 2023.

2. **Murray Street Sidewalk Improvements:** In 2022, the Engineering Division provided project administration and coordination associated with extending new cement concrete sidewalks and replacing existing deteriorated sidewalks along Murray Street.
3. **Town-Wide Sidewalk Panel Replacement:** The Engineering Division provided project administration and construction inspection for the replacement of sidewalk panels throughout Town in association with excavations completed by the Department of Public Works and in miscellaneous locations to improve pedestrian safety and enhance accessibility.

## **E. Culverts & Bridges**

1. **Bartlett Road Bridge Replacement Project:** In 2021, working in collaboration with the Plymouth Department of Marine and Environmental Affairs, the Engineering Division was awarded a \$100,000.00 grant from the Massachusetts Division of Ecological Restoration (DER) for the design of a new bridge on Bartlett Road. The proposed project will include removal of the existing box culvert dam on Bartlett Road. The existing culvert is in poor condition and is restricting flow of the tributary from Fresh Pond to Beaver Dam Brook, the site of DER's ecological stream restoration project at Tidmarsh Farms. The goal of the project is to remove the failing dam and replace it with an open box culvert designed to Massachusetts Stream Crossing Standards in order to enhance ecological function, enable fish & wildlife passage and eliminate public safety hazards. The proposed project will complement DER's ecological stream restoration



project and the adjacent Tidmarsh Farms by improving river herring passage to Fresh Pond. In addition to the environmental benefits, the project will also include a new sidewalk, drainage and water main upgrades and the realignment of Bartlett Road to enable pedestrian access, upgrade infrastructure and improve vehicular safety in the area. The design was initiated in the fall of 2021 and continued through 2022. The design is expected to be completed in the early spring of 2023. The Engineering Division has submitted Capital Request for the 2023 Spring Special Town Meeting to fund the construction of the new bridge and associated infrastructure improvements.

2. **Brook Road Bridge Replacement Project:** The Brook Road Bridge was closed to vehicular traffic on July 7, 2021. The redesign of the proposed Brook Road Bridge was brought to Fall Town Meeting on October 16, 2021 but failed to garner 2/3 support. In 2022, upon receiving public feedback to preserve, rather than replace the existing Brook Road Bridge, the Engineering Division retained the services of structural consultant, Howard Stein Hudson (HSH), to evaluate the existing structure and develop a plan for rehabilitation. In 2022, HSH completed an evaluation of the bridge, including a weldability assessment of the existing beams. Based on the results of the evaluation, HSH has developed a conceptual plan to strengthen the existing bridge so it can be reopened to vehicular traffic. The Engineering Division has presented the plan to MassDOT for review and approval. If approved by MassDOT, the Engineering Division intends to utilize remaining funds from a \$500,000 2019 MassDOT Small Bridge Grant to advance the Brook Road Bridge Rehabilitation project forward. Design and construction are planned in 2023, pending MassDOT approval.

## F. Water

1. **Darby Pond Well and Cedarville Booster Station Generators:** In 2022, the Engineering Division provided administrative support and technical assistance for the emergency generator project at Darby Pond Well and the Cedarville Booster Station. Design is underway and construction is anticipated to begin in 2023.
2. **Buzzards Bay Water Management Act Permit:** In 2022, the Engineering Division assisted the Water Division with renewal of the Water Management Act Permit through MassDEP for the Buzzards Bay Basin. A draft permit was issued in fall of 2022. The final permit is anticipated to be issued in early 2023.
3. **Lead Service Line Inventory:** In 2022, the Engineering Division assisted the Water Division with developing a system-wide water service inventory. Under the Lead and Copper Rule Revisions released in 2022, the EPA is requiring water suppliers to develop and submit a lead service line inventory, classifying and verifying all water service materials in the water system. The Town's inventory is anticipated to be completed in 2023.
4. **Manomet Pipe Upgrades:** In 2022, the Engineering Division provided administrative support and technical assistance for the Manomet Pipe Upgrade Project. The project involves replaced approximately 3.1 miles of tuberculated cast iron water mains in eight locations throughout Manomet: Bartlett Road, Brook Road, Manomet Elementary School, Manomet Point Road, Priscilla Beach Road, Robbins Hill Road, Rocky Hill Road and the White Horse Road. The project will reduce high pressure surges, remove hydraulic constraints, improve fire flows and improve redundancy of the water distribution system in the Manomet Pressure Zone. The project is partially funded by a grant through the Economic Development Administration.

Design was completed in 2022 and construction is anticipated to being in early 2023.

5. **Simes Road Water Main:** In 2022, the Engineering Division completed the design of the extension of 300 feet of water main on Simes Road. The Water Department installed the main during the summer and fall of 2022.
6. **Unidirectional Flushing Program:** In 2022, the Engineering Division provided administrative support and technical review in the update of the town-wide unidirectional flushing program. This was the first update to the flushing program in 25 years. Once executed, the program is anticipated to provide improved water quality and increases in hydraulic capacity of water mains.
7. **Water GIS Map:** In 2022, the Engineering Division continued the task of updating the Town's GIS-based water system map. The ongoing effort involves the use of GIS tracking devices, field survey data and as-built information to pinpoint and update the location of water mains, services and other appurtenances on the GIS map. Also included in the GIS mapping project is the continued effort to inventory and convert water tie cards, utility plans and as-built documents into digital format that can be accessed via the GIS map.
8. **Miscellaneous Projects:** The Engineering Division assisted the Water Division with a variety of tasks including Annual Statistical Report preparation, DEP permitting, construction inspection, and general technical support. The Engineering Division also assisted with the assessment and prioritization of upcoming water distribution system improvement projects and provided reviews and assistance for private development projects throughout Town.

## **G. Wastewater**

- 1. Airport Wastewater Treatment Plant Improvements:** In 2022, the Engineering Division provided administrative support and technical review in the preparation of plans and specifications for the rehabilitation of the Airport Wastewater Treatment. The project included replacement of process equipment, HVAC, electrical, and a new emergency generator. Design was completed in the fall of 2022 and construction is anticipated to begin in early 2023.
- 2. Chlorine Contact Tank Baffle Wall:** In 2022, the Engineering Division provided administrative support and technical review in the preparation of plans and specifications for the replacement of the Chlorine Contact Tank Baffle Wall Project. The project included the demolition and replacement of the existing fiberglass baffle walls with concrete baffle walls. The design was completed in the summer of 2022 and construction is anticipated to begin in early 2023.
- 3. Capacity, Management, Operation and Maintenance Corrective Action Plan:** In 2022, work continued on the sewer collection system's Capacity, Management, Operation and Maintenance (CMOM) Corrective Action Plan. The primary purpose of the EPA-mandated CMOM Corrective Action Plan was to develop a schedule for identifying and addressing deficiencies in the sewer collection system. The focus of the Town's approved CMOM plan included a three-year schedule to inspect all sixty (60) miles of sewer mains and 1,500 sewer manholes in the Town's wastewater collection system. This initial three-year system evaluation was completed in 2017. As a result of this comprehensive sewer system assessment, the Town now has an inventory of the assets within the sewer collection system and a list of



needed repairs ranked by severity. In 2022, the Town completed work on a multi-year CMOM sewer remediation project which involved pipeline and manhole lining and sealing and other associated distribution system repairs and upgrades through the sewer collection system. The Town also completed the first year (of a three-year program) of the next round of wastewater system inspections. Under this phase of inspections, approximately 21 miles of sewer mains and 490 sewer manholes were inspected.

4. **Groundwater Discharge Permitting:** In 2022, the Engineering Division provided review, administration, and technical support in the preparation of an Environmental Impact Report under the Massachusetts Environmental Policy Act permitting process to increase the amount of treated wastewater that may be discharged to the groundwater disposal beds at the Wastewater Treatment Plant on Camelot Drive. The Town's current permit requires the majority of treated wastewater be discharged through the outfall in Plymouth Harbor. Under this permit, the Town is seeking to change the prioritization, such that the primary discharge location will be to the groundwater beds at the Wastewater Treatment Plant. The draft Environmental Impact Report is anticipated to be submitted in early 2023.
5. **Water Street Interceptor Replacement Project:** In 2022, the Engineering Division provided administrative and technical support for the Water Street Interceptor Replacement Project. The project includes the replacement of a 1,400-foot-long segment of 30-inch sewer pipeline located within Plymouth Harbor. The project will involve relocating the sewer pipeline into the Water Street right-of-way, between Town Pier and State Pier, thereby improving accessibility to the pipeline and reducing saltwater intrusion. The project will also involve the replacement of several



manholes along Water Street that have been identified as sources of infiltration. Construction of the new 30-inch interceptor began in December of 2022 and is anticipated to be completed in spring of 2023.

6. **Water Street Pump Station Flood Barrier Wall Project:** The Engineering Division provided review, administration and technical support during the design and construction of the Flood Barrier wall at the Water Street Pump Station. The project involved construction of a five-foot high flood barrier wall to preserve the function of the central Pump Station during storm surges and high sea levels. Design was completed in summer of 2022 and construction began in the fall of 2022. Construction is expected to be completed in early 2023.
7. **Wastewater System GIS Map:** In 2022, the Engineering Division continued the task of updating the Town's GIS-based sewer system map. The project involves the use of GIS tracking devices, field survey data, plans and as-built information to pinpoint and update the location of sewer mains, services, and other appurtenances on the GIS map. Also included in the GIS mapping project is an ongoing effort to inventory and convert sewer tie cards, utility plans and as-built documents into digital format that can be accessed via the GIS map.
8. **Miscellaneous Projects:** The Engineering Division assisted the Sewer Division with a variety of tasks including construction inspection, closed circuit video inspection analyses, permitting and miscellaneous technical support. The Engineering Division also assisted with the assessment and prioritization of upcoming capital sewer improvement projects and provided reviews and assistance for private development projects throughout Town.

## **H. Survey**

In 2022, the Engineering Division conducted multiple field surveys for in house design projects and provided survey control for numerous construction projects throughout Town. Staff assignments included the preparation of existing conditions plans, easement plans, construction layout, roadway plans and sideline staking for the projects listed herein. In addition, the Engineering Division provided survey assistance to other Departments and Divisions within the DPW. The Engineering Division provided public right of way stakeouts for dozens of locations throughout Town, upon request of other Departments, Divisions of the DPW and the public.

## **I. Pavement Markings, Traffic Signals and Signs**

In 2022 the Engineering Division provided technical assistance and coordination in association with scheduling and implementing the Town's annual pavement marking (line painting) program. Additional technical and engineering support was provided in association with various traffic signal improvements throughout Town. The Engineering Division also continued ongoing efforts to provide engineering review and recommendations in conjunction with the Highway Division's sign replacement and improvement program.

## **J. Municipal Separate Storm Sewer System (MS4) Permitting & Management**

As an owner and operator of a Municipal Separate Storm Sewer System (MS4) that discharges stormwater into waters of the United States, the Town is required to comply with the National Pollution Discharge Elimination System (NPDES) Stormwater Phase II final rule, jointly administered by the U.S. Environmental Protection Agency (EPA), New England Region, and the Massachusetts Department of Environmental Protection (MassDEP). In 2021, the

Engineering Division continued efforts to inventory and evaluate the Town's stormwater collection and drainage system as 2022 marked the Year 4 implementation phase of the Town's MS4 permit compliance program. The MS4 permit program was initiated in the fall of 2003 and is an ongoing project.

## **K. Street Opening Permits**

The Engineering Division oversees the implementation of the Town's Street Opening Permit Program. The Division processes Utility Contractor License applications and Street Opening permits, conducts field inspections, monitors utility trench excavations and curb cuts and oversees excavations and construction activities within the Town's roadways and right of way. The Engineering Division issued 40 Utility Contractor Licenses and 100 Street Opening Permits in 2022.

## **L. Plan Reviews**

In 2022 the Engineering Division completed a total of 97 plan reviews, providing commentary and feedback to the Planning Board, Zoning Board of Appeals and the Department of Inspectional Services. In total, 17 Planning Board reviews, 52 Zoning Board of Appeals reviews and 28 Zoning reviews were completed.

## **M. Assessor Map Revisions**

The Engineering Division updated the Town's 133 Assessors Maps for 2021 to include 349 new parcels on 46 maps. A total of one street was eliminated (Peddlers Way) and seven new streets were added to the inventory in 2022:

- 1. Bentgrass Mist**
- 2. Chimney Swift**
- 3. Kestrel Heights**
- 4. Meadowbrook Drive**
- 5. Outlook East**

## **6. Owls Nest**

## **7. Watch Hill Road**

The Assessors Maps revisions and new streets were incorporated into the Town's Geographic Information System (GIS) parcels database.

## **N. GIS**

The Engineering Division continued ongoing efforts to inventory and map the Town's infrastructure utilizing the Town's Geographic Information System (GIS) database. GIS upgrades include aforementioned water, sewer and drainage databases, as well as the streets and parcel databases.

## **O. Miscellaneous Services**

In 2022 the Engineering Division provided a variety of miscellaneous services not otherwise listed herein. These services cover a range of topics but generally fall into the category of providing technical advice and engineering expertise to support various Departments and Committees throughout Town. Engineering staff also serviced the community by fielding questions, providing plans and record information, as well as issuing street addresses to residents, engineers, and the general public. The Engineering office maintains an extensive plan inventory; these plans and records are made available to the public upon request. Additionally, the Engineering office provides full size copies of maps and plans for a nominal fee.

## **Facility Maintenance Division**

Nicholas Hill – Facility Manager

Douglas Borsari – Operations Manager

Johanna Cazeault – Administrative Assistant

Craftsmen – 2

Craftsmen Apprentice – 1

Custodians - 7

### **Mission:**

The Town of Plymouth's Facilities Maintenance Division's mission is to deliver effective and efficient support through safe work practices to the 33 public properties in a manner that provides a safe and comfortable environment for all town employees and residents. Responsibilities of the Facilities Maintenance Division include but are not limited to custodial and craftsperson services, preventative maintenance and repair of HVAC, electrical and plumbing systems, and interior/exterior aesthetic maintenance.

2022 brought change/challenges to the day-to-day operations of the Facility Maintenance Division. With the decreased but continued concerns of COVID 19, our custodians stay on the front lines of protecting our staff as well as the residents visiting our 33 public buildings. The Facilities Maintenance staff has been a major asset to the Town using custodians, craftsmen, and outside contractors to service the towns needs.

With your support, the DPW has made several capital improvements, repairs, and renovations to many of the thirty-three town owned buildings, below are a few examples:

- **Manomet Transfer Station:** Public Safety is one of the top priorities for the Town of Plymouth. Over this past Summer, the DPW was notified of the poor conditions concerning the Manomet Transfer Station container ramps. These ramps were 15 years old and deteriorating at a rapid rate. Upon inspection,



the Facilities Maintenance Craftsmen were able to create a plan for demolition and re-construction of the existing ramps.

- **Portable Restroom Trailer** – The Facilities Maintenance Division is constantly maintaining the public restrooms during the open season of the year. This includes cleaning, fixture replacement and repairs. This year, the DPW purchased a new portable restroom trailer that is used for both White Horse beach and town events, such as the Thanksgiving Parade. Facilities Maintenance Staff were charged with the maintenance and management of the daily cleaning. This is a highly used piece of equipment that is extremely beneficial to the residents and visitors of the town.
- **Police Department** – The Facilities Maintenance Division is currently in the process of three major project located at the Police Station Headquarters. These projects include building a new office in the lobby for Firearms Safety, a mezzanine storage system with temperature control capabilities in the storage facility behind the station, and a complete HVAC system renovation to a heat pump system throughout the entire building.
- **Animal Shelter** – The Facilities Maintenance Division has completed various projects in the animal shelter which include but are not limited to replacement of all windows and exterior trim throughout the exterior of the building, door replacement, and roofing repair. In terms of energy conservation, the Facilities Department is currently working on a project to replace the current original HVAC system with a highly efficient heat pump temperature control system.
- **Exterior Repair Projects** – The Facility Maintenance Division Craftsmen have been working hard to maintain the aesthetic quality of buildings and areas throughout the Town. These painting and repair projects include but are not limited to

Manomet Youth Center exterior lead abatement and trim painting, Animal Shelter interior and exterior painting, Manomet Library interior wall painting, Morton Park Restroom interior painting, Crematory interior painting, and visitors' information booth interior painting.

- Fire Stations - The Facility Maintenance Division is constantly working to ensure the fire stations are properly maintained and cleaned. General maintenance in the fire stations includes but is not limited to generator service, overhead door service, MEP regularly scheduled maintenance, and a newly placed rotating custodian cleaning schedule. A DPW floating custodian services each fire station once a week.

The Facility Maintenance Division will be looking to continue these improvements using capital project funding as well as the day-to-day operations and maintenance repair throughout the town.

The Craftsman, Custodians, and Outside Contractors working in the Facility Maintenance Division have been instrumental towards the upkeep, improvement, and health and safety of all of Plymouth's 33 public buildings.

## **DEPARTMENT OF PUBLIC WORKS**

### **SOLID WASTE**

Sheila J. Sgarzi, PE – Assistant Director of Public Works  
Dakotah Stockell – Administrative Assistant

#### **MISSION:**

The mission of the Solid Waste Division is to provide accessible, cost effective and environmentally responsible solid waste disposal and recycling services.

The Solid Waste Division is supervised by the Assistant Director of Public Works and consists of one administrative assistant, two full-time truck drivers, two full-time attendants and one part-time attendant. The Town's Solid Waste operational fee model is based on the PAYT system, which is structured to provide equity to users, while also promoting recycling through incentivizing the reduction of general waste production. The Solid Waste Division maintains and operates the Manomet Transfer Station. In addition, the Division oversees monitoring and permit compliance of the Town's three capped landfills. The Solid Waste Division also oversees the issuance of Transfer Station and recycling passes.

The Manomet Transfer Station is open on Monday, Tuesday, Friday, Saturday and Sunday  
from 8:00 AM – 4:00 PM.

Items collected at the Manomet Transfer Station include the following:

- Light bulbs
- Waste oil
- Batteries
- White goods such as refrigerators, stoves, etc.
- Propane tanks
- TV's
- Yard waste, such as leaves and grass
- Bottles & Cans

- Paper
- Cardboard
- Books
- Clothing donations

### FY22 STATISTICS:

NUMBER OF PASSES SOLD	FY22	
	Cost	# of Passes
Transfer Station (Yearly)	\$180	3,200
Recycle Only	\$40	782
Seasonal (4 Months)	\$80	124
1 Month Pass	\$30	143
2 <sup>nd</sup> Vehicle Pass	\$10	1,103
Trailers	\$10	88

TRASH AND RECYCLING TONNAGE	FY22
Trash	2,084.18
Mixed Paper	288.4
Cardboard	274.02
Mixed Plastic 1-7	170.1
Glass	150.06
Scrap Metal	237.04

## **DEPARTMENT OF PUBLIC WORKS FLEET MAINTENANCE**

Sheila J. Sgarzi, PE – Assistant Director of Public Works  
Dakotah Stockell – Administrative Assistant

### **MISSION:**

The Fleet Maintenance Division provides maintenance support services to the Town's vehicles in order to achieve maximum expected design life, maintain daily municipal operations and ensure safe transportation for Town employees.

The Fleet Maintenance Division is supervised by the Assistant Director of Public Works and consists of one administrative assistant, five full-time master mechanics and one service technician. The Fleet Maintenance Division is responsible for maintaining, repairing and inspecting the Town's 310 pieces of equipment, including cars, trucks, heavy machinery, trailers, snowplows, sanders, compressors and police vehicles. The services provided by the Division include daily repairs, inspections, maintenance, welding, fabrication, fuel delivery, roadside assistance and towing. The Fleet Maintenance Division provides an essential service to the Town and its residents by ensuring the safety of the municipal vehicles and equipment, including the entire fleet of police vehicles. In addition, Fleet staff play an integral role during storm events by keeping plows, trucks and equipment operational.

In 2022, the Fleet Maintenance Division successfully maintained, rebuilt, and completed major repairs to many Town-owned vehicles, including but not limited to the following:

- Replaced head gaskets in several one-ton pickups and dump trucks
- Rebuilt Ford Super Duty rear ends
- Performed all State & DOT inspections for all DPW, police and school vehicles in accordance with the Registry of Motor Vehicles



- Inspected all snowplow contractor equipment prior to being hired by the Town
- Provided essential maintenance, emergency repairs and road calls during snow and ice operations
- Maintained, serviced and repaired all police vehicles including daily safety checks for all cruisers
- Serviced and repaired sanders
- Replace EGR and oil coolers on several 6.0 Ford diesels

In 2022, the Town diversified its vehicular fleet with the addition of electric vehicles to its lineup. The Town took delivery of three electric vehicles in 2022, consisting of one Ford Lightning and two Chevrolet Bolts. The electric vehicles were funded through the American Rescue Plan Act (ARPA).

## **Highway Division**

Tim Balboni – Highway Manager

Carol Ferguson – Administrative Assistant

## **MISSION**

The mission of the Highway Division is to maintain and preserve the Town's Public Way infrastructure, which includes gravel roads, paved roads, sidewalks, street signs, traffic signals, and storm drainage systems and to restore and improve services to the general public. The Division also maintains access for emergency vehicles on many private roads.

The Highway Division will continue its goal of increasing staff levels. We currently have several vacancies which we are working to fill to bring us back to full staff of 35 employees. The long-term goal of the Division is to bring staffing levels up to industry standards, which requires approximately 10 to 12 employees for every 100 miles of roads maintained. The Highway Division continues to be responsible for over 400 miles of roads spread across 103 square miles. The services provided by the Highway Division include emergency and maintenance type repairs to streets and sidewalks. The Division also responds to pothole defects, maintenance of the storm water system, snow and ice removal, and consistently serving requests generated from other DPW Divisions as well as from the public.

## **Road Construction and Resurfacing**

The Highway Division has worked in conjunction with private contractors to perform major road re-construction on several roads throughout Plymouth. Pavement resurfacing projects were performed on sections of Billington Street from Westerly Road to Summer Street, Sections of Court Street from the Kingston Line to Hedge Road, Hamilton Street to Hall Street, Murry Street, Elliot, Turnberry Drive, Teabeary Circle, Hilltop Av, Pearl Street, Valley Road from Carters Bridge Road to Grace Way. Each road received different types of

treatments depending on the road condition such as complete pulverizing and regrading, pavement milling, shimming.

A good portion of the drainage was installed by DPW with the assistance of the Engineering Division. The more intricate drainage was installed by outside contractors. Milling, reclamation, and paving was performed by outside contractors.

### **Asphalt Repair Patching**

The Highway Division provides general and emergency repair services to all roads and sidewalks throughout the Town. Some repairs consisted of large to small potholes, repairs around storm drains and utility trench repairs. In 2022, the Highway Division laid approximately 600 to 650 tons of asphalt for pothole and settling trenches.

The Highway Division is very fortunate to obtain hot mix throughout the winter months from the asphalt plants. The utilization of two asphalt hotbox's recycler truck allows the DPW to do permanent repairs without the use of cold patch. The asphalt repair crews respond to complaint work orders taken by the Highway office generated by calls from the general public. Additionally, some utility trench work road repairs and patches were completed for the Water and Sewer Divisions. Several sidewalk repairs were made through out the Town as well.

### **Drainage Repairs/Catch Basin Cleaning**

The Highway Division performed numerous routine repairs to stormwater drainage systems throughout the Town. Structures were repaired by hand, building them from blocks and brick. Rebuilding structures varied from replacing frames and covers and top section repairs, to complete structure rebuilds. Skilled labor was used to perform these tasks. The Highway Divisions uses precast concrete whenever possible, but sometimes underground utilities don't allow that to happen. The Highway Division operated one catch basin cleaning truck and a Vactor truck. Basins and piping system that became clogged were cleaned with the basin truck and the Vactor truck working in

conjunction with each other. Most of the storm drainage systems consist of a series of catch basins, drain manholes, piping systems and leaching systems to dispose of the stormwater runoff. Sand, leaves, pine needles and other debris all contribute to drain system clogs.

### **Street Sweeping**

The Highway Division operated two out of the three sweepers in 2022 from early spring until the first of the new year, weather permitting. In early spring, the Highway Division started by cleaning the main roads and sidewalks and then moved onto the secondary roads. The three-wheel Pelican sweeper was dedicated to the downtown and waterfront areas throughout the sweeping season. Additionally, the sidewalk sweeper and hand crews were used to clean and sweep the sidewalks through the season to clear sidewalk debris. In the fall, leaves and pine needles were collected to keep drains open in preparation for the winter season. Sweeping was performed systematically in this manner throughout the Town of Plymouth.

### **Gravel Road Grading**

The Highway Division operated with both graders for the 2022 season. Highway had at least one grader out daily, weather permitting. Over the spring and summer, the gravel roads were in good condition which was due to the mild winter. The Highway Division was able to keep the roads maintained more efficiently. A key factor, aside from having an effective schedule and maintenance plan, is having a dedicated tank truck to apply liquid magnesium to help with the dust control and stabilization. The Town of Plymouth has approximately eighty-five miles of gravel roads to maintain and provide access for emergency equipment and the residents. Road grading is generally performed during spring, summer and fall months. The larger main roads such as Old Sandwich Road, Ship Pond Road, Wareham Road, Roxy Cahoon Road and Mast Road were graded once a week or as needed on a rotating basis. The smaller, less-traveled roads were also graded, but on a less frequent rotation throughout North Plymouth, West Plymouth,



Manomet, Cedarville, Chiltonville and South Plymouth. Every effort is made to keep roads in good condition. The use of recycled road base continues from the DPW's crushing operation and provides for a considerable cost savings to the Town and operating budget.

### **Traffic Signs and Signals**

The Traffic and Signage Department within the Highway Division continued to upgrade the computer software and printer capability to produce almost all municipal street signs. The Sign Department continues to maintain a portion of the traffic markings, including Town parking spaces. Crosswalks were repainted in the downtown and waterfront areas in early summer. School zones were painted just before the beginning of the school season. The Sign Department also provided emergency assistance to the Police Department with street closings and detours and provided traffic barricades for holidays and special events. The Town utilized its four variable message boards for public notification and traffic safety enhancements on a regular basis.

### **Roadside Brush Clearing**

The Highway Division did a considerable amount of brush mowing this season and continued into the winter months. In the spring, mowing began with the primary main roads in Town such as Carver Road, Summer Street, South Street, Nook Road, Cherry Street, Federal Furnace Road, Long Pond Road, Rocky Hill Road, Jordan Road, Sandwich Road, Old Sandwich Road and many more. The Highway Division also mowed many developments and drainage easements throughout the Town. The mowing allowed for a proper line of sight at intersections along public and private ways, in order to prevent accidents and to ensure public safety. Private property owners are encouraged to maintain shrubs, bushes, and vegetation on their properties to maintain safe lines of sight.



## **Solid Waste**

The Highway Division operated one large packer truck and performed solid waste collection at all municipal buildings (recycling only at School Department buildings). Trash barrels and dumpsters were maintained throughout the season in the downtown and waterfront areas, as well as the public beaches. Additional efforts were required to handle increased volumes of trash associated with holidays, special events and tourism.

## **Litter and Dumping Cleanup**

The Highway Division is not staffed to perform daily litter pickup along the many Town's public ways. The Highway Division does do some general litter removal when time allows during the winter months, as the construction season winds down. The Highway Division picked up dumping debris at many different locations throughout the Town as needed and assisted in the Town-wide cleanup in which hundreds of trash bags are collected. The Division appreciates the cooperation of the public and businesses in keeping Plymouth clean and beautiful.

## **Snow and Ice Removal**

The Highway Division performed snow and ice removal operations throughout the Town of Plymouth during snow and events under the Town's Snow and Ice Plan. They also worked with the assistance from other DPW Divisions including Water, Sewer, Parks, Cemetery, Engineering, and Clerical Staff. During large storms 110 to 115 private contractors were hired to assist in the operations.

## **Infrastructure**

The DPW continues to advance many road paving projects, water, sewer, and drainage repairs to meet system needs, regulatory requirements and operational efficiency. Within the DPW Divisions you will see a commitment to sustainability as the Department continues to repair and replace aging infrastructure.

## **CEMETERY AND CREMATORY DIVISION**

Submitted by: Ken King, Superintendent

The Cemetery Division maintains twenty-two cemeteries within the town of Plymouth including smaller cemeteries that contain graves of veterans. Of the cemeteries that the town maintains, seven are currently active with interments. Vine Hills Crematory serves Plymouth, Cape Cod and the surrounding area. Current staffing for the Cemetery and Crematory Divisions includes a Superintendent, an Administrative Assistant, a part time Administrative Secretary, a Cremationist, a part time Assistant Cremationist, a Cemetery Foreman, a Lead person, a machine operator and seven cemetery laborers. The Divisions report to the Department of Public Works.

### **STAFFING**

Four much needed laborers were hired in 2022 to help maintain the town's more than twenty cemeteries. This has helped the Division be proactive in its approach to maintenance. This has greatly contributed to the cemeteries being cut and trimmed on a rotation and having enough staff to do burials. Requests for foundations, veterans' markers and shrub removals are done efficiently now due to the additional staff. The large amount of leaf removal from the cemeteries is more manageable with the better equipment and staffing. This has also helped with tree damage from wind events especially in the Oak Grove and Vine Hills cemeteries.

In addition to the laborers, a part time administrative secretary position was added in 2022. This position is funded by both the Cemetery and Crematory Divisions and will assist with paperwork, telephone answering, office visits and provides office coverage when the full-time administrative assistant is out of the office. The addition of the part-time administrative secretary fills a void and ensures the office remains open to the public all day.

## **VINE HILLS CREMATORY**

Vine Hills Crematory cremated a total of 1089 humans in 2022. This number represents a return to pre COVID numbers. The Crematory Division deposited a total of \$303,873.61 from cremation services in 2022. In March the cost of an adult cremation increased from \$250.00 to \$350.00, with a new fee of \$550.00 in place for the cremation of caskets.

A full retort rebuild was completed on unit number 1 with a PLC upgrade scheduled for unit number 2 in process. The crematory is in good shape equipment wise due to work done in the last three years and annual inspections of all three retorts.

## **CEMETERY DIVISION**

In 2022, the Cemetery Division interred 176 human remains which included 76 full burials and 99 cremation burials (57%). Of those 176 humans, 14 were known veterans. Four of the cremation interments were in the newly installed niche walls at Chiltonville Cemetery.

The Cemetery Division deposited a total of \$190,140.75 from interments, lot sales, deed transfers and foundations in 2022. In March, rates were increased for lots for residents to \$1200.00 and non-residents to \$2400.00. There were also increases in opening and closing fees for both full and cremation burials. The rate increases represent the first changes in 8 years and are important for the Divisions to offset maintenance costs and cover equipment needs. The fees also cover overtime costs of the staff needed for frequent weekend burials and aligns the rates with surrounding towns and private cemeteries.

## **MAINTENANCE AND EQUIPMENT**

New Equipment – The Division added a Kubota mini excavator, a John Deere pro gator utility cart, a Ford F-550 dump truck with plow and sander and two Scag 48” commercial lawn mowers.

Headstone repairs and installation – Staff repaired and reset 17 old broken headstones in Oak Grove with 11 stones restored by an outside contractor; 74 foundations were poured; 17 flat markers were installed for a fee; 15 veterans' markers were installed at no charge.

Water repair – 20 leaking spigots were replaced, and three water line repairs were made with more scheduled for spring.

Shrubs and Trees – 87 overgrown shrubs were removed; 114 tree and shrub stumps were removed by Town staff, the Forestry Division removed 9 trees and 24 large hanging branches or tops with the cemetery staff removing 15 trees.

Signs and Fences – Many missing or damaged signs in Vine Hills and Oak Grove were replaced. The Summer Street fence line metal railings were sanded, primed, and repainted as was the entrance sign.

## **PROJECTS**

Oak Grove Burial Tomb – The tomb dates to 1850. The entrance doors were sand blasted and primed and then repainted. Two broken windows due to vandalism were replaced next to the entrance doors. Window grates were restored and replaced along with window frames being scraped and repainted.

Veteran markers – Cemetery staff raised and edged 1079 veteran markers in 6 cemeteries. Many of the markers were barely visible with some dating back to WWI veterans.

Chiltonville Cemetery – Dirt roads were graded and repaired with asphalt millings, prepping them for a road overlay in the future. Also, two basins were cleaned with one raised to help with severe flooding at this site. Future drainage improvements will be needed at this site before repaving.

Vine Hills and Oak Grove – Many of the dirt roads were graded and replaced with asphalt millings making the roads more suitable to drive



on after rainfall. One basin was unearthed and raised, and seven basins were cleaned by Highway staff to help with flooding issues.

Manomet Cemetery – New entrance and exit signs were replaced along with 5 new rhododendron shrubs being planted to replace old ones.

Cemetery expansion – Three separate locations in Vine Hills have been identified for potential expansion. This would be a combination of full and cremation space depending on the location. This would help provide burial space while a timeframe to build the new cemetery is decided upon. A design of the new cemetery is slated to go before spring 2023 town meeting. While this is all being developed, the Town will continue to only allow the purchase of one or two graves when there is an immediate need.

## **BURIAL HILL**

Warren Yard fence restoration – This burial surround is the last of its kind at Burial Hill and was fully restored. The fence was restored by Cassidy Brothers forge in Rowley, MA. This included new finals and rosettes being refabricated. Also, the surround was sandblasted, primed, and painted. The missing gate was remade and funded by the Friends of Burial Hill. It is estimated this fence was built in the late 18<sup>th</sup> century.

The Friends of Burial Hill started the process of repainting the many hand railings. All the missing railings have been replaced at all three of the walkways.

All four large signs on Burial Hill were planned out in December with a goal of installation in early spring. Two of the signs were damaged by wind and falling tree branches.

Hearse House – The building sustained roof and gutter damage by a contractor working on the nearby church. An insurance claim has been filed. The building has broken windows and been tagged by graffiti multiple times. An outside firm has developed a plan for the



outside of this 1915 historic building. Funding sources need to be explored as the building is in need of substantial repair.

All the beech trees were treated by a licensed contractor for beech leaf disease (BLD). These massive trees were needle injected with fertilizers and large amounts of water along with wetting agents at the base of the trees. This was done to help bolster the vigor of the trees as there is currently no known cure. This project was overseen by a certified arborist and the Town's Tree Warden. This treatment was done at two different stages at a cost of \$9900.00. Areas off severe erosion were loamed and seeded along with trying to redirect the water in this location. Staff had to bring four pallets of loam by hand to access these locations as there is no way of getting equipment to many spots in this cemetery. Other areas that were previously repaired because of erosion issues were fertilized and overseeded and are greatly improving. The Historic District Commission approved 4 new no dog signs at this historic site. With many owners not picking up dog waste on walkways and the damage from urine on historic headstones this had become a problem. Graffiti has been removed from this site on numerous occasions, which has been costly for the Town.

Headstone repair – A local contractor repaired 328 headstones with another 68 additional stones added to the contract to be finished by the summer of 2023.

### **CEMETERY COMMISSION**

The Commission met several times to address safety concerns around grave plots, needed increases to fees for lots and services provided. Space concerns were a major topic with the consensus that the town needs to invest in a new cemetery. Ways to use the limited space the town currently has to its maximum potential was discussed.

The mission of the Parks and Forestry Division:

To provide safe, aesthetically pleasing, and functional public areas, which enhance the community's current and future needs.

To plant, maintain and manage public shade trees along the Town's public ways and public areas, while maintaining public safety, aesthetic quality, and value of the Communities Urban Forest.

To plan, promote and implement a diverse selection of facilities and programs both passive and active.

This year the parks crews work consisted of, but was not limited to:

- Mowing and maintain the turf grass throughout the parks.
- Pruning, weeding, edging, and mulching all landscaped beds.
- Picking litter and emptying trash receptacles in 35 open space areas.
- Repairing playground equipment and fences.
- Re-establishing and maintaining all baseball and softball fields.
- Irrigation repairs within irrigated parks.
- Hanging wreaths throughout Downtown and North Plymouth.
- Safety and skill training.
- Landscape equipment maintenance and repairs.
- Spring and fall cleanups.

Downtown Beautifications – Per usual, thank you to the Visitor Service Board, for funding multiple beautifications requests. These beautifications included hanging flower baskets, Christmas wreathes, lights for the Shirley Square linden trees, LED light strings for the decorative light poles throughout the Downtown, Waterfront, and North

Plymouth areas, and lights for the Downtown Christmas tree that was placed in front of the Town Hall this year.

Brewster Garden – Thirty-three weddings were held at Brewster Gardens. Tulip and Daffodil bulbs were planted to beautify the gardens in the spring, and mums were planted during the fall.

Forges Field – International Golf was awarded an extension for the grounds maintenance contract. For the tenth consecutive year Plymouth North High School had use of the Forges Field complex for some of their athletic teams. PCIS also utilized fields for soccer, field hockey, and softball. Several sports tournaments and games were played throughout the complex during the spring, summer, and fall months.

Morton Park – Sixteen fishing tournaments were held at Billington Sea, launching their boats from the Morton Park boat ramp. Seasonal and fulltime staff attended this park daily to make sure that the park was clean and well maintained.

Hedges Pond Recreation Area – Seasonal and fulltime staff attended this park daily to make sure that the park was clean and well maintained. The Parks and Forestry Divisions worked hard to perform maintenance including seasonal clean ups, mowing and substantial tree work. The Parks crew made multiple irrigation repairs.

White Horse Beach – A portable restroom trailer was purchased and will be placed for the summer season for the use of beach goers. The trailer includes running water, a men's unit, a woman's unit, and an ADA accessible stall. The wheelchair accessible ramp was placed along the main entrance pathway, allowing wheelchairs to enter and exit the beach. Seasonal staff attended daily during the summer season for trash pickup.

Depot Park – Eversource started a utility project throughout the entire park. This project is due for completion by fall of 2023.

Each year the Forestry Division works hard in maintaining public safety, aesthetic quality, and value of our public shade trees throughout the Town of Plymouth

This year the Forestry Divisions crew's work consisted of, but was not limited to:

- Keeping all newly planted trees, hanging flower baskets, and the planters throughout Downtown and North Plymouth, watered during the summer season.
- Re-establishing the tree nursery located at 169 Camelot Drive. This included replanting several trees and installing drip line irrigation.
- Tree calls requested by phone call: 221
- Public Shade Tree Hearings: 1
- Tree pruning and removal upon assessment on public roads.
- Erecting the Downtown Christmas Tree.

The Christmas tree came from Seal Cove Road, in Manomet, donated by the Sargent family. It was on display in front of the Town Hall.

The National Arbor Day Foundation recognized Plymouth for the 33<sup>rd</sup> consecutive year with Tree City USA status. In honor of Arbor Day, an Eastern Redbud (*Cercis Canadensis*) tree was planted at the Federal Furnace Elementary School by the Forestry Division alongside the helping hands of the students.

## 2022 WATER DIVISION ANNUAL REPORT

The mission of the Water Division is to provide the highest quality drinking water and fire protection at the lowest possible cost. The goal of the Division is to be recognized by the Townspeople as an effective and efficient operation within the Town government. The Water Division operates on the principles of craftsmanship and integrity. We are constantly seeking new and creative ways to improve the quality of the water and the efficiency of the operation.

In 2022 the Town of Plymouth saw the return of construction and associated growth not seen since late 2019 (pre-covid). Projects such as the condos at 5-7 Water Street, 134 Court Street, the Ocean Walk development in Cedarville near the newly constructed Ace Hardware and numerous other residential and commercial projects demonstrate that development is alive and well here in Town. Larger housing developments like Hanover Colony at Plaza Way, The Oasis on Home Depot Drive and Harbor Walk (Cordage Park phase 2) are nearing completion and preparing for occupancy. As growth and development resume at an unprecedented pace, the demand for potable drinking water and sufficient fire protection has never been higher in Plymouth. The DPW Water Division is challenged daily by ever tightening regulations promulgated through the EPA. Stricter guidelines for lead, copper, PFAS and other contaminants make the business of public water supply increasingly complex.

The Summer of 2022 was particularly arid, achieving a level 3 Critical Drought declaration in late July. Lack of precipitation forced a mandatory ban on all non-essential outdoor water use. Normal seasonal outdoor watering restrictions begin on May 31<sup>st</sup> and expire on September 30<sup>th</sup>

However, drought conditions existed into late October, forcing the Town to keep water restrictions in place later than previous years.



The seasonal restrictions, as well as the watering ban, are conditions of the Town's Water Management Act Withdrawal Permit which is issued by the Department of Environmental Protection. All suppliers to public water systems are permitted through the DEP who in turn tracks all withdrawals and makes determinations of the amount of water that can safely be removed from the aquifer.

Plymouth continues to pursue and support water infrastructure projects necessary to meet the needs of the residents now and in the future. The new water main installations were completed on Doten and Winter streets in early 2022. These new mains replaced nearly a half mile of pipe originally installed in 1933 that had reached the end of its useful life. Three hundred linear feet of water main was installed between Highland Ave and Manomet Ave on Simes Road, completing a loop in that area and giving the system some much needed resiliency. The Stafford tank rehabilitation was finally completed in late June. Upgrades to the tank include interior and exterior coatings, newly welded anchor bolts and chairs, modern weather tight enclosure for the sample station and radio communication equipment, safety railings around the roof hatch and replacement of the finial vent and screen. Town Meeting members voted to allocate additional funds to support the Manomet Pressure Zone water main upgrades (coming in Spring of 2023) as well as funding to replace the aging Asbestos Cement main on Federal Furnace Road. Water mains on both the Eel River bridge on Warren Ave, and the Jordan Road bridge over 3A are scheduled to be replaced in the Spring of 2023 as well.



This pipe dated 1892 (no longer in service) was exposed during a construction project at the rear of the Hotel 1620 on Water Street. While it appears in good shape for its age, its iron composition and leaded joint serve as a reminder of the necessity for distribution system upgrades and improvements.

Between the summer of 2023 and Spring of 2024, the Town's Water Division will participate in the fifth round of the Unregulated Contaminant Monitoring Rule (UCMR5). The Rule is intended to test for certain contaminants to determine if they exist within the water supply and if so, do the concentrations warrant removal or treatment. This is a requirement of the Environmental Protection Agency which is the Federal governing body of the DEP. This year

we will be sampling for 29 additional PFAS compounds as well as Lithium. Our recently issued Water Quality Sampling Plan for 2023-25 has us taking a closer look at secondary contaminants as well as the original PFAS(6) compounds for which the maximum contaminant level was established.

The Water Division has also begun preparations for upcoming changes to the EPA mandated Lead and Copper Rule. The new regulations will be put into place in October of 2024 and will require water suppliers to have complete lead service line inventories as well as a phased plan for their replacement. New lower limits for lead and copper in drinking water are anticipated to be part of the revised rule with the ultimate goal of eliminating these contaminants altogether.

Several water main projects were installed by private developers during 2021.

<u>Location</u>	<u>Length</u>	<u>Pipe Size</u>
Simes Road	300 LF	6"
Doten Road	1,600 LF	8" 4 hydrants
Winter Street	600 LF	8" 2 hydrants
Ocean Walk (Cedarville)	750 LF	8" 2 hydrants

**CONSUMPTION OF WATER**

Estimated Population Served:	44,170 (est. 63 % of Town)
Total Yearly Consumption:	1,498,424,767 gallons
Average Daily Consumption:	4,094,057 gals/day

**DISTRIBUTION SYSTEM**

Type of Pipe: Cement lined cast iron, cement lined ductile iron, asbestos-cement and PVC.

Size Ranges:	2 to 20 inches
Total Pipeline in Service:	245 miles
Number of Hydrants:	2,874
Service Connections	14,776

**DISTIBUTION SYSTEM WORK**

Service Taps Added:	13 Total (6 in house - 7 Contractors)
Services Renewed	5 (customers/lead)
Services Abandoned	2
Curb Stops Replaced	6
Main Breaks	9

Service Leaks	21 PWD / 71 Homeowners
Contractor Damaged	2
Hydrants Repaired/Installed	7 /5 Contractors
Hydrants repaired	5
Water Mains Installed	1350ft
Water Mains Cut & Capped	0
Insertion Gate Valves Installed	0

**DATE WATER DEPARTMENT ESTABLISHED:** The Town purchased the water system from private owners in 1855. The first water system was established in Plymouth during 1797. During the renovation of the Town Hall, the original charter of the Plymouth Water Company was found. It was signed by Governor Samuel Adams, 7 February 1797. It is available for inspection at the Plymouth Public Library.

**SOURCE OF SUPPLY:** South Ponds Well #1 & #2, Lout Pond Well, Wannos Pond Well, Ship Pond Well, Ellisville Well, John Holmes Well at Savery Pond, Bradford Well #1 & #2, Federal Furnace Well, North Plymouth Well, Darby Pond Well and Forges Field Well.

**STORAGE TANKS:** Harrington, Samoset, North Plymouth, Stafford, Lout Pond, Chiltonville, North Pine Hills, South Pine Hills, Indian Hill and Cedarville.

## 2022 PUMPING (Gallons)

South Pond Well #1	149,959,180
South Pond Well #2	200,599,341
Lout Pond Well	21,328,831
Federal Furnace Well	71,951,336
Darby Pond Well	222,494,434
North Plymouth Well	141,896,952
Ship Pond Well	86,372,567
Wanno's Pond Well	96,345,300
Ellisville Well	134,022,204



John Holmes Well	145,558,492
Bradford Wells	109,126,830
Forges Field Well	118,769,300
Total	1,498,424,767

## PLYMOUTH WATER DIVISION

### P.W.S. #4239000

**SCADA:** A Supervisory Control and Data Acquisition (SCADA) system monitors and controls the entire water supply and distribution system. The SCADA system is controlled by radio transmitters. The system provides the Division the ability to manage and control the water system twenty-four hours a day. The alarms generated are typically from storms, mechanical and equipment failures and process control alarms. Alarm testing is performed quarterly to assure that the pump stations function according to their design specifications.

**Source:** If any source (wells) is affected due to a power outage, there is a back-up power supply generator at each facility. Ten of the eleven sources have stand-by power. At the Darby Pond Well, emergency power generation is scheduled to be in place by the end of 2023. Three of our four booster stations are also equipped with backup power. The Cedarville Booster Pump Station is also on track to have backup power by the end of 2023.

**Distribution:** The system is divided into six pressure zones. Five zones have supply sources; the Pine Hills Zone is supplied by the Pine Hill Booster Station with water from the Plymouth Center Zone. The Bradford Zone is interconnected with the Plymouth Center Zone thru the Nook Road Booster Station as well as the Forges Field Valve Control Station. Pine Hill Pressure Zone is not connected to the Manomet Pressure Zone as the PRV on Rocky Hill Road was permanently abandoned. The Cedarville and Manomet

Zones are interconnected through the Cedarville Booster Pumping Station. The West Plymouth Zone is interconnected with the Plymouth Center Zone Through the Deep Water Booster Station. The Plymouth Center Zone is interconnected with the Town of Kingston Water System on Route 3A with a 12-inch main. There is also an 8-inch interconnection with Kingston on Cherry Street near the Independence Mall.

**Treatment:** All sources are treated for corrosion control by adding sodium hydroxide to raise the pH and alkalinity. Corrosion Control treatment assures that the water is neither corrosive nor scale forming. The Bradford Water Treatment Plant takes groundwater from two wells and filters the water through a media known as (Greensand Plus) for iron and manganese removal. The North Plymouth Well is filtered through granular activated carbon pressure vessel units. The Wannos Pond Well, Federal Furnace Well and Lout Pond Well utilize sequestration for iron and manganese. All sources are disinfected using sodium hypochlorite.

**Storage:** The Water Division conducted its annual evaluation of all ten of its water storage tanks during 2022. Haley Ward Inc. engineering was retained to perform annual engineering inspections of all tanks. The engineering inspections revealed the need to move the Town's two concrete tanks (North Plymouth Reservoir 1980 and South Pine Hills Tank 1975) to the top of the list for rehabilitation. We are hopeful that work will begin on this project by the fall of 2023.

Monthly tank inspections are conducted by Water Division staff and follow standard inspection procedures for security, major failures, leaks, open hatches, or other problems to discuss and communicate concerns. The water storage tank evaluations are an important step in recognizing the present overall conditions of the structures.

## 2022 SEWER DIVISION ANNUAL REPORT



The mission of the Sewer Division , through cooperative teamwork of the treatment operations, infrastructure maintenance and laboratory staff, of Woodard & Curran the contract operator and, Town staff, is to protect the environment by minimizing health/pollution risks while effectively meeting the criteria imposed by the U.S. Environmental Protection Agency and the MA Division of Environmental Protection regulations and permits by optimizing process control and long term infrastructure integrity through a strategically planned and coordinated inspection, analysis, preventive maintenance and scheduled replacement program in a professional cost-effective manner with emphasis on serving the needs of the sewer utility rate payer with minimal financial impact.

This is the twenty-second year of operation at the Wastewater Treatment Facility located at 131 Camelot Drive. During the calendar year 2022, Sewer Division personnel, under the management of Woodard & Curran (W&C), (The Town's contract operations company.) endeavored to meet the compliance requirements mandated by both the Federal and State governments.

All Town buildings, including schools and fire stations not on Town sewer, had their septic systems pumped by the Sewer Division personnel utilizing the Town owned 5,500-gallon tank truck. Throughout the year Sewer personnel maintained and repaired all pumps and motors within the eight pump stations and sixty miles of

collection system piping ranging from thirty inches in diameter to six inches in diameter.

During 2022, W&C conducted preventative, hotspot, and corrective flushing and cleaning of 92,857 linear feet of sewer line.

Annual sampling and inspection of industries permitted under the Town of Plymouth's Industrial Pretreatment Program were completed in compliance with the Attorney General's mandated Pretreatment Program, in accordance with the Environmental Protection Agency's Rules and Regulations, 40 CFR 403.

The Sewer Division has continued to implement the Sewer Bank Policy as revised by the Board of Selectmen on September 10, 2019. There were 66 additional new permits issued, in 2022 the total additional gallons permitted was 19,407 and revenue collected totaled \$200,470.

#### Plymouth Wastewater Treatment Facility **OPERATIONAL STATISTICS**

During 2022, the Wastewater Treatment Plant treated an average of 1.61 million gallons of wastewater per month.

The facility received and treated an average of 19.3 million gallons of septage in 2022.

An average of 5,230,000 gallons of wastewater sludge was hauled in liquid form to a Veolia Water North America facility in Cranston, RI for incineration.

**CMOM Lining & Spot Repairs** – In 2022 the Sewer Division continued work with Environmental Partners Group (EPG) and National Water Main on the Capacity, Management, Operation and Maintenance of the Collection System as outlined in the Town's EPA approved Capacity, Management, Operation and Maintenance Plan



(CMOM). Rehabilitation of Town's sewer collection system included the following:

- Cured-in-Place Pipe (CIPP) lining of approximately 1,842 linear feet.
- 209 gallons of chemical grout used
- Chemical root treatment of approximately 9,167 linear feet
- Grouting fifty (50) service connections
- Chemical grouting
- Completing three (3) point repairs at broken or collapsed pipes. Two repairs made in CMOM Rehab (one at 32 Court St and one at 56 Main St)
- One repair made in CMOM Phase 1 on Billington Street
- Replacing nine (9) manhole frames and covers
- Furnish and installation of two (2) inside drop connections into an existing sewer manhole
- Exterior manhole grouting and interior crack sealing of seven (7) manholes to stop leaks
- Rebuilding bench and inverts in nine (9) manholes
- Epoxy lining of sewer manholes of approximately one hundred and ninety-five (195) vertical feet

**CMOM inspections** - The primary purpose of the EPA-mandated CMOM Corrective Action Plan was to develop a schedule for identifying and addressing deficiencies in the sewer collection system. The CMOM planning is to be renewed and updated every five years. The Town resumed CMOM plans were overdue, and we started Phase one in 2022 which consists of the previous timeline, including a three-year schedule to inspect all sixty (60) miles of sewer mains and 1,500 sewer manholes in the Town's wastewater collection system. The initial three-year system evaluation was completed in 2017.

CMOM 2022 completed:

- Cleaning and CCTV of approximately 88,658 linear feet of sewer mainline.
- Four hundred forty-nine (449) manholes inspected.



**Plymouth Airport Wastewater Treatment Plant (PAWWTP)** – Plymouth DPW and Plymouth Airport Commission continued working with BETA engineering group to evaluate the current state of the PAWWTP and develop a construction cost estimate, and renew the current permit with DEP. The PAWWTP was constructed in 2001, and services the airport and two nearby plazas. Based on the airport's master plan for development, the facility was designed to handle a maximum daily flow of 25,000 gpd. However, much of the development outlined in the master plan has never been constructed or connected to the WWTF. As a result, the actual average flow to the facility is approximately 5,000 gpd. In 2019, BETA began an evaluation of the Wastewater Treatment Plant (WWTP) which services the Plymouth Municipal Airport (PMA) and two nearby plazas. The evaluation was completed in July 2021 and included all parts of the facility, including process equipment, building systems (electrical, plumbing, etc.), and the physical building and grounds. BETA performed the evaluation of the process equipment and physical plant, and SAR Engineering evaluated the building systems. In addition, the WWTF's Groundwater Discharge Permit expires in April 2023, at which time the WWTF will have been in service for 22 years. Under the terms of groundwater discharge permits in Massachusetts, facilities are required to prepare an Engineering Report detailing what changes are required to ensure that the facility can continue to meet permit requirements.

**Camelot Drive Sewer extension** – The Towns Sewer Division worked with Woodard and Curran Engineering to complete the design of the Camelot sewer extension. This is a municipal sewer extension consisting of PVC gravity sewer, 2 parallel HDPE force mains, the decommissioning and demolition of an existing pump station and construction of a new sewer pump station with grit and screenings removal. The purpose of the project is to provide new sewer service for the primarily commercial and industrial parcels within the right-of-way of Camelot Drive, extending east to its intersection with Robert J. Way, Mary B Lane, Robert J. Way (27 Robert J Way east to Camelot Drive), and Raffaele Road. The new sewer pump station will be

constructed on Town property at the Town of Plymouth Highway Department facility located at 169 Camelot Drive.

**Groundwater Hydrology Study** – The Town completed the first phase of the loading and mounding study on September 28<sup>th</sup>, 2018. The data collected from the dataloggers that were installed in ten monitoring wells adjacent to the infiltration beds is currently being analyzed. The Sewer Division is continuing work on the Groundwater Hydrology Study with Horsley Whitten Group. The intent of the study is to provide data and analyses to DEP to gain approval to maximize effluent discharge to the infiltration beds at the Camelot Drive WWTP.

**Sewer Rules, Regulations and Fat Oils and Grease (FOG) program** – The Sewer Division is in the process of finalizing an updated draft of the Sewer Division Rules and Regulations to present to the Board of Selectmen in 2023 for review and approval. In addition, the Sewer Division is working on updates to the Fats Oil and Grease program to reduce the impact on its collection system and the WWTP from the increase problem of FOG. The Sewer Division made a commitment to EPA to update its Rules and Regulations as part of the CMOM program. The current Rules and Regulations date back to 1995.

**Water Street Sewer Interceptor Replacement** - The Sewer Division, Environmental Partners Group and Northern Construction are currently working to complete the gravity sewer main replacement on Water Street removing 1300 LF from the tidal zone and relocating into Water St. The work included installation of new gravity sewer piping, services, manholes and appurtenances; temporary bypass pumping; pipe demolition and abandonment; post-installation CCTV inspection and pipe cleaning; pipe deflection testing; backfilling and compaction; trench restoration; concrete sidewalk and asphalt pavement repairs; removal and replacement of granite curbing as necessary; site and landscape restoration; utility support and coordination; and all appurtenances and incidental work necessary to complete the construction.

**Water Street Pump Station (WSPS) Flood Wall** - The Water Street pump station is a critical asset and an essential facility to the Town of Plymouth, as it handles approximately 90% of the entire sewer system. Protecting the Water Street pump station during flooding associated with sea level rise and severe storm events, exacerbated by climate change is of the essence. The barrier wall will preserve the function of this critical infrastructure during storm surges and high sea levels, greatly reducing catastrophic failure. The Water Street Pump Station (WSPS) is located on a 2.52-acre parcel, with the building originally constructed in 1964, serving as the headworks and operations for the Wastewater Treatment Plant (WWTP). In conjunction with the construction of the new WWTP in 2000, the building was converted to a pump station. The WSPS receives most of the Town's influent flow through a 30-inch reinforced concrete pipe (RCP) and pumps wastewater to the WWTP through a 4.5 mile 24-inch polyvinyl chloride (PVC) and high-density polyethylene (HDPE) force main installed in 2016. There are currently two buildings located on this parcel, the Water Street Pump Station, and an onsite storage garage. This improvement will protect the pump station from flooding conditions and storm surge events that can be anticipated in this coastal location due to sea level rise. The flood barrier wall will be constructed with a reinforced concrete foundation and reinforced concrete wall with New England stone veneer facing along the building perimeter. To maintain access to the WSPS, the driveway openings will have "temporary" removable interlocking gasketed planks that can be installed prior to an anticipated flooding event. The "temporary" flood barrier panels will utilize the concrete foundation for the perimeter wall and will have removable steel line/corner posts and interlocking gasketed planks. The reinforced concrete flood barrier wall will have a 4-inch granite cap. When the "temporary" flood barrier panels are not installed, a chain link fence with an automated gate will secure the WSPS lot at the two existing driveways. The flood barrier wall, including the granite cap, will stand 5 feet above existing grade to account for the Town's current floodplain elevation of 14 feet (NAVD88) and the velocity zone elevation of 15 feet (NAVD88).



**Effluent Baffle Wall** - The Effluent Baffle Wall Replacement Project, located at the Wastewater Treatment Plant on Camelot Drive includes replacing the failing fiberglass baffle walls in both Chlorine Contact Tanks #1 and #2 which provide disinfection of the treated wastewater. The existing walls are intended to maximize the detention time in the tank by creating a serpentine flow path. In addition to visual observation of the fiberglass walls, a dye test was performed verifying substantial leakage in the existing walls. The project includes demolition of the existing fiberglass walls and construction of 8" wide replacement concrete walls. While the fiberglass walls had a lifespan of less than 20 years, the lifespan of the concrete walls are expected to far exceed this. This project is expected to start construction in early spring 2023 by Barbato Construction.

**SCADA** - Woodard & Curran evaluated the Supervisory Control and Data Acquisition System (SCADA) for the Wastewater Treatment Plant and remote stations and identified system vulnerabilities. The SCADA system installation will be bid to a licensed contractor in 2023 for the purpose of upgrading communications to reduce risk, improve system reliability, and provide cybersecurity for the SCADA system. Currently, system operators use LogMeIn software with limited security for remote access in the main WWTP. The SCADA remote access needs to be more secure and meet the recommendations established by NIST (*National Institute of Standards and Technology*). Current remote access technology is obsolete and will be upgraded.

## **Department of Marine and Environmental Affairs**

David Gould, Director

### **Natural Resources Division**

Krista Lewis, Administrative Assistant

Kim Tower, Environmental Technician II

Kerin McCall, Environmental Technician I

Nathan Cristofori, Natural Resources Warden

Mark Brulport, Natural Resources Warden

Michael Cahill, Natural Resources Warden

### **Harbormaster Division**

Chad Hunter, Harbormaster

Robert Bechtold, Assistant Harbormaster

Michael Dawley, Assistant Harbormaster

Cameron Wentworth, Assistant Harbormaster

### **Animal Control Division**

Joan Anzalone, Animal Control Officer

Abigail Foley, Animal Control Officer

Lindsay Moran, Animal Control Officer

### **Mission Statement**

The mission of the Department of Marine and Environmental Affairs (DMEA) is to provide services that protect the safety of people and vessels who use our waterways and waterside facilities, including our rivers, ponds, and lakes; to provide for the protection, preservation, enhancement and safe use of the Town's natural resources, including beaches, conservation lands, and preserved open spaces; and to address environmental issues that threaten or may negatively impact the health, welfare, and quality of life of our citizens.

The Department is made up of three divisions: Natural Resources, Harbormaster and Animal Control.



**Departmental Year-In-Review**

In 2022 DMEA said goodbye to two long-time employees from the Animal Control Division. Laurie Stundis worked for the Town for 37 years and Cassandra Thayer who worked for the Town for 8 years both left the department. We wish Laurie the best in her retirement, and we wish Cassandra the best in her new position as Assistant Town Planner for the Town of Cohasset.

Among the accomplishments in 2022 were the completion of the harbor bulkhead project, completion of the Herring Ponds Watershed Study and planning, permitting and engineering work for several projects including the Plymouth Long Beach Nourishment, Town Boat Ramp, Town Brook Trail, Seaside Trail and the dredging of Jenney Pond. We anticipate several of these projects being implemented in 2023.

**Grant Awards**

In 2022 DMEA received numerous grants and helped to secure additional appropriations for various projects and work to improve the Town. These included the following:

Agency	Project
Amount	
Massachusetts Coastal Zone Management	Long Beach Nourishment
\$2,000,000	
Mass Trails	Seaside Trail Extension
\$100,000	
MA EOEEA	Jenney Dam/Bypass Project
\$113,520	
Army Corps of Engineers	Reconstruction of Long Beach Dike
\$25,200,000	
Army Corps of Engineers	Engineering for PLB Dike Project
\$300,000	

Seaport Economic Council    Reconstruction of Town Boat Ramp  
\$1,000,000

Every year DMEA works to acquire as much funding as possible to offset costs to the taxpayer and with \$28,713,000 secured in 2022 it was another very successful year.

**Harbormaster Division**

Seasonal Personnel

Donald Gourley	Collin Batchelor	Ethan	Allegrini
Jeremy Taylor	Patrick Reid	Bill	Kinsman
Morgan Allegrini	Max Gonsalves	Connor	Durant
Devin Dalrymple	Brendan Hayes		

Transient Specialist Maddie Dawley

**Mission Statement**

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**Call Log**

Category		Count
Aquaculture		10
Call for Service		295
Call for Service	Assist other Agency	97
Call for Service	CVA Pump-Out	597

Call for Service	Disabled Vessel	142
Call for Service	Investigation	199
Call for Service	Maritime Enforcement	41
Call for Service	Search and Rescue	70
COVID-19		1
Fuel		131
General		2707
Internal		11
Maintenance		159
Maintenance	Boat	105
Maintenance	Facilities	224
Medical		18
Patrol		546
Pond calls		35
Training		87

2022 proved to be an extremely busy year! The weather was in full cooperation with mild temperatures and little rain during the boating season. We kicked off the year with several infrastructure improvements in the Harbor including a new Bulkhead/pier structure, maintenance dredging, and float reconfiguration. We also had some firsts with the Mayflower Autonomous Research Vessel (MARS) arriving in Plymouth Harbor after a long autonomous journey across the Atlantic Ocean. Unprecedented whale activity off White Horse Beach with whales feeding and people fishing in close proximity to one another lead to some dangerous boat and whale interactions.

### **Mayflower Autonomous Research Vessel - MARS**

After some delays and false starts, the Mayflower Autonomous Research Vessel (MARS) completed its journey crossing the Atlantic Ocean and successfully arrived in Plymouth Harbor. This tremendous accomplishment signifies the future of marine traffic and autonomous operation. Harbormaster staff escorted the sleek vessel into the harbor as Sea Tow towed the vessel into its slip beside the Mayflower II. The MARS project was headed up by Brett Phaneuf and his team with the aim to retrace the Mayflower II journey for Plymouth's 400<sup>th</sup> celebration. While we celebrated the Mayflower story and 400<sup>th</sup> anniversary of the Pilgrim's landing, Brett aimed to focus his tribute to the future of maritime technology. The picture below is the MARS ship and Mayflower II tied alongside for all to see the past and the future:





### **White Horse Beach Whale Activity**

During the summer there was a massive congregation of bait fish in the area of Manomet Point and White Horse Beach. As the food chain goes, this congregation of bait fish pulled in the Stripers, Blue Fish, Tuna, and the biggest of them all...whales. With the baitfish activity in the area, this also became one of the hottest fishing spots in Massachusetts for the summer months. On busy commercial striper fishing days, there could easily be 120-150 boats in the area catching their daily limit of fish.

While the fishermen were there to catch fish, the social media posts of whales close to shore drew in boats that were more interested in whale watching. Social media posts and whale watchers from high above on Manomet Point began posting pictures of boater pursuing the whales and acting in an unsafe manner. Harbormaster crews immediately posted patrols to monitor the situation and provide warnings to those that were not giving the whales the appropriate stand-off distance. Nonetheless, a juvenile humpback whale breached and landed on the front of a 19' recreational boat as seen in the picture below. Luckily, the boat did not capsize and there were no injuries to anyone on board. The whale appeared to be in good health and continued to feed in the area for several weeks after.



This incident, although very rare, received international attention due to the images and video captured. That same day, Harbormaster Hunter was on a conference call with USCG Sector Boston, NOAA, Mass Environmental Police, and the Whale and Dolphin Conservation group to develop a game plan and act quickly to protect the whales and prevent any future interactions. A plan for messaging and around the clock patrols was formulated to make sure standardized messaging was going out to all media outlets and boaters to “see a spout, watch out” and stay at least 100’ from all whales.

This teamwide effort was impressive and just about every boater in the area was well informed about how to be safe around whales after the first few days. The fishing and whale activity continued for another couple of weeks and then the baitfish left the area as quickly as they had appeared.

This incident reminded us of how unpredictable wild animals can be and to always give them plenty of distance. Signage and pamphlets remain at the boat ramp and at the Maritime Facility warning boaters to be responsible when around marine mammals.



Dangerous whale interaction off White Horse Beach

## **Plymouth Harbor Infrastructure Improvements**

DMEA Director Gould and Harbormaster Hunter where able to secure funding late in 2021 for some key infrastructure improvements for 2022. Both the Town Wharf Bulkhead and Town Wharf Dredging were strategic goals to re-build and maintain the vitality of the Harbor. Both projects started in the winter of 2022 and were completed before the boating public arrived in June. Both projects received funding from the Commonwealth totaling \$2.3 million dollars in our ongoing partnership to invest in the harbor and waterfront areas.

### **Town Wharf Bulkhead - \$1m award from Massachusetts Seaport Economic Council**

The Department applied to the Seaport Economic Council for the maximum award of \$1m to raze and re-construct the bulkhead and pier just to the north of Wood's Fish Market. The pier structure, piles and bulkhead were in poor condition and this proactive approach to complete this project prior to a collapse or continued migration of sediment damaged the roadway was successful. The pier supports parking for local businesses and allows for a continuous harbor walk for pedestrians. Seaport understood the need to complete this project and provided the maximum award allowable.





Town Wharf Bulkhead Project - “Old and New

**Town Wharf Dredging - \$1.3m award from the Massachusetts Dredging Program**

The Department applied to the Massachusetts Saltwater Dredging Program for 50% of the cost to dredge the west side of Town Wharf. This dredging will clear out the extremely busy basin to allow for proper draft for party boats, commercial fishing vessels, excursion boats, and Harbormaster boats. This project continues to build upon the previous years’ dredging and allow for important access to Town Wharf. The state funding was matched with Town funding to provide \$2.6m to complete the project. The project went out to bid in the summer and the Town awarded a contract to AGM Marine. AGM mobilized at the end of December 2021 and continued to dredge until finished in February 2022. This was an important maintenance dredging project to ensure vital access for commercial boats.







Floats at Town Wharf

### **Town Boat Ramp**

In December 2022, the Town of Plymouth hosted the Seaport Economic Council for the last meeting during the Baker-Polito administration. Plymouth had applied for a \$1m grant to re-build the Town Boat ramp that is situated to the north side of Lobster Hut. This boat ramp had fallen into disrepair over the years with crumbling concrete and exposed re-bar. The ramp had proven to be invaluable during the summer the Leo Demarsh boat ramp was under construction. The Town boat ramp supported launching the majority of the boats in the harbor and made us truly appreciate the “small old” Town ramp.

The project is set to go out to bid in early 2023, with construction to begin in the spring 2023. The scope of the project will be the demolish and replace the boat ramp and surrounding walkways and improve the area with new lighting, stormwater improvements and adjacent floating docks. This ramp will be used to support the commercial aquaculture and fishing industries giving them priority use to ensure they can meet all landing requirements and regulations.



## **Transient Boat Program**

Plymouth Harbor has continued to be a favored destination for traveling boaters. Plymouth has so much to offer and over the years, we have improved our transient boater program. 2022 marked the first year we hired a Transient Boater Specialist, Maddie Dawley, to assist and welcome boaters to Plymouth. Since 2017, Plymouth has been listed as a boater's choice award which represents the top 3% of destinations determined by the customer ratings. In 2022, Plymouth was awarded the Elite Fleet award for the first time! The Elite Fleet award is reserved for harbors that maintain a 4.7 star out of 5 rating through the year. This is an outstanding award of recognition and shows the dedication of Harbormaster staff and the Transient Boater Specialist to make visiting boaters feel comfortable and enjoy their time in Plymouth Harbor!!



## **Aquaculture/ Shellfish**

Harbormaster staff continue to support the aquaculture industry as the program continues to grow. We did see some site transfers and assignment of license sites off the waiting list in 2022. There have also been new nursery sites established for upwellers to raise oyster seed to be transferred to grow-out sites once they grow to about the size of a quarter.

In the fall of 2022, Harbormaster staff and Island Creek Oysters teamed up on a small restoration effort to re-introduce bay scallops within Plymouth and Duxbury waters. The bay scallop seed as seen in the picture below ranged from about .5 inch to 1 inch in size and were hatchery grown. The Plymouth, Kingston, and Duxbury bay system have supported wild sets of bay scallops in the past, but the population has declined over the years possibly due to the loss of the eel grass habitat in the 3 bay system. The hope of this effort is to establish some stock with the hopes that they reproduce and establish. Harbormaster staff will be monitoring the progress and will hopefully continue with this restoration partnership.



Close to 50k bay scallop seed

### **Boating Education**

After a reprieve from zoom, we were able to deliver some amazing in person training at the new Maritime Facility. The training room proved to be the perfect size for 20-25 students at a time. The Harbormaster team was able to deliver two (2) Massachusetts Boating Safety courses in the spring with each class at about 20 in attendance. The course in May was appropriately scheduled during the 2022 National Boating

Safety week. The Boating Safety Course consisted of 12 hours of classroom time and hands on training followed by a final exam. The picture below is of class 22-02 after their final exam and certificate presentation.



### **Atlantic White Sharks**

The Harbormaster deployed the acoustic receivers again in the spring with the support of Division of Marine Fisheries (DMF) and the Atlantic White Shark Conservancy. We were able to deploy the Manomet Pt and Ellisville buoys in the same location as the past and with the help of DMF an additional acoustic receiver was added to Warren's Cove. The Warren Cove receiver replaced the Gurnet Pt. receiver that was lost in 2018. The new location was based on past reports of sightings in the area and the location is in close proximity to Plymouth Long Beach and Brown's Bank.

While we do not have the buoy data for the 2022 season, below is the data for the 2020/2021 season:

Manomet Pt.	5/17-12/18/22 deployed	7,026/ 1,345 pings
16/ 14 different tagged White Sharks		

Ellisville Harbor      5/17-12/18/22 deployed      441/ 308 pings  
15/ 14 different tagged White Sharks

Warren Cove      5/17-12/18/22 deployed      103/ 1 pings  
6/ 1 different tagged White Sharks

The receiver array has collected tremendous data that has helped us understand the frequency of shark activity in the given area. Comparing 2020 (in red type) and the 2021 data (in black), there seems to be a slight decrease in numbers. This could be due to the data provided being based on “detections” vs “pings” from 2020 data. The difference would be a “ping” is every time the receiver buoy picks up the white shark tag, vs. a detection is usually a series of pings to confirm a shark was in the area. Plymouth had two sharks that frequented the area: Arbok a 11’ female had 553 detections and Mousie a 10’ female had 702 detections at the Manomet Pt. Buoy. We did receive a number of sightings through the boating season and will investigate in attempt to confirm the report. White Sharks are illusive creatures and spend little time at the surface to spot them. In some cases, we have found that sightings are found to be ocean sunfish or seals feeding.

### **Natural Resources Division**

#### **Natural Resources Specialists**

Through collective bargaining, a new position titled Natural Resources Specialist was established to replace the Natural Resources Warden positions. The new position no longer involves law enforcement or uniformed patrol work, but rather focuses entirely on preservation of natural resources and open space from an administrative and scientific perspective. Specialists work on environmentally beneficial projects such as land acquisitions, policy review and implementation, research, grant writing, open space land management, and riverine, aquatic, and terrestrial restoration projects.



The three Specialists, who all formerly worked as Natural Resources Wardens, were already highly educated in the field, and have continued to advance that education, with each Specialist having at least a bachelor's degree. Individual Specialist's educational credentials include multiple bachelor's degrees, a master's degree, basic, advanced, and graduate certificates, and state, national, and international certifications in applicable fields such as Environmental Policy, Environmental Science, and Wetland Ecology. These unique education credentials allow Specialists to execute projects and research such as ecological evaluations, wetland delineations, local, state, and federal wetland permit applications, policy analysis, advanced multivariate statistical analysis, and grant applications at no additional cost to taxpayers, that would otherwise have to be outsourced to consultants at a far greater cost. Working knowledge in these areas have also allowed the Specialists to teach classes and present research in wide variety of pertinent topics such as ornithology, geomorphology, botany, ichthyology, and environmental policy.

### **Town Brook Herring Run**

In the spring, Natural Resources personnel began routine clean ups of Town Brook that extended from Water Street to Morton Park, removing trash, downed trees, and other debris in order to prepare for the annual run of Blueback Herring and Alewife from the ocean to Billington Sea. Anadromous fish ladders were cleaned and repaired as needed, and water levels were adjusted in the Jenney Pond impoundment to ensure as smooth a passage as possible for the fish over the two dams on the Brook.

Volunteer participation in data collection recovered to pre-pandemic levels. 25 volunteers generously participated in the citizen-science project of counting herring to collect population on the Town Brook run. This year, volunteers counted 14,560 fish by hand, and conducted 297 individual counts, braving all the weather conditions a New England spring could throw at them. Volunteers are essential in collecting data to estimate the annual run size; without these individuals' time, motivation, and dedication to the town's natural resources, accurate run



counts would not be possible and proper management of herring runs state-wide would be significantly more difficult. We can't thank our volunteers enough for their help each season.

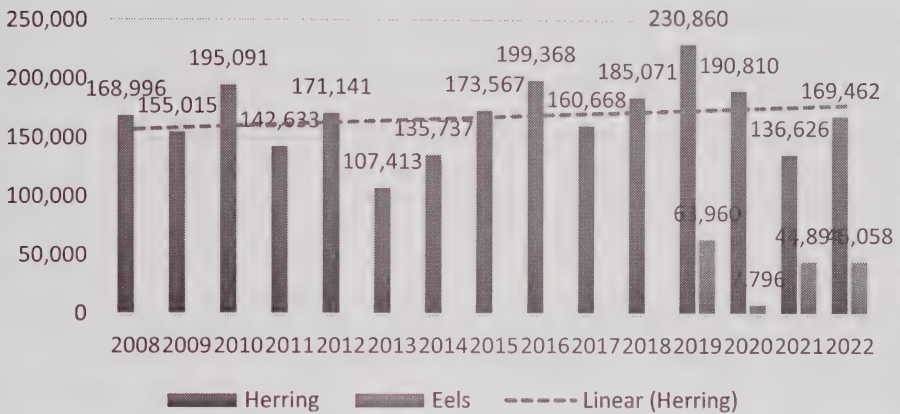
The raw counting data from volunteers is compiled and organized by Natural Resources staff at the conclusion of the run in late spring. The data is then sent to the Massachusetts Department of Marine Fisheries (DMF) where it is analyzed, and a total run estimate is provided. The 2022 season showed 169,462 herring ran, a sizable increase from the 136,000 that ran in 2021. Though the 2022 is only an average run size since records on Town Brook started being kept in 2008, it's always encouraging to see a run total increase from the preceding year. In talking with DMF at the annual state-wide herring meeting, Town Brook was one of only a handful of runs that increased from last year, and was the 5<sup>th</sup> largest run in 2022 in the state. Overall, the herring population in Town Brook continues to increase.

Volunteers began counts on March 28<sup>th</sup>, with the first fish counted in the system on April 12<sup>th</sup>, which is right on time compared to average, and solid numbers of fish were then observed in the system every day through May 23<sup>rd</sup>. Occasionally we'll see "scout" fish in the system as early as the beginning of March, but they are so few and far between that this year we simply missed any that came up early.

Fish could readily be seen queued below the fish ladder at the Jenney Grist Mill for weeks, which is not uncommon. Though the official run numbers are still lower than we'd like, it is always encouraging to see so many continue to run in the system. Natural Resources is always welcoming additional volunteers to help collect data each year- please call or visit the Marine and Environmental Affairs office for more information.

In addition to Town Brook, herring were also observed running up Monument River, Bartlett Brook, Red Brook, Agawam River, and Eel River.

## Annual River Herring & American Eel Migration Totals



### Eel Ramp

Natural Resources staff once again installed the eel ramp at the Jenney Grist Mill on March 16<sup>th</sup>. The purpose of this project is to help juvenile American Eels, known as ‘glass eels’ or ‘elvers’, migrate above the dam. This data will allow us to continue monitoring American Eel migrations and learn more about the population of this fish in Town Brook.

American Eels, the only catadromous fish in the United States, differ from river herring, an anadromous fish, in numerous ways. The primary difference that the public may recognize is that eels spawn in saltwater and mature in freshwater, while herring spawn in freshwater and mature in saltwater. This is noticeable in that juvenile eels are migrating upstream alongside mature river herring. Eels will live their lives, up to 30 years, in their riverine system before out-migrating to the Sargasso Sea to spawn. Eel larvae hatched in the ocean then drift with the currents north until they are older and large enough, (approximately 1.5 years old and 2-3” long) to swim to nearby riverine systems to move inland to mature. Unlike herring, eels are not looking for a specific riverine system to enter, but will chose the nearest one that suits them.

Unlike river herring, eels are not capable of swimming against strong currents, and are unable to use the existing fish ladder at the Jenney Grist Mill which was constructed for the migrating herring. Instead, eels can climb wet surfaces to navigate around obstacles or dams. In order to assist their migration and help eels make it above the dam, the 16' long ramp is installed each season. This ramp extends from the Grist Mill deck above the dam to the waters below. Water is pumped into a holding tank at the top of the ramp and flows down the ramp into the Brook to establish attraction flow. Eels find the ramp and climb through a fibrous substrate in the ramp that they can "grip", before falling several inches into a holding tank, allowing for a population estimate to be calculated. Each day Natural Resources staff opens the secured holding tank to count and record the number of eels in the tank.

Because Natural Resources only has population estimates dating back to 2019, it was still unknown how many eels to expect each year, but we're beginning to get a better picture of typical eel runs in the Brook with each year of data. Eels showed up in the collection tank on April 8<sup>th</sup>, just four days before the river herring. Given the large annual population differences (2019 was approximately 63,000, 2020 was approximately 7,700, and 2021 was approximately 45,000), Natural Resources staff wasn't sure what to expect. When the count was stopped on May 28<sup>th</sup>, 45,058 eels were counted in the trap, only 164 more than 2021. We also saw a single day high on May 17<sup>th</sup> when 20,960 eels entered the tank in 24 hours- that's almost half of the entire season's population showing up in one day! This was an amazing year for eel data, and in communicating with DMF about these numbers, the Town Brook eel run is now under consideration to be an index of abundance station where the data could be used for the ASMFC eel stock assessment.

The Department is excited to continue this project. Each year we learn more about how to better assist the migration at this location and use that to improve ramp design, maintenance, and the data collection. The ramp will be installed in the late winter of each year- be sure to stop by

sometime when staff are emptying the tank to see the *other* fish Natural Resources works to help!

### **Open Space Management**

The Department continues to manage the conservation areas and preserves in Town, to include debris clearing, vegetation brushback and mowing, trail closures, trail signage, trail and waterway management, parking area management, and graffiti and trash removal. Department personnel typically spend about one week in the early spring removing downed trees across the town preserves and conservation areas, preparing these locations for an influx of visitors in the spring. Trails are kept cleared until the start of the winter storm season; typically, trails are unmanaged between December and March. Please report any trail blockages outside of these months to us so we can address them when able.

All town owned open space land that the Department manages is open for multi-use passive recreational activities. These include but are not limited to: hiking, cycling, horseback riding, nature watching, hunting, fishing, and trapping. Please be respectful of the rights of visitors to participate in each of these activities and report any concerns of illegal activity to the Plymouth Police or MA Environmental Police.

We'd also like to thank the Trails Committee for all their hard work maintaining trails, cutting back vegetation, building benches, and getting the word out about the open space and recreational opportunities in Plymouth!

### **Dumping Removal and Property Cleanup**

An ongoing element of managing the over 5,400 acres of preserves and conservation areas in town is the diligent removal of litter and dumping as it's reported to us. Unfortunately, it's a common occurrence to find mattresses, televisions, and other household trash illegally dumped in the woods and along some of the remote roads we frequent. Several times a year we organize larger scale cleanups to tackle areas that have been neglected for decades or need the attention of multiple staff members and equipment.





In 2022 we targeted three large areas. The Town Forest had an area where dumping had picked up in recent years as it was off any main roads and away from view. We removed 4 trucks loads of trash and debris including mattresses, contractor waste, and a 20' boat. To combat the potential for future dumping at this location, we also installed 5 bollards to prevent vehicles from accessing the area. By the end of the fall the area had not seen any additional dumping.

Each year we spend spent a couple of days walking Drew Road and picking up litter that has been senselessly discarded from car windows. This year alone we removed 18 bags of trash, a couch, rugs, 8 tires, and 15 pints of motor oil from the roadway, and woods and wetlands abutting it.



Finally, we went to Bartlett Pond to remove large debris that was restricting flow of Bartlett Brook through the pond. Donning waders, we removed metal chairs and a picnic table from the pond and hooked our truck winch up to an old dock and a set of stairs, and slowly pulled them out. We cut each to more manageable sizes and temporarily stowed the debris along the road until DPW could remove it dispose of it properly the next day. Removal of these large blockages will help the pond to discharge water more effectively, helping to keep it clean and free of excess sediment working its way through the system.

### Conservation Area Sign Restoration



Once again, Plymouth South High School graciously offered their time in restoring the Beaver Dam Conservation Area sign on Beaver Dam Road. Art teach Rushell Kwong took the sign 'down to the rafters' by stripping the paint, replacing worn wood planks that were redone by the PSHS carpentry class, preparing the wood, repainting, sealing, and

creating the beautiful beaver mural in the center. The Department would like to thank Rushell for donating her time and her incredible artistic talents to refurbishing the sign. It is a huge undertaking restoring these signs, and we love that Rushell was able to breathe new life into it!

The original sign was made by late Plymouth resident John Grennell and was put up in the 1980s, and these signs served the town for around 40 years! Years of weather led to some decay, and we hoped to be able to keep the sign in use after receiving a little love. We're very happy Rushell has been able to honor John by keeping the theme he created with his artwork.

John created signs for the Beaver Dam Conservation Area, Town Forest, Morton Park, and Hedge Park. The Town Forest sign was refurbished by Rushell and Cliff's respective classes in 2018 and is currently in place at the corner of Long Pond Road and Drew Road, and Rushell is currently working on the Hedge Park sign.

### **Whispering Woods**

Natural Resources established a short public trail on the 40 acre Whispering Woods Conservation Area in the Roxy Cahoon Road/Sol Joseph Road area of south Plymouth. The Trails Committee assisted in creating the one-mile walking trail that meanders through mixed upland forest with rolling topography. A conservation area sign has been installed and a small 3 vehicle parking area will be completed in the winter of 2022-23. The area is currently open for visitors however parking is not readily available at this time.

### **Rare Plant Surveys**

Staff were able to participate in several rare plant surveys conducted on town land looking for specific state and federally listed plant species as part of a joint project with MassWildlife and Native Plant Trust. Surveys first target habitat that could potentially support plant communities before sending botanists and plant ecologists to search for the specific species. The surveys successfully identified, and collected seeds from the targeted plant in each plausible location and included identifying Plymouth Gentain (*Sabatia kennedyana*), Dwarf Umbrella Sedge

(*Fureina pumila*), Quill Leaved Arrowhead (*Sagittaria teres*), Pink Tickseed (*Coreopsis rosea*), and Pondshore Knotweed (*Persicaria puritanorum*). Finding rare plants on public land is extremely exciting, and provides hope that these species can continue to succeed in the face of climate change, development, and increased disturbance. Future projects plan to expand on these surveys and closely monitor locations to provide data on ecological health, target species population density, habitat suitability, and monitor species adaptability to these habitat challenges.

### **Frosted Elfin Project**

Natural Resources was approached by Mass Audubon to partner in a habitat restoration project at the Foothills Preserve. This project would create habitat for the Frosted Elfin (*Callophrys augustinus*), a Massachusetts species of special concern and a U.S. Fish and Wildlife Service priority species, that has seen significant decline in population due to development, and habitat loss of sandplain meadow and pine barrens. 11 treatment units totaling 28.5 acres on both the Foothills Preserve and the Mass Audubon Tidmarsh Wildlife Sanctuary will be prepared and planted with native Yellow Wild Indigo (*Baptisia tinctoria*), the plant species necessary to support the Elfin as part of this project.

Site preparation includes the removal of rocky and woody debris, surface grading, woody vegetation encroachment control, and invasive plant control. Indigo plugs are hand planted in each of the 11 units and a mix of 17 native plant species are drill seeded in the treatment units. Drill seeding will not only assist in stabilizing the treatment units but will encourage pollinators to the areas while also being aesthetically pleasing to visitors.

In 2022, three treatment units on Foothills property were successfully prepared and planted with the yellow indigo plants. Three volunteer days were scheduled to help prepare the sites for planting; dozens of volunteers graciously came to help remove rocks and wood from the treatment units, and plant over 700 plugs of yellow indigo. Audubon



staff assisted on additional days with drill seeding, invasive species control, woody debris removal, and chainsaw work. Work on this project will continue through 2024, with monitoring continuing for numerous years after completion. Natural Resources staff will manage the areas as part of routine maintenance of the preserve.

We're looking forward to continuing this project in the coming years. We'd like to thank Gene Albanese and his team at Mass Audubon for including the Town of Plymouth with this effort.

### **Billington Street Pedestrian Bridge**

The Pilgrim Trail is a historic 1.8 mile walking route that runs from Water Street to Morton Park and was once used by Native Americans who would summer near the ocean and retreat to the shelter of the forest in the Morton Park area during colder months. This trail is part of a greater greenway that connects five distinct parks and provides excellent nature viewing opportunities of Town Brook and its associated diadromous fish runs. Being that this greenway runs through downtown Plymouth, it serves this neighborhood of Plymouth well without requiring users drive to a park or open space elsewhere, and is widely used by tourists as it is within walking distance of other attractions in town and on the waterfront.

Until this year, portions of the trail were not safe to walk as sections would require pedestrians to walk along Billington Street with no sidewalk. In the fall of 2022, the trail received its final leg of sidewalk. As part of this project, a 30' pedestrian bridge funded by CPC was installed over Town Brook at the intersection of Billington Street and Westerly Road, allowing pedestrians to bypass a narrow vehicle bridge over the brook at this location. With the completion of the sidewalk and installation of the pedestrian bridge, pedestrians can now walk the entire Pilgrim Trail safely.

### **Jenney Grist Mill Nature-Like Fishway Bypass**

Throughout 2022, Natural Resources staff continued to develop grant applications to fund the creation of the Jenney Grist Mill Nature-Like Fishway Bypass. By installing a 400-foot nature-like fishway bypass at

the Jenney Grist Mill, unobstructed passage to 1.67 miles of riverine habitat and 269 acres of pond spawning habitat will be ensured. At the Jenney Grist Mill with its current design, passage of alewife (*Alosa pseudoharengus*), blueback herring (*Alosa aestivilis*), and American eel (*Anguilla rostrata*) is restricted by the narrow steeppass fish ladder and culvert. During the height of the annual run, there is a backup of migrating river herring below the dam and fish ladder upwards of 12,500 fish, which will last for weeks. Overcrowding at the base of the ladder undoubtedly influences the migration of these fish and is hypothesized to cause a portion of the migrating population to abandon their run. Fish queuing below the ladder are expending energy for days, vying for room to make the ascent. Increased water velocities in the ladder, combined with the energy already expended to oppose the current, puts river herring at a significant disadvantage, should they complete the ascent.

As fish migrate upstream and they meet the Jenney Grist Mill Dam and the existing fish ladder, DMEA staff has observed a daily queue of thousands of fish in this location, filling the width of the stream and extending downstream. The steeppass ladder that is utilized to get above the Jenney Grist Mill Dam is approximately 65 feet long with 1 resting pool. Because the river at the entrance of the fish ladder is approximately 20 feet wide and the steeppass ladder they enter is 24 inches wide, fish are significantly constricted, and their migration slowed. A continuous backup of fish during the run has been observed extending from the fish ladder to 150 feet downstream. DMEA estimates that the number of fishes backed up over this 150 foot stretch of river to be approximately 12,500 fish during the height of the run, which will last for days. If the overall migration time is too long (which can be compounded by restriction points at ladders), herring can abandon their migration without spawning. Fish queuing below the ladder are expending energy for days waiting for room to make the ascent. Combined with increased water velocities in the ladder, fish are put at a significant disadvantage should they complete the ascent, as excess energy has been expended. It is crucial to note, that modification



of the steep pass or the pipe under Spring Lane connecting the fishway to Jenney Pond will not eliminate this backup, nor will it provide safer downstream passage for out-migrating adult and/or juvenile river herring. Additionally, it will not improve existing conditions at the dam for migrating American eels. The objective of this project is to improve passage for both anadromous and catadromous fish at the Jenney Grist Mill. To improve fish passage, a nature-like fishway bypass will be created.

Additionally, this project will include the dredging of Jenney Pond (an artificial impoundment created by the Jenney Pond Dam) and repairs to the Jenney Pond Dam. It makes both ecological and financial sense to dredge Jenney Pond and conduct dam repairs, in conjunction with the creation of the bypass. Because Jenney Pond has not been dredged since 1968, accretion has occurred from both naturally occurring processes and upstream restoration work over the last twenty years, resulting in a barrier to fish passage. The accumulation of sediment in the impoundment has led to diminished water depth, forming a barrier for fish passage, reducing dissolved oxygen levels, and increasing avian predation during migration periods. This project seeks to improve water quality and aquatic habitat for fish and wildlife species, enhance the visual aesthetics of a public resource, reduce long-term maintenance costs associated with invasive species control, and promote public safety and enjoyment of an existing public resource.

In 2022, four grant requests were submitted by Natural Resources Staff to fund the Jenney Grist Mill Nature-Like Fishway Bypass. Through these efforts, the final funding for the design and permitting of the Jenney Grist Mill Nature-Like Fishway Bypass was secured. Furthermore, there are two funding requests currently pending, which would provide \$6,113,520 toward the creation of the Jenney Grist Mill Nature-Like Fishway Bypass. Funding requests submitted in 2022 included:

- Dam, Levee, and Seawall Repair and Removal FY23 Grant for Jenney Grist Mill Nature-Like Fishway Bypass Design and Permitting - \$113,520 (*funding secured*)
- Massachusetts Vulnerability Preparedness FY23 Action Grant for Jenney Grist Mill Nature-Like Fishway Bypass Design and Permitting - \$125,000 (*funding denied*)
- National Fish Habitat Partnership Grant for Jenney Grist Mill Nature-Like Fishway Bypass Design and Permitting- \$121,499 (*funding pending*)
- NOAA’s Restoring Fish Passage through Barrier Removal IJA Grant for Jenney Grist Mill Nature-Like Fishway Bypass Construction - \$6,000,000 (*funding pending*)

The funding secured through the Dam, Levee, and Seawall Repair and Removal FY23 Grant will be utilized to finish design and permitting for the bypass and dam repairs. Alternatively, design and permitting for the dredging of Jenney Pond has already been completed. To eliminate the risk of unintended release of sediment downstream, dredging will be conducted prior to the creation of the nature-like fishway bypass and the repairs to the Jenney Pond Dam. If construction funding is secured through NOAA’s Restoring Fish Passage through Barrier Removal IJA Grant, dredging will commence from November 2023 – February 2024 and the nature-like fishway bypass and Jenney Pond Dam repair construction transpiring from October 2024 – April 2025.

### **NAACC Training and Stream Assessments**

The North Atlantic Aquatic Connectivity Collaborative (NAACC) is a collaboration of universities, private consulting firms, conservation non-profits, and local, state, and federal agencies focused on quantifying and enhancing aquatic and terrestrial connectivity along the eastern seaboard of the United States. This goal is achieved through individual evaluations of culverts and stream crossings, to quantify the aquatic and terrestrial passability at each site. Following each site assessment, passage data is inputted to the NAACC regional database – assisting in

the development of a prioritization matrix for infrastructure repair across the region.

In early 2022, Natural Resources staff became aware of NAACC and sought opportunities for aquatic and terrestrial connectivity training. Staff worked to host and organize a NAACC training event in Plymouth, providing an opportunity for 16 individuals from state universities, private consulting firms, conservation non-profits, and local, state, and federal agencies to receive hands-on aquatic and terrestrial connectivity instruction. Over the course of the next couple months, staff would receive certifications in 1) non-tidal passage protocol; 2) tidal passage protocol; 3) non-tidal field training; 4) tidal field training; 5) non-tidal and tidal stream shadow training; 6) terrestrial passage assessment protocol; and 7) NAACC stream coordinator training. Through this rigorous training process, staff earned the title of Regional NAACC Coordinators – joining a cohort of approximately 20 individuals, in all of Massachusetts, qualified to conduct tidal and non-tidal stream crossing evaluations.

Armed with the ability to conduct aquatic and terrestrial connectivity assessments, Natural Resources staff has completed 28 stream crossing assessments, since May 2022. All data has been uploaded to the regional NAACC database to assist the Town in grant applications and regional planning. Moreover, Natural Resources has used this data to prioritize crossings within Plymouth in need of immediate amelioration. In 2023, Natural Resources staff will begin to apply for funding to address various stream crossings that are inaccessible to aquatic and terrestrial passage.

### **10-Year Book and Outreach Material**

2022 was a significant year for Department of Marine and Environmental Affairs, as it marked the 10-year anniversary of the department's inception. To celebrate the anniversary, Natural Resources staff worked to create a 10-year book, denoting the major projects conducted by Department of Marine and Environmental Affairs. Although Natural Resources staff compiled the information, this

document was a joint undertaking between all Department of Marine and Environmental Affairs personnel. After the book was completed, it was presented at a Select Board meeting in November and made available to the public. The DMEA 10-year book can be viewed on the Plymouth town website.

Additionally, Natural Resources worked to increase their outreach materials in 2022. Outreach materials included QR codes for trail maps, infographics displays, and beach and pond informational materials. For more information, please see the Department of Marine and Environmental Affairs website or stop into the Department of Marine and Environmental Affairs office.

### **Economic Analysis**

Since the inception of the Department of Marine and Environmental Affairs, staff has utilized the best scientific, economic, and social information to produce the most efficient outcomes for the natural systems and community of Plymouth. To establish this information, staff has employed various research projects over the years. These projects enable staff to determine the baseline conditions of the town's natural systems and identify areas that require staff intervention. Additionally, after the completion of a project, it is also critical to conduct monitoring research to document the efficacy of management decisions. Below are two socioeconomic monitoring projects that staff conducted in 2022.

#### *Hedonic Property Analysis*

Over the past 21 years, dam removal has changed from a radical management decision to a prudent one. Enhanced scientific knowledge of riverine systems, the onset of climate change, and the continued degradation of industrial awakening era water control structures have led to a national surge in dam removal projects. New England has been at the forefront of this movement, removing 127 dams in the 23 years between 1990 and 2013. Yet only 3% of Massachusetts' total stream length remains unobstructed by manmade structures. New England contains more small dams than any other region in the United States,



with over 14,000 documented dams. Many of these dams have fallen into functional obsolescence, solely serving as remnants of New England's industrial awakening. As the negative externalities of climate change begin to become more pronounced, New England's dam managers will be pressured to make rapid management decisions to protect downstream infrastructure and riverine ecological services. Moreover, our insufficient comprehension of the value that is derived from non-market ecosystem services associated with healthy riparian systems further complicates looming dam management decisions. This lack of socioeconomic research has contributed to longstanding contention between stakeholders and the public on dam management decisions.

Based on these facts, in 2021, Natural Resources staff began investigated how the removal of small dams, and subsequent river restoration investments, affects residential housing prices in Plymouth, Massachusetts. Since 2002, 5 dams have been removed in Plymouth along Town Brook. Following the dam removals, riverine restoration was completed, leading to improved public safety for downstream infrastructure, fish passage, and enhanced water quality. To assess the public utility gained by these dam removals, staff employed a hedonic property value analysis to determine how consumer willingness to pay for dam removal, as reflected by sale prices of residential properties, before and after the removal of dams along Town Brook. Residential property sale prices are a good proxy for this analysis, because preference for environmental amenities is reflected in a consumer's marginal willingness to pay for a property. Utilizing individual property characteristics, sale prices, and transaction dates for 9,961 single-family residential properties, a hedonic price function was generated to quantify the Plymouth housing market. Results showed that 2 of the 5 dam removals commanded increases in property values of \$26,625 and \$10,184. When correlated to the mean residential sale price throughout the temporal period, the increase translated into premiums of 1.924% and 5.031% respectfully.



In 2022, to isolate the impact of dam removal more directly on the properties in the immediate dam vicinity, staff employed a difference in differences approach without co-variables. Furthermore, this research serves as comparative estimation of a hedonic regression and a difference in differences model. The results indicated that dam removal for the homes within a one-mile waterfront range had no significant impact on final sales price. The implications are two-fold. First, fears of loss of property value due to change of waterfront classifications are unfounded as property valuation is much more complicated than the often-heard repeated mantra of “location location location” with the understanding that being by the water increases property values. Contrary to traditional belief, that is not the case everywhere and policy rhetoric needs to be put in the context of local sociocultural realities and their economic incentive legacies. In the case of Plymouth, it would appear that the overall removal of dams created a willingness to pay premium of 7 % for homes within 7-mile ranges of a dam, but not for those that were immediately by the water. These findings may be a function of societal prioritization to value “Open Spaces.” Further analysis is being conducted to examine this hypothesis.

Representing the Town of Plymouth, staff presented these findings at regional, national, and international venues throughout 2022. These presentations were featured at the Atlantic Coast River Herring Collaborative Forum, the American Society for Public Administration’s annual national conference, and the Fish Passage International Conference on River Connectivity. Moreover, these results are currently pending publication. Once the research has been published, updates will be posted on the Department of Marine and Environmental Affairs website.

### *Revealed Preference Monitoring*

Located in the heart of downtown Plymouth, the Jenney Grist Mill Nature-Like Fishway Bypass project is uniquely situated. The site’s proximity to historical sites, restaurants, shopping, and lodging makes the stream a perfect location for ecotourism. Furthermore, the improvements to public access will yield environmentally compatible

socioeconomic benefits, such as increased recreational and educational opportunities for nearby residents and visitors, alike. For this reason, DMEA seeks to quantify the variation in an individual's tourism demand for environmental amenities (i.e., ecotourism), after the project has been completed. In 2022, Natural Resources staff began planning socioeconomic monitoring to determine tourism demand generated by the Jenney Grist Mill Nature-Like Fishway Bypass. Data collection will be conducted in the winter of 2022 and through 2024, with analysis being conducted after the completion of the Jenney Grist Mill Nature-Like Fishway Bypass. When analysis has concluded, the research will be published and made available to the public. Updates will be posted on the Department of Marine and Environmental Affairs website.

### **Town Brook PIT Tag Project**

In the spring of 2022, the Division of Natural Resources continued its collaboration with the Cape Cod Collaborative Extension, the National Oceanographic and Atmospheric Administration, and the United States Geological Survey Conte Anadromous Fish Research Center to conduct a biotelemetry study. Biotelemetry is a measurement of human or animal activity and functions from a distance through telemetric techniques. The study first began in 2018, when 17 antennas were placed along Town Brook at strategic locations. Following the antenna installation, 499 river herring were netted below the Jenney Grist Mill and tagged with biotelemetric Passive Integrated Transponder (PIT) tags. As a PIT tag entered the range of the antenna, a data set was recorded allowing for information to be gathered about the individual river herring carrying that PIT tag.

The data collected is being used to evaluate restoration efficacy and to understand more about the migration of river herring. Key metrics gathered are: 1) the number of attempts made to enter a stretch of river; 2) the amount of time it takes to enter a stretch of river; 3) transit time to successfully pass through that stretch of river; and 4) the percentage of tagged fish that pass through a stretch of river. Transit time from the mouth of the river to near the headwaters is being quantified, as well as the total time the fish spend within the freshwater system before

migrating back out to Plymouth Bay. Additionally, effects of environmental variables, and fish characteristics on passage performance are also being examined.

The 2018 PIT tagging project yielded considerable data regarding the river herring migration through Town Brook. The 499 tagged fish were released in several locations along Town Brook. Of these, 108 were released approximately 100 feet downstream of the Jenney Grist Mill ladder. These fish would help to extrapolate how much effort migrating river herring needed to exert in order to make their ascent through this ladder, as well as illustrate its efficiency. Of these 108 fish, 56 made it to the downstream end, or base, of the fish ladder (52%). Of these 56, 35 successfully entered Jenney Pond at the upstream end, or exit, of the ladder- a success rate of 62.5%. Many of these 35 fish did not complete the ladder in the first ascent; in fact, 3 fish finally entered the pond on 7<sup>th</sup>, 11<sup>th</sup>, and 13<sup>th</sup> attempts, indicating a massive output of energy while still needing to migrate well over a mile further to reach the spawning grounds.

Of these 35 fish, the average number of attempts to complete the ladder and enter Jenney Pond was 2.4 attempts. This attempt number and approximately 185,000 fish (as migrated in 2018), generally puts twice the number of fishes in the ladder over the length of the migration. Rather than 185,000 running up the river unimpeded by a constriction point, the ladder slows the migration by over half. Of the 108 fish released below Jenney Pond, 35 successfully ascended the ladder and entered Jenney Pond, an overall success rate of 32.4%.

The remaining 21 fish that did not enter Jenney Pond but entered the ladder were shown to have moved up and down within the fish ladder repeatedly before abandoning the migration. Time spent jostling between the exit of the ladder and the initial release location after tagging varied between one and three days. Fish that did not enter the ladder, but were detected at the base averaged approximately 56 hours in the system.



The primary focus of the PIT tagging project is to quantify the ecological value of removing the Holmes Dam. Data showing herring passage both before and after the dam removal will depict how impactful weir dam structures are to the migration of herring. In 2018, 67 of the 269 fish that reached Holmes Dam were able to pass yielding a success rate of 24.9%. The biotelemetry study continued in the spring of 2019, after the removal of the Holmes Dam was completed. After Holmes Dam had been removed, the newly restored channel passed 91.7% of river herring. 354 of the 386 fish that reached the prior Holmes Dam site were able to successfully pass. In 2018, 60 tagged fish were able to reach the freshwater spawning habitat of Billington Sea – that surged to 319 fish in 2019.

Since 2019, no new river herring have been tagged in Town Brook. However, in the three springs since 2019, antennas have been re-installed to collect data on returning river herring. Results showed that 186 previously tagged fish returned in 2020. The passage efficiency at the Jenney Grist Mill fish ladder remained constant with previous years, passing 123 of the 186 returning fish (66.1%). Of the 123 fish that successfully traversed the Jenny Grist Mill fish ladder, all 123 navigated Jenney Pond and reached the site of the prior Holmes Dam. 122 of those fish were detected above the restored stretch of river, yielding a staggering success rate of 99.1%. Moreover, 96 of the 122 fish successfully reached the spawning habitat in Billington Sea.

In 2021, only 6 passive integrated transponder telemetry antennas were installed at Town Brook, to detect returning river herring. In Spring 2021 a total of 29 ‘Repeat spawners’ were detected. Of the 29 fish, 27 were tagged in 2019 and 2 were tagged in 2018. Of the two fish that were tagged in 2018, one was male and one was female. In 2018, neither of these fish were detected at the antenna in Morton Park near Billington Sea, but in 2019 and 2020 both were able to reach Morton Park antenna and the spawning grounds. In 2021 they were also detected at Morton Park; therefore, these 2 fish have been documented reaching the spawning pond a total of three times. Of the 27 fish that were tagged in 2019, 14 were female, 10 were male, and 3 were unknown. Of those 27

fish, only five were detected reaching the spawning pond in 2019, 2020, and 2021.

As a new wrinkle, in Spring 2021 an antenna was also installed in Kingston at a tributary of the Jones River, called Furnace Brook. The goal was to look for any river herring tagged in Town Brook that might have ‘strayed’ to a nearby river. No tagged river herring were detected at the location.

In 2022, just two passive integrated transponder telemetry antennas were installed at Town Brook. The goal was to detect river herring that were tagged in 2018 and 2019 and might be returning to Town Brook again to spawn. In Spring 2022 a total of six ‘Repeat spawners’ were detected. Of the six fish, five were tagged in 2019 and one was tagged in 2018.

Fish # 347990 is a female and was tagged on 5/10/2018. That year she was detected just below Jenney Grist Mill and stayed in that area for 3 days and was last seen on 5/13/18. She was then detected in 2019, 2020, 2021, and 2022 and made it to the spawning pond every year. This fish has been documented reaching the spawning pond a total of four times-amazing!

After gathering data from the previous 5 springs, the PIT tagging project has concluded along Town Brook. Once all data has been analyzed, the results will be published and made available to the public. Equipment purchased by the conduct the study will remain in the Town of Plymouth’s possession and is expected to be utilized in upcoming years to reevaluation fish passage along newly restored sections of stream.

### **erring Camera**

Town Brook rivals any other anadromous fish run in the country in the amount of monitoring and public outreach conducted, with Jenney Grist Mill at the heart of it. Thanks to the efforts of National Marine Fisheries Service fisheries biologist, Eric Hutchins, and the generous funding of NOAA’s 2018 Preserve America Internal Funding Program, a real-time web-accessible underwater camera was installed at the top of the Jenney



Grist Mill steep pass ladder in the spring of 2019. The footage from the camera is broadcasted real-time to the Department of Marine and Environmental Affairs' website, allowing for international viewing of the Town Brook herring run. The river herring's migration can also be seen on monitors located at Town Hall and at the Plimoth/Patuxet Grist Mill Museum.

The underwater camera also features motion detection software, allowing for footage to be recorded as fish swim through the camera's frame of view. The public can visit [Plymouthriverherring.org](http://Plymouthriverherring.org) and assist the Department of Marine and Environmental Affairs in counting river herring from anywhere internet is available. The Mystic River Watershed Association provided the Town of Plymouth with an algorithm that gathers the data generated by the crowd sourced counts (from the motion detection video clips) and formulates a population estimate of the migrating fish. Resource management scientists are using the web cam data in concert with data collected by volunteer counters to help refine the population estimate of migrating fish in Town Brook. The opportunity to provide a visual experience during the herring run migration to residents and tourists alike, combined with the opportunity to educate people on the value of anadromous fish, is unmatched at any other site in the United States.

After four years of camera operation, the Department of Marine and Environmental Affairs is proud to report that we have received fish counts from all 50 states and 54 different countries. Over 15,000 crowd sourced fish counters, from across the world, have visited the website to assist in our annual data collection. These participants have counted 228,490 individual fish in 44,861 unique motion detection captured videos.

Moreover, for the second year in the row, the citizen science generated data fell within the Division of Marine Fisheries' acceptable range of error for their Town Brook river herring population estimate. In 2021, DMF estimated the river herring population to be 136,626 fish (+/- 16,407) – while the citizen science population estimate was 126,411

fish. In 2022, DMF estimated that 169,462 fish (+/- 19,906) migrated up Town Brook – while the citizen science population estimate was 154,760 fish. This margin of error is a testament to the accuracy of our dedicated counters. Furthermore, the citizen science effort was recently highlighted by the National Oceanic and Atmospheric Administration as one of the most successful citizen science efforts in the country. We would like to thank all our citizen scientists for their dedication and their role in quantifying the river herring population in Town Brook!

In the spring of 2023, the underwater camera will once again ‘go live’ to capture the annual river herring migration. To engage in citizen science and help the Division of Natural Resources monitor the 2023 herring run, visit [Plymouthriverherring.org](https://plymouthriverherring.org).

### **eDNA**

Environmental DNA (eDNA) has the potential to revolutionize biodiversity science and conservation action by enabling the census of species on a global scale, in near-real time. eDNA is orders of magnitude more time, resource, and cost-effective than traditional biodiversity or species monitoring techniques, and has the capacity to empower communities to assess ecological attributes of interest and make informed decisions about natural resources for the future. The broad adoption of eDNA tools in conservation has yet to be fully realized, as the majority of work has been undertaken within the academic sector. The Division of Natural Resources has taken the next step by incorporating next generation eDNA monitoring into its restoration and ecological monitoring toolkit.

Natural Resources has begun to utilize eDNA metabarcoding (biodiversity monitoring) methods to measure restoration/adaptation action efficacy within the Town Brook watershed. The eDNA survey has been designed to sample several locations on the Town Brook main stem. The study began in Spring of 2022, establishing a pre-restoration action biodiversity baseline for aquatic vertebrates (fish, mammals, reptiles, and amphibians), invertebrates, and the microbial community of the Town Brook watershed. The survey will be continued annually,

tracking how the Town Brook ecosystem adapts in response to subsequent community restoration actions. This monitoring effort will document important ecological milestones including: 1) successful passage and presence of migratory fish in the upstream reaches of the Town Brook watershed; 2) presence of apex predators within the Town Brook system (striped bass, marine mammals, etc.); 3) shifts in the aquatic community (e.g., documenting higher biodiversity in Billington Sea post-restoration), over time. Once data analysis is complete, the research will be published and made available to the public. Updates will be posted on the Department of Marine and Environmental Affairs website.

### **ARIS Sonar**

In the spring of 2021, the Division of Natural Resources enlisted the help of Chris Rillahan, a Technical Associate and PhD candidate at the University of Massachusetts Dartmouth's School for Marine Science and Technology, to install an ARIS high resolution imaging sonar system in Town Brook. High resolution imaging sonar systems utilize acoustic pulses to create digital images of the water column. The system operates at 1.8 MHz, which is far higher than the detectable levels for both resident and migrating fish. In previous studies, Rillahan deployed the sonar system to evaluate herring passage at the Herring River in Wellfleet (2015), the Mattapoissett River (2017), and the Herring River in Harwich (2018 & 2019).

This research will provide further insight on the behavioral patterns and life history of river herring in Town Brook during their annual migration. Specific research questions include: 1) what factors are causing herring to begin their migration (i.e. time of day, water temperatures, water salinity, and tidal variations); 2) interactions with both avian and terrestrial predators; and 3) how the queue of herring at the Jenney Grist Mill influences a new fish's entrance to the system.

The ARIS unit was deployed at Brewster Gardens and remained in the water from April till the end of May. Throughout that period, 892 hours of sonar footage was captured. Staff is working with University of

Massachusetts Dartmouth faculty and graduate students to analyze the sonar footage. Once data analysis is complete, the research will be published and made available to the public. Updates will be posted on the Department of Marine and Environmental Affairs website.

### **Blue Future Conference**

Four hundred years after the arrival of the Mayflower, a second vessel with the name of Mayflower disembarked from the harbor of Plymouth UK. However, this second vessel was not crafted of wood nor transporting humans, rather this new vessel was autonomous with the goal of transforming oceanic research. The Mayflower autonomous vessel's trans-Atlantic crossing was the first of its kind – marking a new era of marine autonomy.

In an effort to celebrate the accomplishments of the Mayflower autonomous vessel, the Plymouth Foundation and Promare (the enterprise behind the Mayflower autonomous vessel) began to plan a blue economy conference. Early in the process, the Department of Marine and Environmental Affairs became involved – serving as an active partner in the planning process and developing the breakout sessions and panel speakers. Over the course of the planning process, staff was able to enlist speakers from regional, state, and federal government agencies, private industry, and research universities.

The Blue Future Conference occurred over the course of two days, October 24<sup>th</sup> and 25<sup>th</sup>, at the Hotel 1620. Day 1 featured an Education and Workforce Development session, which invited local high school and college students to interact with representatives working within blue economy fields. Over the next two days, the conference featured three breakout sessions (Ocean Harvest, Marine Technology in Practice, and the Blue Workforce) and one roundtable discussion focused on the Aquaculture Industry. Department of Marine and Environmental Affairs staff participated on the Ocean Harvest breakout session, the Aquaculture Industry roundtable discussion, and the Education and Workforce Development session panel.



Blue Future 2022 was the inaugural blue economy conference in Plymouth. Therefore, staff envisions this conference will grow to become an annual occurrence, with smaller events intermingled throughout the year. Furthermore, Blue Future 2022 was the Department of Marine and Environmental Affairs first venture into the blue economy field, which is an area that we see great potential in. Staff relishes the opportunity to continue to collaborate with the Plymouth Foundation and Promare to support and develop the blue economy within Plymouth.

Natural Resources has been fortunate enough in the past to be able to bring ATV's and boats to schools to help discuss laws, regulations, and most importantly - safety. However, educating the public regarding wildlife has yet to be addressed. Natural Resources has received donations from many people/organizations, as well as grants that helped us reach our goal of making this trailer possible. The Department will continue to seek donations, and funding for more taxidermy, and educational tools. We would like to thank all the individuals and organizations that have donated funds towards this project thus far.

**Dates of use:**

4/23/22 Herring Festival; Jenny Grist Mill, Plymouth MA

5/15/22 YMCA Touch a Truck, Red Brook, Plymouth MA

8/17/22 Senior Center; Plymouth MA

9/4/22 Maritime Parade; Town Pier, Plymouth MA

12/3/22 Cape Wildlife Center Open House, Barnstable MA

**Eel River Watershed Management – Nutrient Management Plan**

Completed groundwater, surface water, harbor sampling and biological monitoring for the Wastewater Treatment Facility Groundwater Discharge Permit for the Eel River Watershed Nutrient Management Plan. Data was then compiled, analyzed and written into report format for MassDEP per permit requirements.



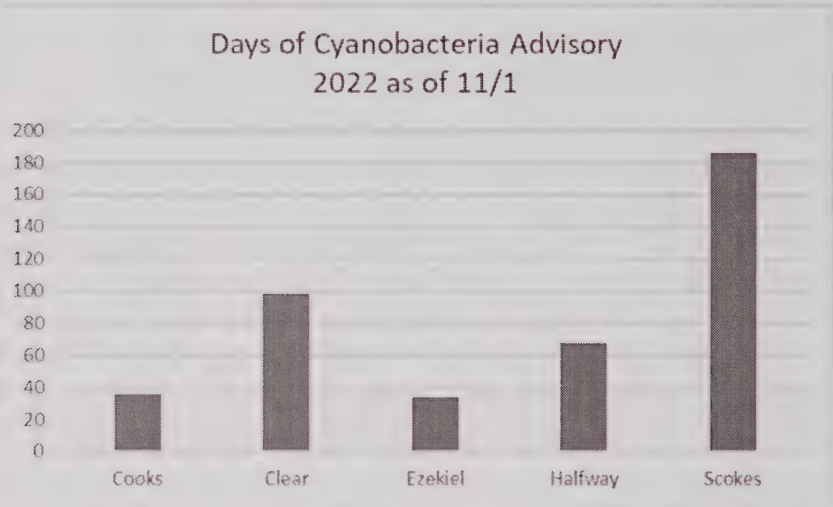
## **Pond & River Monitoring Program – Plymouth Ponds and Lakes Stewardship Program (PALS)**

This was the 15th year of the Pond & River Monitoring Program now called the Plymouth Ponds and Lakes Stewardship Program (PALS) in collaboration with watershed associations and a number of volunteers. This year we collaborated with watershed groups and collected 80 samples 12 different ponds for nutrient analysis. These nutrient samples have lead to the need of additional diagnostic studies, one of which was completed in 2021 and another with be finalized in 2022. The Town worked collaboratively with the Savery Pond Conservancy to complete the Savery Pond Management Diagnostic Assessment in 2021 which can be found on our website. The Herring Ponds Watershed Management Study was done in collaboration with the Herring Ponds Watershed Group is currently in draft format and will be finalized winter of 2022-2023. This monitoring program has led to multiple grant opportunities and implementation of water quality improvements.

## **Cyanobacteria (Blue-Green Algae) Monitoring**

This year staff conducted weekly monitoring plan during summer/fall months on dozens of ponds. Ponds which have previously had cyanobacteria blooms were visually checked as well as new ones that arose this year. Staff identified the bloom visually, notifying the Public Health Department to issue advisories to the public to avoid contact with the water. Public Health Department utilizes the e-subscribe system along with their website to issue these advisories. On publicly accessible lands Staff also erected signage for the advisories. For active cyanobacteria blooms more frequent visual checks were made and once the pond had been clear visually of the bloom for 7-10 days a sample was collected for analysis of cyanobacteria cells to ensure they are under state guidelines prior to releasing the advisories. In 2022 the Town had 5 ponds with active cyanobacteria blooms, the longest was Skokes starting in early Spring and continuing in the Summer and Fall. Note that each advisory contains the two-week of no visual bloom clearing period. Cooks Pond bloomed for 36 days. Clear Pond is continuing to bloom for 98 days as of 11/1. Ezekiel Pond bloomed for 34 days.

Halfway Pond is continuing to bloom for 68 days as of 11/1. Skokes Pond is continuing to bloom for 186 days as of 11/1.



**Herring Ponds Watershed Management Plan Study**

Both Great Herring and Little Herring Ponds were identified as having impaired water quality during the review of historic data and the initial round of the Plymouth Pond and Lake Stewardship snapshot. The Town of Plymouth has worked with the Pond community, including the Herrings Ponds Watershed Association, to develop a strategy for the completion of a combined pond management plan. In addition, the Town Department of Marine & Environmental Affairs has worked with the Association to develop individual component datasets that will be useful for characterizing the source(s) of the impaired water quality, so that restoration options can be developed. Working together, the Town DMEA, the Coastal Systems Program from the School for Marine Science and Technology at UMass-Dartmouth (CSP/SMAST) and TMDL Solutions staff have identified data gaps, including collection of current complementary data, that that will need to be addressed in order to develop reliable management options. CSP/SMAST and TMDL Solutions staff have provided guidance to the Town on potential complementary data necessary to define specific actions for the restoration of the pond. Town Staff worked with CSP/SMAST to

complete field data collection in 2021 on a monthly basis. All the historic and 2021 collected data was compiled and analyzed in 2022 by CSP/SMASST and TMDL Solutions and a Draft Herring Ponds Watershed Management Study has been provided. The Draft is currently under review by the Town and the project partners at the Herring Ponds Watershed Association. Partners are refining the management options and finalizing the report which will be available for the public the winter of 2022-2023.

### **Hazardous Waste Collections**

MEA coordinated two household hazardous waste collections in 2022. A total of 415 vehicles attended the two collections this year, with 235 attending in the spring and 180 in the fall. Forty-five residents who missed Plymouth's collections took advantage of the reciprocal agreement with other South Shore Recycling Cooperative member towns and attended a collection in another town.

The hazardous waste contractor cancelled the fall date because of staffing shortages, but they were able to reschedule to a Wednesday evening instead of the usual Saturday collection. Despite concerns about convenience for residents, the week night collection was well attended. The Department of Public Works' Highway Division provided the lighting that made the evening collection possible as well as barrels and signage.

### **Plymouth Long Beach Management**

MEA managed Plymouth Long Beach according to the Plymouth Long Beach Management Plan as conditioned by the Corrected Amended Final Order of Conditions issued by the Massachusetts Department of Environmental Protection (DEP) and Conditional "No Take" determination issued by the Massachusetts Division of Fisheries and Wildlife (DFW). The Town implemented the Long Beach-specific plan approved through a Certificate of Inclusion (COI) in the statewide Habitat Conservation Plan for Piping Plover as well as a Conservation and Management Permit for Least Terns for the seventh year. The Dog Control Program was implemented as required by DFW. The Long

Beach off-road vehicle season began on Saturday, May 28 and ended on Sunday, September 18. When not restricted due to tides or nesting birds, the Crossover was open from 9:00am to 7:00pm daily from Memorial Day weekend through Labor Day on September 5. The Crossover was open on two weekends only after Labor Day.

The MEA staff monitors the nesting activity of coastal waterbirds to collect information on nest and chick locations and timing of hatching and fledging so the Management Plan can be properly implemented. The population of nesting piping plovers has increased each season since 2017, and the number of pairs increased by 25% this year to 47.5 pairs of plovers. Sixty-nine nests were laid, and 60 plover chicks fledged. Plover productivity was good with 1.26 chicks fledged per pair. The highest census count for least terns was 47 pairs, but unfortunately, they had poor productivity this season. Early in the season, 30 pairs of common terns laid nests, but most left the site by the end of May due to nest loss to predation. One common tern nested during the late summer census window, but did not produce any chicks. Fifteen pairs of common terns laid nests early in the season but left the colony by June following gull predation and a Memorial Day weekend nor'easter. Laughing gulls did not nest this season, however, some of the larger gulls did, including great black-backed gulls and herring gulls, but all of their nests were lost to predation. Black skimmers, roseate terns and Arctic terns did not nest at Long Beach this season.

Many other species also nest Long Beach, including 3 pairs of ospreys as well as horned larks, willets, tree swallows, bank swallows, common grackles, song sparrows, northern mockingbirds, mourning doves and others.

The Town of Plymouth implemented activities covered under the Massachusetts Habitat Conservation Plan for Piping Plover (HCP) for the seventh season since 2016. HCP activities were implemented in accordance with the Certificate of Inclusion (COI) and Conservation and Management Permit (CMP) issued by the Massachusetts Division of Fisheries and Wildlife (DFW) to the Town of Plymouth on March 3,



2020 (NHESP file no. 16-35446). These permits allow vehicles to access areas that would normally close because of the presence of unfledged plover and/or least tern chicks, however, risk minimization procedures and mitigation approved through the COI must be implemented. There were 7 pairs of plovers active along Ryder Way this year, and the Town's COI allowed up to 5 broods of plover chicks to be exposed to the covered activity "use of vehicles and parking lots in the vicinity of unfledged plover chicks". In anticipation of having 7 broods of chicks active in areas along Ryder Way this season, MEA submitted an emergency request to DFW to increase the number of brood exposures under the COI to 7 broods. DFW issued an amended COI on July 13, 2022 approving the request.

During the 2022 season, 5 broods of plover chicks and 8 pairs of least terns were exposed to the HCP covered activity "use of roads and parking lots". The affected least terns were located in the sub-colony on the east side of Ryder Way between the Crossover and the Day Parking Area. The affected plover broods were located along the length of the road, with two broods south of the Fishermen's Turnaround, one brood near the Day Parking Area, one brood in the same area as the least tern sub-colony, and one brood on the harborside between the Crossover and the "Sparkplug" parking area.

Without the HCP and CMP in place, vehicle access along the road would have been restricted to some extent for 74 days this summer. The HCP was implemented for piping plovers for 67 days and for 40 days for least terns, including 7 days when unfledged plover chicks were not present.

Restrictions implemented per the state and federal guidelines would have caused the road to close after the first cottage with only about 350 yards of non-essential vehicle access for 59 days. Of the other 15 days when unfledged chicks were present, there were 4 days when areas after the Fishermen's Turnaround would have been closed and 11 days when the road would have been closed after the Day Parking Area. Instead, vehicles were able to access the whole length of the road, including



roadside parking, the Day Parking and Landing parking areas, and harborside fishing areas between 9:00am and 7:00pm throughout the implementation period. The Crossover reopened on July 14, which gave the public an additional 28 days of vehicle access to the beachfront areas.

The COI allows limited night fishing access for up to 5 vehicles per night when only unfledged least tern chicks are present and a barrier is in place. Over the 6 nights when it was available this season, 7 vehicles took advantage of this additional access to fishing areas that would otherwise have been inaccessible by vehicle.

Risk minimization measures include signage, barriers if appropriate, traffic management, limitations on hours available for vehicle access, and monitoring. The intensive monitoring required for both plover and tern chicks was carried out by the Natural Resources staff.

The 2022 season was the third and final year of the current COI. MEA staff prepared and submitted a new request for COI for the 2023 through 2025 seasons in December 2022.

MEA staff and the seasonal Natural Resources staff continued to remove non-native and invasive plant species at Long Beach. Efforts this season focused on removal of wild radish, black swallow-wort, common mullein, and non-native bindweeds.

MEA staff served as the Town staff representative at meetings of the Natural Resources and Coastal Beaches Committee.

### **Plymouth Long Beach Grants**

The Town was awarded a grant of \$2,000,000 through the MA Office of Coastal Zone Management's (CZM) Coastal Resilience Grant Program for the construction phase of the Plymouth Long Beach Mixed Sediment Nourishment project, which consists of construction of a dune nourishment project in a significantly eroded area on Long Beach. Long Beach is a popular recreational area, an important area for nesting and staging birds, and protects the harbor as well as the downtown

waterfront area. This project uses a nature-based approach to promote coastal resiliency, reduce repetitive maintenance, and enhance the beach's ability to provide storm damage protection and flood control as the climate changes.

Erosion from severe storms has resulted in reduced beach elevation and volume, degraded nesting habitat, damage to private properties, and repetitive damage to and flooding of Ryder Way from the Day Parking Area northward toward the Crossover. The shoreline has retreated significantly in the project area, and nesting areas formerly used by piping plovers and terns are now inundated by spring and storm-driven tides. The road in this area often needs minor repairs throughout the year and during spring high tides and minor storm events and more significant repairs annually following the winter storm season so that vehicles can safely pass through the area.

Grant funds, along with matching Town funds, will fund the construction phase of this nourishment project. The design and permitting were funded through a previous grant award through CZM's Coastal Resilience Grant Program. The construction phase consists of placing approximately 35,600 cubic yards of mixed-sediment nourishment material comprised of a mix of sand, gravel and cobble compatible with the native beach sediment in a 270,000 square foot area beginning at the Day Parking Area and extending northward for 2,000 linear feet. Material will be graded to the designed slopes modeling has shown will provide greater resiliency for the beach, reduce storm impacts and increase the design life of the nourishment project as well as create new or improved nesting habitat.

The bid for this work was advertised and published in late December 2022. The construction phase of the project is expected to be completed by April 1 when the time of year restriction for piping plovers required by DFW begins.

**Animal Control Division**

**Calls and Statistics**

In 2022 Animal Control responded to a variety of calls and questions from our residents and visitors. We responded to approximately 3,345 calls regarding a variety of questions and concerns.

Sick, Injured or Deceased Wildlife	415
General Wildlife Questions	695
Missing/Found Domestic Animals	577
Well-being Check Requests	81
General	547
Animal Bites	99
Wounds of Unknown Origin	26
Barking Dog Complaints	98
Tethering	63
Leash Law	184
Other	580

**Plymouth Animal Shelter Intake and Adoptions**

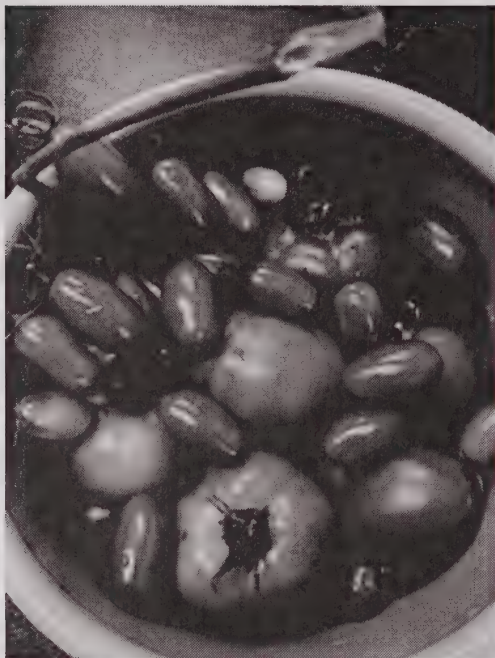
Dogs taken in by Animal Control	52
Adopted	7
Claimed	42
Transferred	2
Remaining Dogs end of 2022	1

Cats taken in by Animal Control	22
Adopted	9
Claimed	4
Transferred	7
Deceased at facility	1
Remaining Cats	1

**Community Garden**

Distribution of vegetables from our garden to the Plymouth Coalition for the Homeless, Kingston, continued again this year. A total of 3 trips to drop off these and other items took place in 2022.





This little turtle found himself sitting in the middle of the road in Manomet with cars backed up in both directions. ACO placed the turtle in the pond across the street, allowing the cars to proceed.





This hawk was dazed and confused after slamming into a large window. We arrived on scene just in time as a hungry-looking dog was quickly approaching the bird.





Upon arriving to Cape Wildlife with this poor turkey, staff stated this could be the worst case of turkey pox they've ever seen. This is a slow spreading virus and oddly enough, when their scabs fall off, they too become a source of contamination.

After three confirmed dog bites in less than a month, this Malinois also proved to be a challenging tenant at the shelter. Cara's aggressive behavior made it difficult to place her in a traditional home setting. Fortunately, after many weeks of persistence, we were able to find her the perfect working-dog environment. Cara is now thriving in South Carolina training to be a police dog. Above is a photo of Cara smiling with her new trainer. Go Cara!



## **MISSION STATEMENT**

*“To provide our community with a safe, trusted, physical and virtual environment where information and access to programs and services foster a healthy and vital lifestyle throughout the aging process.”*

The Center for Active Living (CAL) is a division of the Department of Community Resources. The Center operates with 9 full-time and 3 part-time energetic and dedicated staff members.

In accordance with Town of Plymouth Bylaws Chapter 43 (adopted in 1974) and Massachusetts General Law 40 Section 8B\*, the CAL provides innovative programs and services for residents aged 59 ½ and over; as well as for their caregivers and loved ones.

*\*MA General Law 40 Section 8B; “A city by ordinance or a town by by-law may establish a council on aging for the purpose of coordinating or carrying out programs designed to meet the problems of the aging in coordination with programs of the department of elder affairs.”*

## **THE NAME**

The Plymouth Center for Active Living represents seniors that are actively living and thriving, not passively aging. “CAL,” as it is known, is committed to helping change individual and community stigmas and biases associated with senior centers and the aging population. The vibrant logo and bustling CAL facility showcase the promotion of this important message.

## **SPECIAL DIRECTOR'S MESSAGE**

2022: the CAL Comeback year! We have learned to co-exist with COVID, and it has been a year of transitional shift from essential services to operating as a thriving, robust public facility. CAL lost its congregate meal partnership with Plymouth Public Schools due to staffing/supply and demand shortages, causing an abrupt pivot in meal provision. We secured three fabulous caterers who provided a temporary solution but needed to think long-term about what was best for our seniors. With the support of Town Management and Town Government, on November 16, 2022, the CAL Café opened its doors! A true, in-house restaurant that offers a variety of delicious menu options to fit all budgets with extended dining hours!

We found ways to *engage* with each other again and retaught ourselves the art of socialization. We found ourselves shifting focus from physical health to mental health and hosted a health fair that encompassed all aspects of self-care. *The CAL Express* took its maiden journey in May 2022, opening endless possibilities for CAL senior engagement otherwise not possible for those without transportation. CAL has taken flight, and we intend to continue soaring high!

Believe in your infinite potential. Your only limitations are those you set upon yourself.”

Roy T. Bennett

Michelle Bratti, Director of Elder Affairs



## **PROGRAMS AND SERVICES**

### **Activities, Services, and Programs**

The CAL offers a wide range of diverse and innovative programming that meets the needs of its population. Fitness classes, wellness programs, Senior College, and current event groups are staples in the Center to ensure that seniors are active, healthy, and socializing. The CAL hosts feature films and many live entertainment events including musical groups, solo performers, comedians, and dancers to the delight of its patrons. Arts and intergenerational programming are highlights at the Center, and oftentimes the two combine efforts for creative collaborations. Professional services include multiple support groups, educational programs, AARP sponsored tax preparation counselors, and attorney consultations. The CAL boasts both a Men's and Women's group that meet weekly to discuss pertinent issues.

### **Our Community**

The CAL quest for community integration through connections and partnerships with area businesses and resources remained the forefront of service and programming goals. A partnership with Bridgewater State University was formed to bring Lifelong Learning/Senior College to CAL virtually in 2021, and 2022 saw the first in-person educational classes at the CAL facility. In the Fall of 2021, CAL created "Breakfast with a Cop" with the local Plymouth police department and in 2022 extended our partnership with first responders by creating "Breakfast with the Plymouth Fire Department." These monthly events bring together Plymouth's Chief of Police and PPD personnel and Plymouth's Fire Chief and PFD personnel respectively, with seniors to share a meal and discuss questions or concerns in our

community. CAL has an extensive partnership with South Shore Community Action Council (SSCAC) who donate an incredible amount of food items to support senior nutritional needs. CAL hosts a weekly “Friday Food Shopping” program in which seniors’ “shop” down a volunteer created grocery aisle. All food for this program is graciously donated by SSCAC. CAL also partnered with Plymouth Helping Hands for Animals to provide pet nutritional and medical assistance to seniors.

### **Our Future**

Through the Senior Task Force, CAL is actively pursuing its mission of deeming Plymouth an Age and Dementia Friendly Community, a movement endorsed by the World Health Organization and Governor Baker.

CAL is committed to reducing the stigma and meeting mental health needs of seniors. CAL, in partnership with Duxbury Senior Center, is actively pursuing a grant through Old Colony Planning Council (OCPC) to provide therapeutic counseling services to seniors on-site at COA’s in the Southeast region. This groundbreaking model utilizes partnership(s) with second year clinical MSW/LMHC students at local universities to provide these mental health services.

The Center remains committed to civic knowledge, education, and responsibility. Local and state representatives generously donate time each month to host open public forums at CAL. This unique opportunity provides a platform of exchanges between elected officials and patrons to discuss civic concerns, questions regarding town and state government, and thoughts about future town planning.

### **Social/ Outreach Team**

The Center is staffed with **two caring, compassionate Social/ Outreach Workers**. Their priority is to assess the needs and challenges a senior or caregiver may be facing and provide appropriate information and/ or referrals, social support, and assistance. Social/ Outreach Workers may assist with completion of applications for subsidized assistance programs including the Supplemental Nutrition Assistance Program (SNAP), Fuel Assistance, discounted utility rates, subsidized housing, and COVID resources. In-office appointments and outreach visits are available by calling our front desk and are kept confidential. CAL Social Workers remain a critical resource to our growing senior population!

### **Volunteer Program**

CAL closed out 2022 with 315 active volunteers a 41% increase from 2021. These volunteers provided a total of 21,471 recorded hours, which equates to **\$781,115** of service provided “in-kind” to the municipality! **Volunteers are the backbone of CAL** and are essential to optimal operations and Center functioning. Volunteers drive seniors to medical appointments, deliver meals, assist with the CAL Cafe, pick-up and deliver food donations, give facility tours, sit on Advisory/Friends Boards and sub-committees, teach programs, greet patrons and answer phones, assist with data entry, create and implement Information Technology, and much, much more. CAL volunteers are honored yearly with an Appreciation Luncheon served by CAL staff, Plymouth Town officials and local and state dignitaries.

### **Nutrition**

The Center hosts two nutrition programs: Meals on Wheels (MOW) and the congregate meal program. MOW is a program

offered through Old Colony Elder Services and processed at the CAL. The Coordinator of Support Services designs delivery routes and staffs the routes with volunteer drivers who deliver as many as 200 meals a day across Plymouth. The congregate meal program is no longer a program at CAL...

In November of 2022, the CAL Café opened! Beautifully furnished, CAL transformed the dining area into a true Café, complete with cozy seating, a window seating granite breakfast bar, booth, and jukebox to complete the look. The CAL Café offers true menu choices at varying budget options while allowing seniors extended time to eat, socialize with friends, and meet new people.

### **PROGRAMS OF DISTINCTION**

CAL, in partnership with local transportation company GATRA and the non-profit organization "Taking People Places," **successfully established the "CAL Express, which launched in May 2022!"** This service, funded through an incredibly generous CAL patron donation and grant matched by Taking People Places, transports Plymouth seniors on demand to and from the CAL *at no cost to them*.

**Town of Plymouth Select Board unanimously voted to create a Senior Task Force in November 2021,** a 20-member committee designed to create a sustainable blueprint and foundation to address senior needs and best practices. The task force studies broad picture, fundamental issues and implements solutions of a best practice nature to support a healthy, thriving Plymouth senior community. **The Senior Task Force's current mission is for the Town of Plymouth to be designated an Age and Dementia Friendly Community.** The Task Force received



2022 Fall Town Meeting funding to contract with UMass Boston Gerontology Institute to complete a 10-month, comprehensive Needs Assessment. This Needs Assessment will evaluate needs specific to aging in Plymouth and is a requirement for the Designation process.

The CAL holds monthly **Volunteer Orientations** for prospective volunteers, which provides an in-person formal introduction to the Center. A brief history and mission of the CAL are discussed, and volunteer opportunities and expectations are explored. Volunteers meet staff members and other volunteers, hear a brief description of staff responsibilities, and are provided a formal tour. Over 400 volunteers have attended this program to date.

CAL and PACTV teamed up to produce the **feature film documentary** “Our Seniors Speak: Resilience in Hard Times.” This production cast six local seniors to show that despite a pandemic and fears associated with it, seniors have amazing resiliency to withstand the hardest of struggles. Amongst many local and state dignitaries, Executive Office of Elder Affairs Secretary Elizabeth Chen was the keynote speaker at the film launch party held in August 2021. In 2022, this documentary **won the coveted National 2022 Bronze Telly Award!**

Link to the documentary: <https://youtu.be/MGpyDdz1hnw>

The CAL has a strong **Intergenerational Program** in partnership with the Plymouth Public School System and Plymouth Bay Cultural District that provide opportunities to bring younger generations together with the senior population. The *Hot Topics Debate* Program offers an opportunity for older and younger generations to discuss relevant topics in a debate style manner



each week at the Center. Seniors and high school students worked on three projects in 2022, including a poetry workshop with Plymouth's Poet Laureate Stephan Delbos.

The Center has a **Volunteer Medical Transportation Program** run mostly by a CAL Social Outreach Worker with rides being provided solely through volunteers. The program connects seniors in need of transportation assistance to volunteer residents in our community willing to donate their time to drive. This is a vital program for our large town, and 371 medical rides were given to seniors this year. Without our volunteers' dedication seniors may not have received appropriate medical care or the follow-up necessary to encourage healthy aging within their own community.

**Serving the Health Information Needs of Everyone (SHINE)** is a volunteer program that provides health insurance counseling to Medicare recipients and those under 65 with Disability Insurance approval. SHINE counselors assist individuals in finding the most affordable Medicare plan to meet their medical and prescription needs. These volunteer counselors attend two weeks of training annually and attend meetings monthly to stay up to date on pertinent information. The SHINE program is very important to Plymouth's large senior community. This program is free of charge, but appointments must be scheduled to access these services.

**“Senior Voices”** is a CAL Advisory Board Committee that was created in a concerted effort to actively listen to Plymouth's seniors. By conducting focus groups at the CAL and in-person visits to senior housing residents, the committee listens to senior issues and concerns and discusses productive ways in which to

address these concerns. This important program allows CAL to connect with those that are not aware of the Center's programs and services and to introduce CAL as a positive resource.

**“Lend us your voice, and we will lend you our ear” is the driving mission of Senior Voices!**

The CAL Advisory Board's Marketing Committee has been actively instrumental in their mission to create awareness of CAL and all that is has to offer. This committee executed several new marketing strategies including “America's Hometown Welcome Club” and mailing of CAL Birthday Cards to all 978 Plymouth residents turning 60 in 2022.

### **PARTNERSHIPS**

The CAL leveraged existing partnerships with over 200 community businesses, agencies, and municipal departments (**doubled from 2021**) to offer the highest level of service excellence and variety of programming. **CAL understands the importance of community connections and these partnerships are an integral part of our mission.** Many of those with whom we work have a similar mission as the Center or are focused on providing opportunities, services and education to seniors, their families, and caretakers. CAL is thankful to those who have partnered with us over the past year to provide resources, experience, community, and financial support to help CAL meet its goals.

CAL fully intends to continue expanding partnerships and collaborations with community-based businesses and organizations, and other COA's.

## **GRANTS**

CAL was the gracious recipient of a \$20,000 **Earmark Grant from the State of Massachusetts, sponsored by Senator Susan Moran**. This funding is to create an architectural conceptual design that illustrates enclosing CAL's main foyer allowing for a second floor to house a Senior Wellness Center.

CAL was awarded \$7,800 from **The Massachusetts Councils on Aging (MCOA)** FY22 Field Demonstration Project, "Outreach and Marketing" to create events that promote and highlight the mission of the Senior Center.

The CAL was awarded funding from the **Executive Office of Elder Affairs (EOEA) State Formula Grant**. This money fully funds one F/T position at the CAL (Volunteer Coordinator), one P/T position (Matron) and partially funds two other F/T positions (Social/ Outreach Worker and Activities Coordinator), as well as a per diem Graphic Designer. The funds are also used to purchase supplies and other items that meet senior needs not provided for in the municipal budget. This is a critical funding source that allows CAL to continue operating at current levels of service excellence.

The **Old Colony Planning Council** awarded the CAL with an \$18,426 Title III Nutrition Grant. This grant fully supports the salary of the Meals Distribution Coordinator. Without this grant, this position could not effectively assist in providing Congregate meal preparation or Meals on Wheels assistance.

## **CENTER FOR ACTIVE LIVING STATISTICAL DATA**

CAL utilizes *My Senior Center* to manage and track statistical data. At the close of 2022, CAL had a record number 13,749 active members, a 12% increase from 2021 and a gain of 1,472

new members. CAL's *Constant Contact* is delivered to 4,046 subscribing senior households, and Facebook posts in 2022 were seen by 4,046 users with 1,491 followers. 3,000 copies of the CAL's monthly *CALegram* newsletter are printed each month, with approximately 1,600 mailed directly to Plymouth patrons and 5,000 distributed electronically.

### **Statistical Highlights 2022:**

- 31,828 Meals On Wheels Delivered
- 9,724 Personal Birthday Calls made
- 4,596 Programs held
- 38,459 CAL Events
- 21,434 Volunteer Hours recorded
- 1,091 CAL Express rides (since May 2022!)
- 3,117 Social Outreach Assistance Provided
- 35,000+ Visitors to CAL
- 738 SHINE appointments
- 12 Incredibly hard-working and caring staff
- 2 Dedicated and supportive Boards
- One new CAL Café!
- 1 20-member Senior Task Force Committee

### **STAFF**

2022 saw the CAL Staff continuing to do what they do best-serve seniors! Margaret Martin joined the team as Volunteer Coordinator, replacing Ginnie Healey who retired in January. With the addition of the CAL Café, CAL was thrilled with the hiring of Chef Mike Dickerson in the newly created position of Kitchen Supervisor to lead this new venture. Amy Naples became the Advisory Board Chair after Marianne Kirby finished her term, and Kathy Castagna moved to Vice-Chair with this transition. Rosters at the close of 2022 are as follows:

## **Staff 2022**

Director of Elder Affairs	Michelle Bratti
Administrative Assistant	Caitlyn Correa
Activities Coordinator	Beth Hadfield
Coordinator of Support Services	Mary Beth Ryan
Social/ Outreach Worker	April Thompson
Social/ Outreach Worker	Lindsay Reik
Front Desk/ Reception	Cynthia Snow
Volunteer Coordinator	Margaret Martin
Maintenance	Paul Brzykcy
Kitchen Supervisor	Mike Dickerson
Meals Distribution Coordinator	Marcy Gallerani
Matron	Steven Goodwin

## **Advisory Board 2022**

Chair:	Amy Naples
Vice Chair	Kathy Castagna
Secretary:	Janice Capofreddi
Members:	Monica Mullin, Therese Mucci, Patricia Achorn, Elizabeth Cadigan, and Captain Kevin Manuel

## **Friends Officers 2022**

President	Brenda Gellar
Vice President	Patricia Janiak
Secretary	Maryann Tirella
Treasurer	Steve Incropera
Board	Betty Clough, Barbara French, Karen Whipple, and Sandra Smith



## **HOW TO FIND US**

### **Online**

- Town of Plymouth CAL website:  
<https://www.plymouth-ma.gov/center-active-living>
- CAL Facebook page:  
<https://www.facebook.com/COAPlymouth/>
- Monthly Newsletter:  
<http://www.ourseniorcenter.com/seek/us/ma/plymouth?q=plymouth+council+on+aging>
- To find our channel on YouTube, search Center for Active Living (CAL) Plymouth, MA

**In Person:**                      44 Nook Road, Plymouth MA 02360

**Phone:**                              (508) 830- 4230

## **Plymouth Public Library**

### **I. Mission Statement**

The Plymouth Public Library engages and enriches the community through lifelong learning, collections, programming, and outreach. We are free and open to all with a commitment to diversity, inclusion, and acceptance.

### **II. Values**

#### **Access**

We provide free and equitable services. Everyone is welcome here.

#### **Civility**

We cultivate a respectful and welcoming environment where people can gather, collaborate, and learn.

#### **Community**

We bring people together to build connections and develop programs and services that are responsive and imaginative.

#### **Diversity**

We celebrate and reflect the diversity of our community in our programming, partnerships, collections, displays, and staffing.

#### **Education**

We create a community of informed and engaged individuals who learn through research, exploration, and play.

#### **Innovation**

We experiment, take risks, and set audacious goals.

## Intellectual Freedom

We champion the open exchange of information and ideas and uphold the individual's right to privacy and choice.

## Stewardship

We value our staff and we honor the resources placed in our charge by being fiscally, environmentally, and socially responsible

## **III. Narrative Statement**

2022 was the year of strategic planning for the library. We held focus groups, conducted surveys, and asked what the community wanted their library to look like over the next five years. Over 600 people provided input into our future and the completed strategic plan can be found on the library's website.

We had excellent attendance for programs and events this year. We finally saw attendance that beat the pre-COVID statistics and we had record breaking numbers of participants in our summer reading program. Our youth department coordinated a summer packed with programming.

The Main Library and Manomet Branch both received some facelifts through the year. At the Main Library, shelves were removed from the nonfiction area to accommodate a new seating area. The large-print books were moved downstairs and the audiobooks were placed near them. Paperback novels moved into the freed space and young adult books moved into the paperback section. Our technical services department prioritized

merchandising techniques to improve checkouts of print materials. Manomet Branch received the shelving from the Main Branch to brighten up their space.

The Main Library added two meeting pods to the bookable spaces available. These meeting pods accommodate two people and are sound dampening so they are perfect for meetings in person or online. They were funded by the Plymouth Public Library Foundation and State Aid.

In addition to our standard yearly grant that pays for our 90 GED/HiSET students, we received a grant from the Massachusetts Board of Library Commissioners and the Institute of Museum and Library Services. The Dig Into Permaculture grant helped us construct a permaculture garden behind the library and funded programs to teach patrons how to have their own successful garden. The grant will continue into 2023.

**IV. Statistical Information**

Hours Open (Plymouth Main Library)	2,866
Hours Open (Manomet Branch)	1,754
Total number of library visits	154,027
Number of library card holders	18,762
Website visits	244,210
Number of questions answered	24,242
Number of books, magazines, newspapers	101,453

Number of ebooks and ematerials	197,308
Number of free or discounted museum passes	14
Amount of physical items borrowed	250,383
Amount of ebooks & ematerials borrowed	86,252
Number of online database uses	150,366
Events hosted for adults	330
Number of attendees	2,056
In-person events hosted for kids and teens	373
Number of attendees	7,015
In-person events hosted for all ages	151
Number of attendees	6,903



## RECREATION DEPARTMENT

The mission of the Plymouth Recreation Department is to provide quality recreational programs and activities to the residents of the community; to promote fair play, teamwork, good sportsmanship; to expand the scope of programs to include educational as well as physical activities; and to make the department a valued town resource.

### 2022 Annual Report

The Recreation Department is typically comprised of five full time staff, the Recreation Director, Memorial Hall Manager, Recreation Program Supervisor, Office Manager/Program Administrator and a Program Assistant as well as over 130 seasonal staff positions. The Recreation Department hired two new staff during 2022. Sam Botelho filled the Recreation Program Supervisor role, and Kristine Foster filled the Office Manager position. Our seasonal staff consists of Beach Lifeguards, Swimming Instructors, Parking Attendants, Playground Supervisors and Sport Clinic Directors. All the programs offered by the department are completely self supporting.

The Recreation Department is responsible for:

- Scheduling the Town's 28 Recreational Fields, this includes youth sport leagues, departmental programs and high school athletics.
- Training & supervising the staff at the towns five public beaches; Whitehorse, Plymouth, Hedges Pond, Morton Park and Fresh Pond.
- Overseeing the management and scheduling of Memorial Hall
- Overseeing the daily management of the Manomet Youth Center
- Maintaining the department website ([www.plymouthrec.com](http://www.plymouthrec.com)) and credit card payments
- Annual fundraising for our scholarship fund

2022 departmental accomplishments include the following:

- Memorial Hall hosted its first family show: The Little Mermen, selling over 300 tickets.

- An addition of more than 5 new summer clinics, including: Slime classes, Art clinics, Field Hockey, Lacrosse, and more.
- Worked with the Parks and DPW departments to develop a new design plan for Stephens Field that was approved by CPC.
- Developed an intro program for 4-year-old children to participate in for Flag Football
- The Summer of 2022 was one of the busiest beach seasons for the Recreation Department, collecting over \$200,000 in parking revenue.
- Staffed and operated two half day summer playground programs for children ages 4-12, with over 475 children participating in them. This was the largest group to date for the department.
- Memorial Hall had over 70+ shows and events taking place. Shows include: Indigo Girls, Cage Titans, Chris Botti, 10,000 Maniacs, and the Philharmonic.

## VETERANS SERVICES

Over the last year the Veterans Services Division has continued to provide five primary missions and continue to expand services in the social work field.

### Primary Mission

To care for and assist low-income Plymouth Veterans, unemployed Veterans, Homeless Veterans, and Spouses of Veterans in obtaining financial assistance for food, shelter, clothing, fuel, and medical care from all sources available under both federal and Massachusetts General Laws to which they are entitled. Spouses of deceased Veterans are provided with the same benefits as if the Veteran were still living. Perform outreach programs to reach the widest audience possible to inform and educate the public what Veterans Services do for the Veterans and the Community.

### Second Mission

To assist Veterans in filing Veterans Administration (VA) Compensation and Pensions, MA State Annuities, tax abatements and enrolling in the VA Health Care system. Assist family members in filing for benefits from both the State and Federal government that they are entitled too. Assist in obtaining military records, medical records, discharge papers, awards, grave markers, and tax abatements.

### Third Mission

VSO is a trained SHINE counselor to help assist Veterans in the complicated process of understanding the MEDICARE system to help them choose the best options in medical coverage, drug prescription plans, and how long-term care works. Services are also provided in assisting the elderly in applying for the Medicare buy-in program, MassHealth, Low-income Subsidy and Prescription Advantage.

### Forth Mission

Helping Veterans obtaining assistance that are specific to elderly Veterans such as Adult Daycare and home health care working through VA Social Workers and Old Colony Elderly Services.

### Fifth Mission

The division continues to assist all veterans regardless of income with assistance in obtaining wheel chairs, power chairs, ramps, adjustable

beds, and anything else that is a quality of life issue for Veterans through a network of Veterans Agents around the state. It also assists all veterans and family members regardless of income on other avenues of approach that may be available to them like Social Security or Department of Labor programs.

Plymouth serves all Veterans and their families the best we can regardless of income.

The Office of Veterans Services continues its outreach program which has improved the ability of the office to assist the low income and needy veterans of Plymouth. We are currently maintaining a case load of approx. 65-70, over last year living below the poverty level, and the office provides them with medical and financial assistance that in many cases they did not know they were entitled to. This number has decreased over the past few years due to the loss of aging veterans and getting them on alternative sources of income. Plymouth continues to assist homeless veterans with substance abuse issues in obtaining counseling and VA programs designed to provide the counseling, housing, and employment opportunities to return them back to productive citizens. The office also works with the Career Center to help Veterans who have lost their jobs with assistance until they were able to find work, allowing them to maintain their shelter.

The VSO assists veterans in filing for health care thru the VA Health Care System. Due to the rising cost of commercial health care, the VA provides comparable care, that in most cases the veteran would otherwise not be able to afford.

The VSO continues to provide assistance in filing VA Compensation and Pension Claims. Plymouth veterans received a total of well over \$1.6 million, one of the highest in the state.

Memorial Day was honored with the return of the Memorial Day Parade. We stopped at each memorial in town and laid a wreath. At the Training Green we read the names of the Veterans we had lost in the past year.

Veterans Day Celebration was also honored differently this year with the ceremony being held in the Blue Room. due to the hall being previously booked. We had a huge turn out with standing room only.

We offered a lunch to all the veterans and their families. . The ceremony was well received and we will most likely repeat it for Veterans Day 2023.

With the help of the American Legion, Legion Auxiliary, Veterans of Foreign Wars (VFW), VFW Auxiliary, The Pine Hills Veterans Group, Plymouth, REMAX, Heidrea for Heroes, and Quintals we continue to receive food boxes, and gift card donations We have many private donors that continually make donations to this office. Due to continued generosity, Veteran Services was able to provide several thousand dollars worth of food cards, and gift cards for the Thanksgiving and Christmas season to our veterans in need.

Last, but not least, farewell to all our veteran's that we lost in 2022. Thank you for your service.



## PLYMOUTH PUBLIC SCHOOLS

We were thrilled to welcome back our students, staff, and families for the 2022-23 school year. As we prepared to open schools and welcome back students this year, we did so intending to provide all of our students with experiences that offer rich learning opportunities, wide-ranging extra-curricular activities, and a supportive learning environment.

As I began year three as Superintendent of the Plymouth Public Schools, I did so with the same goal that has motivated me throughout my career: improving the outcomes for all students. With that in mind, we focus on four strategic goals: 1) enhancing communication and engagement practices with students, families, and staff; 2) increasing our capacity to support English Language Learners and their families; 3) facilitating development opportunities in the area of diversity, equity and inclusion for students, families and staff and 4) establishing programs, opportunities and resources focused on increasing mental and emotional well-being among staff.

Successful school districts must always strive to be transparent and embrace processes that facilitate family and community engagement and participation in school and district activities. The district must foster and model a welcoming and engaging culture. We have a responsibility to ensure families and community members feel heard and can provide feedback. I believe my role as Superintendent in family and community engagement is to identify and forge common ground when issues arise with families and community members and in solving those issues balance the needs of the district with the desires of families and community members.

In the past three years, our district has seen a 222% increase in students and families whose first language is not English. For English learners to be successful, our district has a shared responsibility for their success, engaging effectively with their families, and nurturing their linguistic and cultural assets. English learners must be taught by effective, well-prepared, and culturally responsive educators who hold

themselves to high standards and have the professional learning they need to advance students' academic and linguistic development. English learners must have equitable access to meaningful and rigorous learning opportunities that build on their cultural and linguistic assets and the academic, linguistic, social, and emotional support they need to excel. We continue to collaborate with families, staff, and community partners to develop culturally responsive strategies that remove barriers to engagement with families of English learners. The District is also working with leadership and parents to establish an English Learners Parent Advisory Committee (ELPAC) Planning Committee with the vision of creating a multicultural and multiethnic, parent-led committee.

Districts face enormous challenges in providing and sustaining equitable outcomes for all students. It is not enough to make a public commitment to prioritize equity and opportunity for all students. Creating equitable outcomes requires our district to promote the critical examination of our data, make recommendations based on our data, ensure our staff has the appropriate training, and involve key stakeholders along the way. We will continue to evaluate all policies and procedures for implicit bias and equity, identifying inequities, and revising policies as needed.

While supporting the social and emotional well-being of our students has always been our number one priority, we must not overlook the importance of also supporting our staff. Living through this challenging time in education has been a good reminder that the social and emotional health of our faculty and staff is essential to student success. If our faculty and staff are stressed and overwhelmed, they cannot show up effectively for our students.

We need to start with asking, listening, and setting a goal to provide our staff with what they need rather than what we think they need. It is important that we positively shape the working conditions of our district employees through our organizational priorities and practices. Evidence is growing that the pandemic has increased demoralization and burnout among many educators. Committing to improving the

physical, mental, and social-emotional health of employees can have very positive outcomes, including better staff morale, lower absenteeism, higher productivity, and ultimately, the creation of a stronger learning environment for students.

It is my great honor to serve as Superintendent. Thank you to our entire community for their unwavering support as we strive to do our very best for our community's children. They deserve it, and we cannot do this work without you. Together, we will continue to improve our district to ensure our students are provided with the best educational experience possible.

Christopher S. Campbell, Ed.D.  
Superintendent of Schools

## **PLYMOUTH EARLY CHILDHOOD CENTER**

The Plymouth Early Childhood Center is an inclusive public preschool serving students of all abilities. Our inclusive program is designed for students with and without disabilities to learn and grow together. The Plymouth Early Childhood Center supports the philosophy of inclusive education to which the Plymouth Public Schools is committed.

The Plymouth Early Childhood Center is located at 117 Long Pond Road in the Apollo wing of Plymouth Community Intermediate School. The preschool program serves approximately 200 students between the ages of three to five years. The preschool is comprised of ten classrooms. Each classroom has a morning and afternoon session. There is a maximum of 15 students per classroom with and without special needs. In addition, substantially separate programing and full day options for students with more intensive needs are available. Within the comprehensive model, speech therapy, physical therapy, occupational therapy, academic, and behavior support are provided to students as outlined in an Individualized Education Plan. Direct services and consultation services are available in the areas of deaf and hard of hearing, vision, orientation, and mobility and consultation from a Board Certified Behavioral Analyst. This year grant funding



provided a social worker two days a week to further support students and their families.

The curriculum content is based on the Massachusetts Standards for Early Childhood Education and the Guidelines for Preschool Education. Social and emotional approaches to learning and play are utilized throughout the curriculum. Classrooms are language based and provide opportunities for students to use a variety of instructional practices. The curriculum promotes independence, school readiness, and teaches tolerance through play. The program provides training to parents and caregivers in a variety of topics to support parent needs. The staff provide opportunities for parents to engage in community activities with their children with the support of staff. Home visits are an integral part of supporting families.

The Plymouth Early Childhood Center continues to have a partnership with TerraCura to support the community garden. The garden provided students and their families opportunities to taste new vegetables that were grown and cared for by the students. The Plymouth Early Childhood staff and families came together for the annual pajama drive as part of the Scholastic Pajama Program donating 200 pairs of pajamas.

The Parent Teacher Association plays an active role in our school community by providing funding for classroom and school activities as well as enrichment activities. The PTA has organized food drives to help support families in our school community. The PTA partners with the PECC staff on a One Book, One School event each year. Every student receives a free copy of the book. This past year the book was *All Are Welcome* by Alexandra Penfold and Suzanne Kaufman. This book supported our efforts in promoting our inclusive environment.

Plymouth Family Network serves all Plymouth families with young children providing a variety of family education and support services designed to make parenting less stressful, to build on family strengths, and enhance school readiness. PFN provides: comprehensive resource and referrals; parent education programs; parent leadership

opportunities; parent-child educational playgroups; early childhood development information; family and school readiness programs; family and community events; help finding quality licensed child care and The ParentChild+ home visiting program, which strives for every child to enter school ready to succeed. There are no income requirements for participation and all services are free of charge.

The Plymouth Early Childhood Center and Plymouth Family Network bring a shared sense of responsibility and collaboration between parents, staff and the community. The staff is committed to providing an exceptional experience for all students and their families.

## **COLD SPRING ELEMENTARY SCHOOL**

Cold Spring was happy to open its doors this year and welcome all children and families back into the building, bringing our building back to pre-COVID status. Students and staff interacted with each other without restrictions for the first time in two years. The goal of CSES is to make students and families regain the sense of normalcy and community. Through the Leader in Me, our community still works to foster an inclusive atmosphere of enrichment and belonging that promotes student academic success.

As a whole school TitleI and an EL designated school, the staff at Cold Spring strive to empower students' social, emotional, and academic growth by providing a learning environment that is positive, nurturing and respectful. Students work in a collaborative environment that inspires and empowers student leadership, critical thinking, and compassion for one another.

Cold Spring has a population of 215 students this year in kindergarten through grade five. Last year Cold Spring was nominated by the Massachusetts Department of Education as a National ESEA (Elementary and Secondary Education Act) Distinguished School for student growth and achievement. This put Cold Spring on the National map as a distinguished Title 1 School.



Cold Spring has continued the implementation of the Leader in Me, Dr. Stephen Covey's philosophy of 21st century skills and leadership through living the 7 habits of highly effective people. Students are encouraged to take responsibility for their learning through personal goal setting. All students and staff develop Wildly Important Goals and track progress based on building wide goals. The focus is to increase the rigor of instructional practice and enhance all student academic knowledge using problem solving and critical thinking experiences. Additionally, Cold Spring strives to provide the opportunity for the development of leadership through school and community-based projects.

Cold Spring offers many programs before and after school to meet the various needs of students across the grade levels. Each year to support literacy, families are encouraged to engage in reading with their children through the Reading Incentive program and with the One School, One Book initiative. Last year Cold Spring read the book The Popper Penguin Rescue by Eliot Schrefer as a whole school. We held an exciting literacy day with activities! The school was transformed into an ice igloo, the place where the book's setting took place.

We were excited to offer after school opportunities for students last year. Offerings included clubs and activities such as Instrumental lessons, Community Service, Art Club, Homework Club, Problem Solving Club, Ukulele Club, Garden club, Leader in Me Student Lighthouse Team and more were offered and were well attended. During the school day, students in grades 4 and 5 were provided opportunities to take part in instrumental lessons for band and orchestra.

The Cold Spring PTA worked hard to support families in need of food assistance with food backpacks, providing nutritional food supplies for students and their siblings during the weekend and over vacations. In addition, the support of PTA fundraising has brought families many opportunities to connect as a community through activities such as dances and cultural arts programs.

In closing, the Cold Spring School is striving to provide a well-rounded educational experience, building strong supportive family and community partnerships that connect the home to school experience, helping to mold future leaders of the community.

## **FEDERAL FURNACE ELEMENTARY SCHOOL**

Federal Furnace is truly a great school. We are growing as our numbers continue to go up. We are now in our third year hosting the district's ILC (Intensive Learning Center) and it has been a great addition to our school. Our staff has created an environment that supports the development of the "whole" child while at the same time creating an exciting place for students to come to each day!

Federal Furnace uses positive behavior supports to teach our students how to be RESPECTFUL, take OWNERSHIP and ACCOUNTABILITY and be RESPONSIBLE at all times. R.O.A.R. behaviors are celebrated as we build students' skillset. Students are reinforced with classroom incentives, grade level incentives, and school-wide incentives.

A new initiative that was started at FFES is to recognize students with a positive call home. Teachers nominate students that have been kind, helpful, or have been working hard in class. These students get to come to the principal's office, sit in their chair and call home to let their caregivers know they were nominated. We strive to teach students how to put forth effective effort and how the brain can be developed like a muscle. Time, persistence, resourcefulness, commitment, focus and feedback are qualities that we want to nurture and reinforce in every student.

Federal Furnace will continue to host the "One School One Book" program this year. It is a great opportunity to unite the entire school community: staff, students, and families. This year we will be reading Charlotte's Web. We have guest readers record chapters and allow younger children to listen to the book come to life by a guest reader. We will once again culminate this with our annual Literacy Night

filled with activities and events for Federal Furnace families. One School One Book will be part of Read Across America Week in February. We will offer many literacy-based activities to encourage reading.

Federal Furnace continues to have such a dedicated staff and an amazing Parent Teacher Association and School Council. We had a successful Spooktacular family event in October and a North Pole Event in December. We will participate in our annual Fun Run and money raised will help support the cultural arts assemblies for our school.

With the support of our PTA and our School Council, we have created an educational environment that enables our staff at Federal Furnace to provide an outstanding education to students. Winter enrichment clubs such as Robotics, Lego Club, Chess, Physical Fitness, and Book Clubs offer fun activities for students throughout the long winter months.

We are very excited to begin two new student activities this year, CARE Club and Unified Sports. The CARE Club is a group of fourth and fifth grade students that will meet to brainstorm ways to make all students feel like they BELONG in our school. This group will plan school-wide multicultural projects and events to show that Federal Furnace is a place where everyone is welcome and belongs.

Unified Sports gives children with intellectual disabilities an opportunity to participate in sports alongside their peers without disabilities. Some benefits include building new friendships, increased empathy for students, leadership opportunities, new understanding and perspectives, and creating a sense of belonging.

## **HEDGE ELEMENTARY SCHOOL**

The mission of the Hedge School community is to foster an inclusive environment that nurtures and challenges each child. Staff work to develop an environment where all students will achieve high standards of intellectual excellence and develop a strong social and cultural



awareness. Students are valued as individual learners and the entire Hedge School community is an integral part of each student's success.

Built in 1910, Hedge Elementary School is the oldest functioning school in Plymouth. It continues to be a neighborhood walking school with a current enrollment of 210 students in grades K-5 with 12 classrooms and an average class size of 17. Eighty one students at Hedge School have a primary home language other than English with 36% speaking Brazilian Portuguese at home. Sixty of these students, 29% of total students, currently qualify for English Language services.

Hedge is a school-wide Title I School. This federal grant funds three part-time teachers that provide daily instructional support for students, a full time adjustment counselor, and a full time behavior technician. Hedge provides free breakfast and lunch to all students including the summer as a Summer Food Service Program location for Massachusetts.

Every classroom at Hedge School is equipped with an interactive Smart Board and Elmo document camera. Hedge currently has one Chromebook for every student. Additionally, there are iPads, Lego Mindstorms, and Bee-Bot robots to support the integration of technology into the curriculum.

Teachers at Hedge have implemented Universal Design for Learning (UDL), a framework to improve and optimize teaching and learning for all learners. The goal of UDL is to use a variety of teaching methods to remove any barriers to learning such as language, disability, experience, etc. and give all students equal opportunities and access to succeed.

As a Responsive Classroom School, Hedge prides itself on creating a strong community of learners. Students begin and end each day with a community meeting that incorporates team building activities as well as instructional routines and activities. Teachers are well versed in positive teacher language that supports the development of pro-social skills and expands academic skills and language.

Hedge typically offers a variety of extracurricular activities including a community garden, video news reporting, chorus, band, orchestra, sports clubs, tutoring, and a musical club. Hedge School holds an annual One School One Book Program in which a chosen book is sent home to every household to encourage reading at home with family and finishes with a book themed, school-wide family celebration. In collaboration with Safe Routes to school a pedestrian safety program is presented to our second and third graders in part to prepare them for walking to school when they reach fourth grade. The Hedge Parent Teacher Association (PTA) supports many family events throughout the year including the annual Hedge Howl, Holiday Event, and Field Day.

Hedge benefits from many community connections. Hedge is working with Plymouth Sunrise Rotary Club members to run an Early Act Peer Leaders community project group with 5th grade students. Volunteers from the local Zion Lutheran Church come in weekly to read with students in the primary grades. Hedge also partners with the South Shore Community Action Council to run a weekly food backpack program. Local businesses and community groups regularly donate school supplies and sponsor families during the Holiday season.

## **INDIAN BROOK ELEMENTARY SCHOOL**

The 2022-2023 year at Indian Brook Elementary School started off very successfully. IBES currently has 574 students enrolled in grades Kindergarten through Five, in 30 classrooms. Indian Brook is home to one of the district's Autism Spectrum Disorder Programs (STRIVE).

At Indian Brook, it is our mission to provide a safe, nurturing environment where future leaders are inspired and prepared to succeed in an ever-changing global community. One way we support this mission is to teach skills for social emotional and academic success using the Second Step program. The Second Step program increases students' school success and decreases problem behaviors by teaching



them skills for learning such as paying attention, listening, and sitting still, as well as how to manage their emotions, solve problems, and make friends. The other is our school wide Positive Behavior Intervention and Support (PBIS) program. Our PBIS program highlights what we believe to be 4 essential things that students can think about and practice daily to be successful. At IBES we follow SWIM- Stay safe, Work hard, Include all, and Make positive choices. Overall, we have seen a decrease in negative behaviors and an improvement to the overall positive school culture and academic success at IBES.

Academically Indian Brook continues to perform at the same or better than other schools in the state on standardized tests. Our curriculum is rich in hands on, research-based lessons that help students be the best learners that they can be.

Beyond the classroom, we have many opportunities for students. Our free Chorus program is very popular with 4<sup>th</sup> and 5<sup>th</sup> grade students. Students who take instrumental lessons and play in our band enjoy two concerts each year on the “big stage” at Plymouth South High School. During a typical school year we often have over 10 different after school clubs running. Students can choose between, Art, Chess, Agriculture, Yearbook, Robotics, and Drama just to name a few.

Indian Brook parents are partners in education and critical stakeholders in our educational mission. Through School Council and The Indian Brook Parent Teacher Association (PTA), parents are involved with developing the School Improvement Plan and with planning and fundraising for various initiatives and events. The PTA provides funding for all of Indian Brook’s educational Field Trips and in house Cultural Arts programs. Some of the field trips students have participated in are Plimoth Patuxet, Buttonwood Zoo, Cape Cod Museum of Natural History, and the Boston Science Museum. For the last four years, the PTA has held an incredibly successful fundraiser, the “Fun Run”. The program incorporates physical fitness and Character Education and ends with an outdoor “Fun Run”. The students have a great time and significant amounts of funds are raised

for the PTA. This year the PTA's fundraising will go towards school beautification, field trips, and cultural arts events.

Supporting the greater school community is also very important at Indian Brook. IBES was one of the first schools to start a "Food For Kids" program. The Food for Kids program, which is sometimes referred to as the backpack program, provides snacks and lunches for each weekend and over vacations for families who qualify for Free Lunch. We are incredibly proud of the Indian Brook community's willingness to provide for our most vulnerable population. Thank you for your continued support during these challenging times in public education.

## **MANOMET ELEMENTARY SCHOOL**

This past year has been busy and enriching for the Manomet Elementary School (MES) community. There is much to highlight and celebrate in reflecting back upon many noteworthy achievements and partnerships.

MES staff remains committed to the following mission: Manomet Elementary School is committed to assisting each child to reach his/her personal best in the areas of academic achievement and interpersonal relations. We seek to develop solid future citizens of the world who respect its people and surroundings, who strive toward excellence in all endeavors, who can solve problems critically and creatively, and who value life-long learning. Toward this end, we pledge to provide excellence in classroom instruction in an environment that promotes honesty, responsibility, respect for others, intellectual curiosity, and celebrates diversity.

MES serves students in grades K-5. There are thirteen homerooms at MES, and a total of 252 students currently enrolled.

MES students continued their impressive performance on state assessments. Manomet Elementary students achieved in the 8 percentile of schools throughout Massachusetts within the Massachus

Department of Elementary and Secondary Education (DE) Accountability system. Within all seven areas of academic performance assessed, MES students once again outperformed state averages by a significant margin.

MES continues to place a premium on the important partnership necessary between home and school in order to maximize student successes, both as learners and as people. The Manomet Home and School Association (MHSA) is a strong example of this, as their work facilitates funding for so many student enrichment activities, materials, and trips. Teachers and students are continually impressed with the response of parent and community stakeholders whenever a call goes out for volunteers to share their talents with students. Examples of this include such events as the Annual Wellness Fair and Community Helper Fair.

Transferring learning beyond the four walls of classroom environments has been a point of emphasis at MES. One example of this is in the walking trips for four grade levels made to the Manomet Center for Conservation Science where students engaged in experiential learning related to strong stewardship of the environment. Fifth grade students connected their science instruction to exhibits at the Museum of Science. Primary grade levels explored elements of the ocean ecosystems they might otherwise overlook by traveling a short distance down the street.

After coming out of a difficult few years with all that has gone on, the students, staff and families of MES have demonstrated remarkable resilience and determination in ensuring that the important work of teaching and learning drives forward.

## **NATHANIEL MORTON ELEMENTARY SCHOOL**

There was an exciting return to some familiar traditions and events while students, staff and families also engaged in new opportunities or approaches to learning during the past year at Nathaniel Morton Elementary School (NMES). Regardless of the event, we kept true to our school mission at NMES to build a



school experience that creates competent students, resilient children, engaged learners, and welcomed individuals.

We offered two STEAM-based learning days in the fall of the 2022-23 school year. The first event focused around a building theme as our school was in the midst of a million dollar roof replacement project. Since students and staff were living with disruptions with the construction, the event entitled, NMES Builds Day, focused on family expertise within the building trades (design, engineering, electricians, stone masonry, etc.) Every grade level had a community expert present to them while also taking part in design and hands-on building activities in the Build Zone throughout the day.

NMES continued to take part in the national student engagement day, “Rock Your School” by turning the hallways and classrooms into circus-themed spaces to model after the popular movie, The Greatest Showman and celebrate “The Greatest School.” Again, students spent their day engaged in design challenges and special activities while staff dressed the part from ringmasters to mimes. Engagement and smiles were abundant throughout the classrooms and hallways.

Our school participated in the third year of the One Book, One School program choosing to read the book, The Boy, The Mole, The Fox and the Horse. This book’s theme centered on various messages of resilience, empathy and belonging with striking illustrations that students recreated with their own drawings and motivational slogans.

We were able to reconnect both students and audiences in our visual and performing arts highlighted by a 5th grade musical revue of 1950’s classics. In the springtime our grades 2-5 chorus impressed a packed auditorium with various Beatles’ renditions including Come Together, Drive My Car, and Hey Jude. NMES was also able to hold its second Peace, Love and Ukulele festival with over 100 participants.

Other school-based favorites reemerged including a family Rainbow Run and a return to whole-school Field Day. The Field Day was supported by over 100 family volunteers and embraced the themes of Be Brave, Be Kind and Belong.

Our PTA continued its work to engage families in creative, fun opportunities by hosting our second annual Fall Festival. Over 800 people attended the outdoor event which featured games, face painting, a DJ, a goat visiting area, and tasty food trucks, including the Dunkin' Truck. They also held another well attended and successful event, Winter Wonderland, which again included hot cocoa and cookies, games, face painting, crafts and photo opportunities with Santa.

The school began a new format to connect with families through a biweekly podcast, The CrewCast. Hosted by the principal and assistant principal, the episodes highlight events and learning that are taking place at the school and include staff and student voice.

## **SOUTH ELEMENTARY SCHOOL**

South Elementary School opened the 2022-2023 school year with 626 students, grades K-5. We have five sections of grades K, 2, 3-5 and six sections of grade 1. South Elementary also has one of the Plymouth Public Schools Districtwide Programs. Our STRIVE Program consists of three classrooms with 17 students in total.

With the transition to a new administrative team, South Elementary has three goals that we are working on during the 2022-23 school year. Our goals include: supporting a differentiated academic model in all classrooms, creating and implementing a multi-tiered system of supports in all classrooms, and developing and implementing policies and practices that acknowledge the diverse backgrounds of our school community.



South Elementary is focusing on academics at all levels. We have rolled out our new PBIS model. Students earn Cub Coins for demonstrating positive expected behaviors throughout the day. This recognition is for both behavior and academics. This PBIS system is incorporated in every aspect of a student's day here at South. In addition, we have added a component to our health program to support and educate students on recognizing and embracing diversity within our school.

Technology has been at the forefront of South Elementary's learning for students. We are now 1:1 with our Chromebooks and every student has a device available throughout the day. We are also increasing the use of technology for homework and have established a "lending Chromebook" program to afford all students access. Additionally, we are expanding our after-school enrichment programs and are even planning to have a drama program in the spring. We have also assigned students in the upper grades to do morning announcements each day.

Our school has stopped using the Leader In Me Program. Rather than using an outside source, we chose to establish our own target areas based on our three primary goals listed above. This way we can tailor our program to meet our initiatives rather than trying to make them work within a structured program.

South Elementary has a strong partnership with our PTA. This fall the PTA organized a Booster Fun run that raised \$48,000. With these additional funds, we have finally started to plan and purchase a new playground. We have also decided to create a "recess" area in the back of the school and will be building the new playground adjacent to the field behind the cafeteria. Once complete, students will have recess with their entire grade level as they do lunch.

## WEST ELEMENTARY SCHOOL

The students, staff, and families at West Elementary School (WES) are putting the finishing touches on an extremely active and successful start to the 2022-2023 school year! There is much to highlight and share and several of the areas mentioned below are a part of what makes WES a special place to be for teaching and learning together.

WES staff remain committed to the stated mission, which is the following: West Elementary School is committed to assisting each child reach his/her personal best in the areas of academic achievement and interpersonal relations. We seek to develop solid future citizens of the world who respect its people and surroundings, who strive toward excellence in all endeavors, who can solve problems critically and creatively, and who value life-long learning. Toward this end, we pledge to provide excellence in classroom instruction in an environment that promotes honesty, responsibility, respect for others, intellectual curiosity, and celebrates diversity.

WES serves students in grades K-5 and there is a total of 321 students currently enrolled. Class sizes range from 17-23 students per class. WES currently has 19 homerooms. This year WES students will be taught how to put forth effective effort and learn how the brain can be developed like a muscle. Time, Persistence, Resourcefulness, Commitment, Focus and Feedback are qualities that the staff and administration want to nurture and reinforce in every student. In order to support this concept beyond the classroom, an "Effective Effort" initiative has been developed school wide.

Students at West Elementary completed a unit focused on making healthy and balanced media choices in their daily lives. West Elementary is also the first school to pilot the district's new virtual reality headsets from RobotLab's Expeditions 2.0. Classroom teachers used the virtual reality to take students on various tours of locations including outer space, national parks, habitats, famous national landmarks, and more.

Currently we have Lego, Garden, Student Council, Robotics, and Chorus as club choices this school year. Grade five students also had the opportunity to participate in the 2<sup>nd</sup> Annual Children's Business Fair as well as to opportunity to participate in EdTV.

A coffeehouse is a new show that some West Elementary students will be performing in this year. It is similar to a 'talent show', but it is much more relaxed than a regular school performance. Student participants will perform a range of talents for an audience. There will also be student art displayed in the performance space, like an 'art show'.

The WES school community continues to be strengthened by the tremendous support being received from households as partners in their children's education. This is both greatly valued and essential to educating the whole child academically and socially.

## **PLYMOUTH COMMUNITY INTERMEDIATE SCHOOL**

Plymouth Community Intermediate School currently enrolls 883 students in grades 6 through 8. The school is divided into three houses: Gemini, Mercury, and Ranger, with just under 300 students per house. Students use the following words to describe their school:

Pride - Confidence - Integrity - Spirit

There are many exciting and educational events happening at PCIS. November is National Family Literacy Month, and PCIS is committed to supporting literacy development. Our Literacy Support Team hosted its 4<sup>th</sup> Annual Literacy Night, showing how literacy is an intrinsic part of the community and how these essential skills are used outside the classroom. The night included a variety of authors, businesses, and other non-profits that have made contributions in the areas of writing, reading, and/or communicating in an exhibition format. PCIS supports the idea that these skills are essential to all subjects. Attendees learned about local offerings, purchased merchandise, got books signed, and enjoyed a Student Spotlight show. Our youngest attendees enjoyed bedtime stories with milk and cookies and met Paddington Bear. The



Blake Planetarium offered a series of free shows while Student Council members ran a "Star in Your Own READ Poster" photo booth. This event was another successful endeavor with the primary objective to highlight the importance of literacy in school and our daily lives.

PCIS offers an extensive variety of extracurricular activities. Breakfast, intramurals, and homework clubs are available every morning. Afternoon clubs include Astronomy, Chess, Dungeons & Dragons, Rubik's Cube, and Yearbook. French, Spanish, and Diversity club help students explore various cultures. Weight/cardio club provides a healthy after-school workout. Babysitters Club prepares students for childcare opportunities.

The PCIS Student Council is comprised of 19 8th grade students who have committed to act as role models for their peers. Members are expected to follow school and classroom expectations at all times, participate in jobs that help our school community, and attend monthly meetings. Two positions, treasurer and secretary, rotate each month. Members take an active role in planning and implementing school-wide activities. They helped organize a 6<sup>th</sup>/7<sup>th</sup> Grade Fall Fest, Literacy Night, and worked alongside PECC staff to host a holiday movie night for the preschool. This group has embraced their roles and responsibilities as school leaders with enthusiasm and pride.

The PCIS Yellow Tulip Project is part of a national group whose mission is to raise awareness of mental health, smash the stigma that accompanies it, and spread hope. YTP created 7 Hope Gardens, planting 500 tulip bulbs around school grounds, and 300 tulip bulbs at the Plymouth Public Library to establish more of a presence within the community. In December, they created Holiday HOPE bags containing various items like art supplies, cards, and gum/candy to donate to BID Plymouth for children/adolescents who enter the ED for mental health reasons. Monthly, ambassadors select a staff member who is going through a challenging time and present him/her with a bag called Tulip Treats, a gesture that someone is thinking of them and to have hope. YTP created boards with information on mental health awareness,

suicide prevention, and the suicide hotline number. In the fall, a certified instructor taught gratitude yoga and an artist joined for zen doodling, a therapeutic way to create art. Future events include hosting a suicide prevention and awareness evening for parents, and a tulip tree where staff/students can “pick a tulip” and donate an item to the Franciscan Children’s Hospital pediatric psychiatric unit. There will be a HOPE Day walk in early May when the tulips are in full bloom. PNHS and PSMS have also started YTP chapters, and PCIS will join with them in 2023 for a large event.

The Student Senators, a community service group that participates in various fundraisers and activities, raised \$600 for JDRF to support Type 1 Diabetes research by selling bracelets and paper sneakers during school lunches. They put together 54 Thanksgiving meal baskets for PCIS families in need. They also brought the courtyard back to life by weeding, trimming, and gardening. The Senators give back to many PCIS community members by showing their appreciation in a variety of methods for all of the work they do.

It was an eventful year for interscholastic sports. Boys/Girls Basketball returned, capping off with the resumption of the staff vs. student Basketball Bonanza event. Spring sports were held for the first time since 2019. Softball had a great season, while Spring Track sent two dozen kids to the state championship meet. This fall, Cross Country had multiple runners in the league championship meet; field hockey had huge student turnout and parent involvement, while Boys and Girls Soccer had great season. Many players looking forward to continuing into high school.

In February, over 1,700 audience members attended the sold-out “Frozen Jr.” musical. It was truly a community effort with over 100 students involved in the show as cast members, prop masters (set design), tech crew, and ushers. In March, over 80 students sang “God Bless America” at a Providence Bruins game. In June, Chorus students from PCIS and PNHS collaborated in a mini concert, singing “Sisi Ni Moja” (We Are One), one of the many steps our Choral directors have taken to bridge the gap between middle and high school to allow for a



smoother transition. In December, 6th grade Chorus students collaborated with the Plymouth Philharmonic Orchestra for their Holiday Pops Concert. 68 singers performed for three sold-out audiences at Memorial Hall.

The Concert Band Program had a spring concert celebrating the accomplishments of grade 8 students, then held its annual Fall Courtyard Concert in October. It was a great introduction for our new grade 6 members. In December, the program held its annual winter concert where they celebrated the holiday season with music that captured the sights and sounds of winter.

The PCIS Orchestras performed with the PNHS Orchestra in the Springtime Strings Concert in March. The PPS Summer Music program took place in August, featuring the PPS Intermediate Orchestra/Band programs and the Beginner Instrumental Program. Over 150 elementary, middle, and high school students participated in the programs, with two culminating concerts. The PCIS Orchestra performed in their first concert in December, with 60 students.

The PTA has been revamping their fundraisers this year, beginning with a night out at Moonrise Cinemas and a partnership with the local Panera Bread. The apparel fundraiser is always a success, this year being no exception. The PTA again sponsored the both well-attended 6<sup>th</sup> Grade BBQ and Honors Breakfast. School store has been a big hit, open every Friday with lots of new items. Coming up are the Double Good Popcorn fundraiser, the very popular Basketball Bonanza, Cupcake Charlie's, and a few more fresh ideas!

## **PLYMOUTH SOUTH MIDDLE SCHOOL**

Plymouth South Middle School strives to provide a comprehensive, child-centered education for every child. To create a culture of continual growth for our students over time, including academic, social, emotional and developmental areas. Plymouth South Middle School will continually push all of our students to grow and learn in their ability to problem-solve, work cooperatively with others, become

self-starters, exemplify positive citizenship skills and be fully prepared for the future ahead of them in an ever-connected and changing world. To achieve this vision, the staff of PSMS collaborates with our students, their families, and community partners to provide for the academic, social, and emotional growth of each learner who passes through our doors.

Plymouth South Middle School currently enrolls 627 students in grades 6-8. Within our current population, 33.3 % of the students receive specialized services for social-emotional or cognitive disabilities, and 31.3% qualify as economically disadvantaged. The student/teacher ratio is 9.6:1 and the average class size is 17.9.

At Plymouth South Middle School, students enjoy a rigorous and comprehensive academic program designed to prepare them for high school, college and career success. In addition to the core academic classes (ELA, math, science and social studies), our students take Art, Music and Foreign Language. In grade 7, they take a Literacy and Learning course and a Business Math course in grade 8. Students also complete a three-year Technology Engineering course, with instruction that emphasizes learning through discovery-based activities. Together, these courses lay the foundation for our middle school students as they prepare for high school and the post-secondary world ahead of them.

To help supplement and enhance the academic programs, our health teachers have invited guest speakers for specialized topics of study to share their expertise.

Extra-curricular activities and clubs continue to grow. Some of the afterschool clubs and activities include: Anime Club, Gig Band, Drama Club, Gay-Straight Alliance, JAG TV, Homework Club, Student Council, Coding/Gaming Club, Dungeons & Dragons Club, Lego Club, Board Game Club, Walking Club, Cheerleading Club, The Yellow Tulip Project, Recycling Club, and Yearbook Club. Plymouth South Middle School also had 78 students participate in an Advanced Learning Opportunities program that ran for ten weeks.

The interscholastic sports program at Plymouth South Middle School continues to thrive. More than 281 students participated in the following sports: Boys and Girls Soccer; Cross Country; Track; Field Hockey; Boys and Girls Basketball; Tennis; Volleyball and Softball.

Family involvement is encouraged at Plymouth South Middle School. The School Council provides leadership and programmatic direction. The Parent Teacher Association plans and funds many school events in support of the learning program. Our Parent Teacher Association and families have helped organize and/or chaperone a variety of events including but not limited to: PSMS Dodgeball Fundraiser, The Basketball Bonanza, Namaste Day, Pumpkin Palooza, and the Annual Night on the Turf.

The fine arts are well-represented at Plymouth South Middle School with 277 students participating in our instrumental and choral music programs. Two students successfully auditioned and were accepted into the Southeastern Massachusetts Music Educators Association's Junior District Festival. Four students successfully auditioned and were accepted into the Southeastern Massachusetts School Bandmasters Association's Junior Festival. The Drama Club prepared and performed the musical "Matilda, Jr." in the PSHS Performing Arts Center. All chorus students focused on multicultural music for their winter and spring concerts. Band & Orchestra students visited elementary schools to play holiday tunes. Grade eight Band & Orchestra students attended the Trills & Thrills Festival in East Longmeadow, MA, where they both earned ratings of "Excellent". The Band & Orchestra students had a successful spring concert focusing on fun, upbeat music. During this concert, members of the South Elementary and Indian Brook Elementary ensembles participated alongside the middle school students. Students' artwork was showcased at the Plymouth Center for the Arts.

Plymouth South Middle School prides itself on its philanthropy and is dedicated to community service. The tradition of giving continued in 2022. Some of our charitable efforts included: Students and staff collected monetary donations to provide holiday meals to 27 families.



Students held auctions and raised \$8,896.00 to support families in need around the holidays. The staff and students raised funds for Diabetes Awareness, with funds going to South Shore Action for Hope.

Some of our Service Learning Projects included: Grade 6 students made cards for local veterans thanking them for their service for Veteran's Day, as well as holiday cards for hospice patients. One of our grade 8 students was chosen as our Ambassador for Project 351, a community service program sponsored by the Governor's Office. She organized a clothing drive in support of Cradle to Crayons. The grade six Chorus students participated in a caroling trip around Plymouth with the South Elementary Chorus students in December. The Technology and Engineering class started a 3D printing project called Project Hope, where students research different disabilities, discover a problem they want to solve and designed devices that make someone's life a bit easier.

At Plymouth South Middle School, we take pride in placing an emphasis on continual student growth in all areas. We pride ourselves on placing an emphasis on being inclusive to all students, families, and staff. In addition, we continue to build strong connections with businesses and providers in the area to enhance our student experiences and foster a stronger sense of community. In particular, many thanks go out to Egan Landscaping, Hearth Artisan Bread, 1620 Yoga, The Salvation Army, Gosnold, Inc., Ocho Café and the Plymouth Education Foundation. We believe that these tenants and relationships set PSMS apart making it a great place to learn and grow.

## **PLYMOUTH NORTH HIGH SCHOOL**

It has been an eventful year at Plymouth North High School. At the start of this school year, we welcomed 341 new freshmen and 18 new teachers to Eagle Nation. That brings our student population to 1,301 with a teacher to student ratio of 12:1. During 2022, our students have excelled both during and after the scheduled school day, through academic efforts and through our multitude of clubs and activities in the building. We continue to make strides in recommitting ourselves

to the expectations, traditions and activities that make the Blue Eagle High School experience so great. Our parents, staff and students have shown remarkable resolve in dedicating themselves to delivering a quality educational experience for our students that will help send them off after graduation ready to make a positive difference in the world. Our building remains united behind a school-wide push to provide voice to all of the staff, parents, and students at Plymouth North with the specific focus on finding ways at providing equity to all the diverse members of our school community. We have worked to continue to find new and exciting ways to recognize the very best successes of our staff and students and have collaborated on finding the very best practices to deliver an outstanding educational product to the students that walk through our doors every morning. 2022 has given our students the true return to a sense of normalcy that is allowing them to be able to take the necessary steps in order to thrive in our school community.

That return to normalcy began in February when our mask requirement transitioned into an optional policy. The ability to see the smiles and full faces of our whole school community changed our school instantly for the better. In May, we were able to hold in-school assemblies with our entire student body that helped developed a shared experience and develop school culture. In June, we were elated to be able to return as an entire school community to Rogers Gymnasium to celebrate our seniors for our Class Day, and hold our open Graduation on Romano Field to celebrate the Class of 2022. This year, sports returned to PNHS with the stands full as we opened our gates to Eagle fans of every age. We as a school focused specifically at the start of this new school year on the goals of “Vision and Visibility”. We are working to develop a school wide vision for what success looks like across every class and content area, while providing visibility to all different types of learners and academic success.

However, the true reason for celebration this year, as always, has been the hard work of our students.

In athletics, our student-athletes have set a high bar for sportsmanship



all while their hard work has translated into some impressive success. Our athletics in particular has had a remarkably stellar year. Early in 2022, during our Winter Season, Our Boys and Girls Basketball teams both qualified for the state tournament, as did our Boys and Girls Ice Hockey Teams. Our Track, Swim, Wrestling, Cheer, and Dance teams all qualified for statewide competitions, and Dance qualified for “All New Englands”. In the spring, our Softball, Baseball, and Tennis teams all made the state tournament, and our track team sent multiple athletes to the all-state meet. This fall, our Boys Soccer, Girls Soccer, Field Hockey, and Volleyball teams all qualified for the state tournament. Our Cross Country team sent five athletes to the state meet, and our golf team had their highest D2 South team score in decades. Our Boys Soccer team made it all the way to the Massachusetts Division 2 Final Four in the statewide tournament. We had also had dozens of students named Patriot League All-Stars, had students recognized by the Boston Globe and Boston Herald, and participated in a multitude of MIAA leadership programs.

Our VPA programs were back in full force this year. Our Band and Chrous students held Winter Concerts this December, and our Plymouth North Players were back on the stage this fall with a groundbreaking rendition of “Trap”. Spectrum, the Plymouth North acapella group, was invited to perform at the Hynes Convention Center at Governor Baker’s State of the State Address this January. Our acapella students also welcomed their Plymouth, England counterparts for a week in October, even performing together in a concert in the PNHS PAC for the community to commemorate the event. Our Math Team and Chess Club are hitting the ground running, with our Math Team rallying to win the league and compete statewide, and our Chess Club winning their competitions as well. Our Student Council represented North well, as both the Southeast Regional Student Council President, and the Massachusetts State Student Council Secretary are both Plymouth North Blue Eagles.

Academically, PNHS is making significant strides. We welcomed back all our students to a renewed sense of academic expectation this year. School-wide, our teachers have worked to take the progress we

made on Freshman Transition Goals across the entire building, creating goals for every grade and tying them into every course. Our Marketing and DECA program had unprecedented success: 57 students qualified for states, 15 qualified to compete at the International Competition, and two students won 2<sup>nd</sup> place Internationally at ICDC in Atlanta. Our Counseling staff coupled with students and staff in the Health Department to commemorate May as Mental Health Awareness month, and welcomed Chris Herren to speak to our student body. We have also added new courses of study such as Organic Chemistry, African-American History and Media, and Information Literacy to broaden and deepen the academic experience of our students. We continue to try to review and revise the programs we offer to students to provide a meaningful education that will make them lifelong learners.

2022 has been an incredible year of reshaping and regrowth of our amazing school community for the better now that these last few difficult years are behind us. Together, we forged ahead in developing a shared vision at building a foundation for all students that has allowed our students the opportunity to continue making progress even in the light of any obstacle. Our students have returned to our school determined to make progress in learning growth and building on the strong traditions of PNHS. Our staff has dedicated themselves in every department to finding new, unique and engaging ways at achieving incredible things for our students. Our school community is a diverse, positive and dedicated group that has had a memorable and incredible year, and we are committed to seeing that effort continue into building on the progress we have made to ensure that PNHS is an ever-improving institution for our town in the years to come!

## **PLYMOUTH SOUTH HIGH SCHOOL**

In looking back at the 2022 year, we are grateful for many things at Plymouth South. It is hard to believe that it was less than a year ago, in February 2022, that our mask mandate was lifted. The 2022-2023 school year started under circumstances that were once again “normal.” All classrooms and extracurricular activities were reinstated during the spring of 2022 to pre-pandemic expectations.

Plymouth South has a student population of 1040 students. In spite of the many challenges of the pandemic, PSHS pushed forward and while events looked different, we had incredible success and were able to offer all opportunities for students even with many restrictions. During the spring and fall of 2022 all restrictions were lifted.

There have been new initiatives and accomplishments as well as continued traditions. Students have excelled in the classrooms, as musicians/performers, on the athletic fields, and in the technical studies program, just to name a few. More than ever before, we are grateful to be a part of a community that supports education and the needs of our students. We have finalized our school-wide “*Vision of a PSHS Graduate*” with input from our many stakeholders. These pillars outline our goals for all graduates from PSHS. Our goal is to educate our students to become effective communicators across all platforms, resilient problem solvers, informed citizens, inclusive individuals, and mindful learners. Through our many courses, programs and activities we have been able to achieve this goal. The next steps will be how this is quantified through a student digital portfolio of their work. Our Allies for Equity committee, our unified sports program, and the addition of a food bank for deserving students in our community only enhance the already inclusive environment at Plymouth South. This fall, the unified sports program was featured on Channel 5. This program encourages a partnership on the athletic fields with students in our regular education model and students with specific identified special needs. They compete within the town and beyond in a local league. This program has also received accolades from the Special Olympics. What this program has brought to the entire school community, as well as the Town of Plymouth is remarkable.

Academically, our Advanced Placement program continues to grow with 498 exams taken in 2022; twenty-seven trained AP teachers offer twenty-three AP courses. Once again, we were recognized for enrollment growth and maintaining AP Honor Roll and have a number



of AP Scholars of Distinction. In addition, the class of 2023 has two National Merit Commended Scholars because of their outstanding PSAT scores. We continue to recognize students who have been awarded John and Abigail Adams scholarships because of their MCAS scores; our students have performed above the state average in Biology, ELA and Math. This was an even more notable accomplishment as these students completed their exam during a pandemic.

Athletically, Plymouth South teams have achieved tremendous success during each season; many qualified for state tournament play. The wrestling, football, baseball, and boys cross country teams earned Patriot League titles. Numerous athletes in all sports earned league all-stars; several athletes received all-scholastic honors from the Patriot Ledger, Boston Globe, and the Boston Herald. Athletes attended several leadership and sportsmanship conferences sponsored by the MIAA. We have also had a number of students in the spring of 2022 and fall of 2022 sign National Letters of Intent for athletic scholarships to continue to compete at the collegiate level.

Community service remains an important focus at Plymouth South. All athletic programs participate in at least one community service activity per season and many other clubs and groups support the community in a number of endeavors. In fact, there are too many to list! Annually we participate in Toys For Tots, community reading at our elementary schools, Veteran's Day recognition activities, local art projects, the hosting of numerous youth clinics and so much more.

The Panther TV program excelled yet again when the National Academy of Arts and Sciences/New England Chapter awarded Panther TV the first place award for the Best High School Newscast in New England. Many students received additional awards and recognition in areas such as arts and entertainment, sports broadcasting, public/community affairs, and much more.

PSHS continues to provide state-of-the-art technology in our College, Career and Technical Education (CCTE) programs. We are once

again able to provide services to the community. COVID had halted these opportunities but we are now back in business. Our annual Lights of Hope event in December 2022 had an all-time high amount of funds raised (\$8,100.00), which was all donated to charity. The leadership of the students involved in this project was remarkable. Our cosmetology students are able to attend the International Beauty Show in New York again and all students in CCTE are OSHA10 certified prior to graduation. Our graphic arts program instituted the second annual Horror Fest to share student designed film clips and our Theater Guild presented two incredibly powerful performances – Chicago in May 2022 and the Laramie Project in November 2022. One of our graphic design and visual communications students was recognized again this year for winning the National Public Service Announcement contest. The medical assisting program will conduct their first annual blood pressure testing clinic for PSHS staff and there are many students working in the community through our extensive cooperative education (co-op) program.

It is refreshing to look back at 2022 and see that our schools are finally back to normal. Our students are thriving both in the classrooms of Plymouth South but also in our community and in their years after graduation. We are grateful to the Town of Plymouth for our tremendous facility and it is hard to believe that this is the fifth year that it has been open and our first class graduated in June 2022.

## **PLYMOUTH HARBOR ACADEMY**

The 2022-2023 school year was a year of both adapting to change and success for Plymouth Harbor Academy (**H**ope, **A**ccountability, **R**esilience, **B**alance, **O**pportunity, and **R**espect).

Plymouth Harbor Academy (PHA) students often come into the program with academic difficulty, poor attendance, and social emotional and/or behavioral challenges. However, each student has a desire to obtain his or her high school diploma. For many of them, the stressors they experience outside of school affect their ability to



remain focused on academics. Here at PHA we try to alleviate these stressors by building an environment that is not only conducive to their individual learning styles, but also geared toward problem-solving and real world applications.

Plymouth Harbor Academy educated 43 students throughout the academic year. Due to the size of the program space, we were unable to take all of the students referred to us, but we were able to identify the students who best fit our student profile and work with them effectively. Our 11 Lincoln Street location allows for the autonomy necessary to truly realize our students' strengths in a flexible, supportive environment. Student-teacher relationships are at the core of the program, and with this level of support, our students find tremendous success.

We had an 81.1% daily attendance rate, 93.4% of our students passed all their classes and most importantly, we had 23 graduates. Of those 23 graduates, four continued to higher education, including Mass College of Pharmacy, Cape Cod Community College, and Quincy College. One student entered the Job Corp, and eighteen entered the workforce.

Harbor Academy has collaborated with South Shore Action Council (SSAC) to establish and maintain a food pantry for our students and their families who might be struggling during these difficult economic times. Ensuring that students meet their basic needs of food and shelter provides them the best opportunity for successful learning. We are grateful for a community outreach project that supports the well-being of PHA students and their families.

Over the past summer, we had a partnership with Youth Works and were able to find employment for fifteen of our students. Through this program, we were able to place our students in jobs that they may otherwise be unable to get and pay them a salary for the summer. It is truly a win-win, as employers get free employment and our students get an experience where they can learn and grow outside of the classroom. This program was a large success with students finding full

time employment after the summer and influencing their career trajectory. We are looking to expand the number of students involved and have implemented our own work-study program within the fibers of our daily program.

We have a work-study coordinator who is assisting in finding and maintaining jobs and meeting with students daily to discuss their challenges, issues, and concerns. PHA has expanded its work study program, by providing students with education around financial literacy, providing professional training opportunities, and offering students many career advancement strategies. Students have the occasion to visit Tech-Etch and BID Plymouth with opportunities for free professional training with employment afterwards.

Harbor Academy has continued to working with the CARE program at West Elementary to expand and grow the student-mentoring program that began last year. This fall and again in the spring, we will be formally training PHA students in order to improve their skills in mentoring so they are able to mentor younger students in a positive way. This is a perfect way for our young adults to give back to the school system and their community. Students were involved in volunteering at Nathaniel Morton Elementary in our established mentorship program, expanding our facilities management program, and establishing a new relationship with the Northeast Wilderness Trust. Here PHA implemented and built curriculum around Muddy Pond preserve in Kingston to fit our Environmental and Earth Science classes. We will continue to prioritize real life exposure in our classrooms in order to give our students an advanced understanding of not only academics but also the world around them.

PHA has formed a partnership with HiPoint Counseling Services and their in-school therapy program for students. Many students have asked for assistance with mental health and their stressors in life. With waiting lists for outside counseling being anywhere from a 3 to 6 months, or the inability for students to find transportation to therapy appointments, the school base program at HiPoint brings one of their

counselors to the school 1 to 2 days a week. This allows students to address their mental health resulting in higher academic achievement.

While we have continued to increase our project-based curriculum, we have also improved our overall rigor through college prep classes. Realizing that many of our alternative graduates end up attending a community college before the age of 28, PHA together with Quincy College is developing a partnership. Our juniors and seniors have been invited to attend an annual job fair on the Quincy campus later in the spring. The hope is to educate our students on employment opportunities, and help them understand the education and/or skill sets needed for these positions of interest, and that they can attain them in time.

Many of my students fear college or for some reason have a belief that they cannot succeed in college. Quincy College is working with PHA on a dual enrollment program where the students can first work here on our campus in familiar surroundings, then transition to the college's Plymouth campus. Even if students do not continue their education immediately upon graduation, there will be a comfort and a familiarization with the college here in town.

It has been an exceptionally busy, transformational, and exciting year for us at Plymouth Harbor Academy. Our students have embraced the changes to the program, and we will continue to grow and evolve in the future to best suit our school, our student body, and community.

## Advisory & Finance Committee

It is the duty of the Advisory and Finance Committee to consider, review, and present recommendations all matters proposed to be acted on at all Town Meetings. The Advisory and Finance Committee has full authority at any time to investigate the town's management, books, records, and all department accounts.

The Advisory & Finance Committee is comprised of 15 members, with no more than three from any single Precinct. All members are appointed by the Town Moderator for overlapping 3-year terms. Vacancies created by a resignation are filled by the Moderator, and appointments to such vacancies last until the end of the original 3-year term. The Advisory & Finance Committee is colloquially referred to by several names, such as: FinCom, A&F Committee, Advisory Committee, Finance Committee, and perhaps the most puzzling: the Finance & Advisory Committee.

The Committee meets quite often. During Town Meeting cycles the Committee usually meets one or two times a week for two to three consecutive months leading up to each Town Meeting. Outside of Town Meeting cycles, the Committee meets on the third Wednesday of every month. Town Meetings are typically held every April (Spring Town Meeting) and October (Fall Town Meeting), though the Select Board can call additional Special Town Meetings at any time.

The Committee also has numerous Sub-Committees and Liaison positions. The Annual Operating Budget for the Town and Schools is approved each Spring Town Meeting. The Committee creates Budget Sub-Committees to analyze, evaluate, and make recommendations in detailed reports on the budget to Town Meeting. Each member of the Committee serves on two such Budget Sub-Committees per year. The Committee also has Sub-Committees to create procedural rules for itself, and to perform other tasks or work on other initiatives. Committee members also serve as liaisons to numerous other boards



and committees in Town, such as the Affordable Housing Trust, the CIC, the CPC, and many others. These members report back to the Committee in order to improve communication and performance. Representatives from the Committee also serve as the Town's Audit Committee. There is a standing Audit Sub-Committee that meets with the Town's independent external auditing firm.

The Committee makes every effort to communicate its recommendations and the thought process behind them. The Committee creates detailed recommendations to Town Meeting, pursuant to the Town Charter, including a brief summary of the recommendation, roll call voting charts, and all relevant back-up materials used by the Committee in reaching its decision. The Committee also keeps extensive minutes and posts all of its meeting materials, budget reports, and Town Meeting article recommendations on the Town's website. This process also involves members of this Committee attending Precinct Caucus meetings each Town Meeting cycle. These representatives are there to explain and advise the various Town Meeting members of the Committee's recommendations. Representatives from the Committee also attend the Town Meeting Presentation Forum, Town Meeting motions meetings, and the Town Meeting Preview.

The Committee also provides oversight and approval authority for the Advisory & Finance Committee's Reserve account. This account is included in the budget for emergencies and other unforeseen items. The Committee must review and vote on all transfers from this account.

The past three years have been challenging for everyone, and the Advisory & Finance Committee is no exception. While the COVID-19 pandemic forced the Committee to shift its meetings to be held in an entirely virtual format for over two years, pursuant to amendments made to the Open Meeting Law that permitted this, we are happy to report that we have been able to provide an in-person component to our meetings since May 2022. Since then, we have met in a hybrid



format with some members attending physically and others attending virtually via Zoom. We have also extended the virtual option to presenters and the general public, and the addition of Zoom to our in-person meetings has been a tremendous success. Throughout all the trials and tribulations of the past three years, the Committee has been able to maintain its full meeting schedule due in large part to the dedication of its members and the hard work of the folks behind the scenes at PACTV who made it all possible. The Advisory & Finance Committee looks forward to a bright future where we can incorporate the technological lessons we learned during the pandemic into our continuing operations as part of our ongoing efforts to evolve and improve ourselves to better serve the residents of Plymouth.

## 2022 Building Committee Annual Report

The Building Committee membership for 2022 included David Malaguti as Construction Industry representative; Tom Fugazzi, Megan Marble and Tom Finnegan as members at large, Tim Grandy as representative of the Planning Board, David Peck as architectural representative and Luis Pizano and Robert Morgan as the representatives of the School Committee. Attorney Eugene Blanchard joined the Committee in July, to serve as the Attorney Representative, replacing Andrew Golden who had not reapplied for the position.

On September 8, 2022, the Committee reorganized, reelecting David Peck as Chairman, David Malaguti as Vice Chairman and Megan Marble as Clerk. Staff has been ably provided by Sandy Strassel, the Town's Procurement Officer, and Denise DeCoste as Secretary. The Committee met 12 times in 2022, all in person meetings.

The work of the Building Committee focused on the following projects.

**West Plymouth (Station 2) Fire Station:** At the 2020 Spring Town Meeting, Town Meeting approved \$3 million to for the investigations, feasibility studies and early design solutions for potential renovation/expansions at Fire Stations 2 (West Plymouth), 4 (Bourne Road) and 5 (Manomet). During the Fall of 2020. The Owner's Project Manager (OPM) selected by competitive process was Pomroy Associates, who had provided project management services at the North Plymouth (Station 7) Fire Station, Plymouth South Middle School envelope repairs and the Plymouth Emergency Operations Center. And also returning from the North Plymouth (Station 7) Fire Station projectas Architect for the three stations is Soccoccio and Associates, recommended on December 9, 2020 by Designer Selection Board from applications from 9 firms.

During 2021, the design team did preliminary planning for all three potential fire stations, concluding that both West Plymouth and Manomet could be renovated to 21st century standard with an addition to each plus renovations of the existing spaces. The Bourne Road station was determined to not be a viable candidate for renovation/expansion and a replacement location is in negotiations as noted below. It was further decided to approach the projects in sequence, with West Plymouth first, to be followed by Manomet. Detailed design was done for the West Plymouth and Manomet locations and presented to the Building Committee in July 2021

The West Plymouth Fire Station was presented to Fall Town Meeting 2021, and approved for \$9,200,000. Overall project cost is currently estimated at \$10,985,000, which includes a portion of the \$3 million approved in 2020.

It was decided that the West Plymouth (Station 2) project was to be completed in two phases, the first being a new mechanical room, fuel depot and underground storage tank. This first phase was bid in November/December 2021, with Collins Construction the successful low bidder. A Notice to Proceed was issued January 13, 2022, and the project achieved substantial completion of July 8, 2022. Final cost for Collins was \$857, 275.72, and ended up \$22,801.28 below budget. In addition, the first phase included a separate purchase of the new fuel depot for \$158,153.

The second and larger phase was bid in June 2022, with bids received from three general contractors. The low bidder was Seaver Construction, with a bid of \$7,291,300. Construction started in September, with completion anticipated in December of 2023.

**Manomet (Station 5) Fire Station:** This phase of the project was approved by Spring Town Meeting 2022 for \$10,629,819. In addition, as part of the planning process, it became clear that an easement or

additional property to the north of the existing station to facilitate successful circulation of vehicles at the Manomet site. The small adjacent land is part of the St. Bonaventure church property, and at Fall Town Meeting, an amount of \$90,000 was approved to acquire the land. Final negotiations are underway. As noted above in the planned sequencing, final design began after the West Plymouth Fire Station project was bid. The project is now planned to be bid in early 2023.

**Bourne Road (Station 4) Fire Station:** Negotiations continue with Red Brook developers on a potential parcel that could accommodate the relocated station. The current Bourne Road station had been evaluated in 2021, as part of the three-station study, and determined that the size and shape of the current site was inadequate to house a renovated and expanded station. Timing of a future Bourne Road station is undetermined.

**Main Fire Station (Station 1):** A related project, led by the Fire Department, was the selection of a consultant to do a complete overview of Fire Department operations, such as overall staffing, fire station locations and response time. The study is also expected to evaluate the current Station One building for its ability to meet the requirements of a modern headquarters building. The firm of CPSM was selected and has been working with the Department. The Building Committee visited the existing Station One on September 19. The overall report by CPSM is expected to be presented to the Select Board in early 2023.

### **School Roofs:**

During 2021, the Nathaniel Morton School roof had significant leaking, and required urgent repair. At Fall Town Meeting the project received approval for \$2,000,000 in emergency repairs, plus another \$500,000 from Esser (covid relief funds), for an overall project cost of \$2,500,000. Gale Engineering was selected as the designer, and Pomroy Associates



served as Owner's Project Manager. During the accelerated design process, it was also determined that ADA improvements were required, in ramp repair and bathroom details. Bids were received on May 12, and Capeway Roofing was selected for the roof work, for a bid cost of \$1,762,200 and Edward Page Construction for the ADA work, for a bid of \$416,900. Work began on the day after school closed in June, and extended through December 16. During the project, additional masonry repairs were encountered and undertaken. Overall total cost for this project, including change orders, is \$2,456,263, under budget.

A second major project on school roofs was begun in 2022, with planning and bidding, but actual construction will be delayed to 2023 due to supply chain delays and issues (roofing materials). The project has qualified for Massachusetts School Building Authority (MSBA) reimbursement of three separate roof replacement projects, under the Accelerated Repair program. This program only applies to roofs over 30 years old. The MSBA assigned the Owner's Project Manager (OPM) Collier's and Architect TSKP Studio, with whom the School Department is working. Fall Town Meeting 2021 approved the projects for Federal Furnace at \$3,800,000, West Elementary School at \$3,800,000 and Indian Brook Elementary School at \$4,000,000; these would be subject to the MSBA reimbursement. The MSBA officially approved this project, on December 15, 2021 for a reimbursement rate of 50.58%. These three roof projects went to bid in April 2022, and competitively bid. Greenwood Roofing was the low bidder, with a low bid of \$8,420,565 for the three buildings. Shop drawing approvals are underway, with actual construction now expected for summer 2023.

School Facility Manager Christina Renaud has been attending the Building Committee meetings keeping the Committee updated on progress on both school roof projects.



**DPW Master Planning:** During 2021, the Director of the DPW Jonathan Beder joined the Committee, where he outlined a variety of facility needs for the DPW. An RFP for an Owner's Project Manager (OPM) was sent out, and the firm of CHA was selected. In followup, and RFP was sent out in January 2022, and the firm of Weston and Sampson selected. That firm conducted operational and space planning during the spring of 2022, and a presentation made to the Building Committee on May 12, 2022. Preliminary estimates for a multiphased project on the current DPW campus came in unexpectedly high, and the project planning has been deferred for the near future.

**Long Range Capital Planning:** On August 11, Town Manager Derek Brindisi provided an overview of capital planning and affordability for the Town, noting the currently anticipated capital projects, such as the Bourne Road and Main Fire Stations, DPW and School facility needs will be challenges for the Town in the near future, and may require a debt override. In follow up, the Town Manager, Assistant Town Manager Brad Brothers and the Finance Director Lynne Barrett presented a draft 10 year capital plan to the Committee on November 17.

Submitted on behalf of the Building Committee

David B Peck  
Chair

## Community Preservation Committee Annual Report 2022

The mission of the Community Preservation Committee is to enact the regulations of the Community Preservation Act (MGL Chapter 44B) that allows communities in Massachusetts to place a surcharge of up to 3% on property taxes (Plymouth residents adopted the statute at only 1.5% to make it more affordable). These funds are matched by the State with proceeds from the Registry of Deeds. The Act mandates that a committee be formed to oversee these funds and create an application procedure to determine which applications for funding will be brought to Town Meeting for approval. A minimum of 10% of the funds must be allocated to affordable housing, 10% to historic preservation and 10% for conservation and recreation. An additional 5% can be set aside each year for administrative activities, including legal work, appraisals, signage, and creating access to CPA properties. The Plymouth CPC requests only 4% for its administrative activities, legal work, appraisals, signage and creating access to CPA acquisitions. The remaining 66 % may be allocated to one or more of the three general purposes in accordance with local priorities.

Plymouth voted to accept the Community Preservation Act (CPA) on May 11, 2002 with a 1.5% surcharge on property taxes (one half the amount allowed by the state). Yet even with the smaller taxpayer surcharge, the town has benefitted greatly from this legislation. Plymouth was one of the earliest towns to vote in the CPA and the Plymouth CPC was able to take advantage of the full 100% match for the first five years. Two years ago the CPA legislation allowed towns to use CPA funding for renewal of already existing town owned parks and open spaces. The Plymouth CPC is careful in its deliberations with this potential use of funds to be sure that the Town does not depend on CPA funding for work that previously was in the DPW budget.

This year in Plymouth, marked the 400 anniversary of the arrival of the Pilgrims and signing of the Mayflower Compact. The CPC has continued to look favorably on applications that enhance Plymouth's historic significance as well as its economic viability. Although a full celebration in town was not possible because of COVID, significant

historic CPA restorations remain in town. CPA funds have been awarded through the years to: Pilgrim Hall Museum, Hedge House, Spooner House, Harlow House, Sparrow House, Plymouth Center for the Arts, 1820 Court House/Town Hall, Paul Revere House, Simes House, First Parish Church/National Pilgrim Memorial Meeting House, Spire Center for Performing Arts, Restoration of the 1749 Court House. Most of these CPA supported projects have brought to town extra thousands in outside funding.

**In 2022, the Following CPA Articles were approved at Spring Annual Town Meeting**

Article 16A: *Stephens Field Land Development Appropriation*: (Amendment to Article 16B passed April 11, 2015). Increased the amount appropriated by a sum of money to be used for the creation and/or restoration and rehabilitation in accordance with the Stephens Field Modified Plan as approved by the Stephens Field Planning and Design Committee. \$2,950,000. OS

Article 16B: *Jenny Pond Dredging*. To improve the water flow through Jenny Pond along Town Brook on the property located off Summer Street and authorize the Select Board to grant an open space restriction. \$2,201,000 OS

Article 16C: *Annual Budget*

**In 2022 The following CPA Articles were approved at Fall Town Meeting**

Article 9A: *Darby Pond Protection*. Purchased 99.5 acres off Carver Road to protect Darby Pond and within multiple areas significant for groundwater and surface water protection, and globally rare habitats. \$900,000. OS

Article 9B: *Greater Plymouth Center for the Performing Arts (GPPAC)*. Restoration, rehabilitation, and preservation of the façade of the 1884 Spire Center in Court House Square and accept the Historic

Preservation Restriction, agreeing to establish endowment for future capital improvements. This agreement will allow one designee from the CPC and one from the Historic Commission to serve on the Board. GPPAC sponsored events will be free to Plymouth students up to grade twelve based on availability. \$3,400,000

Article 9C: *Stephens Lane*. Purchased ½ acre parcel off Stephens Lane. This parcel directly abuts the Town’s Stephens Field Complex and will serve to expand the open and recreational space consistent with the Stephens Field Master Plan. \$30,000.

Article 9D: *Historical Preservation 1857 Plymouth Foundry/Marina*. Authorized a grant to Safe Harbors for the historical restoration of the façade, cupola and interior of the 1857 building, known as the Marina, located on Water and Union Streets. The interior alterations will include access to bathrooms for the general public during tourist session. In addition office space will be created and a capital improvement account will be established by Safe Harbors. The account will be funded by 1.5% of the income generated by the section of the building preserved with CPA funds. The fund will be utilized for the upkeep of the façade and bathrooms. The new public restrooms, a much-needed addition to this area of the waterfront. \$733,301 HI



## **Insurance Advisory Committee**

The Insurance Advisory Committee is responsible for giving advisory opinions prior to the purchase and execution of all insurance agreements or contracts that effect past, present, and future employees. The Plymouth Insurance Advisory Committee gets its authority under M.G.L. Chapter 32B and the Stipulated Settlement to Superior Court Case No. CA-0198-B. The IAC consists of eight members, seven elected or appointed by organizations (employee's unions or non-union groups) and one person appointed by the Board of Selectmen to represent retirees.

The Insurance Advisory Committee had several changes take place this past year. Long time IAC Chair/C.O.B.R.A. Representative Dale Webber stepped down from his IAC chairman position, however, he remains active as the C.O.B.R.A. Representative. The new IAC Chairmen, Tom Pinto wants to personally thank Mr. Webber for not only the wealth of knowledge he brings to the committee, but for everything he has done as chairman of the committee and all that he continues to provide on behalf of the Plymouth Employees and Retirees. In addition, a thank you to the IAC Recording Secretary, Susan Turner, on her retirement from her IAC position. Mrs. Turner did an amazing job at preserving the important contexts and conversations of the IAC meetings throughout her time in the position. These documents are an important reference as we continue to navigate our way through the upcoming challenges. The IAC's new recording secretary is Cindy Greenwood, who is a retired Plymouth School Teacher and current E.A.P.C. Office Manager.

The IAC, also had other changes to the committee's overall make up. The committee marked with sadness the tragic passing of O.P.E.I.U. Representative Pearl Sears. Mrs. Sears was a dedicated union activist and passionately represented members in both the O.P.E.I.U. and S.E.I.U. during her time as a union representative. Michael Dawley now represents O.P.E.I.U. as their new IAC Representative. The C.O.S.S. also had a change in their representation as Lynn Holt retired. We want to thank Barbara Moreau for stepping up and filling the



position. After the retirement of the long time Blue Cross Blue Shield representative, who would attend the IAC Meetings as a guest, we were finally able to get some new stability to the position with Jennifer Carey from BCBS filling the role.

Since the post pandemic the IAC has started meeting in person beginning with our June meeting. Meetings now also have a hybrid option due to the technology of the IAC’s new meeting location, which is at the E.A.P.C. Office. This year has also brought a benefit’s change regarding how members can receive their mailed in prescriptions. BCBS switched their mail in prescription provider from Express Scripts to CVS Caremark. IAC members expressed extreme concern regarding this benefit change, as the IAC was only notified a month and half prior to the implementation of the change. There is case law from the Stipulated Settlement to Superior Court Case No. CA-0198-B that the IAC must be notified prior to any agreement in changes to our benefits. The IAC does not believe that Town of Plymouth met the stipulated settlement agreement as were not notified of the upcoming benefit change. The committee will continue to investigate the matter in the new year as our members’ interests are always the priority.

<b>IAC Member:</b>	<b>Appointed/Elected by:</b>
Robert Shaw	Plymouth Police Brotherhood
Stephen Murphy	Plymouth Firefighters
Joanne Ewers	S.E.I.U. (Clerical Union)
Michael Dawley	O.P.E.I.U. (Town mid-management)
Barbara Moreau	Central Office Support Staff (School Dept.)
Warren Ottino	Retirees/Appointed by Board of Selectmen
Dale Webber	C.O.B.R.A. (Labor Union)
Thomas Pinto-Chairmen	E.A.P.C. (Teachers, Paraeducators, Secretaries Union)

<b>Technical Sub-committee</b>	<b>Retiree Sub-committee</b>	<b>IAC Recording Secretary</b>
Dale Webber	Warren Ottino	Cindy Greenwood
Tom Kelly	Susan Turner	
Thomas Pinto	Sue Snider	<b>Select Board Liaison</b>
Robert Shaw		Dicky Quintal

## **Natural Resources Coastal Beaches Committee Annual Report 2022**

### **Mission:**

The Committee shall help advise staff on how to protect the tremendous array of natural resources in Plymouth by providing support and guidance on coastal and freshwater wetlands, barrier beaches, coastal plain ponds, conservation properties that have beaches/waterfront, including public access issues to Plymouth's coastline. In particular, this committee shall advise on issues related to the balance between public use and enjoyment, and protection of the natural resources on Long Beach, White Horse Beach, Manomet, Morton Park, Nelson Park, Stephen's Field, and other precious waterfront or natural resource locations. This mission shall also include serving as soundboards and providing advice to staff liaisons with coastal stream issues that relate to drainage within coastal areas, such as the Harbor and White Horse Beach (i.e. Town Brook restoration work and Eel River nutrient management issues).

### **Objective:**

The objective of the committee is to act in an advisory capacity to the Board of Selectmen on matters relating to the protection and enjoyment of the Town's natural resources. The committee will help research and discuss the possibilities and potential uses of these areas or projects within these areas. A member of the Board of Selectman, the Environmental Manager and /or Harbormaster will serve as liaisons.

### **Membership and Charge:**

Members and areas of representation are Everett Malaguti III, Chair, at-large; Stephanie Fugazzi, Vice-Chair, Long Beach; Paul Jacobs, Manomet; Ron Dobrowski, at-large; Gil Freeman, Morton Park; and Tom Cummings, Downtown.

Committee members monitor and report back to the Committee any concerns of designated beaches to which they are assigned and collaborate with other town committees through attendance at relevant community meetings. They also identify opportunities for improvement of their assigned beaches and collaborate with other Committee members on projects and activities relating to the Committee's mission town wide.

**2022 Activities:**

The committee continued to meet virtually advocating for management issues of the beaches and meeting with department heads. Many committee members regularly attended the White Horse Beach Parking committee meetings and provided support and input into the decisions made. The committee was also charged with the effort to help align the rules, regulations, and policies that are posted at all of our public beaches and ponds to create uniformity and eliminate the patchwork of rules that vary from one site to another. The Natural Resources and Coastal Beaches committee also has been tasked with a renewed effort on Morton Park after behaviors of the past have started to creep back in.

**Looking Forward:**

The committee continues to work with department staff for the 2023 season on areas of improvement within existing programs while continuing its advocacy for the management of the beaches and access to the public. There will be more public meetings held by the committee to gather input on new measures for implementation of the ongoing Morton Park issues before the start of the new season along with the ongoing effort of streamlining the rules and policies surrounding all our public accessible water bodies. The committee will continue to work with DMEA on future project proposals and any other issues that may arise to better the access, enjoyment, and protection of our natural resources.



## OPEN SPACE COMMITTEE

The Plymouth Open Space Committee (OSC) was chartered as advisory to Town Meeting to advocate for the acquisition, conservation and maintenance of natural open space, in order to protect our aquifer, our environment, and the character of our Town. The Committee was created in 1999 in response to pressure for development, which has only intensified. Two of the Committee's nine members are appointed by the Select Board, five by the Planning Board, and two by the Conservation Commission.

The mission of the OSC is three parts: to promote the acquisition of undisturbed **land**, the **education** of the public, and to advocate for the **environment**. The Committee co-operates with all committees, boards, and departments within the Town, and with private conservation organizations to work toward our mutual goals. Committee members make public presentations to garner support for conservation initiatives. The Committee sends letters of support for various environmental projects. We invite department heads, committee chairs, Town Hall staff, and community activists as our guests to Zoom meetings to listen and learn of some of their issues and offer our perspective.

**Planning and Evaluating:** The Open Space Committee is responsible for updating the Plymouth Open Space and Recreation Plan, which guides the community in its conservation goals. This plan is required by the state in order for the town to apply for grants.

**Planning for Climate Change:** The addendum to the Plymouth Open Space and Recreation Plan, on Climate Change Resiliency, is now at the State House for final approval.

**Land:** The Committee monitors land coming out of Chapters 61, 61A and 61B. Our eyes are on the prize of the Holtec 1100 acres in the Pine Hills, as are other like-minded conservation groups...and commercial developers. The OSC conducts site visits to evaluate donated or tax title parcels as appropriate for conservation, using the revised land assessment form (AKA ranking criteria.)



**Tax Title Properties:** These are properties abandoned by owners, which the Town has retaken for nonpayment of taxes. We monitor this list for likely parcels to take to Town Meeting. There are 555 parcels which have been conveyed to Conservation by Town Meeting over the years, but which have not been registered at the Plymouth County Registry of Deeds: the OSC is working to get this final step completed.

**Trails:** The OSC's Trails Working Group, in co-operation with Wildlands Trust and with the Town's Natural Resource wardens, conducted trail maintenance about once a month during 2022. We contributed to the planning and clearing of a hiking path at the new Whispering Woods Preserve in South Plymouth. Of the approximately twelve active members of this group, four are on the OSC.

**Public Access:** The Committee supports appropriate public access to public lands, and requested that this language be incorporated into the proposed new Town Charter. We conducted a trail camera pilot project this summer at the Foot Hills Preserve which counted and analyzed types of visitors, to better understand how to meet citizens' needs. There are plans to expand the project in 2023.

**Public Awareness:** The OSC works to keep the community informed about the many benefits of protecting our environment. We pursued educational efforts through three newspaper articles, Zoom meetings, talking with neighbors in the field, and through social media. We sponsored two public hikes, with the goal of getting the people into the woods, in order to appreciate Plymouth's unique natural resources. The Committee published the third edition of a full color, 44 page *Trail Guide* to fifteen of the best trails on Town property, which were distributed free of charge to the public at Information Centers, hotels, in Town Hall, etc. and also posted on the DMEA and OSC web pages. We are partners in the Salt Water Intrusion Study and participated in the 2022 Herring Festival.

**Advocacy:** The Committee is studying the Zoning By-laws and the Subdivision Rules and Regulations and joining other voices in the call

for more stringent enforcement of existing by-laws. Of particular concern are the under-regulated sand mining operations which directly imperil the health of our sole aquifer.

We sponsored the plastic bag by-law amendment at the Fall Town Meeting.

We responded to inquiries from individuals about open space issues; for example, trail access in North Plymouth.

We offer guidance to landowners considering their options about selling their land versus donating or putting it under conservation restriction.

**The Open Space Committee Members:** Diane Peck, Chair; Andrea Dickinson, Vice Chair; Lois Post, Secretary; Malcolm MacGregor, resigned and replaced by Frank Mand; Brian Harrington; Deb Iaquinio; Stephanie Silva; Nathan Michael; and John Hammond. We wish to thank our Planning Technician, Patrick Farah, for his extraordinary service in support of our endeavors.

The agendas and minutes of the Open Space Committee meetings are posted on the town website. The public is encouraged to attend and participate.

For more information please visit our website at: <https://www.plymouth-ma.gov/open-space-committee-0>

## **REPORT OF THE OLD COLONY PLANNING COUNCIL**

To the Honorable members of the Select Board and the residents of the Town of Plymouth.

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2022.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social, and economic development of the seventeen-member district. OCPC is designated as; an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities, and the Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three-community service area. OCPC is the designated staff of the Old Colony Metropolitan Planning Organization (OCMPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information. Learn more about OCPC in our [2021-2022 Annual Report here](#).

### **Our Mission**

At Old Colony Planning Council, we assist cities and towns in planning for present and future needs, utilizing our local knowledge, technical expertise, and regional collaboration.

### **Our Vision**

Our vision is that communities in the Old Colony region are:

- **Resilient**, using social, economic, and environmental resources to respond to, withstand, and recover from adverse situations brought about by natural disasters or economic downturns.
- **Sustainable**, the needs of all people and the natural environment are met now without compromising the ability to meet those needs in the future.
- **Equitable**, social, economic, and environmental opportunities exist for all.
- **Connected**, everyone has accessible, affordable, and sustainable mobility choices.
- **Responsive**, planning efforts are inclusive and reflect the diverse needs of all.
- **Collaborative**, cooperating regionally to tackle common challenges.

## Our Organizational Values

### PLANNING FOR ALL

We strive to be fair, impartial, inclusive, and transparent in all we do. Celebrating diversity, we prioritize engaging those who may be underrepresented in planning efforts. We aim for authentic, empowered public participation.

### THINKING AHEAD

We look to the future as we help address challenges and seize opportunities across the region. Whether it is a time-tested solution or innovative new approach, communities rely on our technical expertise and local knowledge to help develop solutions.

### PARTNERING WITH COMMUNITIES

We highly value our partnership with the communities in our region. We are responsive to their needs and seek to facilitate regional cooperation and collaboration on shared issues within our region and with our neighboring regions.



## SERVING WITH DEDICATION

We are passionate about the work we do in service to our communities, and we strive for excellence as we do it. We are motivated to help our region excel socially, economically, and environmentally.

### **OCPC Area Agency on Aging Department Contributions:**

The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of Federal and State funding for elder services through the Older Americans Act. In federal fiscal year 2022 the total amount of that funding increased from \$1.6 to over \$2.4 million mainly due to supplemental funding through the federal American Rescue Plan Act (ARPA). OCPC's Area Agency on Aging collaborated with community partners such as Old Colony Elder Services, South Coastal Counties Legal Services, local Councils on Aging, and other private non-profit organizations to fund programs and services for: Nutrition, Legal Assistance, Transportation, and Family Caregiving to serve the more than 100,000 people aged 60 and over in the region. The town of Plymouth's Council on Aging received a Title III, Older Americans Act grant of \$14,000 from OCPC in support of coordination of nutrition services at the Plymouth Center for Active Living. Plymouth COA volunteer drivers also received MassDot grant funded mileage reimbursement stipends from OCPC in support of their volunteer transportation efforts.

As a follow-up to the OCPC AAA's 2021 Regional Elder Needs Assessment the department authored a four-year *Area Plan on Aging*, to cover federal fiscal years 2022 to 2025. The new Area Plan on Aging, which includes a link to the Regional Elder Needs Assessment survey, can be [found here](#).

During fiscal year 2022 the OCPC-AAA Ombudsman program is proud to have been selected as one of the three host agencies for the expansion of the State Assisted Living Residences (ALR) Ombudsman Program. The ALR Program Director started providing visitation to all the



Assisted Living Residences in our 23 communities as well as 30 other communities which include the Cape and the Islands, as well as the Bristol, Coastline, and Hessco catchment areas. There are 64 Assisted Living Residences in this broader ALR catchment area.

The OCPC-AAA Long Term Care Ombudsman Program continued to provide services during COVID-19 despite the restrictions placed on visitations to our area nursing/rest and transitional care homes, which sidelined almost-all our Ombudsman volunteers beginning in March 2020. Although visitation resumed in person April 2021, there were numerous stops to these visits as COVID continued to enter and re-enter the homes. The program reports an increase in visitation from 2020 but the program has still not returned to meet its requirement of a visit at least every other week and in ‘normal’ times weekly visits. However, the calls received from family, friends, residents, and staff during the year continues to be considerably up from previous years. Due to the acute situation in all our facilities this was often the sole means of communication that the State would allow, and the Long-Term Care Ombudsman Program took advantage of these calls to continue efforts investigating issues of concern from residents or families.

### **OCPC Transportation Department Contributions:**

The Transportation Department has conducted and prepared numerous reports and studies to help identify needs within the town. One project prepared was the **FFY 2023-2027 Old Colony Transportation Improvement Program (TIP)**. The TIP serves as a prioritized listing of highway, bridge, and transit projects for implementation during the next five (5) federal fiscal years that reflect the needs of the regional transportation system. Additionally, the **FFY 2023 Old Colony Unified Planning Work Program (UPWP)** was delivered. The UPWP is a one-year budget and planning document that lists the research projects, funds technical assistance, and other activities the transportation staff will undertake over the next federal fiscal year (FFY). These projects provide insight and recommendations to our municipal and regional partners, generate new data, and help shape concepts for the region’s transportation future.

The department conducted **48-hour automatic traffic recorder vehicle counts** (vehicle volumes, vehicle speeds, and vehicle classifications) at eight locations. From this data, estimates of the number, speed, and type of vehicles that traveled each segment of road and daily vehicle miles traveled for specific groups of facilities and vehicle types are calculated. **AM and PM Peak Period Turning Movement Counts** were conducted at three intersections. From these counts, the specific intersection turning movement volumes are identified.

**Parking utilization counts** were conducted during April and October at the MassDOT – Route 3 at Long Pond Road Park & Ride Lot. These utilization counts inform the transportation planning process and assist in the determination of travel demand.

The Transportation Department also prepared the **Freight Planning and Action Plan**. The objectives of this study were to build a foundation to formally integrate freight into the overall planning process, to identify and plan for long-term freight needs, to develop specific long-range transportation projects, identify potential funding sources for those projects, and evaluate policy-based solutions to accommodate future levels of freight on our regional transportation system while protecting the mobility and safety of the traveling public.

The **High Priority Corridor Study Screening Assessment** was prepared with the objective to conduct an assessment of State Numbered Routes (arterial segments) that will identify, rank, and inform the selection process for locations to conduct corridor studies that will then inform the Long-Range Transportation Plan Needs Assessment.

#### **OCPC GIS Department Contributions:**

GIS Services for Hazard Mitigation and Climate Resiliency - Produce GIS products consistent with recommended best practices endorsed by the Commonwealth of Massachusetts. Most communities do not have GIS departments so partner with the RPA to provide GIS services, including mapping for Hazard Mitigation Planning, HAZUS, parcel management, grant applications, zoning updates, as-built planning, Open Space and Recreation Plans, and National Flood Insurance

Program (NFIP) calculations. Other GIS services include small-town parcel management, zoning, and other mapping services.

### **OCPC Comprehensive Planning and Sustainability Contributions:**

The Massachusetts General Assembly (Legislature) provides funding for the District Local Technical Assistance (DLTA) Program for Calendar Year 2022. Since 2006, this program has enabled OCPC to provide technical assistance to member communities on eligible projects. This year, OCPC received approximately \$203,000 to support our communities. The goal of the DLTA Fund is to direct these funds to projects and activities that result in a change in the municipality receiving these DLTA Fund services, whether in law, regulation, program management, or practice, that serve to further these objectives.

OCPC provided Green Communities Program technical support to the towns of East Bridgewater and Plymouth in seeking Green Communities Designation by meeting the five (5) criteria for designation. Both communities received the designation in 2022.

### **OCPC Economic Resiliency and Housing Equity Contributions:**

The Economic Development Administration (EDA) provides funding to assist communities with economic and environmentally sustainable development. OCPC continued to support to the town for the EDA Grant known as the Manomet water main project.

OCPC also worked with See Plymouth, the town's local tourism information center, and the Plymouth Economic Development Foundation to advance a feasibility study exploring a potential regional conference facility to advance economic development and tourism.

One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 6:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. Our website is [www.oldcolonyplanning.org](http://www.oldcolonyplanning.org). In 2022, the Council elected Valerie Massard of Kingston as Council President;



Rebecca Coletta of Pembroke as Council Treasurer; and Sandra Wright of Bridgewater as Council Secretary. Mary Waldron serves as Executive Director of the Council.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks to the Joint Transportation Committee (JTC) Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee (CEDS) Chairs Maryellen Brett and, John Murray, the Area Agency on Aging Advisory Committee Chair Emily Williams for their commitment, dedication, and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,  
Lee Hartmann, Delegate







## **TOWN OF PLYMOUTH DEPARTMENTAL TELEPHONE DIRECTORY**

**Airport - 746-2020**

**Clerk - 747-1620 ext. 10169**

**Commission on Disabilities-747-1620 ext. 10302**

**Center for Active Living - 830-4230**

**Emergency Management - 833-5801**

**Finance - 747-1620**

ext. 10176 Accounting

ext. 10296 Assessing

ext. 10291 Collections

ext. 10191 Information Technology

ext. 10178 Finance Committee

ext. 10210 Procurement

ext. 10291 Treasurer

**Fire**

Emergency - 911

Business - 830-4213

**Harbor Master - 830-4182**

**Human Resources - 747-1620 ext. 10101**

**Inspectional Services - 747-1620**

ext. 10110 Building

ext. 10118 Health

ext. 10114 Plumbing/Gas

ext. 10115 Wiring

ext. 10113 Zoning

**Library**

Main Branch - 830-4250

Manomet - 830-4185

**Marine & Environmental Man. 747-1620 ext.  
10127**

**Planning & Development-747-1620**

ext. 10148 Community Development

ext. 10139 Conservation

ext. 10144 Economic Development

ext. 10138 Historic District

ext. 10141 Planning

ext. 10147 Redevelopment Authority

ext. 10138 Zoning Board of Appeals

**Police**

Emergency - 911

Business - 830-4220

**Public Works**

830-4162 ext. 12105 Administration

830-4078 Cemetery

747-1620 ext. 10120 Engineering

830-4162 ext. 12101 Highway

830-4162 ext. 12143 Maintenance

830-4162 ext. 12116 Parks & Forestry

747-1620 ext. 10137 Recreation

830-4162 ext. 12100 Recycling

830-4159 Sewer ext. 212

830-4163 Storm Center

830-4162 ext. 12138 Water

**Retirement Board - 830-4170**

**School Department**

830-4300 Administration

830-4474 Cafeteria Director

830-4335 Cold Spring Elementary

830-4347 Developmental Pre-School

830-4360 Federal Furnace Elementary

830-4340 Hedge Elementary

830-4370 Indian Brook Elementary

830-4005 Maintenance

830-4380 Manomet Elementary

830-4320 Nathaniel Morton Elementary

830-4450 Plymouth Community Intermediate

830-4400 Plymouth North High School

224-7512 Plymouth South High School

224-2725 Plymouth South Middle School

830-4343 Special Education Services

830-4390 South Elementary

830-4343 Title One Office

830-4350 West Elementary

**Selectmen - 747-1620 ext. 10106**

**Town Manager - 747-1620 ext. 10100**

**Veterans - 747-1620 ext. 10172**